

**Town of Damariscotta
Board of Selectmen Meeting
Minutes
Wednesday, January 2, 2008**

I. Pledge of Allegiance

II. Call to Order

The Board of Selectmen met at the Municipal Facility on Wednesday, January 2, 2008 to conduct town affairs. Chairman Scott Gove called the meeting to order at 6:32p.m. Members present were Scott Gove, Richard McLean, Josh Pinkham, Vicki Pinkham, and Dave Wilbur. Staff present was Town Manager, Greg Zinser, Road Commissioner, Terry Sutherburg, Chief of Police, Steve Drake, and Town Clerk, Cheryl Pinkham. Others present were Karen O'Bryan from LCTV, Seth and Justin Hagar of Hagar Enterprises, Sandra Blake, Administrator to the Town of Newcastle, Bob Plourde, and Pat Hudson, Selectmen for the Town of Newcastle.

III. Public Hearings-None

IV. Communications-None

V. Official Action

1. Act on downtown snow removal bid

On motion of McLean/Wilbur moved to accept the Hagar Enterprise bid with the modification that both parties leave opportunity of reducing scope of work pending the outcome of the Ordinance for snow removal, and reduction in approximate numbers from the original prices of year 1- \$64,990 for the 2008/2009, year 2 of \$67,589.60, and year 3 of \$70,293.25; subject to any reduction. Fuel circuit breaker in contract calls for additional \$1,000 per contract if gas price goes above \$4.00/gal; so long as price is above \$4.00.

J. Pinkham asked what happens if gas drops below that.

S. Hagar stated the contract could be made more stringent to reflect that. We will definitely work with the Town.

Vote: 4, 1, 0. V. Pinkham opposed

Zinser asked Newcastle how they feel about this.

Blake stated their Towns' increase hit them this year already.

Gove questioned the fire department scope of the plowing contract, if there are ways to use the resources already available to the Town. Right now Hagar feels the fire department is only costing \$1,000 per season. It's up to the Board to decide how we want to proceed with this; if there are any real cost savings, etc.

On motion of Wilbur/McLean moved to table this issue for further discussion and until more information is available.

Wilbur would like to hear more numbers, and be able to compare those numbers. Any wear and tear on the vehicle, fuel, time, and labor. There's more information needed to make any decision.

Sutherburg pointed out that he works hard to keep the budget low, and every time he needs to come back to clear out the Fire Station on a storm that occurs on a Friday, or over the weekend, the Personnel Policy categorizes that as a callout which pays a minimum of 3 hours at overtime rate. This past weekend he had to come and check the catch basins, and road ways. He only charged the Town 1 hour, instead of the 3 he is supposed to charge.

Vote: 5, 0, 0.

It was noted that Newcastle Board would be voting at their meeting on Monday.

Blake stated she would print up a shellfish public hearing ad for January 28th, 2008 to be held at the Newcastle Tanisnot Building. She also pointed out that the Zinser and she should start working on updating the Harbor Ordinance.

2. Act on Septic Disposal site

Zinser stated the permit is just up for renewal and in order to do so, the Town needs to sign it.

On motion of J. Pinkham/V. Pinkham moved to authorize Scott Gove, to sign the septic disposal site.

Vote: 5, 0, 0.

3. Act on revised provider agency policy

Zinser reminded the Board that at a previous meeting they adopted option 3. From this point, the Board will need to set a cap, (using the current numbers would be best); talk about LCTV, adult education, and the Skidompha Library. All are technically considered Provider Agencies; however they have been categorized separately on the Annual Warrant.

On motion of McLean/Gove moved to have the library as a separate warrant article.

Vote: 4, 1, 0. J. Pinkham opposed.

On motion of McLean/Wilbur moved to have the adult education combined with the Provider Agencies, and not as a separate warrant article.

Zinser informed the Board that the current Provider Agency total is \$21,946; with adult education added to that, the total is \$26,547.

Gove wanted to clarify that the totals just given represented all provider agencies excluding the library.

Zinser added that the LCTV was also excluded from the amount given.

Wilbur asked when the Town receives money from the cable company, and do we pay LCTV the funds if we don't receive money from the cable company.

Zinser stated that the Town does not give the money to LCTV, if the Town does not receive money from the cable company.

Wilbur also questioned how the Board would handle the situation next year if we cap the funding, and next year the money gets reduced, is it up to the Board to distribute the funds.

Zinser answered if the approved, the Board of Selectmen can prioritize distribution of the funds.

J. Pinkham pointed out he was not in favor of capping.

Zinser noted the Board could set a cap at any time.

J. Pinkham questioned the legality of moving Adult Ed to the provider agency status, and wondered if it was state mandated.

Zinser stated he had been checking into that, and had a call into MMA (Maine Municipal Association) and to his knowledge there was not any state mandates.

VI. Town Manager Discussion

1. Update on transfer station budget.

Zinser stated the budget for the transfer station was staying the same, \$125,112.00; the contract is being mailed to us. They are forming a recycling committee to see if they can cut down on costs by having more people recycle.

VII. Consent Calendar

Regular meeting minutes of December 19, 2007

On motion of J. Pinkham moved to accept minutes of 12/19/07.

V. Pinkham stated she hadn't checked her e-mail today and did not have a chance to read the minutes; therefore she would like to see them tabled.

On motion of V. Pinkham/J. Pinkham moved to table the minutes until next meeting. Vote: 5, 0, 0.

1. General Fund Warrant #35

On motion of J. Pinkham/V. Pinkham moved to accept General Fund Warrant #35. Vote: 5, 0, 0.

2. Payroll Warrant #34

On motion of J. Pinkham/V. Pinkham moved to accept Payroll Warrant #34. Vote: 5, 0, 0.

VIII. Other Business-None

**On motion of J. Pinkham/McLean moved to accept the new Provider Agency Policy (see V. 3 above).
Vote: 5, 0, 0.**

On motion of J. Pinkham/Wilbur moved to adjourn meeting at 7:09 p.m. Vote: 5, 0, 0.

Respectfully submitted,

Cheryl M. Pinkham, Town Clerk