

**Town of Damariscotta
Board of Selectmen's Meeting
Minutes
Wednesday, October 19, 2016**

The Board of Selectmen met on Wednesday, October 19, 2016, members present were Robin Mayer, Ronn Orenstein, George Parker, and Jim Cosgrove. Mark Hagar excused absence. Staff present was Town Manager-Matt Lutkus, and Deputy Clerk- Cheryl Pinkham. Others present were residents Karen O'Bryan, Pat McLean and Lorraine Faherty.

I. Pledge of Allegiance

II. Public Hearings-

III. Call to Order-Mayer opened the meeting at 5:32p.m.

IV. Action on Public Hearing Agenda Items-

V. Minutes

1. September 21 and October 5 Meetings

On motion of Orenstein/Parker moved to approve September 21st minutes as submitted, and October 5th as amended (to complete a sentence on page 3 item 10)

Vote 4, 0, 0

VI. Financial Reports

1. Payroll Warrant #18

On motion of Mayer/Orenstein moved to approve PW#18.

Vote 4, 0, 0

2. Accounts Payable Warrants #19

On motion of Mayer/Orenstein moved to approve AP#19

Vote 4, 0, 0

VII. Presentations-None

VIII. Citizen Comments & General Correspondence-None

IX. Town Manager Items:

1. Display of US Flags on Main St-

Lutkus informed the BOS that he met with Bruce Poland of the American Legion and they will now take over the mounting and removing of the flags. They have noted that the Legion may ask the Town to cover the \$500 insurance premium.

2. Review of Pumpkinfest-

Lutkus stated the reports he has received from the Police and Fire Chief indicate a successful Pumpkinfest and includes the PD spent about 115 hours detailing this fest and the FD spent about 50 hours.

Cosgrove expressed accolades to the departments and the committee that put on the Pumpkinfest.

Mayer asked if the Pumpkinfest was going to help offset the cost of the PD as they did last year.

Lutkus is waiting for final numbers from the Pumpkinfest Committee.

Faherty suggested more police officers or Pumpkinfest members assist with directing traffic with the increased activities.

3. New England Intercollegiate Geological Conference Waterfront Tour-

Lutkus said about 15 students signed up for the Conference, 6 showed up, but were very enthusiastic on the presentation and very interested in our future plans.

4. Reminder on Nov. 2 public hearing on Bond Issue-

Lutkus reminded the BOS that the public hearing for the Bond Issue is at 5:30 on November 2nd, here at Town Hall.

5. Special Town Meeting-

In addition to the Bond Issue article on the Special Town Meeting warrant the other articles on the warrant will be the Accessory Building Amendment and 3 other ordinance amendments that are more of a housekeeping nature that the State has requested we change.

Mayer asked if the warrant articles in question would be available to the public if they request it.

Lutkus confirmed they would be available at the front desk.

6. Guardrail on Church St.

Lutkus mentioned the new guardrail was installed over the past few days, much nicer and safer improvement.

7. Volunteer Reception-

Lutkus stated he attended the American Spirit Award Reception at the County Court house where Dick McLean was honored. It was a nice event; good for the communities, and the many volunteers. Damariscotta was also awarded the Gold Distinction Award for our efforts and participation in the Spirit of America program.

X. Official Action Items-

1. Cemetery Landscape Services Contract-

Mayer questioned the portion where J&H can help with the end of the season removal of grass clippings and leaves, which is part of the fall clean up, reduces the intensity of the fall clean up.

McLean clarified that it is still part of the fall clean up but they may not do the rock walls because often the leaves aren't even off the trees during their clean up time which will reduce the work load until spring cleanup.

On motion of Mayer/Parker moved to waive Town Charter and authorize Lutkus to initiate contract with J&H Landscaping for 3 years.

Vote 4, 0, 0

2. Cemetery Deed and Perpetual Care Agreement with Louis and Paula Abbottoni-

On motion of Orenstein/Parker moved to authorize the Cemetery Deed & Perpetual Care Agreement for Louis & Paula Abbottoni.

Vote 4, 0, 0

XI. Selectmen's Discussion Items-

Mayer reminded the viewing audience that Trunk or Treat will take place on Oct 31st here in the Police Department parking lot at 5:30p.m.

XII. Adjournment-

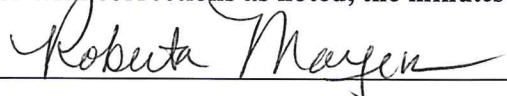
On motion of Parker/Hagar moved to adjourn meeting at 5:51.m.

Vote 4, 0, 0

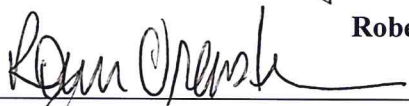
Respectfully submitted,


Cheryl M. Pinkham, Deputy Clerk

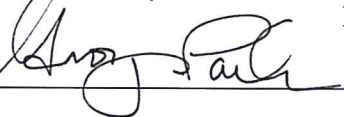
We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.



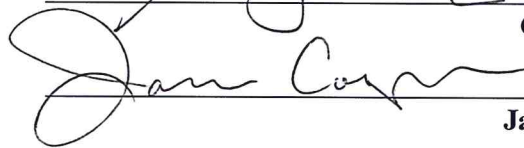
Roberta Mayer



Ronn Orenstein



George Parker



James Cosgrove

Mark Hagar

Town of Damariscotta, Board of Selectmen, Signed this date

11/2/2016

