

Town of Damariscotta 2018-2019 Goals and Action Plan

Adopted by Board of Selectmen 8-15-2016

Focus area: Financial Sustainability - Maintain Financial Health of Town Government

Action Plan	Responsibility	Priority	Due Date	Status
Finalize Licensing Ordinance for Annual Town Meeting consideration	Board of Selectmen, Matt, Stan and Michelle	High	2/1/2019	Draft completed
Work with the “Raise the Floor” Coalition to lobby for increase to minimum State contribution for schools.	Matt	High	Ongoing	The Board has authorized a \$1,000 contribution to the lobbying effort (8/1/2018)

Focus area: Infrastructure – Proactively address infrastructure maintenance needs

Action Plan	Responsibility	Priority	Due Date	Status
Update the Five Year Capital Improvement Plan; incorporate a long term computer replacement schedule	Matt, department heads Public Works Committee	High	1/31/2019	
Continue efforts to obtain major funding for Waterfront improvements including flood resiliency for downtown businesses	Matt	High	Ongoing	The Town has received a financial commitment from private donors to assist with the funding of waterfront improvements. Wright-Pierce has updated the 2013 cost estimates. At this point it appears unlikely that major Federal funding will be forthcoming for flood resiliency-related projects in the foreseeable future.
Update annual and multi-year maintenance schedules for Public Works	Public Works Committee	High	2/1/2019	
Finalize design and engineering and construct downtown restroom	Board of Selectmen, Matt, Hugh, Consultant	High	6/30/2019	Town and private funding has been identified, project completion for restroom expected 6/2019

Town of Damariscotta 2018-2019 Goals and Action Plan

Adopted by Board of Selectmen 8-15-2016

Work with Maine DOT, Lincoln County and other Towns on the Pemaquid Peninsula to implement 129/130 Plan	Board of Selectmen, Public Works Committee	Medium	Ongoing	
Seek funding for infrastructure improvements especially those improvements that will increase accessibility for an older population	Matt, planner	Medium	Ongoing	Currently researching opportunities that might result from membership in the AARP "Age Friendly" Network
Pursue public ownership and maintenance of section of Heater Road to Town Garage	Matt, Hugh, Public Works Committee	Medium	2/1/2019	Requested by Planning Board; to be included in 2020 capital projects budget request
Actively contribute to efforts toward achievement of Review 1998 Maine Planning Office Report on Regional Service Centers	Board of Selectmen	High	Ongoing	The Town is now a member of the Service Center Coalition. Selectman Hagar is the Town's representative.
Complete design and preliminary engineering for Biscay Beach launch area improvements	Matt, Hugh, consultant	Medium		50% grant funded; citizen outreach through Pemaquid Watershed Association; awaiting State determination on whether revised grant application is acceptable.

Focus area: Public Safety - Maintain current high level of Fire and Police response

Action Plan	Responsibility	Priority	Due Date	Status
Complete lease or sale of property to the LC Chiefs Association for training facility.	Selectmen, Matt, Chief Roberts	Low		Awaiting proposal from Chiefs' Association
Purchase new fire truck	Chief Roberts	High	11/1/2018	Truck to be delivered this fall.

Town of Damariscotta 2018-2019 Goals and Action Plan

Adopted by Board of Selectmen 8-15-2016

Continue highly visible enforcement of posted speed limits.	Chief Warlick	High	Ongoing	Officers are continuing speed radar details in high traffic areas, monitoring radar board and downloading data.
---	---------------	------	---------	---

Focus area: Economic Development – Maintain existing tax base and expand base with development that meshes with community values

Action Plan	Responsibility	Priority	Due Date	Status
Focus on the retention, promotion and growth of existing businesses located in town while at the same time encouraging new business developments	Board of Selectmen, Matt and Department Heads	High	Ongoing	One-on-one visits with businesses occur on an ongoing basis.
Submit historic preservation ordinance for Town meeting consideration.	Land Use Advisory Committee, Planner, Board of Selectmen	Medium	12/15/2018	Draft Historic Preservation Ordinance near completion
Complete recommendations for changes to land use-related ordinances	Land Use Advisory Committee	Medium	8/15/2018	Site Plan Review Ordinance and Subdivision Ordinance Amendments tentatively scheduled for special town meeting coinciding with general election
Prepare draft Adult Use and Medical Marijuana Ordinances for Town Meeting consideration	Selectmen, Town Attorney, Matt	High	9/1/2018	Now that new laws have been enacted, Town Meeting action on an adult use ordinance is scheduled for 11/2018

Focus area: Community Development/Comprehensive Plan/Planning and Development – Focus on changes to the land-use ordinances, building and maintaining public infrastructure especially transportation systems including pedestrian and bicycle paths

Action Plan	Responsibility	Priority	Due Date	Status
Continue implementation of Comprehensive Plan goals	Board of Selectmen; Matt; all department heads	High	Ongoing	
Complete sidewalk on Bristol Road (Sidewalk-Bicycle Plan)	Matt; Hugh; MDOT, Town engineer	High	6/1/2019	Per Maine DOT, project scheduled to go out to bid in August. Completion expected Spring, 2019

Town of Damariscotta 2018-2019 Goals and Action Plan

Adopted by Board of Selectmen 8-15-2016

Work jointly with DRA to build segments of sidewalk on Main and Church Streets and Biscay Road	Matt, Hugh, DRA, engineer	High	9/30/2019	DRA moving ahead on sidewalk improvements adjacent to GSB School
Consider forming a "Complete Streets" Citizen Advisory Board to provide recommendations on improvements to State and Town roadways.	Board of Selectmen; Matt; planner;	Medium		Awaiting further clarification from the Bristol Road Community Association on their request for this committee.

Focus area: Intergovernmental Connections

Action Plan	Responsibility	Priority	Due Date	Status
Broaden working relationships with other organizations in Lincoln County.	Board of Selectmen, Matt	Medium	Ongoing	Consider options for shared planning services
Continue to work closely with School District to contain the overall cost of government and schools to the taxpayers	Selectmen, Matt	High	Ongoing	
Work with Town of Waldoboro to ensure successful implementation of Code Enforcement Officer Agreement	Matt, Stan	High	Ongoing	

Focus area: Citizen Communications/Outreach

Action Plan	Responsibility	Priority	Due Date	Status
Purchase keypad voting system to be used for town meetings and other public meetings	Matt and Michelle	Medium	11/1/2018	
Prepare and send out Town e-newsletter	Matt	High	Ongoing	

Town of Damariscotta 2018-2019 Goals and Action Plan

Adopted by Board of Selectmen 8-15-2016

Maximize the use of LCTV and local newspapers for disseminating information	Matt	High	Ongoing	
Continue to update Town's website to provide useful information to citizens and visitors	Becky, Matt and Michelle	Medium	Ongoing	Town staff are working with Lincoln County News staff to develop and provide narrative and photos on topics of interest
Training for members of Planning Board and Board of Appeals	Board members, Town staff	High	8/30/2018	Training has been scheduled
Participate in "Spirit of America" Volunteer Recognition Program	Matt	Medium	3/31/2019	This recognition will continue to be given in conjunction with the annual report dedication.
Hold volunteer recognition event	Board of Selectmen; Town Staff	Medium	6/15/2019	This is being planned as a reception prior to the annual town meeting in June
Complete "codification" of Town Ordinances	Ordinance Format Committee; Board of Selectmen, Town staff and Town Meeting	High	6/14/2019	Completed except for land use-related ordinances. These will be put in the new format when ordinance amendments are drafted.

Focus area: Environmental Stewardship

Finalize draft of plastic bag ordinance	Board of Selectmen; Town Staff	High	9/5/2018	Scheduled for 11/6/2018 Special Town meeting/general election
Work with PWA and other organizations on the community-wide cleanup	Town office Staff; Hugh;	Medium	4/15/2019	
Consider large scale solar facility for former landfill site or other location	Matt	Medium	2/1/2019	
Work with the Nobleboro Transfer Station to determine if there are additional steps that can be taken to encourage recycling.	Board of Selectmen members Mayer and Leshure.	Medium		