

Town of Damariscotta
Board of Selectmen Meeting
Minutes
Wednesday, March 21, 2007

I. Pledge of Allegiance

II. Call to Order

The Board of Selectmen met at the Municipal Facility on Wednesday, March 21, 2007 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:30 pm. Members present were Richard McLean, Scott Gove, Walter Hilton, Vicki Pinkham and David Wilbur. Staff present were Town Manager, Greg Zinser, Chief of Police, Steve Drake, Fire Chief, Neil Genthner, Road Commissioner, Terry Sutherburg and Deputy Town Clerk, Jurate Barnes. Also present were Jim Phillips and Kim Fletcher. Anne Pinkham joined the meeting at 6:34PM.

III. Public hearings

IV. Old Business

- 1.) Certify warrant for April 4, 2007 special town meeting;
- 2.) Board of Assessors signed off on supplemental taxes, dated September 7, 2006. This corrected the previous date and lack of signatures.

V. Communications

Jim Phillips presented the Board ideas regarding his property off Route One. Phillips is interested in exploring with Miles Memorial Hospital their possible purchase of this property for their new campus. Discussion followed. McLean suggested that Phillips put his idea before the Planning Committee for further discussion and consideration.

Zinser updated the Board on progress on the various items noted by MMA's risk management agent:

- 1.) Maine Fire Protection can perform a sprinkler inspection for \$125.00 annually. Board asked the inspection be performed promptly.
- 2.) Zinser obtained a non-binding quote (\$2200) for correcting the lighting problem in the basement. Money is available in the municipal building reserve account. Discussion followed regarding the basement and electrical and moisture issues. Gove suggested that Pine Tree Engineering get involved in resolving these issues (at their cost). McLean asked to get an engineers report for next meeting.
- 3.) The vault room safe is no longer functioning. Zinser suggested replacing the entry lock set with a key pad similar to the Fire Department's.

VI. Official Action

VII. Budget Review

- 1.) Highway Department budget: Increase in salaries, some equipment increase, ~3.61% increase. Discussion regarding the downtown snow removal, Zinser expects a DEP update soon. DEP wants to evaluate other areas. Discussion on type of equipment needed: hammer drill, new sign installation equipment. Terry currently uses many of his own tools. Discussion on painting and sweeping of Main St. Hilton moved to recommend budget as proposed, Gove second. Pinkham initiated discussion on LD1 limits and proposed budget increases. Motion to recommend passed 5-0.
- 2.) Fire Department budget: Overall increase ~4.3%. Discussion centered on officer training, ongoing vehicle maintenance, replacement of vehicles when necessary. Hilton moved to recommend budget as proposed, Gove second. Motion to recommend as passed 5-0.
- 3.) Police Department budget: Gove asked why such increase in the budget. Response was increase in salaries to bring up to competitive level; increased cost in ammunition; increased cost in fingerprint supplies and paper. After further discussion on areas to cut cost, Gove moved to recommend a figure of \$357,289, based on savings of \$250 for camera supplies, \$430 for radio and \$1,000 for fuel. Wilbur seconded. Motion to recommend the amended figure passed 5-0.

Board agreed to discontinue budget discussion until meeting of April 4, 2007

VIII Consent Calendar

McLean moved to accept the minutes of March 7, 2007 as written. Gove seconded. Approved 5-0

Gove moved to accept Pay Warrant #36 and General Warrant #35 as presented. McLean seconded. Warrants approved 3-0. (Pinkham and Hilton absent from vote.)

IX. Other business

Zinser relayed an invitation to the Board from Shapers, a new fitness establishment, located in the space previously occupied by Defensive Solutions.

X. Adjournment

Mc Lean moved to adjourn meeting, Gove seconded. Approved 5-0. Meeting adjourned at 9:13 PM.

Respectfully submitted,

Jurate J. Barnes, Deputy Clerk

