

**Town of Damariscotta
Board of Selectmen Meeting
Minutes
Wednesday, June 20, 2007**

I. Pledge of Allegiance

II. Call to Order

The Board of Selectmen met at the Municipal Facility on Wednesday, June 20, 2007 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:30p.m. Members present were Richard McLean, Scott Gove, Joshua Pinkham, Vicki Pinkham, and Dave Wilbur. Staff present was Town Manager, Greg Zinser and Town Clerk, Cheryl Pinkham. Others present were Karen O'Bryan from LCTV, Neil Genthner, Fire Chief and Ann Pinkham, Budget Committee Chair & Resident.

III. Public Hearings

IV. Old Business-None

V. Communications-None

A. Letter from Lynn Norris, Newcastle resident. Opinion on having no lights please...light pollution.
*Letter is attached

VI. Official Action

1. Election of Officers

Chairman-Scott Gove	Vote 3-2
1 st Vice Chair-Josh Pinkham	Vote 3-2
2 nd Vice Chair-Vicki Pinkham	Vote 3-2

2. Town Planner's Contract

Zinser stated the Planners contract would increase from \$16,000 to \$24,000, and the Planner would be here 2 days a week, or 85 days. This increase would cover the additional days needed, as this current contract is only for partial year.

J. Pinkham questioned how much money was left over from last year.

Zinser replied "Approximately \$4,000, but will get figure for next meeting."

J. Pinkham asked if the planner was helping with the Land Use, Planning Committee, and if he is planning for the future use also?

Zinser stated "Absolutely"

On motion of Dave Wilbur and seconded by Dick McLean to approve contract. 4, 0, 1. (J. Pinkham abstained)

Fire Chief Neil Genthner requested permission to be heard as Other Business at this point in the meeting, instead of the end. The Board agreed this would be fine and proceeded with Fire Chief.

N. Genthner informed the Board that he had pursued some quotes for overhauling pump on the 78 American LaFrance truck. Camden Welding, without seeing the pump/truck, stated around \$14-\$16,000. Genthner went on to explain that the pump had not passed certification due to age and internal parts, the engine is okay. Another price was from Reliance Equipment for \$11-\$14,000. This truck is next in line for replacement, however, Genthner feels it has another 10 years life expectancy.

Gove questioned the warranty of the work.

Genthner replied 100% workmanship and performance.

Genthner confirmed funds would come out of contingency fund. The Board agreed

On motion of McLean/V. Pinkham moved to accept Reliance Equipment quote/estimate not to exceed \$14,000. (Vote 5, 0, 0)

3. Commercial Tipping Fees

Zinser informed the Board that the Town is currently charging \$107/ton for commercial waste, and the Transfer Station is charging us \$192/ton.

V. Pinkham asked how we were paying the bill?

Gove responded that there was no billed amount. We pay \$125,000 a year, which includes a portion of the commercial waste. Our contract amount stays the same, if we collect more money from residents, that won't change the amount the Town is paying.

Zinser confirmed Gove's response.

Wilbur asked how the transfer station informs the Town of these increases?

Gove stated that prior to 2000 Damariscotta was paying for 57% of the waste. However, in 2000, Gove and Mark Hagar (former Selectman) came up with a formula that reduced Damariscotta's contribution to the transfer station from 57% to 26%. Not only did this formula reduce the overall amount that Damariscotta had to raise from taxes, it also instituted a licensing program and fee program for commercial customers.

J. Pinkham questioned why the Town wasn't passing the \$192/ton off onto the commercial waste customers.

Gove has a problem passing that much of an increase onto the customers/residents.

V. Pinkham felt going to a pay-per-bag process would make it fair to everyone.

D. McLean suggested raising the fees in 50% increments. ½ now and ½ next year, allowing business owners time to budget prepare and absorb the cost.

On motion of V. Pinkham/J. Pinkham moved to table the issue until Greg gets more information on the actual cost of the disposal.

4. Review Bid for Road Maintenance

Zinser informed the Board that he and Sandra (Administrator of Newcastle Town) are working on combining bids to get ditching, shoulder work, trees and brush removal for Damariscotta and Newcastle. Hopefully this will keep costs down a bit.

V. Pinkham asked who normally did this work.

Zinser replied that the work has not been done.

Wilbur questioned spending \$40,000 for 3.5 miles? And asked what roads the Road Commissioner was planning to do.

Zinser stated the 3.5 miles would be for both sides of the road, so in actuality it would cover 7 miles, and the roads are Back Meadow, and Belvedere Roads.

V. Pinkham wondered if this could be 'piggy-backed' with the State for this.

Zinser told the Board paving is at a cost of \$85/ton.

McLean pointed out that there are rules for flagging in compliance with the traffic ordinance. The police department can step in if safe flagging is not being done.

Zinser noted the Bid Opening would be August 1, 2007, and Sandra and himself would like to hold a joint town Board of Selectmen's meeting/workshop.

McLean wanted to make sure that whether this ended up being a joint-town contract, and individual contract or single contract we need to be sure Damariscotta pays its' share and Newcastle pays theirs.

J. Pinkham questioned about erosion control.

V. Pinkham wanted to know if it would be a lump sum, or price per miles?

Zinser replied both.

V. Pinkham asked how many culverts were on Back Meadow?

Zinser replied 3.

Gove pointed out that a small contractor would not bid on this, and suggested pursuing a joint bid and one on our own.

V. Pinkham felt that undermined Newcastle.

J. Pinkham suggested letting Zinser work a little more on this and get back to the Board

5. Set regular meeting schedule and 1st meeting of July

Gove questioned if everyone was happy with meeting 1st and 3rd Wednesday of each month.

Board unanimously agreed to keep the same schedule.

J. Pinkham suggested having the 1st meeting of July (which falls on July 4th this year) on Thursday July 5th at 6:30 p.m.

On motion McLean/Wilbur moved to keep meetings scheduled as is, and reschedule 1st July meeting to be held on July 5th at 6:30p.m. (Vote 5, 0, 0)

VII. Town Manager Discussion

1. **Personnel Policy Manual**-Workshop will be held on July 18th meeting.

2. **Town Manager Schedule**

Zinser informed the Board that he would be out of the office on Thursday through Monday, and return again on Tuesday. Thursday is Trio training, Friday and Monday would fall under vacation days.

VIII. Consent Calendar

On motion McLean/Wilbur moved to accept minutes from June 6, 2007

V. Pinkham has question; minutes reflect that V. Pinkham did not vote, but V. Pinkham believes she did, and would like minutes to reflect that.

On motion V. Pinkham/Wilbur moved to table minutes for amendment 4, 0, 1.

On motion Gove/J. Pinkham moved to accept General Fund Warrant #'s 61 & 63 (Vote 5, 0, 0)

On motion V. Pinkham/J. Pinkham moved to accept payroll warrant #62. (Vote 5, 0, 0)

IX. Other Business

a. V. Pinkham would like a copy of all approved minutes, and signature page for her own files. J. Pinkham would like the same.

b. J. Pinkham questioned when the downtown project/crew would be out.

Zinser replied June 30th.

V. Pinkham asked if it would be paved.

Zinser answered that wording is not in contract, just states the crew has to be gone.

c. Gove would like the Town to stay on ME DOT for state aid. Biscay Road is getting bad.

On motion McLean/Wilbur moved to adjourn Board of Selectmen meeting at 8:46 p.m. (Vote 5, 0, 0)

Respectfully submitted,

Cheryl M. Pinkham, Town Clerk