

MINUTES
BOARD OF SELECTMEN MEETING
DAMARISCOTTA TOWN OFFICE
May 5, 2021 5:30 p.m.
Via Zoom

Members: Roberta Mayer, Chairperson; Louis Abbotoni, Mark Hagar, Daryl Fraser and Josh Pinkham

Members Absent : None

Staff Present: Matt Lutkus, Town Manager; Lynda Letteney, recording secretary

Others Present: (Via Zoom)Haas Tobey; **Gary Rosenthal;** and Evan Houk, Lincoln County News

I. Pledge of Allegiance: Chairperson Mayer led the Pledge of Allegiance at 5:30 p.m.

II. Call to Order

The Board of Selectmen's meeting was called to order at 5:35 p.m. by Chairperson Mayer, who commented that it felt good to be back. Sentiments echoed by the rest of the Board.

III. Minutes

Correction to the 4/21/21 minutes. The term "stupid fun," referring to the Pumpkinfest, was credited to Chairperson Mayer, but was actually said by Larry Sidelinger.

On motion (Pinkham/Fraser) to approve the minutes from 4/21/21(as corrected) Vote: 5-0-0

On motion (Pinkham/Fraser) to approve the minutes of 4/28/21. Vote: 5-0-0

IV. Financial Reports

1. On motion (Pinkham/Mayer) to approve Payroll Warrant #61 & #62

Vote: 5-0-0

2. On motion (Pinkham/Abbotoni) to approve Accounts Payable Warrant #63

Vote: 5-0-0

V. Presentations: None

VI. Citizens Comments and General Correspondence - None

VII. Town Manager's Items

1. Waterfront Improvement Project Update

Matt reported that the restrooms are on schedule. The bollards for the EV station are in; Chase is starting Monday (5/10) and will finish sewer line. A separate contractor is doing the smaller lines. In the presentation slated for 5/6, the project is running a little late. We need 30% design completion by the end of May. This is a very extensive project and the committee is not happy with the design cut backs. Matt will schedule a workshop for the Board to hear directly (scheduled for June 2 or later so 30% is complete). Pricing and recommendations need review. The Board will need time to process and a longer

meeting may be needed.

2. Board and Commission Appointments

Matt informed the Board there would be openings in June and July. If anyone knows of someone who might be interested, have them contact Matt.

3. Reminder of Schools Town Meetings

Matt informed the Board that the public meetings on the schools budgets are as follows:

Great Salt Bay, May 12, 2021, at 7:15 in the cafeteria.

Secondary (Lincoln Academy) at 7:45 p.m. in the cafeteria on 5/12/21.

4. Governor Mills has proclaimed next week as Town Clerk's Week.

Matt recognized Cheryl, Becky and Heather for their outstanding work, especially during the pandemic. Dealing with flexible hours and other obstacles, things have gone smoothly and orderly. **Robin** chimed in thanking Matt for the information and thanking the staff.

Robin asked Board members to review the Charter Bid Guidelines regarding the change in what can go without bid. **Matt** felt a small change (upping the amount before Board approval) maybe okay. He needs to review guidelines. **Mrs. Mayer** asked everyone to read the charter and get any recommendations for change to Matt. **Matt** would like to change the name of the Board of Selectmen to the Select Board. Consensus was to have him do this.

VII. Official Action Items

1. General Assistance Fair Hearing Authority Appointment

Each Town has to have an outside authority to hear appeals on general assistance claims. Michelle Cameron, Town Clerk for Newcastle is willing to do this. In reciprocation, Cheryl Pinkham will act as the Fair Hearing Authority for Newcastle.

On motion (Pinkham/Mayer) to appoint Michelle Cameron as the General

Assistance Fair Hearing Authority for Damariscotta

Vote: 5-0-0

VIII. Selectmen's Discussion Items

Daryl Fraser – It is nice to be back in the Town Office

Josh Pinkham - Happy to be back in person. Get your shots

Lou Abbotoni - I would like to see an accounting of the general assistance. How much have we paid out? **Matt** said we have the data, it's in the Town Report. **Lou** asked if it is audited? **Matt** replied that it was. **Lou** asked about the Worthy Poor account. It is audited quarterly and a report is generated.

He also asked about the gift cards. **Matt** indicated that after a slow start, there has been a spike upwards. **Lou** said he was asking because of concerns elsewhere about fraud.

Mark Hagar- I'm good

Robin Mayer - Good

Haas Tobey – This was a lightweight meeting! It was almost “a day off!”

IX. Adjournment

On motion (Hagar/Pinkham) to adjourn the Board of Selectmen's meeting at 6:10 p.m. Vote: 5-0-0

Respectfully submitted,

Lynda L. Letteney
Recording Secretary

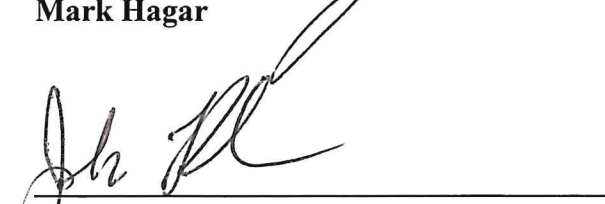
We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting on May 5, 2021.


Roberta Mayer, Chairperson


Louis A


Daryl Fraser


Mark Hagar


Joshua Pinkham

Town of Damariscotta, Board of Selectmen, signed this
date: 6/16/2021