

## Minutes of the Damariscotta Land Use Advisory Committee (LUAC)

4:30 - 6 pm Monday, September 24, 2018

In Attendance: Bruce Rockwood, Haas Tobey, Ann Jackson, Jenny Begin, Chris Roberts, Ann Pinkham, Ron Orenstein

1. Review of September 10 minutes, which were approved.
2. Bylaw task force report. Haas and Roberts presented the task force (Pinkham, Roberts, Haas) bylaw report. Rockwood incorporated his suggestions into a word document of the task force report.

*Specific suggested changes* [following outline in the Word version of the document] included:

I. Membership and Participation in Meetings. There was discussion about the optimal size of the LUAC and Haas suggested that a range of 7 to 9 members would be optimal. Begin and Roberts suggested that the range be 5 to 9, to allow the committee to operate if few residents volunteer. Residents who want to be involved but cannot make regular meetings could be invited to participate as ad hoc members for subcommittees or task forces. Members would be expected to miss no more than three meetings a year. Selectmen could be invited to participate as nonvoting members. The 'removal for cause' section was approved by the group.

III. Meetings. D. *An affirmative vote shall be a majority of the members rather than a majority of a quorum attending.* The meeting section was discussed and Jackson mentioned it was still difficult to find town committee minutes on the website. Rockwood's edits to this section were approved. Rockwood suggested that the committee primarily operate using a consensus model rather than majority rule requiring quorums, but it was felt this requirement would be reassuring that the LUAC would not be coopted by a minority at any given meeting. It was pointed out that LUAC is not a legislative body, only an advisory one, reporting to the Selectmen.

IV. Subcommittees and Task Forces. Haas discussed the subcommittee structure. Rockwood questioned the need for annual review suggested in D. Haas explained his position supporting a thorough review to provide a history of possible improvements for future LUAC members.

V. Templates. Rockwood offered a simpler version. Rockwood's version deleted 'repository' language, Haas disagreed.

3. Community Engagement Task Force Report. The task force (Rockwood, Jackson, and Begin) presented their report, including the central idea of numerous small events in places where people already gathered such as restaurants, school events, election/town events and the library. Orenstein added that it was important to provide opportunities for feedback and to reach a broad representation of voters. He spoke of what worked during the comprehensive plan public process and the outreach efforts at cafes. Other suggestions were offered including hosting community conversations at the theater, or having tables at Pumpkinfest and other local events.

4. Next LUAC meetings:

Monday October 1, 2018 at 4:30pm

Monday October 15, 2018 at 4:30pm

Monday November 5, 2018

Monday November 26, 2018