

**Town of Damariscotta
Board of Selectmen's Meeting
Minutes
Wednesday, December 21, 2016**

The Board of Selectmen met on Wednesday, December 21, 2016, members present were Robin Mayer, Ronn Orenstein, George Parker (arrived 5:45p.m.), Jim Cosgrove and Mark Hagar. Staff present was Town Manager-Matt Lutkus, and Deputy Clerk- Cheryl Pinkham. Others present were residents Karen O'Bryan, and LCN reporter Maia Zewert.

I. Pledge of Allegiance

II. Public Hearings-No Public Hearings

III. Call to Order-Mayer opened the meeting at 5:30p.m.

IV. Action on Public Hearing Agenda Items-No Public Hearings

V. Minutes

1. December 7, 2016 Meeting

On motion of Mayer/Hagar moved to approve December 7th minutes as submitted,

Vote 3, 0, 1

(Orenstein abstained, not in attendance 12/7/16)

VI. Financial Reports

1. Payroll Warrant #30

On motion of Mayer/Orenstein moved to approve PW#20.

Vote 4, 0, 0

2. Accounts Payable Warrants #31

On motion of Orenstein/Mayer moved to approve AP#31

Vote 4, 0, 0

VII. Presentations-

1. **Fire Chief John Roberts re: Idea on FEMA Grant Application-**

Lutkus informed the BOS that this presentation would need to be postponed.

VIII. Citizen Comments & General Correspondence-

1. **Notice from USDA re: Wild Pigs**

Lutkus passed along notification on the danger of Wild Pigs for BOS information.

2. **Notice from Maine Dept of Transportation re: Culvert Replacement on US 1.**

Lutkus noted the DOT has sent information with their three year plan of new projects, Belvedere Rd is scheduled for culvert replacement.

3. **Public Notice on Aquaculture Renewals**

Lutkus is just passing along information; the information has been posted as requested. There are several renewals upcoming in the next few weeks. There is a 14-day comment period if you so wish.

4. **Annual Meeting for Nobleboro-Jefferson Transfer Station-Dec. 28th.**

Lutkus said the meeting will take place at the Nobleboro Town Office, at 6:30 on December 28th. Lutkus is planning on attending the meeting, if others wish to join.

5. **Friends of Colonial Pemaquid/Governor LePage**

Lutkus stated the Town has received a letter from Governor LePage in regards to the BOS request of support for the Friends of Colonial Pemaquid. The Governor simply stated 'waiting for private agreement between the parties before his office gets involved.'

IX. Town Manager Items:

1. Closing on Bond Issues

Lutkus noted we closed on the Bond issues late last week, and funds are in the Town's bank account.

2. Selectmen's Workshop-January 4

Reminder that the BOS workshop is still scheduled for Jan 4th, immediately following regular meeting. Feel free to add or delete to the agenda thus far.

3. Communication with Maine Bureau of Land Management re: 1981 & 1986 Grant-

Town may not be in compliance w/1981 & '86 grant agreement, where we received funds for YMCA property improvements. Now we are faced with a conversion process where we need to replace the property with similar value, only sanctions are unable to apply for any land & conservation grants or recreational trails program grants until we have shown earnest effort of property replacements. Lutkus doesn't believe there was any intentional violations to the grant agreement; pretty apparent that town & recreational leaders, at the time, never assumed we would take over Y operations, and we were actually doing the Y a favor applying for the grants. However State is clear we are not in compliance with these grants. Similar grants received for playground and ball fields at the school, so have sent communication to Steve Bailey and Kim Schaaf in regards to this obligations and reminded them of grant agreements to be sure first.

Cogrove questioned if the Town needs to find other land for the public to use for recreational uses?

Lutkus confirmed and believed one that could qualify is the work planned for the restroom, walkway and possibly small green area adjacent to restroom. Also have open space where former landfill was on Standpipe. What will not qualify is expansion of existing parks.

Cosgrove not clear on why disqualifies us, just because we are not administering the grant.

Lutkus stated the State feels that is irrelevant and that the land needed to stay in public ownership which doesn't include non-profits, from when the Town deeded the property to the YMCA.

Parker questioned if there needed to meet a specific acreage.

Lutkus said no, it only needs to meet the valuation of the state's 'yellow book'.

4. Town Expenses resulting from Services Center related Activities

Lutkus provided brief description from our status as a service town. A lot of assumptions in there that could be questioned, but could do more work with this if the BOS would like.

5. Progress on new Town Website

Lutkus said the contract for the Towns new website is underway, have sent out a mock up version of the layout. Need photographs, and hoping that the Christmas week will allow time to dedicate to the write ups for the pages.

6. Closure of Town Administrative Office on Dec. 26th & Jan. 2nd

Lutkus reminded the BOS and public that the office would be closed in observance of the Christmas and New Year holidays. Wished all Happy Holidays.

7. Accept funds for Riverside Park

Lutkus mentioned to the BOS that a gentleman has donated \$500 for the beautification of Riverside Park. Would like the BOS to accept

On motion of Mayer/Orenstein moved to accept donation of \$500 for the beatification of the Riverside Park.

Vote 5, 0, 0

X. Official Action Items-

1. FY 2018 Budget Preparation Calendar-

Lutkus added the intent is to prepare a bare bones as possibly while providing the services we do today, and if the Board would like to make cuts to specific services, please advise and he can provide costs surrounding those services.

Cosgrove pointed out the municipal budget is the smallest segment of our budget. The County budget has increased over the past couple of years.

Mayer noted the County has a few contracts to work out and that would be retroactive to when the contract starts which could lead to a big hit for us. The school budget came in and that also showed an increase.

Lutkus stated it was actually AOS93 school administrative central offices budget and that was 2.7% increase.

Lutkus reminded the Budget Committee wanted to meet separately but for the kick off, we will meet jointly.

XI. Selectmen's Discussion Items-

Parker apologized for being late, loading tires in wife's car.

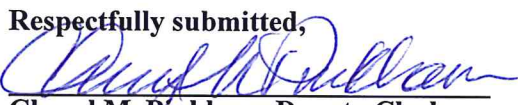
Mayer wanted to express thanks to the Hagar plowing crew, great job during this recent ice storm. Also wished everyone happy holidays to everyone.

Parker also thanked Lutkus for settling the towing issue.

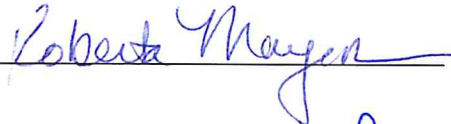
XII. Adjournment-

On motion of Parker/Orenstein moved to adjourn meeting at 6:07p.m. Vote 5, 0, 0

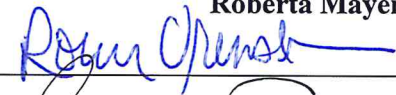
Respectfully submitted,


Cheryl M. Pinkham, Deputy Clerk

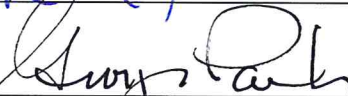
We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.



Roberta Mayer




Ronn Orenstein



George Parker



James Cosgrove



Mark Hagar

Town of Damariscotta, Board of Selectmen, Signed this date 1-18-17

