

**Town of Damariscotta  
Board of Selectmen Meeting  
Minutes  
Wednesday, May 16, 2007**

**I. Pledge of Allegiance**

**II. Call to Order**

The Board of Selectmen met at the Municipal Facility on Wednesday, May 16, 2007 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:30p.m. Members present were Richard McLean, Scott Gove, Walter Hilton, Vicki Pinkham (arrived at 7:00 p.m.), and Dave Wilbur. Staff present was Town Manager, Greg Zinser and Town Clerk, Cheryl Pinkham. Others present were Karen O'Bryan from LCTV, Scott Folsom from Schooner Landing, owner of Paco's Taco's, George Parker, Jack Spinner, Road Commissioner, Terry Sutherburg, Carol Morris of Gateway 1 Land Use Transportation, many Main St business owners, and several residents.

**III. Public Hearings**

- a. **Liquor License & Entertainment License renewal for Schooner Landing** McLean opened the public hearing at 6:31p.m. All advertising was properly done, and police reports have been obtained. Public comments or concerns were taken at this time.  
Public hearing was closed at 6:32p.m
- b. **Liquor License renewal for Paco's Taco's.** McLean opened the public hearing at 6:33 p.m. All advertising was properly done, and police reports have been obtained. Public comments or concerns were taken at this time. Gove stated the application was incomplete and requested the owner fill out the application before Municipal approval.  
Public hearing was closed at 6:34 p.m.

**On motion Gove/McLean motion to approve licenses for Schooner Landing (Vote 4, 0, 0)**

**On motion Gove/McLean motion to approve liquor license for Paco's Taco's. McLean suggested owner fill in missing information and complete application before Selectmen sign application.**

**(Vote 4, 0, 0).**

**IV. Communications**

**1. Gateway 1 Land Use Transportation Project**

Carol Morris of the Gateway 1 L.U.T.P. introduced Gateway 1 as a 21-town member steering committee in which all towns are working together to accommodate and plan for the future. Change is coming, growth is coming, and this group has been working together for the past 18 months gathering data on the road ways with trucks, and car usage etc. The committee views and gives opinions on what they like and don't or think will work and not; way to implement the potential remedies. In 20 years from now in 2027, the growth figures are reporting that the Midcoast area will have over 150,000 people, 32,000 more jobs, and 30%-40% higher traffic rate.

Gove questioned where the funding was coming from.

Carol replied MDOT was funding; federal highway.

McLean expressed his gratitude to the steering committee.

Jack Spinner stated he believed it would be beneficial to have all 21 towns come together and sort of coordinate the comprehensive plans.

McLean felt that was something maybe the County Economic Development Office could handle.

**2. Ann Pinkham, Budget Committee Chair**

Ann handed the Board and Town Manager a memorandum from the Budget Committee. (attached) The budget committee would like to have more opportunity to assess and assist with the Town's budget. They believe there is a way to help control cost without cutting services. A suggestion was to have the Board of Selectmen, Budget Committee, and the School Board come together for a meeting, early in the budget process, possibly in the fall and see what they can do together to 'hold the line' on the budget.

Zinser supports Ann & the Budget Committee's decision, the budget is quite a difficult and long process he welcomes the input and help.

Hilton asked if there was a problem with the current budget, and wondered why they didn't have a say.

Karen O'Bryan, as a Budget Committee member pointed out that it appears like if agencies or organizations follow the guidelines then that organization or agency will automatically receive the funding.

A. Pinkham feels money needs to be saved, and fund raising needs to be done elsewhere, not at the Town.

The Board agreed, absolutely.

Gove told Ann that he would be very interested in learning how to maintain or reduce the budget without cutting services.

## V. Official Action

### 1. Sidewalk Discussion

Zinser stated he had 2 quotes from Bridgecorp for sidewalks to be done in July and August and then one for no work being done in July and August. This was not a bid. These figures are just for 'curiosity sakes'. Since Bridgecorp was in the area, we just asked what it would cost to do sidewalks on Elm Street (Theatre St to Lewis Point Rd) and also on the Bristol Road (Main St to the Miles Hospital). He mentioned the difference in the timing of work to be done during July and August is \$29,000 less than in the fall. Zinser suggested spending the extra money and not doing the work during the summer months.

McLean agreed that no work should be done during July and August.

A business owner questioned if the Board would be using a local contractor.

Gove reminded the audience that this was not a bid, nor was the Town at the bid process yet.

Jack Spinner asked if there was any consideration to extending the sidewalk from the Baptist Church to Yellowfront Groc.

McLean responded the road was actually a state road, and the Town can't do that.

Gove suggested the group get in touch with their state representatives McKane and Dow and become a 'squeaky wheel'.

McLean suggested they go the step further and contact Governor Baldacci and David Cole of MDOT.

Mary Kate Reny questioned why there was such a difference in the prices.

Zinser replied scheduling.

Gove suggested putting the project out to bid now. Get the specs and see what the numbers are going to be.

McLean noted that an audience member was going to be effected either way. Todd from King Eiders is going to be effected with the Main St project, and will be for the Elm St sidewalks also.

Todd agreed and thought doing the sidewalks in September and October definitely beat doing them in July and August.

McLean asked Zinser to also get a quote to do the sidewalks down to Yellowfront Grocery.

Gove suggested running the specs by the State to not waste time. They have strict guidelines that will need to be adhered to.

Jack Spinner wanted to know if they were paving Main St to Damariscotta Town line then that would be the time to get sidewalks taken care of.

Zinser stated that project had been cut from the MDOT project lists, along with the School St project.

A business owner from Main St questioned what the finished project was going to look like June 30<sup>th</sup>, and whether or not it would be a matter of curling and milling Main St, spot/shim level off, and not leave a dust bowl.

Zinser pointed out that some delays are affecting this, but Bridgecorp will be starting to pave some this week.

Business owner of Aboca Beads suggested instead of digging more, the town could look into getting pretty lamp poles. The business owners understand that 2" conduit is expensive, and very costly, but they are willing to possibly dedicate or sponsor a lamp post.

Mary Kate thought if the Town just let the businesses know...they may be able to assist with this.

McLean agreed it was a considerable cost, and stated the Town was planning on decorative lamp heads.

A business owner wondered why not utilize the money for lights instead of the sidewalks

Zinser replied the expense on the lighting isn't just the initial purchase. The electric bill run alone is about \$1200 a month.

McLean noted that the account is a sidewalk reserve account. That money is to be utilized for just that, sidewalks.

**2. Act on personnel policy manual. TABLED ITEM****VI. Town Manager Discussion****1. Paving and Maintenance**

Zinser explained that currently the Town was acting on a 9 year plan with paving roads. Right now there is about \$85,000 in the account, and realistically that is not much. The suggestion now is to look at the infrastructure, culverts, ditching, etc., keeping up with road maintenance and maybe implement a crack and seal program. If we maintain now, then that allows us to rollover funds for next time for Capital Improvements.

Gove reminded the Board that 5-6 years ago the paving budget increases substantially, in order to implement a long term road paving program, of having all roads paved every 9 years.

Wilbur asked what the cost was then.

Gove responded that he was sure it had doubled, but wondered if it was smart to just abandon the program.

Terry Sutherburg replied that it would take 3 years to pay for 2" of overlay on Back Meadow Rd, and at the rate costs are going up, the 9 year plan isn't feasible any longer.

Gove asked if Terry had looked into new recycled roads. They did up and grind the road material and reclaim it, fully depth recycled.

Terry had just been introduced to this product and noted that it was fairly expensive.

Wilbur wanted to know how this product compared to the now pavement.

Zinser replied reclamation to be 30% higher, with 15-20 years expectancy out of this project. Fort Kent is implementing the new product; Bremen is also going to be using the product.

McLean asked if Sutherburg felt the best use of the \$85,000 was for ditching, culvert, etc.

Sutherburg replied yes, and then roll over any unused funds. Drainage is important.

McLean commends and supports Sutherburg

**2. Waste Discharge License**

Zinser informed the Board they now have the license required for dumping the snow, the license is good for 5 years.

V. Pinkham wanted to make sure the license was made to the Town and not to the Hagar Enterprises.

Zinser reassured that the license was not for the contractors, but to the Town.

**VII. Consent Calendar**

**On motion McLean/Hilton moved to accept minutes from the May 2, 2007 meeting. (Vote: 5, 0, 0)**

**On motion McLean/Gove moved to accept General Fund Warrant #45, and Payroll Warrant #'s 46, 48, and 50. Gove asked if the payment to the audit company was the final payment. Zinser replied that it was not the final bill. (Vote 5, 0, 0)**

**VIII. Executive Session**

The Board went into executive session at 7:47 p.m

Out of executive session at 8:21 p.m.

**On motion McLean/Hilton moved to accept Town Manager's contract with wording changes**

**On motion Gove/McLean moved amend the Town Warrant to reflect the Town Managers contract at current salary (Vote 5, 0, 0)**

**IX. Executive Session**

**On motion McLean/Wilbur moved to adjourn Board of Selectmen meeting at 8:02 p.m. (Vote 5, 0, 0)**

**Respectfully submitted,**

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**Cheryl M. Pinkham, Town Clerk**