

Town of Damariscotta, Maine
Board of Selectmen's Meeting Minutes
Wednesday, June 14, 2017
Great Salt Bay School
5:30 p.m.

The Board of Selectmen met on Wednesday, June 14, 2017 prior to the Annual Town Meeting. Members present were Robin Mayer, Ronn Orenstein, George Parker, James Cosgrove and Mark Hagar. Staff present were Matt Lutkus-Town Manager and Michelle Cameron-Town Clerk, Hugh Priebe-Road Commissioner, Jason Warlick-Interim Police Chief.

I. Pledge of Allegiance

II. Call to Order: R. Mayer called meeting to order at 5:30 pm

III. Minutes

1. June 7, 2017 Meeting: Tabled

IV. Financial Reports

1. Accounts Payable Warrant # 57: Lutkus stated that the invoice for the Hagar Contract for paving on Church Street and Hodgdon Street has been changed to reflect what we feel is owed. **On motion Cosgrove/Orenstein moved to approve AP WRNT# 57. Vote: 5-0**

V. Presentations: NONE

VI. Citizen Comments and General Correspondence: Jim Campbell spoke about the non-profit organizations being exemption from taxes. He feels that they get all the benefits of being located here, but do not have to pay for them.
Mayer said that one of the goals for the coming year will be to talk about service fees.

VII. Town Manager Items:

1. Egypt Road Culvert Bids: Lutkus sent out the results via email of the two bids the town received. He said that we had previously received an informal estimate for the culvert for \$100,000.00, the bids came in considerably higher. The low bid was \$154,000, the second low bid was \$274,000. Lutkus said his recommendation at this point is to work with the low bidder and our project engineer and see if we can both negotiate on price and the elements of that project. He spoke with the engineer at Wright-Pierce and he said there might be some room to value engineer the project so that it could be still the same quality but perhaps not as expensive in terms of the materials used. Lutkus said that if there is no objection, he will proceed in that vein.
Cosgrove asked if this was such an emergency project that we can't wait until next year?
Lutkus answered that at least once a year we have a failure of the road. We could have a massive failure with the culvert and we would like to avoid that.
Priebe stated that there is a picture on the website that shows the damage. If a good rainstorm comes through, we might not have a road.

VIII. Official Action Items:

1. Format for Community Meeting(s) on Commercial Growth Issues: Lutkus said that the Board had decided in an informal setting, when they met with the Planning Board during a workshop that they would like to form a committee develop a draft revised Land Use Ordinance that would incorporate elements of form base codes. When the document is still in draft form we would

publicize the draft ordinance with the amendments in it and then hold a public meeting to gain input. Lutkus recommended the Land Use Committee be the basic members for the ordinance committee and then we would accept volunteer applicant's that the Selectmen would approve to actually do the draft. **On motion Parker/Orenstein moved to approve forming a committee to draft a revised Land Use Ordinance. Vote 5-0**

2. **Process for Citizen Input on Recreational Marijuana Retail Sales Social Clubs and Grow Facilities:** Lutkus stated that during a work session, the Board decided to was to have a public hearing on this issue sometime in July or August. He suggested that the Board schedule the hearing for the second meeting in July. **On motion Mayer/Orenstein moved to schedule a public hearing for the Board's second meeting in July to discuss the recreational marijuana retail sales social clubs and grow facilities. Vote 5-0**

3. **Department of Justice Grant Award:** Interim Police Chief Jason Warlick said that the Byrne Jag Grant is something the agency has put out for every year. It's a grant that can only be used for law enforcement and the purchase of law enforcement equipment. This year the department was funded \$1,191.00. This particular grant is based on aggravated crimes in your town and between Waldoboro, Wiscasset, Boothbay Harbor, Damariscotta and the County we ranked second. So we received the second most amount of money. Warlick said that he is asking for a laptop for the cruiser. They have found a refurbished Toughbook laptop for \$650.00. Secondly, he would like to purchase some magazines for the patrol rifles for \$240.00. He wants to issue two magazines per officer that they would be responsible for. Thirdly, the department would like an optic for the patrol rifle that does not have one. The optic would cost \$301.00.

Mayer asked if the Police Department had recently sold a weapon.

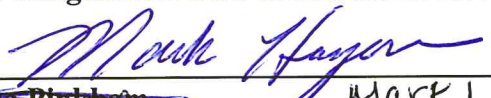
Warlick answered that they have not been able to sell it and if they can't find a buyer, they will have it destroyed. **On motion Orenstein/Parker moved to accept the Department of Justice Grant Award for \$1,191.00. Vote 5-0**

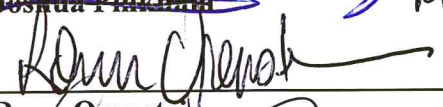
IX. **Selectmen's Discussion Items:** Cosgrove mentioned that the town needs a better microphone system for the annual town meeting.

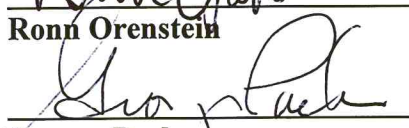
XII. **Adjournment:** On motion Orenstein/Parker moved to adjourn at 5:52 pm
Vote 5-0


Michelle P Cameron, Town Clerk


We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.


~~Joshua Plinkham~~ Mark Hagar


Ronn Orenstein


George Parker

Jim Cosgrove


Roberta Mayer

Town of Damariscotta, Board of Selectmen
Signed this date 7/5/17