

**Minutes  
Board of Selectmen's Meeting  
Town of Damariscotta, Maine  
July 18, 2018, 5:30 PM  
Damariscotta Town Hall**

The Board of Selectmen met on Wednesday, July 18, 2018. Board members (BOS) present were Ronn Orenstein, Mark Hagar, Amy Leshure, and Louis Abbotoni, Robin Mayer was absent (excused). Staff present were Matt Lutkus-Town Manager and Michelle Cameron-Town Clerk. Others attending were Karen O'Bryan-resident & for LCTV, Amy Lalime-resident, Bruce Batchelder-resident, Lorraine Faherty-Cemetery Committee & resident, Anton Lahnston-resident & Bristol Road Committee Member, Bob & Norma Piper-residents & Bristol Road Committee Members and Jessica Picard-LCN.

- I. Pledge of Allegiance**
- II. Call to Order:** R. Orenstein open the meeting at 5:30 PM
- III. Minutes:**
  1. June 27 and July 11 meetings: **On motion Abbotoni/Hagar moved to approve the 6/27 & 7/11 meeting minutes. Vote 4-0**
  - On motion Mayer/Leshure moved to table the 6/27 meeting minutes. Vote 5-0**
- IV. Financial Reports:**
  1. Payroll Warrant #3: **On motion Abbotoni/Leshure moved to approve PY Wrnt #3. Vote 4-0**
  2. Accounts Payable Warrant #4 & #63: **On motion Abbotoni/Orenstein moved to approve AP Wrnts #4 & #63. Vote 4-0**
- V. Presentations: NONE**
- VI. Citizen Comments and General Correspondence:**
  1. Letter from Lincoln County Fire Chief's Association: Lutkus mentioned that he had received a thank you letter from the LCFCFA, which was included for the BOS to see in his agenda packet email.
  2. Email from Bristol Road Community Association: Bob Piper discussed the Bristol Road Community Association's (BRCA) request for the BOS to form a council of citizens to assist them in ensuring safe transit throughout the community. They would like to have a member of the BOS on the council. The BRCA recommends that the council be guided by the State of Maine "Complete Street Policy".

Hagar said he would like this on the workshop agenda for 8/1.

Piper suggested that the council members be town wide and reflect different views of different areas in town. He mentioned that other Maine towns have adopted similar policies, such as Kennebunk.

Orenstein asked if they would provide information on what other towns have done.

Anton Lahnston said the council would interact with the Police Department, the Town Manager, Public Works and the Board of Selectmen.

Hagar asked if they were unhappy and feel that the BOS or the Town Manager haven't followed through.

Lahnston said they were very happy with the follow through from Lutkus.
  3. Amy Lalime asked about when the town would have crosswalks across Main Street. She is concerned about pedestrian safety.

Lutkus answered that the crosswalks are in the Sidewalk/Bicycle Plan as well as in the Capital Improvement Plan. We are trying to get funding from the State and did receive \$32,850 from Sherwin Williams towards building a sidewalk. The town is hoping to have sidewalks and crosswalks on Main Street and Biscay Road. Lutkus said he had asked McDonalds if they would pay for a sidewalk when they changed their parking lot. They said they would not do that. In addition, he is approaching businesses along Main Street to see if they would give land for a sidewalk. He mentioned that the Damariscotta River Association has the funding to create a crosswalk across Main Street by the school and has received a \$15,000 donation for a sidewalk on Church Street. Lutkus said that we are trying to

achieve the top priorities in the Bicycle Plan but we need an influx of grant money or private donations.

Lalime asked the BOS what is happening with Stepping Stone.

Lutkus answered that the town has contracted with attorney Amanda Meader regarding Stepping Stone. Meader has all the files and has until the third week in July to respond to the town.

Lalime wanted to know why Stepping Stone is continuing to build.

Lutkus stated that the town's position is based on legal advice.

Lalime said that the town's lawyers had not read attorney Hull's letter.

Hagar stated that we should be putting money into sidewalks-not attorney fees.

Orenstein said the BOS will wait on attorney Meader's advice.

#### **VII. Town Manager Items:**

**1. 2017-18 Work plan Update:** Lutkus said that we have made significant progress on our goals from last fiscal year.

**2. Initial Draft of 2018-19 Work Plan (for review at August 1 Workshop):** Lutkus said the Barber Shop is now gone and work will start to progress towards building the restrooms. He pointed out that Cameron has provided timelines for the voting on ordinances for the November election.

#### **VIII. Official Action Items:**

**1. Planning Services Agreement (Tabled from June 27 Meeting): On motion**

**Orenstein/Leshure moved to approve the Planning Services Agreement with Anthony Dater and confirm the Town Manager appointment of Dater as Town Planner.**

Hagar said he struggles with approving this agreement. He feels that some of Dater's decisions have cost the town money in law suits-there are been some big mistakes made. He is not sure we should continue with this Planner.

Abbotoni asked if Hagar was suggesting they put of bids for planning services.

Hagar asked Lutkus was Waldoboro did for their planning department.

Lutkus answered that he thought they contracted through MCCED but would check on it.

Abbotoni mentioned that there is concern from outside individuals regarding this as well.

Hagar mentioned the he wouldn't mind going with a six month contract. He said the Planner is a very important position for the town.

Lutkus said if the BOS doesn't vote to approve the contract, he will come up with alternative options. We could put this on the workshop agenda.

**Vote 0-4 Motion failed.**

Orenstein said he wants input on the time needed to do the job.

Lutkus said he felt that with Stanley, the Code Enforcement Officer, having more office hours, the allotted time for the Planner was sufficient.

**2. Approval of Floating Pump-out Station Grant Application: On motion Abbotoni/Hagar moved to approve the Floating Pump-out Station grant application. Vote 4-0**

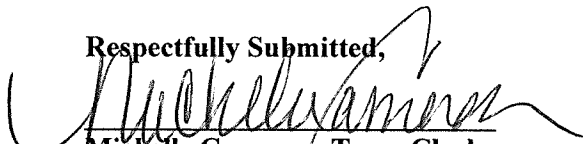
**3. Sale of Town Dump Truck: The highest bid was \$8,901.01. On motion Abbotoni/Hagar moved to approve the sale of the Dump Truck; where is as is. Vote 4-0**

#### **IX. Selectmen's Discussion Items: NONE**

#### **X. Adjournment: On motion Orenstein/Abbotoni moved to adjourn at 6:21 p.m. Vote 4-0**

**Board of Assessors' Meeting to Follow**

Respectfully Submitted,

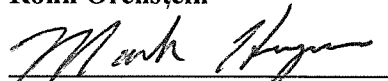
  
Michelle Cameron, Town Clerk

We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.

\_\_\_\_\_  
Robin Mayer



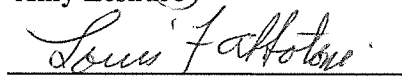
Ronn Orenstein



Mark Hagar



Amy Leshure



Louis F. Abbotoni

Town of Damariscotta, Board of Selectmen

\_\_\_\_\_  
Date

8/1/18