

**Town of Damariscotta, Maine
Board of Selectmen's Meeting
Minutes
Wednesday, JULY 19, 2006**

I. Pledge of Allegiance

II. Call To Order

The Board of Selectmen met at the Municipal Building on Wednesday, July 19, 2006 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:31 p.m. Members present were Richard McLean, Scott Gove, Walter Hilton, Vicki Pinkham and Dave Wilbur. Staff present were Interim Admin Liaison, Janice L. Miller and Terry Sutherburg, Road Commissioner, Others present were, Karen O'Bryan (LCTV) and a member of the media.

III. Public Hearings – None

IV. Old Business – Highway Brush Chipper

Sutherburg reviewed the three bids that he received on the brush chipper. He went into detail on differences between machines and bids, diesel vs gas, engine size, etc... Warranty and service availability. Training.

On motion of Gove/Hilton the Board VOTED: To approve up to \$15,190. to be spent on the purchase of the brush chipper from Union Farm. (Vote: 5-0)

V. Communications -

1. Charlie Ault & Kathleen King were not in attendance
2. Letter reviewed from Time Warner Cable announcing their 07/31/06 acquisition of Adelphia.
3. Grant -Miller reviewed a grant possibility for sidewalks to the Great Salt Bay School. She was asked to check into it further and if the possibility of applying now was good then do so. If not start preparing data for future submittal. McLean questioned if the grant were awarded would the MDOT actually build it?
4. Maine Recycles Week – McLean reviewed the meeting that the letter originated from. There is a proposed 5 Town recycling committee that is to meet every 2-3 months. Newcastle has already put together a 5 or 6 person committee – Education on recycling is key – McLean suggested looking for a volunteer to participate. Perhaps a teacher? Further discussion was tabled until the next meeting.

VI. Official Action

- 1. Town Manager Contract** - Review of proposed contract between potential Town Manager Zinser and the Board. Corrections have been made per prior request and approval.

Discussion proceeded surrounding the contract. Gove stated that he felt that we gave away our future bargaining power. Again expressed his concern over the family medical issue. Wilbur stated that he felt that there was a lack of time to hammer out a better contract. That there was nothing in this contract that did not have precedence in the Post contract. Hilton would like to see a letter of thanl-you sent out to the Selection Committee.

On motion of McLean/ Hilton the Board VOTED: To sign the previously approved contract as amended between Greg Zinser & the Town of Damariscotta. (Vote 4-1)

V. Pinkham cast vote against contract.

- 2. Cemetery Deed**

On motion of Gove/ Hilton, the Board VOTED: To sign the Cemetery Deed as presented. (Vote 5-0)

- 3. TRIO Contract**

On motion of McLean/Hilton the Board VOTED: To approve McLean to sign the annual software program contract with TRIO on the Town's behalf. (Vote: 5-0)

- 4. Letter of Non-Enforcement**

Brief review of prior decision to sign this letter on behalf of the Town.

On motion of McLean/Hilton the Board VOTED: To sign the Letter of Non-Enforcement on behalf of the Town as previously agreed upon. (Vote: 4-1) Gove against.

- 5. EMA Ordinance**

On motion of Gove/Hilton the Board VOTED: To sign the EMA Ordianace as approved at the annual Town meeting. (Vote: 5-0)

- 6. URIP Agreement**

Brief review of URIP Agreement between State of Maine and municipalities. This is an annual agreement stating that the Town will only spend the State road funding as deemed acceptable by law.

On motion of Hilton/McLean the Board VOTED: To sign the URIP Agreement. (Vote: 5-0)

VII. Town Manager's Discussion – None

VIII. Consent Calendar

1. **Regular & Special Meeting Minutes of May 17, 2006; June 07, 14th, 17th, 21st, and June 22nd, 2006; July 5, 2006.**
2. **On motion of McLean/Hilton, the Board VOTED: To approve the minutes of May 17, 2006; June 07, 14th, 17th, 21st, and June 22nd, 2006; July 5, 2006. as submitted (Vote: 5 – 0).**
3. **Financial Reports:**
 - a. Payroll Warrant #02 & General Fund Warrant #03.

On motion of Hilton/McLean, the Board VOTED: To approve General Fund Warrant #03 & Payroll Fund Warrant #02 as submitted (Vote: 4 – 0).

IX. Other Business

1. Gove suggested that the Office Staff be shown appreciation for their hard work by dividing the unused salary line from FY 2006 equitably between them. McLean voiced that he would like to have new Town Manager Zinser involved in this decision as an unbiased person. Tabled pending suggestion from Zinser.
2. McLean will be absent on the Aug. 2nd meeting. V. Pinkham will probably not be present either.
3. Art Mayers had a request and would like to see a TV & VCR here. He will try to find one and it can be stored here. McLean expressed gratitude.

X. Executive Session – None

XI. Adjournment.

On motion of Gove/Hilton, the Board VOTED: To adjourn at 7:15 p.m.(Vote: 5 – 0).

Respectfully Submitted:

Janice L. Miller - Interim Town Liaison