

TOWN OF DAMARISCOTTA  
WARRANT FOR FISCAL YEAR 2024  
ANNUAL TOWN MEETING  
FOR PERIOD JULY 1, 2023 TO JUNE 30, 2024

LINCOLN, SS

STATE OF MAINE

TO: Jason Warlick, Constable for the Town of Damariscotta, in the County of Lincoln.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Damariscotta, in said County, qualified by law to vote in Town Affairs, to assemble at the Damariscotta Municipal Building, 21 School Street in said Town, on Tuesday, the 13<sup>th</sup> day of June, A.D. 2022 at 8:00 A.M. then and there to act on Articles 1 through 9.

The polls for voting on Articles 2 through 9 will be open at 8:00 A.M. and will close at 8:00 P.M.

The adjourned meeting to act on Articles 10 through 53 in the Warrant will be resumed at the Great Salt Bay Community School, 559 Main Street in said Town on Wednesday the 14<sup>th</sup> of June, A.D. 2023 at 6 P.M.

**SECRET BALLOT ARTICLES 1-9**

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- ARTICLE 1. To choose a Moderator to preside at said meeting. (Note: The moderator is nominated from the floor.)
- ARTICLE 2. To elect by secret ballot in accordance with the vote of the Town, the following officers:
- Two (2) Select Board/Assessors/Overseers of the Poor (Three-year terms)**  
**One (1) School Committee Member (Three-year term)**  
**One (1) Sanitary District Trustee (Three-year term)**
- ARTICLE 3. To see if the Town will vote to amend the Cemetery Ordinance.  
*This update will identify Chapman-McAllister Cemetery and Knowlton-Russ Cemetery as cemeteries to be overseen and maintained by the Cemetery Trustees. This update also notes the next mandatory review will be due in 2028.*  
*A copy of this proposed amended ordinance is on file with the Town Clerk and posted with this warrant.*
- ARTICLE 4. To see if the Town of Damariscotta will vote to raise and/or appropriate the sum of **\$1,589** to help defray the costs of **New Hope Midcoast**, and to act thereon.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*

- ARTICLE 5. To see if the Town will vote to raise and/or appropriate the sum of **\$7,500** for the **Damariscotta Historical Society**.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*
- ARTICLE 6. To see if the Town will vote to raise and/or appropriate the sum of **\$2,200** for the provider agency **Healthy Kids**.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*
- ARTICLE 7. To see if the Town will vote to raise and/or appropriate the sum of **\$4,820** for the provider agency **Spectrum Generations**.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*
- ARTICLE 8. To see if the Town will vote to raise and/or appropriate the sum of **\$2,000** for the provider agency **Coastal Kids Preschool**.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*
- ARTICLE 9. To see if the Town will vote to raise and/or appropriate the sum of **\$5,000** for the provider agency **Healthy Roots**.  
*This provider agency has submitted a petition requesting the town provide a contribution through the town budget per the Provider Agency Policy adopted by the Select Board.*

### OPEN TOWN MEETING ARTICLES 10-53

*Articles 10 through 53 will be presented at the Open Town Meeting held on Wednesday, June 14<sup>th</sup>, at 6:00 PM at the Great Salt Bay Community School.*

ARTICLE 10. To see what sum the Town will vote to raise and appropriate for **General Government:**

	Budget Committee	Select Board
Administration	\$544,095	\$548,845
Assessing	\$40,825	\$40,825
Planning/Development	\$166,346	\$167,546
Solid Waste	\$149,050	\$149,050
Municipal Building	\$62,060	\$62,060
Contingency	\$18,000	\$18,000
Legal	\$15,000	\$15,000
Insurance	\$17,345	\$17,345
General Assistance	\$6,500	\$6,500

***Budget Committee Recommend: \$1,019,221***

***Select Board Recommend: \$1,025,171***

ARTICLE 11. To see what sum the Town will vote to raise and appropriate for the **Police Department:**

***Budget Committee Recommend: \$803,762***

***Select Board Recommend: \$797,562***

ARTICLE 12. To see what sum the Town will vote to raise and appropriate for **Public Safety.**

	Budget Committee	Select Board
Animal Control	\$6,800	\$6,800
Fire Department	\$161,828	\$161,828
Emergency Management	\$2,610	\$2,610
Hydrants	\$157,103	\$157,103
Street Lights	\$5,500	\$5,500
Traffic Lights	\$2,200	\$2,200
CLC Ambulance	\$90,760	\$90,760

***Budget Committee Recommend: \$426,801***

***Select Board Recommend: \$426,801***

ARTICLE 13. To see what sum the Town will vote to raise and appropriate for **Public Works:**

	Budget Committee	Select Board
Highway Department	\$637,195	\$630,195
Cemetery	\$55,180	\$55,180
Biscay Beach	\$1,200	\$1,200

***Budget Committee Recommend: \$693,575***

***Select Board Recommend: \$686,575***

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$3,000 for **Community Services, Recreation, and Holiday Funds:**

***Budget Committee Recommend: \$3,000***

***Select Board Recommend: \$3,000***

ARTICLE 15. To see what sum the Town will vote to raise and appropriate for support of the annual operation of **Skidompha Public Library** as the public library for the citizens of Damariscotta:

***Budget Committee Recommend: \$33,815***

***Select Board Recommend: \$33,815***

ARTICLE 16. To see what sum the Town will vote to raise and appropriate to support **Lincoln County Television:**

***Budget Committee Recommend: \$19,000***

***Select Board Recommend: \$19,000***

ARTICLE 17. To see what sum the Town will vote to raise and appropriate for **DEBT SERVICE:**

Bond Issue for Road and Sidewalk Improvements: \$191,133; Matures 10/36

Loan for Street Light Purchase and LED Conversion \$10,842; Matures 10/25

***Budget Committee Recommend: \$201,975***

***Select Board Recommend: \$201,975***

ARTICLE 18. To see what sum the Town will vote to raise and appropriate to the **Municipal Building Reserve:**

***Budget Committee Recommend: \$25,000***

***Select Board Recommend: \$25,000***

ARTICLE 19. To see what sum the Town will vote to raise and appropriate to the **Fire Station Reserve:**

***Budget Committee Recommend: \$87,500***

***Select Board Recommend: \$87,500***

ARTICLE 20. To see if the Town will expand the purpose of the **Sand/Salt Shed Reserve** to include the acquisition, maintenance, and construction of all highway facilities and to rename the reserve the **Highway Facilities Reserve**.

Rather than creating additional reserve funds *the estimated balance as of April 1<sup>st</sup> is \$20,859.*

- ARTICLE 21. To see what sum the Town will vote to raise and appropriate to the **Highway Facilities Reserve:**  
***Budget Committee Recommend:***           ***\$30,000***  
***Select Board Recommend:***               ***\$25,000***
- ARTICLE 22. To see what sum the Town will vote to raise and appropriate to the **Fire Truck Reserve:**  
***Budget Committee Recommend:***           ***\$80,000***  
***Select Board Recommend:***               ***\$80,000***
- ARTICLE 23. To see what sum the Town will vote to raise and appropriate to the **Fire Equipment Reserve:**  
***Budget Committee Recommend:***           ***\$14,000***  
***Select Board Recommend:***               ***\$14,000***
- ARTICLE 24. To see if the Town will expand the purpose of the Police Vehicle Reserve to support the police department's overall capital needs and to rename the reserve the Police Department Reserve.  
*The estimated balance as of April 1<sup>st</sup> is \$20,518.*
- ARTICLE 25. To see what sum the Town will vote to raise and appropriate to the **Police Department Reserve:**  
***Budget Committee Recommend:***           ***\$30,000***  
***Select Board Recommend:***               ***\$30,000***
- ARTICLE 26. To see what sum the Town will vote to raise and appropriate to the **Highway Truck Reserve:**  
***Budget Committee Recommend:***           ***\$20,000***  
***Select Board Recommend:***               ***\$15,000***
- ARTICLE 27. To see what sum the Town will vote to raise and appropriate to the **Highway Equipment Reserve:**  
***Budget Committee Recommend:***           ***\$15,000***  
***Select Board Recommend:***               ***\$10,000***
- ARTICLE 28. To see what sum the Town will vote to raise and appropriate to the **Sidewalk Reserve:**  
***Budget Committee Recommend:***           ***\$50,000***  
***Select Board Recommend:***               ***\$40,000***
- ARTICLE 29. To see what sum the Town will vote to raise and appropriate to the **Paving, Drainage, and Maintenance Reserve:**  
***Budget Committee Recommend:***           ***\$125,000***  
***Select Board Recommend:***               ***\$125,000***
- ARTICLE 30. To see what sum the Town will vote to raise and appropriate to the **Technology Reserve:**  
***Budget Committee Recommend:***           ***\$17,000***  
***Select Board Recommend:***               ***\$17,000***

- ARTICLE 31. To see what sum the Town will vote to raise and appropriate to the **Comprehensive Plan Reserve:**  
***Budget Committee Recommend:***            ***\$5,000***  
***Select Board Recommend:***                ***\$5,000***
- ARTICLE 32. To see what sum the Town will vote to raise and appropriate to the **Cemetery Reserve:**  
***Budget Committee Recommend:***            ***\$12,500***  
***Select Board Recommend:***                ***\$12,500***
- ARTICLE 33. To see what sum the Town will vote to raise and appropriate to the **Landfill Reserve:**  
***Budget Committee Recommend:***            ***\$4,000***  
***Select Board Recommend:***                ***\$4,000***
- ARTICLE 34. To see what sum the Town will vote to raise and appropriate to the **Property Revaluation Reserve:**  
***Budget Committee Recommend:***            ***\$20,000***  
***Select Board Recommend:***                ***\$20,000***
- ARTICLE 35. To see if the Town will vote to appropriate **\$20,000** from the **Mr. and Mrs. Edward E. Philbrook Trust Fund.**  
*These funds are to support the worthy poor in the Town of Damariscotta as indicated by the grantors.*  
***Select Board Recommend:***                ***\$20,000***
- ARTICLE 36. To see if the Town will vote to raise and appropriate \$10,950 for **Adult Education:**  
***Budget Committee Recommend:***            ***\$10,950***  
***Select Board Recommend:***                ***\$10,950***
- ARTICLE 37. To see if the Town will vote to raise and appropriate \$552,599 for the **Lincoln County Tax Assessment:**  
***Budget Committee Recommend:***            ***\$552,599***  
***Select Board Recommend:***                ***\$552,599***

ARTICLE 38. To see if the Town will vote to appropriate **\$726,800** from **Estimated Revenues** to be applied to reduce the FY 2024 Tax Commitment.

	Budget Committee	Select Board
Administration	\$591,600	\$591,600
Planning & Development	\$105,100	\$105,100
Police	\$9,100	\$9,100
State Reimbursements*	\$21,000	\$21,000

*\*State reimbursements in this article do not reflect the reimbursement programs that are included on the Tax Rate Calculation form that is completed by the Assessors. The reimbursements on that form include BETE, Homestead, and State Revenue Sharing.*

**Budget Committee Recommend: \$726,800**

**Select Board Recommend: \$726,800**

ARTICLE 39. To see if the Town will vote to appropriate \$20,500, or any amount as received from the State of Maine Local Road Assistance Program (LRAP), to reduce the FY 2024 Tax Commitment.

ARTICLE 40. To see if the Town will vote to appropriate \$150,000 from the Undesignated Fund Balance to be applied to reduce the FY 2024 Tax Commitment:

**Budget Committee Recommend: \$ 75,000**

**Select Board Recommend: \$150,000**

ARTICLE 41. To elect one Cemetery Trustee for a three-year term.

ARTICLE 42. To elect three Budget Committee members for three-year terms, one Budget Committee member for a one-year term, one Alternate Committee member for a three-year term and one Alternate Committee member for one-year term.

**Select Board Nominates:**

**Karen O'Bryan, Constance Magistrelli, and Max Johnstone for three-year terms;**

**Gary Rosenthal for a one-year term;**

\_\_\_\_\_ **for the Alternate member three-year term;**

\_\_\_\_\_ **for the Alternate member one-year term.**

ARTICLE 43. To see if the Town will vote to authorize the Select Board to spend funds from various reserve funds as they deem necessary in accordance with the capital improvement program.

ARTICLE 44. To see if the Town will vote to authorize the Select Board to accept gifts of money, bequests, apply for and accept State and Federal Grants, and grants from non-profit organizations on behalf of the Town for municipal purposes, including, when necessary, the authority to authorize the signing of grant contracts, accept the conditions that accompany gifts of money, bequests, and grant funds, and to appropriate and expend gifts of money, bequests, and grant funds for the authorized purposes.

- ARTICLE 45. To see if the Town will vote to authorize the Select Board to enter into multi-year contracts (not to exceed 10 years) for the lease or purchase of goods and services and the lease of real property or buildings, when they deem it in the best financial interest of the Town?
- ARTICLE 46. To see if the Town will vote to authorize the Select Board to set the date, hour, and place for the next Annual Town Meeting.
- ARTICLE 47. To see if the Town will vote to authorize the Select Board to dispose of Town-owned personal property under such terms and conditions as they deem advisable and to appropriate the proceeds of any sale of said items to an existing operating or capital reserve account.
- ARTICLE 48. To see if the Town will vote to re-appropriate money from the sale of Town owned vehicles to the respective departmental reserve accounts.
- ARTICLE 49. To see if the Town will vote to set a date when taxes shall be paid, and if so, what rate of interest shall be charged on taxes unpaid after said date. (Maximum allowable rate is 8.00 percent.)  
***Select Board Recommend Due Dates of October 2, 2023 and April 1, 2024 and an interest rate of 8%.***
- ARTICLE 50. To see if the Town will vote to authorize the Tax Collector to offer a 2024 Tax Club Plan to taxpayers who enroll no later than July 29, 2023; who pay the total amount of 2024 taxes by monthly payments from July 1, 2023 to April 30, 2024; who abide by the requirements of said plan; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest. To be eligible for the Tax Club all 2023 taxes must be paid in full.
- ARTICLE 51. To see if the Town will vote to authorize the Tax Collector to accept prepayments of taxes not yet committed, and to pay interest at a rate of 0% (zero) as a courtesy to taxpayers who wish to prepay some or all of their uncommitted taxes.
- ARTICLE 52. To see if the Town will vote to set the interest rate at 4% (percent) to be paid by the Town on prepaid abated taxes pursuant to 36 M.R.S.A § 506-A.  
***"A taxpayer who pays an amount in excess of that finally assessed must be repaid the amount of the overpayment plus interest from the date of overpayment at a rate to be established by the municipality. The rate of interest may not exceed the interest rate established by the municipality for delinquent taxes nor may it be less than that rate reduced by 4 percentage points. If a municipality fails to establish a rate of interest for overpayments of taxes, it shall pay interest at the rate it has established for delinquent taxes."***



ARTICLE 53. To see if the Town will vote to authorize the Select Board, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon on such terms as they deem advisable and to execute quit-claim deeds thereon, provided the Select Board give three consecutive weeks' notice of their intentions to make such a sale through public advertisement in a local newspaper, except that the Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s). The property may be sold back to the original owner for all taxes due, plus interest and all costs, without the advertisement requirement.

Given under our hands at said Damariscotta, Maine this 19<sup>th</sup> day of April, A.D., 2023

Select Board  
Town of Damariscotta

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Louis F. Abbotoni

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Tom Anderson

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Daryl Fraser, Chair

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Andrea Keushguerian

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Joshua Pinkham

Attest: \_\_\_\_\_ Town Clerk