

MINUTES
BOARD OF SELECTMEN MEETING
January 8, 2020 5:30 pm
at the Damariscotta Town Hall

Members: Roberta Mayer, Chairperson; Louis Abbotoni, Mark Hagar, and Josh Pinkham

Members Absent : Mark Hagar (excused)

Staff Present: Matt Lutkus, Town Manager; Karen O'Bryan, video recorder; Lynda Letteney, recording secretary

Others Present: Haas Tobey; Valerie Seaberg; Matthew Murphy, Assessor's Agent; Daryl Fraser; John and Elaine Eskesen; Patrick Parson, Newcastle; Brooks Betts, Boothbay; Rose Meriarios, Brunswick; and Evan Houk, Lincoln County News

I. Pledge of Allegiance: The Pledge was recited at 5:30 p.m.

II. Call to Order: Meeting was called to order at 5:31 p.m. by **Chairperson Mayer**

III. Minutes:

On motion (Abbotoni/Pinkham) the minutes from 12/18/2019 were approved as distributed.

Vote: 3-0-0

IV. Financial Reports

1. On motion (Pinkham/Abbotoni) to approve Payroll Warrant #38

Vote: 3-0-0

Chairperson Mayer added that **Matt** needed to remind Department Heads to sign the payroll slips, especially when there is overtime and special pay.

2. On motion (Mayer/Abbotoni) to approve Accounts payable Warrant #39

Vote: 3-0-0

V. Presentations: None

VI. Citizen Comments and General Correspondence:

Haas Tobey gave an update for the Board on Habitat. Steve Hufnagel had sent an e-mail from Coastal Rivers citing accomplishments so far, and they matched the Town's goals. "Community Center" is the YMCA and with increased traffic and parking Coastal Rivers contributions are ever increasing.

Chairperson Mayer asked if the group was planning a "community conversation" event. **Mr. Tobey** felt they should, but did not have any information.

Valerie Seaberg, a Town resident, asked about the Historic Ordinance comments. She said that while she appreciated the word change, it did not really address her concern that someone else could dictate what she did with her property if an expanded district was formed. **Chairperson Mayer** stated that tonight's meeting was just setting the date for a public hearing, which would be February 5th at 5:30 p.m. **Matt Lutkus** said that at that time, the Board would act on the Warrant, and the Teale property including the Historic District Ordinance.

VII. Town Manager's Items

1. Possible Workshop on the Adoption of the Uniform Building Code

State Statute will be extending the Uniform Building Code for municipalities over 4000 in population. Builders must conform to the building codes, but it does not require Town oversight with populations less than 4000. He is inviting the Codes Officer to the next meeting to help develop an ordinance so the Town can enforce builders' adherence to the Uniform Building Code. There will be a workshop next week.

2. Shellfish Conservation Committee Update

Another preservation grant is available. The Darling Center will conduct research to improve resources. There needs to be an assessment of what we have (Heather Leslie). A workshop on this will be a week from today (1/15/20).

3. Date for Meeting with Legislators

Matt wants to set a date for legislators to come to a Board Meeting. He is proposing either 1/15/20 or 2/5/20. In *Maine Townsman* two items seem to be the most concerning: 1.) sharing of marijuana sales tax; and 2.) State reimbursement for ambulance service.

4. Tax Increment Financing (TIF) Proposal Update

Currently they are awaiting the draft from Amanda Meader, Town attorney. **Matt** intends to have action by the next meeting. It would then go to a Public Hearing, then a Special Town Meeting, and finally to Economic Development. **Marcia Nesbitt** of Lincoln County T.V. interviewed **Matt** today about the TIF.

5. Grants

The Clean Water Revolving Fund has monies available. The Town would like to apply for these for the sanitary sewer lines under the parking lot. (The local match would come from a Federal Grant)

VIII. Official Action Items

1. Wright-Pierce Task Order for Waterfront Improvement Project (tabled from 12/18/19)

The full application is due next Friday. **Max Johnstone** and **Matt Lutkus** are working on it. There should be a firm decision by March, if it is in by 1/17/20. Otherwise, it would be delayed by a month. Plan is to start the restroom in the spring. **Robin Mayer** asked if this put it back to the original plan. **Matt Lutkus** said that we are \$150,000 short to put it back to the original plan. The grant, if awarded, would make up the difference. It will be a high quality facility, built to last decades, and still preserve the "Damariscotta brick" façade.

On motion (Mayer/Abbotoni) to ratify the contract with Wright-Pierce

Discussion: **Lou Abbotoni** asked why the bids were so much higher than the architect's estimate. **Matt** said it was a matter of supply and demand; material costs have gone up (hurricane damage getting supplies first and fewer contractors available to build). **Josh Pinkham** said there are often restrictions that come with grants that limits the number of contractors who will build under those conditions.

Vote on the motion: 3-0-0

2. Warrant for March 3 Special Town

On motion (Abbotoni/Mayer) to approve the March 3 Special Town Meeting Warrant and schedule a public hearing on the Warrant Articles for February 5, 2020 **Vote: 3-0-0**

Discussion: Robin Mayer reminded Board members to read the Federal and State guidelines prior to the meeting. Matt advised the Board that the Planning Board adjustments were included in the revised document. With the exception of some typo's, there were no other changes.

3. Renewal of Games of Chance License for the American Legion

On motion (Abbotoni/Pinkham) to approve the renewal of the Games of Chance License for American Legion Wells-Hussey Post 42.

The Board signed the letter to the State indicating approval of the renewal.

4. Nobleboro-Jefferson Transfer Station Contract

FYI Barry is leaving this summer. He indicated that 30% of what goes into the dumpster is compostable. At their Annual Meeting on January 2, 2020, the governing council for the Nobleboro-Jefferson Transfer Station voted on their 2020 Budget (calendar year) and the contribution amounts for the owner town members and the non-owner towns (Bremen-Newcastle-Damariscotta) . There is no increase in contributions from the non-owner member Towns for 2020. With the exception of dates, the new contract is the same as 2019.

On motion (Mayer/Abbotoni) to approve a contract with the Nobleboro-Jefferson Transfer Station that includes the Town's contribution of \$112,519. **Vote: 3-0-0**

IX. Selectmen's Discussion Items

Chairperson Mayer commented on Matt's interview with LCTV on TIF and the Waterfront Project. She encouraged all to tune in and watch. **Josh Pinkham** asked when the audit would be completed as he was concerned that budget season was fast approaching. **Robin Mayer** said Cheryl was looking into it.

X. Adjournment On motion (Abbotoni/Pinkham) to adjourn at 5:55 p.m.

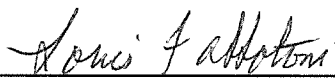
Respectfully submitted,

Lynda L. Letteney
Recording Secretary

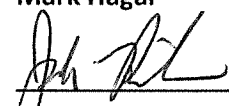
We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.



Roberta Mayer, Chairperson



Louis Abbotoni

Mark Hagar


Joshua Pinkham

Town of Damariscotta, Board of Selectmen, signed this date: 2-5-2020