

**Town of Damariscotta, Maine
Board of Selectmen's Meeting
Minutes
Wednesday, Feb 21, 2007**

I. Pledge of Allegiance

II. Call To Order

The Board of Selectmen met at the Municipal Building on Wednesday, Feb. 21, 2007 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:30p.m. Members present were Richard McLean, Scott Gove, Dave Wilbur and Vicki Pinkham. Staff present were Town Manager, Greg Zinser, Treasurer, Janice L. Miller, Others present were, Karen O'Bryan (LCTV), Kim Fletcher, Seth Hagar, Anthony Dater, and a representative of Andrews Pine View Restaurant. Walter Hilton arrived at 7:20pm.

III. Public Hearings –

- a. Liquor License Renewal for Andrews Pine View – McLean opened the Public Hearing at 6:30pm. All advertising was properly done, and police reports have been obtained. Public comments or concerns were taken at this time.
Public hearing was closed at 6:35p.m

On motion Gove/Hilton motion to approve liquor license application. (Vote 5, 0, 0)

IV. Old Business – None

V. Communications - None

VI. Official Action

1. Special Town Meeting -

Zinser presented the Board with the fact that a special town meeting is necessary due to the increase in the Hydrant fees for water protection from Great Salt Bay Water District. He is suggesting that the meeting be scheduled for April 4, 2007 at 6:30 pm immediately prior to the Selectmen's meeting.

On motion of Gove/McLean the Board VOTED: To hold a special town meeting on April 4, 2007 for the purpose of voting on Article #1 & #2 as read by Gove. (Vote 4-0) (see attached for verbage)

- 2. Damariscotta Town Plan -** Zinser is requesting that the Board take official action on the formation of a Planning Advisory Committee. Said committee to consist of 15 to 20 people. Residents representative of all demographic groups in town, as well as business owners, special interest groups and surrounding towns each having a representative. The primary initial goal of this group would be to recommend planning & economic

strategies. Representatives will be solicited through the placement of an ad in the form of a letter inviting those interested to apply.

On Motion of Wilbur/McLean, the Board VOTED: To move forward as outlined in the formation of a Planning Advisory Committee. (Vote 4-0)

VII. Town Manager's Discussion –

1. **Town Planner Intro: (taken out of order)** Zinser introduced the new Town Planner, Anthony Dater. He is currently in contract negotiations with him. Out of all applicants, he is the most qualified. He has met with Chair of PB; CEO etc.. He is currently anticipating to work 20 hours per week for the remainder of this fiscal year. Board welcomed him.
2. **Lincoln County Animal Shelter:** McLean discussed the past history between the Town and the Animal Shelter. Zinser reports that they are requesting \$1810 dollars for this upcoming fiscal year. He has requested specific information from them as documentation of their funding and their use of funds. Only a partial list was returned. They took in 64 animals from Damariscotta last year. Of those only 12 were taken in by the ACO. They are a contracted service.
3. **Budget Calendar:** Zinser reports that he has pushed back the budget calendar by one week.

On motion of Gove/Pinkham, the Board VOTED: To approve the change in the Budget Calendar as presented. (Vote:4 – 0).

VIII. Consent Calendar

1. **Regular Meeting Minutes – Jan. 17, 2007 -**
On motion of McLean/Gove, the Board VOTED: To approve the minutes of January 17, 2007 as written. (Vote:3 – 0).
2. **Regular Meeting Minutes of Feb. 07, 2007 – The Board tabled these minutes until their next meeting.**
3. **Financial Reports:**
 - a. Payroll Warrant #32 & General Fund Warrant #33

On motion of Gove/McLean, the Board VOTED: To approve General Fund Warrant #33 & Payroll Fund Warrants #32 as submitted (Vote: 4 – 0).

IX. Other Business

1. Gove questioned the status of the old ladder truck. Sale is still pending.

X. Executive Session –

1. Town Manager Evaluation :
2. Discussion of potential legal issue

XI. Adjournment.

On motion of McLean/Gove, the Board VOTED: To adjourn at 7:50p.m.(Vote: 4 – 0).

Respectfully Submitted:

Janice L. Miller - Treasurer