

**Town of Damariscotta  
Board of Selectmen's Meeting  
Minutes  
Wednesday, January 18, 2017**

The Board of Selectmen met on Wednesday, January 18, 2017, members present were Robin Mayer, Ronn Orenstein, George Parker, Jim Cosgrove and Mark Hagar. Staff present was Town Manager-Matt Lutkus, and Deputy Clerk- Cheryl Pinkham, and Sergeant Jason Warlick. Others present were residents Joyce Polyniak, Haas Tobey, Chris Roberts, State Senator Dana Dow, Representative Mick Devin, Dough Churchill of East Coast Towing, Gina Hamilton of Wiscasset Newspaper, Karen O'Bryan, resident & LCTV representative and LCN reporter Maia Zewert.

**I. Pledge of Allegiance**

**II. Public Hearings-No Public Hearings**

**III. Call to Order-Mayer opened the meeting at 5:30p.m.**

**IV. Action on Public Hearing Agenda Items-No Public Hearings**

**V. Minutes**

1. December 21, 2016 Meeting

On motion of Mayer/Orenstein moved to approve December 21<sup>st</sup> minutes as submitted,  
Vote 5, 0, 0

**VI. Financial Reports**

1. Payroll Warrant #34

On motion of Mayer/Orenstein moved to approve PW#34. Vote 5, 0, 0

2. Accounts Payable Warrants #35

On motion of Orenstein/Parker moved to approve AP#35 Vote 5, 0, 0

3. Auditor's Report Distribution-

Lutkus asked the BOS to review the audit and noted the auditor would be at the February 1<sup>st</sup> meeting to go over and answer any questions they may have.

**VII. Presentations-**

**VIII. Citizen Comments & General Correspondence-**

1. Letter from Friends of Colonial Pemaquid-

Lutkus passed along gratitude from the Friends of Colonial Pemaquid for the BOS's support and sending the Governor's office an official letter of support.

2. Doug Churchill, Eastcoast Recovery, Bristol.

Lutkus introduced Churchill to the BOS and stated Churchill would like to see Damariscotta offer a rotation in towing needs instead of only utilizing Quick Turn Auto. Lutkus stated the Town wishes to continue to support our local business owners and tax payers.

Churchill thanked the BOS for allowing him to present before them. He requested they take into consideration of some sort of rotating schedule to allow other small businesses the opportunity to service the Town's towing & recovery needs. He has approached the County as well with this same idea.

The BOS thanked Churchill for his time, noted that the Town's need for towing is so rare it would be hard to rotate a schedule as it only occurs once or twice a season.

**IX. Town Manager Items:**

1. Five Year Capital Plan

Lutkus noted we closed on the Bond issues late last week, and funds are in the Town's bank account.

2. Elm Street Sidewalk/Drainage Project

Lutkus explained Wright Pierce is still on task to get information to neighbors and go out to bid. Been talking about sidewalk width; we do not want to be in a situation with a contractor on site while WP & the town are still trying to determine/settle right of way.

**X. Official Action Items-**

**1. Contract for Shellfish Conservation Management Services-**

Lutkus noted that this is currently on hold. Newcastle's BOS is having their attorney review it further.

**2. Evidence-based Impaired Driving High Visibility Enforcement Grant-**

Warlick presented the BOS with a worksheet outlining how many enforcement hours are permissible within the grant, and pointed out the costs incurred by the Town will be utilized as the Town's grant match by fuel and administrative.

The BOS thanked Warlick for the detailed outline.

**On motion of Mayer/Orenstein moved to approve the Evidence-based Impaired Driving High Visibility Enforcement Grant.** **Vote 5, 0, 0**

**3. Moratorium Ordinance Re: Marijuana Retail Establishments and Social Clubs-**

Lutkus stated the State is currently looking at a State-wide moratorium. Questioned whether the BOS needed to focus their attention on creating a local level moratorium; the fact they are discussing this now allows this date (Jan 18, 2017) to be used as the effective date of a moratorium, if need be. Lutkus is signed up for the Lincoln County Regional Planning Office moratorium workshop.

**4. Engineering Services proposal for Egypt Road Culvert-**

Lutkus would like approval for Engineering Services for Egypt Rd. If the Town does an 8' pipe; that will accommodate our needs and believe \$6,900 will cover the cost. (not to exceed \$6,900)

**On motion of Mayer/Parker moved to waive Charter bid requirements, award engineering services to Wright-Pierce, and authorize the Town Manager to enter into contract with Wright-Pierce, not to exceed \$6,900.** **Vote 5, 0, 0**

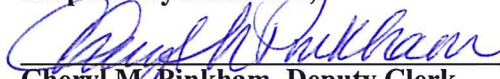
**XI. Selectmen's Discussion Items-**

**XII. Adjournment-**

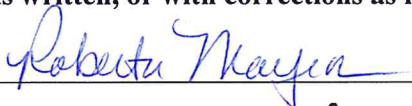
**On motion of Parker/Orenstein moved to adjourn meeting at 7:17p.m.**

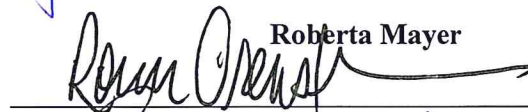
**Vote 5, 0, 0**

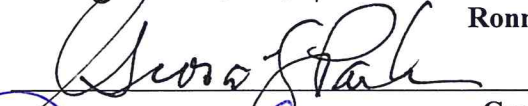
Respectfully submitted,

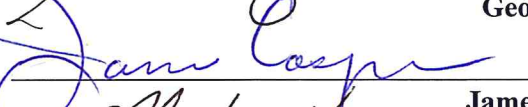
  
Cheryl M. Pinkham, Deputy Clerk


We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Board of Selectmen meeting.




  
Roberta Mayer

  
Ronn Orenstein

  
George Parker

  
James Cosgrove

  
Mark Hagar

Town of Damariscotta, Board of Selectmen, Signed this date

2-1-2017