

MINUTES
BOARD OF SELECTMEN MEETING
January 15, 2020 5:30 pm
at the Damariscotta Town Hall

Members: Roberta Mayer, Chairperson; Louis Abbotoni, Mark Hagar, and Josh Pinkham

Members Absent: Lou Abbotoni (present via phone for accounts payable vote.)

Staff Present: Matt Lutkus, Town Manager; Karen O'Bryan, video recorder; Lynda Letteney, recording secretary

Others Present: Evan Houk, Lincoln County News

I. Pledge of Allegiance: The Pledge was recited at 5:30 p.m.

II. Call to Order:

Meeting was called to order at 5:31 p.m. by **Chairperson Mayer**. Mrs. Mayer took a moment of personal privilege to call to the Board's attention the passing of Ed Steltzer, a former Board member, on January 8th, 2020.

III. Minutes:

Chairperson Mayer tabled the minutes of 1/8/20 until all Board members have had a chance to read them.

IV. Financial Reports

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| 1. On motion (Pinkham/Hagar) to approve Payroll Warrant #40 | Vote: 3-0-0 |
| 2. On motion (Mayer/Abbotoni) to approve Accounts payable Warrant #41 | Vote: 3-0-1 |
| (Hagar abstaining; Abbotoni voting via phone) | |
| 3. On motion (Pinkham/Hagar) to approve Accounts Payable Warrant #42 | Vote: 3-0-0 |

V. Presentations: None

VI. Citizen Comments and General Correspondence: None

VII. Town Manager's Items

1. Historic Preservation Ordinance

A second public hearing will be held February 5th. If there are significant changes, another will be held February 19th. March 3rd is the Special Town Meeting.

2. Matt Lutkus will give a power point presentation followed by questions and answers at 4 p.m. on the 5th regarding T.I.F. LCTV has interviewed Matt and much of the information is on that channel. Public Hearing for T.I.F. is February 19th.

3. Senator Dana Dow and Representative Michael Devin will be at the February 5th meeting to update the Board and public about upcoming legislation.

4. **Matt** needs to have the Board schedule an executive session prior to the contract date of 3/31/20 to review his contract.

VIII. Official Action Items

1. Appointment to the Shellfish Conservation Commission

On motion (Pinkham/Mayer) to accept the resignation of Robert Wallace as a Damariscotta representative to the Damariscotta-Newcastle Shellfish Conservation Commission and appoint Blake Hay to the position vacated by Mr. Wallace for the balance of Mr. Wallace's three year term.

Vote: 3-0-0

2. Efficiency Maine Grant Award for EV Charging Stations

The Town has been notified that they will receive the lesser amount of \$2500 or 50% of the cost of installing two electric vehicle charging stations. Upon accepting the grant, installation must occur within 18 months (June 2021). The balance of the initial cost will be paid for from the Waterfront Improvement Project funding.

On motion (Mayer/Pinkham) accept a grant award of up to \$2500 to be used towards the cost of the purchase and installation of electric vehicle charging stations in the Municipal Parking Lot.

Vote: 3-0-0

3. Economic Development Administration Grant

Matt expects to have the final numbers for the grant by tomorrow. Max Johnstone, from Mid-Coast Economic Development, has done the lion's share of the work on this project. Wright-Pierce is updating project cost estimates including flood resiliency measures. If application is in by Friday, January 17th, the Town will have an answer by mid-March.

On motion (Mayer/Pinkham) to authorize the Town Manager to submit an application for Economic Development Administration grant funding for the Town's Waterfront Improvement and Restroom Construction Project.

Vote: 3-0-0

4. Broad Reach Shellfish Grant Application

Matt felt this project was a great example of local cooperation. At the Shellfish Conservation Committee meeting January 2nd, the Committee decided to pursue a grant award from the Broad Reach Foundation to further research the status of shellfish resources on the Damariscotta River, and to the extent possible, identify the reasons for the decline in wild shellfishery.

On motion (Mayer/Hagar) to authorize the Town Manager to submit a grant application to the Broad Reach Fund to fund further research on the status of the wild shellfish on the Damariscotta and Medomak Rivers.

Vote: 3-0-0

IX. Selectmen's Discussion Items

Josh Pinkham asked about an audit update. The year ended six and half months ago, we are starting to get ready for budget development, and no report. He said he thought we were in a first year of a three year contract, can we end the contract? **Matt** said there was a clause allowing the Town to rescind the contract for poor performance. **Josh** suggested that be looked into. There were no other comments.

X. Adjournment On motion (Pinkham/Hagar) to adjourn at 5:45 p.m.

Respectfully submitted,

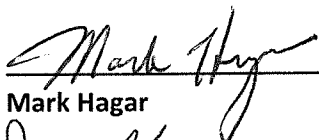
Lynda L. Letteney
Recording Secretary

We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.

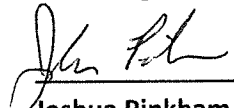


Roberta Mayer, Chairperson

Louis Abbotoni



Mark Hagar



Joshua Pinkham

Town of Damariscotta, Board of Selectmen, signed this date: 2-5-2020