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TOWN OF DAMARISCOTTA
WARRANT FOR FISCAL YEAR 2019
ANNUAL TOWN MEETING
FOR PERIOD JULY 1, 2018 TO JUNE 30, 2019

LINCOLN, SS

STATE OF MAINE

TO: Jason Warlick, Constable for the Town of Damariscotta, in the County of Lincoln.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Damariscotta, in said County, qualified by law to vote in Town Affairs, to assemble at the Damariscotta Municipal Building, 21 School Street in said Town, on Tuesday, the 12th day of June, A.D. 2018 at 8:00 A.M, then and there to act on Articles 1 and 2.

The polls for voting on Articles 1 and 2 will be open at 8:00 A.M. and will close at 8:00 P.M.

The adjourned meeting to act on the remaining articles in the Warrant will be resumed at the Great Salt Bay Community School, 559 Main Street in said Town on Wednesday the 13th of June, A.D 2018 at 6:30 P.M.,

ARTICLE 1. To choose a Moderator to preside at said meeting. **Don Means was elected Moderator**

ARTICLE 2. To elect by secret ballot in accordance with the voter of the Town, the following officers:

One Selectman/Assessor/Overseer of the Poor (Three-year term)

One School Board Member (Three-year term)

One Sanitary District Trustee (Three-year term)

ARTICLE 3. To choose one Cemetery Trustee for a three-year term. **Selectmen nominate: Lorraine Faherty Passed as written**

ARTICLE 4. To choose four Budget Committee members for three-year terms, one Budget Committee member for a one year term, one Alternate Committee member for a three year term and one Alternate Committee member for two year term.

Selectmen nominate: Richard Mayer, and _____ for three year terms; _____ for the Alternate member three year term, and _____, for the Alternate member two year term. Passed as written (Only Richard Mayer was nominated-no one came forward to volunteer)

ARTICLE 5. To act on the reports of the Selectmen/Assessors/Overseers of the Poor, Town Manager, Treasurer, Tax Collector, Town Clerk and other officials. **Passed as written**

ARTICLE 6. Shall the Town vote to enact procedural changes to the existing Site Plan Review Ordinance of June 15, 2016? The first change (Section 10.H.1) is to clarify the conditions for a site plan application to become a preliminary plan application and to clarify how a preliminary plan becomes a final plan application. All preliminary site plan applications of 7,500 sq. ft. or more building(s) footprint(s) are required to hold a public hearing and site visit before they may become a final plan application to be voted upon for possible approval. The second change (Section 10.H.2) extends the period for a signed Notice of Decision from 7 to 15 days after the Planning Board makes a decision on a site plan application. By mutual consent the period may be extended to 30 days. The third change (Section 11) requires submittal of a fully compliant site plan application before an alternative site plan with waiver requests may be presented. A copy of this proposed ordinance is on file with the Town Clerk at Town Hall. The Board of Selectmen and the Planning Board recommend approval of this article. **Passed as written 32 Yes/28 No**

ARTICLE 7. To see what sum the Town will vote to raise and appropriate for GENERAL GOVERNMENT:

ADMINISTRATION:	Board of Selectmen & Budget Committee recommend:	\$381,851
ASSESSING:	Board of Selectmen & Budget Committee recommend:	\$ 43,077
PLANNING & DEV.:	Board of Selectmen & Budget Committee recommend:	\$ 58,430
SOLID WASTE:	Board of Selectmen & Budget Committee recommend:	\$112,519
MUNICIPAL BLDGS:	Board of Selectmen & Budget Committee recommend:	\$ 39,807
CONTINGENCY:	Board of Selectmen & Budget Committee recommend:	\$ 21,700
LEGAL SERVICES:	Board of Selectmen & Budget Committee recommend:	\$ 21,000
INSURANCES:	Board of Selectmen & Budget Committee recommend:	\$ 15,217
GEN. ASSISTANCE:	Board of Selectmen & Budget Committee recommend:	\$ 5,000
TOTAL GENERAL GOVERNMENT:		
Board of Selectmen & Budget Committee recommend:		\$698,601

ARTICLE 8. To see what sum the Town will vote to raise and appropriate for the POLICE DEPARTMENT:

POLICE DEPT.: Board of Selectmen & Budget Committee recommend: \$516,514

TOTAL POLICE DEPARTMENT:

Board of Selectmen & Budget Committee recommend: \$516,514

Passed as written

ARTICLE 9. To see what sum the Town will vote to raise and appropriate for PUBLIC SAFETY -NOT INCLUDING POLICE DEPARTMENT:

ANIMAL CONTROL: Board of Selectmen & Budget Committee recommend: \$ 5,850

FIRE DEPT.: Board of Selectmen & Budget Committee recommend: \$111,707

EMERGENCY MGT: Board of Selectmen & Budget Committee recommend: \$ 1,739

HYDRANTS: Board of Selectmen & Budget Committee recommend: \$151,062

STREET LIGHTS: Board of Selectmen & Budget Committee recommend: \$ 16,500

TRAFFIC LIGHTS: Board of Selectmen & Budget Committee recommend: \$ 1,020

CLC AMBULANCE: Board of Selectmen & Budget Committee recommend: \$ 5,616

TOTAL PUBLIC SAFETY NOT INCLUDING POLICE DEPARTMENT:

Board of Selectmen & Budget Committee recommend: \$293,494

Passed as written

ARTICLE 10. To see what sum the Town will vote to raise and appropriate for PUBLIC WORKS:

HIGHWAY DEPT.: Board of Selectmen & Budget Committee recommend: \$418,523

CEMETERY MAINT. Board of Selectmen & Budget Committee recommend: \$ 35,600

BISCAY BEACH: Board of Selectmen & Budget Committee recommend: \$ 875

TOTAL PUBLIC WORKS:

Board of Selectmen & Budget Committee recommend: \$454,998

ARTICLE 11. To see what sum the Town will appropriate from Trust Funds for the WORTHY POOR:

Board of Selectmen & Budget Committee recommend: \$ 11,000
Passed as written

ARTICLE 12. To see what sum the Town will vote to raise and appropriate for DEBT SERVICE:

General Obligation Loan -Tax Exempt
(Elm Street, Public Works Tractor; matures 10/21) \$ 82,700

General Obligation Loan – Taxable Bond
(Rest Room, Egypt Rd Culvert; matures 10/21) \$ 25,389

General Obligation Loan
(‘14 Rosenbauer Tanker/Pumper truck; matures 10/19) \$ 19,600

TOTAL DEBT SERVICE:

Board of Selectmen & Budget Committee recommend: \$127,689
Passed as written

ARTICLE 13. To see what sum the Town will vote to raise and appropriate to the CAPITAL RESERVE FUND:

Reserve Acct	Projected Balance 6/30/2018	Recommended FY 2019	Total Available FY 2019
Municipal Building	\$9,767	\$4,000	\$13,767
Fire Station	\$84,021	\$5,000	\$89,021
Sand/Salt Shed	\$20,816	0	\$20,816
Restroom	\$70,688	0	\$70,688
SUBTOTAL LAND & BLDGS	\$185,292	\$9,000	\$194,292
Fire Truck	\$ 3,526	\$117,900	\$121,426
Fire Equipment	\$37,026	0	\$37,026
SUBTOTAL FIRE DEPT	\$ 40,552	\$117,900	\$158,452

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SUBTOTAL POLICE VEHICLE	\$ 9,359	0	\$ 9,359
Highway Truck	0	0	0
Highway Equipment	\$11,287	\$8,000	\$19,287
SUBTOTAL HIGHWAY DEPT.	\$11,287	\$8,000	\$19,287
SUBTOTAL TECHNOLOGY	\$1,317	\$2,000	\$3,317
Sidewalk Program	\$44,518	\$115,000	\$159,518
Paving & Maintenance	\$ 8,489	\$36,000	\$44,489
Municipal Parking Lot	\$49,996	\$4,000	\$53,996
SUBTOTAL TRANSPORTATION	\$103,003	\$155,000	\$258,003
SUBTOTAL COMPREHENSIVE PLAN	\$1,267	0	\$1,267
SUBTOTAL CEMETERY	\$4,400	\$2,600	\$7,000
SUBTOTAL LANDFILL	\$4,139	0	\$4,139
SUBTOTAL TOWN CLOCK	\$8,718	\$1,000	\$9,718
SUBTOTAL BISCAY BEACH	\$3,750	0	\$3,750
TOTAL RESERVE BALANCES	\$ 373,084	\$295,500	\$668,584

TOTAL CAPITAL RESERVE FUND:

Board of Selectmen & Budget Committee recommend: \$295,500

Passed as written

ARTICLE 14. To see what sum the Town will vote to raise and appropriate for the COUNTY TAX ASSESSMENT (Note that this article is essentially for information purposes only since the County Assessment is set by the County Commissioners.)

COUNTY TAX ASSESSMENT:

\$465,189.65

Passed as written

Motion to allow Tony Dater-Town Planner to speak. Passed

ARTICLE 15. Shall the Town vote to raise and appropriate an additional amount not to exceed \$25,900 for the purpose of increasing the hours and adding benefits for the position of Code Enforcement Officer (CEO)? If this article is approved, CEO hours would be increased from the current FY 2019 budget recommendation of 12 hours per week with no benefits provided to no more than 20 hours per week with benefits provided. The dollar amount requested is in addition to the budget shown in Article #7. The total not-to-exceed cost of \$41,500 represents the prorated costs to the Town for a full-time benefitted position that would be shared with one or more other towns in Lincoln County. **Passed as written**

ARTICLE 16. To see what sum the Town will vote to raise and appropriate for COMMUNITY SERVICES:

RECREATION & HOLIDAY FUNDS:

Board of Selectmen recommend: \$ 3,000

Budget Committee recommend: \$ 500

TOWN CLOCK: Board of Selectmen & Budget Committee recommend: \$ 1,250

TOTAL COMMUNITY SERVICES:

Board of Selectmen recommends: \$ 4,250- Passed as written

Budget Committee recommends: \$ 1,750

ARTICLE 17. To see if the Town will vote to raise and appropriate \$6,966 for support of Lincoln County Television:

Board of Selectmen & Budget Committee recommend: \$ 6,966

Passed as written

ARTICLE 18. To see if the Town will vote to raise and appropriate \$21,000 for support of the annual operation of Skidompha Public Library as the public library for the citizens of Damariscotta:

Board of Selectmen & Budget Committee recommend: \$ 21,000

Passed as written

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$1,500 for the provider agency Coastal Kids Preschool:

Article submitted by petition: \$ 1,500

Passed as written

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$1,320 for the provider agency Midcoast Maine Community Action:

Article submitted by petition: \$ 1,320

Passed as written

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$2,990 for the provider agency Spectrum Generations:

Article submitted by petition: \$ 2,990

Passed as written

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ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$500 for the provider agency Pemaquid Watershed Association:

Article submitted by petition: \$ 500
Passed as written

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$2,200 for the provider agency Healthy Kids:

Article submitted by petition: \$ 2,200
Passed as written

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$1,155 for the provider agency New Hope for Women:

Article submitted by petition: \$ 1,155
Passed as written

ARTICLE 25. To see if the Town will vote to appropriate from the Estimated Revenues Account \$ 777,050 to be applied to reduce the 2019 Tax Commitment:

GENERAL GOVERNMENT:	\$ 537,250
INTERGOVERNMENTAL REVENUES:	\$ 139,000
STATE REIMBURSEMENTS/TAX EXEMPTIONS:	\$ 87,000
STATE REIMBURSEMENT-GENERAL ASSISTANCE:	\$ 2,500
POLICE REVENUES:	\$ 11,300

Board of Selectmen & Budget Committee recommend: \$ 777,050
Passed as written

ARTICLE 26. To see if the Town will vote to appropriate \$22,000 from the Maine Department of Transportation Local Road Assistance Program and transfer it to the General Fund as a revenue to be applied toward the Highway Department:

Board of Selectmen & Budget Committee recommend \$ 22,000
Passed as written

ARTICLE 27. To see what sum the Town will vote to appropriate from the Undesignated Fund Balance to be applied to reduce the FY 2019 tax rate:

Board of Selectmen & Budget Committee recommend \$ 150,000
Passed as written

ARTICLE 28. Shall the Town authorize the Board of Selectmen to negotiate and enter into a purchase/sale agreement with the Lincoln County Fire Chiefs Association for the Town's sale of land adjacent to the Fire Department at 27 Massasoit Drive, for the purposes of locating and constructing an emergency services training facility, and to execute any documents and take any action as may be necessary to complete the sale of this parcel, and to further authorize the Selectmen to do any and all things necessary to accomplish the purpose of this Article? The Board of Selectmen recommend approval of this article. **Passed as written**
Motion to allow Clayton Huntly to speak. Passed

ARTICLE 29. Article submitted by Petition:

Shall the town of Damariscotta revise the 2016 Sign Ordinance: *107-4 Permitted Signs by District and Regulations (page 3) (f) Electronically (Digitally) Changeable Signs (page 6)

Revision requested:

Delete this section (f #1 through #6) in its entirety.

Currently reads:

(f) Electronically (Digitally) Changeable Signs

Changeable Signs shall conform to 23 M.R.S.A. §1914 (11-A). In addition:

- (1) Changeable display area of a single sign shall be allowed up to 24 square feet within an overall changeable sign surface of up to 32 square feet per side (i.e., the digital display area may cover up to 75 percent of a 32 square foot overall sign).
- (2) The highest point of the display of a changeable sign may not exceed a height of 20 feet above either the centerline of the nearest public way (if the public way is within 50 feet of the sign) or actual ground level adjacent to the sign, whichever is lower.
- (3) Electronically changeable signs (that may change at any frequency but that do not flash) are allowed at gas stations to announce the current price of gasoline. Such signs require a permit from the CEO.
- (4) The display on a changeable sign may be changed no more frequently than once every 30 minutes, except for changeable signs at gas stations.
- (5) When an electronic changeable sign transitions from one display to the next, it must change as rapidly as technologically practicable. The display is permitted to change through phasing, rolling, scrolling or blending. The display is prohibited from flashing.
- (6) All electronically changeable signs shall be turned down to 50 percent or less of their daytime illumination between 11 PM and 7 AM.

in addition to:**Modify *107-6****Prohibited Signs (a) (page 7)**

Currently reads: Electronically (Digitally) Changeable Signs are prohibited in all Districts except as expressly permitted in this Ordinance.

Change to:

(f) Electronically (Digitally) Changeable Signs

- (1) Electronically (Digitally) Changeable Signs are prohibited in all Districts.
- (2) All pre-existing electronically (digitally) changeable signs in C2 district, no matter their size, shall be turned off between 11PM and 7AM.

Article failed

ARTICLE 30: Article submitted by Petition:

Shall the town of Damariscotta revise the 2016 Sign Ordinance: *107-4 Permitted Signs by District and Regulations (page 3) (d) Other Commercial (Highway) C2 District (page 5)

- (5). re: hours of sign illumination permitted

Currently reads:

All electronically (digitally) changeable signs shall be programmed to be turned down to 50% of its maximum illuminating power between 11 PM and 7 AM.

Revision requested:

Delete this in its entirety.

Article failed

ARTICLE 31. Article submitted by Petition:

Shall the town of Damariscotta revise the 2016 Sign Ordinance:

*107-4 Permitted Signs by District and Regulations (page 3)

(d) Other Commercial C2 District (page 5)

(4) re: manually and electronically changeable signs

Currently reads: One of the total permitted signs per Business on a property may be Manually Changeable or Electronically (Digitally) Changeable. Electronically (Digitally) Changeable Signs may be double-sided and free-standing or may be single-sided. Such signs may be embedded into and be a constituent part of a larger non-illuminated sign. (See 107-4 (f) for electronically (digitally) Changeable Sign requirements.)

Revision requested: removes all reference to permitting any Electronically (Digitally) Changeable signs, allowing for Manually Changeable (non-LED) only.

Suggested phrasing for substitution: One of the total permitted signs per Business on a property may be Manually Changeable.

Article failed

ARTICLE 32. To see if the Town will authorize the Board of Selectmen to expend funds from the "Beck Buyout" Fund (current balance of \$18,000) for compensation plan increases resulting from current Police Officer Union collective bargaining negotiations. The monies, up to the maximum amount currently available in that Fund, would be transferred into the FY 2019 Police Department Budget to pay for these increases. **Passed as written**

ARTICLE 33. To see if the Town will vote to set the first business day of October 2018 (October 1, 2018) and the first business day of April 2019 (April 1, 2019) when all 2019 taxes shall be due and payable in semi-annual installments and instruct the Tax Collector to charge interest at 8.00% per annum on all taxes unpaid after said dates. **Passed as written**

ARTICLE 34. To see if the Town will vote to authorize the Tax Collector to offer a 2019 Tax Club Plan to taxpayers who pay the total amount of 2019 taxes by monthly payments from July 1, 2018

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to May 31, 2019; who abide by the requirements of said plan; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest. To be eligible for the Tax Club all 2018 taxes must be paid in full.

Passed as written

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon on such terms as they deem advisable and to execute quit-claim deeds thereon, provided the Selectmen give three consecutive weeks' notice of their intentions to make such a sale through public advertisement in a local newspaper. The property may be sold back to the original owner for all taxes due, plus interest and all costs, without the advertisement requirement. **Passed as written**

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen to spend funds from various reserve funds as they deem necessary in accordance with the capital improvement program. **Passed as written**

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money, bequests, apply for and accept State and Federal Grants, grants from non-profit organizations on behalf of the Town for municipal purposes, including when necessary, the authority to authorize the signing of grant contracts, accept the conditions that accompany gifts of money, bequests, and grant funds, and to appropriate and expend gifts of money, bequests, and grant funds for the authorized purposes. **Passed as written**

ARTICLE 38. To see what sum, if any, the Town will vote to authorize the Board of Selectmen to borrow or appropriate from un-appropriated surplus as they deem advisable to meet unanticipated expenses and emergencies that occur during fiscal year 2019. (Estimated balance on June 30, 2018: \$1,044,000)

Board of Selectmen recommends:

\$ 25,000

Passed as written

ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen to enter into multi-year contracts subject to annual appropriation at Town Meeting. **Passed as written**

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen to set the date, hour, and place for the next Annual Town Meeting. **Passed as written**

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ARTICLE 41. To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property, under such terms and conditions, as they deem advisable.

Passed as written

ARTICLE 42. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to expend money for General Assistance as needed. **Passed as written**

ARTICLE 43. To see if the Town will vote to accept from the Massasoit Engine Company gifts of money and certain items of equipment to be used for the benefit of the Town and the Massasoit Engine Company. **Passed as written**

ARTICLE 44. To see if the Town will vote to re-appropriate money from the sale of Town owned vehicles to the respective departmental vehicle reserve accounts. **Passed as written**

ARTICLE 45. To see if the Town will vote to authorize the Tax Collector to accept prepayments of taxes not yet committed, and to pay interest at a rate of 0% (zero) as a courtesy to tax payers who wish to prepay some or all of their uncommitted taxes. **Passed as written**

ARTICLE 46. To see if the Town will vote to set the interest rate at 4.00% (four percent) to be paid by the Town on prepaid abated taxes pursuant to 36 M.R.S.A (4.00% (four percent) less than the interest rates established by the Municipality.) **Passed as written**

Motion to adjourn at 9:32 P.M. Passed

Given under our hands at said Damariscotta, Maine this 16th day of May A.D., 2018

Board of Selectmen

Town of Damariscotta

Robin Mayer, Chair

Amy Leshure

Ronn Orenstein

Louis F. Abbotoni

Mark Hagar

Attest: _____
Michelle Cameron, Town Clerk

