



Town of Damariscotta, Maine

August 16, 2023

Select Board Meeting

Town Office, 21 School St

5:30 PM

Join Virtually

Meeting: <https://us02web.zoom.us/j/83072624998>

Meeting ID: 830 7262 4998

AGENDA

- I. Pledge of Allegiance**
- II. Call Select Board Meeting to Order**
- III. Minutes**
 - 1. August 2, 2023 Select Board Minutes
- IV. Financial Reports**
 - 1. Payroll Warrants # _____
 - 2. Accounts Payable Warrants # _____
- V. Citizen Comments and General Correspondence**
 - 1. MMA Risk Management Services
 - 2. CRCT Water Testing Update
 - 3. Pumpkinfest: USA Today Best Fall Festival
- VI. Town Manager's Report**
 - 1. LCRPC Update
 - 2. Capital Project Updates
- VII. Official Action Items**
 - 1. Application for an On-Premise License: Schooner Landing
- VIII. Select Board's Discussion Items**
 - 1. Select Board Work Plan
- IX. Adjournment**

**MINUTES
SELECT BOARD MEETING
DAMARISCOTTA TOWN HALL**

**August 2, 2023 5:30 p.m.
Live and Via Zoom**

Members: Daryl Fraser, Chairperson; Tom Anderson, Dan Hunter, Andrea Keushguerian, and Josh Pinkham

Members Absent: None

Staff Present: Andrew Dorr, Town Manager; Lynda Letteney, recording secretary

Others Present: Lorraine Faraday; Haven Simmons, LCTV; and Elizabeth Waltztoni, Lincoln County News

I. Pledge of Allegiance: Chairperson Fraser led the Pledge of Allegiance at 5:30 p.m.

II. Call to Order

The Select Board's meeting was called to order at 5:31 p.m. **by Chairperson Fraser**

III. Minutes

On motion (Anderson/Fraser) to approve the minutes of July 5, 2023 with corrections. Vote: 3-0-2 (Pinkham and Keushguerian abstaining) Correction: Dan Hunter's name throughout the document corrected from "Hunt" to "Hunter".

On motion (Anderson/Fraser) to approve the minutes of July 19, 2023 with corrections Vote: 3-0-2 (Hunter and Keushguerian abstaining) (Correction: Tom Anderson's comment on #4 Strategic Goals pg.3 of minutes should say he suggested "a revised estimate for the conclusion date" instead of "percentage done".

IV. Financial Reports

- | | |
|---|--------------------|
| 1. On motion (Pinkham/Hunter) to approve Payroll Warrant #4 | Vote: 5-0-0 |
| 2. On motion (Fraser/Pinkham) to approve Accounts Payable Warrant #5 | Vote: 5-0-0 |

V. Presentations: None

VI. Citizens Comments and General Correspondence

1. DEP letter of intent to do site testing for PFAS – The DEP will be expanding its testing area in Damariscotta. Mapping was done on line. They will notify homeowners affected by the testing. Homeowners have the right to refuse testing, but will forfeit State remediation if they refuse to have their area tested. At least one site has been identified as needing additional testing.

2. MaineDoT is submitting a plan for carbon reduction. There is a live on-demand virtual public meeting open through August 7th.

3. Lincoln County Representation for MMA Annual Election/Meeting

The Annual MMA meeting will be Wednesday, October 4, 2023. Lincoln County caucus is September 21st at 3 p.m. at the Lincoln County Courthouse. Lou Abbotoni previously served on the Lincoln County Budget Committee. On September 28th there will be a public hearing for the FY24 budget. Review Process starts at this juncture.

VII. Town Manager's Report

1. Capital Projects

A. Miles Street – Final invoices have been received and are going through review with the engineer.

B. Egypt Rd./Belvedere Rd. – Hagar Enterprises representative met with Andy, Andrew H. and Daryl Monday to discuss the remaining work to be completed on these roads. There was agreement that shoulder shim was part of the agreement. Concern for summer traffic and various drop offs was conveyed and expressed as high priority. They have not heard back from the contractor. **Josh Pinkham** expressed concern that the contract had a \$500/day penalty for going over the time frame and it has been 10 days since the meeting and 8 weeks since beginning of project. **Daryl Fraser** said the lack of response is frustrating. **Josh** reiterated that a nudge to the contractor would have more impact if the fines were instituted. He believes it is a public safety issue at this point. **Tom Anderson** stated that he had heard several complaints about the gap between Belvedere and US Rt.

C. Parking Lot – An updated application was submitted to EDA reflecting the revised scope of work to be done. This was done following an email from GSBSD last Friday that stated they would not be signing onto the grant as a co-applicant and/or a co-recipient. Their agreement with the Town seems okay; they do not want to be tied to grant as a federal fund recipient.

Additionally, **Andy** recounted that a backflow issue arose in one of the buildings in Taco Alley. This led to line jetting and inspection which revealed that an old collection line may still be carrying wastewater for one or more buildings in Taco Alley. This was confirmed Monday with dye tests. Additional work will be required to see which buildings exactly are connected to that line. Testing showed a clog in the line with only one building not connected to the new system. Earlier this week they got a new camera and have marked the pavement corresponding to the line at issue. An old clay line will be capped (minor). **Josh** asked who pays for the tie in to the new system. **Andy** said the engineering firm.

2. Public Works – Improvements to the Public Works garage are underway while the crew is getting used to the excavator. Next week drainage work on Branch St. should begin. **Andy** plans to inventory road surfaces in August and populate the RSMS software to give the town a better idea of future paving schedules. The PW truck has developed a heating/cooling? Problem; it started last winter and has continued throughout the summer. Work can be scheduled for the truck once ditching is complete; it may necessitate renting a truck for a few days. The future septic area has been prepped. **Andy** needs to lock in a contractor to build the bathroom. He has reached out to a couple local contractors but has not heard back on estimates.

3. Strategic Goals/Annual Work Plan - An updated version of last year's plan is in the Board packet. Please review list, identify what items are still relevant, and think about additional goals to consider. Sent to Andy by July 27th. As the Board works through this, **Andy** would like to see a Board workshop late Oct/early Nov to begin creating a multi-year plan. Looking at these projects on a year-to-year basis is not productive or realistic. Once the workshop is completed, staff can work to figure out how best to allocate resources (staff, money time, etc.) We can then build out performance indicators that can be shared with the Board to track/show progress. We can offer updates to the public on-line and/or through the newsletter.

VIII. Official Action Items

1. On motion (Fraser/Anderson) to designate Andy Dorr as their proxy to vote for the slate of officers for MMA. **Vote: 5-0-0**

2. On motion (Anderson/Keushguerian) to approve and send the draft letter of support for funding

**LD2003 implementation using LCRPC as a Service Provider through the Housing Opportunity Program
Service Provider Grant. Vote: 5-0-0**

IX. Select Board's Discussion Items

In lieu of individual discussion items, the Board spent this segment discussing the goals for next year and in the future. Using the two page synopsis of the Board's input, most goals are a continuation of work already underway. **Tom Anderson** opened the discussion with his concern about the preservation of the Damariscotta River, the Town's most important natural resource. He is concerned about the overall management of the river. There are 106 acres designated as aquaculture for the next 20 years. Additionally, 6 more acres are being added this year with 20 more to come. There is a lot of interest in both the working and recreational waterfront. He feels we need to get more visible about the issues confronting the future of the waterfront. He is very concerned about navigation in narrows. He feels we need more scrutiny if everyone is going to be able to use and enjoy this resource. **Tom** said that the "no wake" signs are missing and speed is unchecked. Also he felt the 4th of July parade was disappointing. Could the Chamber of Commerce become a clearing house for community events/oversee pre-planning? Also we do not have ordinances covering houseboats on fresh water which are becoming increasingly noticeable.

Daryl Fraser felt the role of the road commissioner was a pressing item. Do we need a Public Works Director? We need to define full-time and part-time as everything hangs on these definitions. Public Works vs. Road Commissioner? Is it a 2 ½ man department? Is it 3? **Tom** said he was looking to Andy for advice as he is doing the job now. Do we go with a bigger department in-house? Or do we hire out certain jobs? Can we get by with a crew of 2 plus a road commissioner? **Josh Pinkham** said this next month should show if a crew of 2 is sufficient. Andy said April-May is busiest time getting ready for summer. Example-painting crosswalks, parking, etc. Would that be more economical to hire out (done in 2-3 days) and let road crew work on other things. . July-August is mostly drainage work. A formal Capital Improvement Plan needs to be developed in conjunction with Comprehensive Plan; grants and matching funds would need to be sought after. Software can be used to track road repairs.

Housing was another big issue. This is a huge challenge and perhaps an advisory committee could be formed to take charge of this. Goals could be identified by the Select Board and the committee would be charged with proposing possible solutions. Of all the suggestions made, some staff has not been budgeted to carry out specific tasks. Tom Anderson was willing to withdraw his # 1 issue (river preservation) as there seems to be other avenues to explore these concerns. Also, his #2 item regarding formalizing event planning, and disseminating information for successful attendance, he will explore with the Chamber of Commerce separately.

The first identified goal was to address the **Public Works vs. Road Commissioner** role and what staffing is needed. Tasks related to public works would be listed under this goal. **Capital Improvements** would be the second main goal with specific tasks listed; third goal would be to roll all items relating to **housing** into one goal with tasks list underneath; the fourth goal would be to address **pilot ordinances** including payment in lieu of taxes for non-profits. Fifth would be to address the **TIF** which has not been performing as expected. Affordable housing is now allowed in TIF designated areas. Credit enhancements allowing for housing incentives needs to be considered. Municipal offices need over \$200K just in outside repairs. **Andrea Keushguerian** asked how we entice developers with a 32 unit density cap on housing units.

Andy will redo a summary sheet prioritizing these five with "tasks" listed as they pertain to the goal. Review and revision will be discussed at the August 16, 2023, meeting

X. Adjournment

On motion (Pinkham/Anderson) to adjourn the Select Board's meeting at 7:15 p.m. on August 2, 2023.

Respectfully submitted,

**Lynda L. Letteney
Recording Secretary**

We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Select Board meeting on August 2, 2023.

Daryl Fraser, Chairperson

Tom Anderson

Dan Hunter

Andrea Keushguerian

Joshua Pinkham

**Town of Damariscotta, Select Board meeting minutes of August 2, 2023, signed this
date:_____**

AGENDA

LCRPC Full Board Meeting

August 16, 2023

IN-PERSON & ZOOM 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/89994245664?pwd=Z3dISUFvNW9Kak42QlJqeHZUVUxYDdz09>

Meeting ID: 899 9424 5664

Passcode: 618129

- | | |
|---------|--|
| 6:00 pm | 1. Board Chair Welcome/Comments |
| 6:05 pm | 2. Review/Approval of February 15, 2023 Minutes |
| 6:10 pm | 3. Review/Approval of June 15, 2023 Minutes |
| 6:15 pm | 4. July Financial Statement |
| 6:20 pm | 5. Madeline Tripp of Viewshed – Climate Resilience Hub Focus Group |

Madeline Tripp of Viewshed has asked to meet with the LCRPC Board to have a focus-group discussion seeking input that will be used to develop a Climate Resilience Hub. The Hub will serve as an online tool to help town staff, volunteer committee members, and anyone involved in resilience planning to access resources, information, tools, funding opportunities, and support in one central, online tool. LCRPC Board input will be the foundation for making a more user-friendly resource. The content of the Climate Resilience Hub will include the information available in the Maine Community Resilience Workbook, which provides solutions and resources for climate planning.

- | | |
|---------|--|
| 6:50 pm | 6. District 1 Elections (see note below) |
| 7:00 pm | 7. 2024 Budget Process |
| 7:20 pm | 8. Staff Updates |
| 7:30 pm | 9. Roundtable |

District 1 Election: We didn't elect a representative from District 1 at the Annual Meeting for a couple different reasons. District One towns are: Boothbay, Boothbay Harbor, Edgecomb, Southport, Westport Island, and Wiscasset. The current Town reps are: Mike Tomko, Julia Latter, Nancy Prisk, Jeff Tarbox, Joanna Jacobs, and Dennis Simmons.

Upcoming meetings:

Executive Committee Meeting – Thursday, September 14, 2023 at 6:00PM (via Zoom)

Full Board Meeting – Tuesday, October 17, 2023 at 6:00PM (via Zoom)



**LCRPC Board Meeting
Minutes
June 15, 2023**

ATTENDEE	POSITION/TITLE
Mike Tomko	Chair, Boothbay Harbor
Marianne Pinkham	Vice-Chair, Nobleboro
Walt Voskian	Secretary, Bremen
Max Johnstone	Waldoboro
George Parker	Newcastle
Dick McLean	Damariscotta
Mal Carey	Newcastle
Jen Merritt	Waldoboro
Frank Hample	Somerville
Jim Grenier	Somerville
Mary Ellen Barnes	Executive Director
Emily Rabbe	County Planner (arriving late from an Alna mtg)
Laura Graziano	Assistant County Planner & GIS Coordinator (arriving late from an Alna mtg)
Katie Simmons	Margaret Chase Smith Intern

Conversation before meeting: Dick talked about the Damariscotta Town Meeting held the day before. About 20 people attended. The BOS and Budget Committee usually meet independently, in order to provide a good second look at the budget. This year there was more differences in opinions. The budget provided by the Town Manager was also different by proposing options for different warrant articles. A different twist on voting on amounts in the warrant articles, and providing more education to the voters.

Interesting times in BBH, according to Mike. Footbridge about a month late, but coming along. New union contracts. Appreciated Emily's excellent presentation to the Boothbay PB on LD 2003. Mike talked about additional presentations on this.



The meeting started at 6:10 PM.

Katie Simmons was introduced to the Board as our **Margaret Chase Smith intern** for the summer. She'll be a junior at UMaine, studying Environmental Science, concentrating in Environmental Policy, Sustainability, and Natural Resource Conservation. She's working on the GOPIF Service Provider grant and our Interprets newsletter.

Mary Ellen said that the staff is getting out to many towns, to introduce Katie to various community projects. She asked if Board members would be willing to meet when we come to town.

Search Process: Mary Ellen and Carrie Kipfer, County Administrator, are looking at the current Executive Director job description with an eye to any necessary revisions (from 2018). We also talked about other staff needs – short-term or admin support -- and also how we might benefit with more capacity in other areas -- a high-level conversation.

Mike asked if we wanted to solicit ideas from the board. Is this an opportunity for the LCRPC to shift or tweak some positions? Perhaps the Board should see how Carrie and Mary Ellen progress. Mary Ellen prefers an informal process.

Budget Process: We have about a month to prepare our 2024 budget (a little shorter timeframe than in the past). Emily and Mary Ellen have started a review of operational needs and are also looking at Strategic Plan goals and additional funding requests. The next step after getting it to the County Treasurer is to meet with the County Commissioners. In early August, the Commissioners will see this draft and the LCRPC may have an opportunity to talk with them at this point. Similar to past years, it will be September and October when the County Budget Advisory Committee gets busy.

Mike kicked off a bit of a discussion about new trends, wondering if there are shifts that might affect the role of the LCRPC and the Exec Director. Mike was talking with their CEO who has observed fewer families, more older couples with expensive cars. A lot of assumptions we had 5 to 10 years ago may no longer be valid (one related to trolley use and parking needs). Are we in a new era?

Marianne saw a PPH article talking about the disparity of youth income and what they're spending money on; the traditionalists and boomers are spending money on travel, leisure, and recreation. For the younger generation, it's all about food, rent, and housing. Two ends of the spectrum – basic needs vs the Jaguars. More to contemplate.

Frank asked about the board being able to review the upcoming budget. Mary Ellen said she's aiming for July 10/11th.



Dick asked about the SP requests – does the money disappear? Mary Ellen explained that with the County setting up reserve accounts for us, this means that the funds stay in those accounts and don't go into a big pot or disappear. Dick also asked for an update on what remains of the current year reserve accounts.

Staff Updates

Mike asked about the transportation activities in Bristol. Mary Ellen said that she's worked with the Transportation Sub-Committee of the Comp Plan to finalize the transportation chapter, having recently met with the group a couple of times. There also was a public meeting last week with the Board of Selectmen and many mostly summer residents of the Chamberlain area on Rt 32, from Round Pond down to New Harbor. Mary Ellen shared many of the safety issues discussed by the full house. MDOT Steve Cole was there to present a couple planning options for the Town (to work with MDOT), and the Sheriff's Office was there as well for discussion about speed limit enforcement and how to improve signage. No decisions were made.

Laura talked about Westport Island's plan to submit an application for a new Community Action Grant. The Town is already enrolled. Boothbay, Boothbay Harbor, Southport, and Wiscasset are working with their Service Provider to enroll. There are upcoming grant rounds, one for Service Providers (due June 23) and another for Community Action Grants (due July 7). We are contacting towns about the LCRPC applying for a Service Provider grant, and just met with Alna about this. More work to do.

Emily reported that the House and Senate approved extensions of LD 2003 compliance deadline for towns with town meeting format has been extended for a year to July 1, 2024; for town council format, these towns have until Jan. 1, 2024. It is expected the Governor will sign this.

Emily has been doing LD 2003 workshops with towns, including last week in Boothbay, South Bristol in July, and future meetings are anticipated with Boothbay Harbor and Southport.

Laura and Emily attended the BUILD Maine conference last week in Skowhegan. Good sessions on land banking, building new housing, and incorporating bike and ped transportation in new neighborhoods and development (Scarborough).

Mike asked about our staff tour at **Bigelow**. Deborah Bronk and Valerie Young shared highlights of their global research and their fundraising efforts for the new Education wing. Still committed to try to help on workforce housing. Deborah appreciated hearing about tiny homes at our Annual Meeting. The challenge is dealing with septage and so they are looking at nitrogen-reducing systems for the tiny homes.



Dick asked about our working with a company on a **CDBG grant**, with the possibility that the company would leave Lincoln County. Mary Ellen shared that we worked with OpBox in Nobleboro during COVID on another grant. They've always talked about growing (including in Nobleboro if possible), and have been looking for a larger facility or property. Right now they are looking at a sizable unoccupied building in Woolwich. Mary Ellen connected the business with the Woolwich Town Administrator, and the company will be working with the Town to develop the CDBG application and the whole process.

Mal asked about the **land banking** legislation, specifically the price paid for land purchased. Emily could not answer that at this time, but reported on what she learned at the BUILD Maine conference – with Sanford as an example (which has had a land bank since 2017 or so) and someone from Michigan who has a very active land bank at the state level. Now the focus in the State is on a process to implement the land banking legislation.

Jen asked about the **Lifelong Communities Conference** that Emily attended. What's being talked about, being proposed for intergeneration community-building, and regional approaches? Emily summed up a couple of workshops she attended. She took away ideas for the roadmap we hope to develop later this year (the Lifelong Communities website has a lot of resources). One workshop was on organizing for sustainability – how to keep volunteers going (partner with agencies, towns or create a non-profit?)

Another workshop was on creative place-making, and she shared interesting activities in Scarborough and Berwick. How to get life-long community work started. The piece on regional approaches looked at how to scale up, involving a few neighboring communities or larger (such as Waldo County). How to build trust and relationships among towns who haven't worked together. One word of caution – try to find paid help, while maintaining volunteers and momentum. These projects become too big to be sustained by one or two volunteers. A third piece at a regional level looked at volunteer transportation networks.

Jen would like to learn more about this issue. Marianne talked about the activities in Chelsea. They have 3 Life-long Americorps volunteers, who are pulling a lot of events and resources together for the community. Marianne shared resources and other info in the chat.

Laura announced that we're doing a **live version of our Interprets newsletter** next week, June 27 at 4:30 pm. We're featuring Jessica Brunacini who works at Maine Sea Grant. She'll be speaking about social vulnerability and social resilience as it relates to climate change. This will be a great introduction for anyone who wants to come and learn more about these topics. This will be conversation-based -- we're hoping people will come and share their questions and engage in conversation.



Minutes, Financial Statements, and District 1 – we’re still lacking a quorum. The Board was asked for any comments on the Minutes. Mary Ellen said that more invoices will be going out by mid-July.

Annual Meeting – Dick mentioned that Claire Berkowitz attended and thought it was a great meeting, good opportunity for her to meet and network with people, and to hear the housing panel. Susan Hodder (who accepted a recognition award on behalf of the Waldo Theatre) offered the Theatre for LCRPC use in the future.

Next steps for Housing Study

The momentum continues. We’ve met with a couple organizations as follow-up since the Annual Meeting. There are some funds in the SP budget to help us implement the plan, and we want to review this to see if additional funds might be needed for 2024. We will be asking Camoin to assist with one of the top strategies -- the inventory of potential affordable housing development sites. Mal mentioned a UMaine parcel in Newcastle that might be available.

Emily reported that we had about 40 participants for Camoin’s final presentation on housing (May 25) which was excellent. We’re also talking with Carrie about proposing ways to invest ARPA funds in housing.

Dick shared a conversation he had with a couple Damariscotta residents about the future of the Downeaster Inn. In summary, these folks wanted to “coalesce” around the Inn, but not clear with what purpose. No interest in housing. The property is for sale at a high price, and belongs to 7 siblings. We talked about the value of the housing study, especially for what we expect to be the on-going need for public education. Jen and others concurred. Mal wondered if the hospital has looked at the Downeaster property. Dick said that the hospital does rent properties on Water Street.

Board/EC In-person vs Zoom

Jen feels that Zoom meetings save her time and she’s able to attend more meetings this way. Dick senses that on-screen participants are almost “second-class” citizens, often ignored. Some Zoom meetings can be well-run and everyone’s engaged; other meetings, people seem to take a back-seat in participating. Mal feels in-person works better than Zoom; it also is a time-saver on many days. Having a mix of in-person would be useful.

Laura and Emily have managed the Owl and the room set-up pretty well for hybrid meetings. Marianne shared the difficulties of working on documents as a group, with both in-person and zoom participants.

Mike proposed that we use August 16 as a test for a hybrid approach.



Roundtable

Dick spoke about the newly-elected Selectperson, Dan Hunter. Dick wants to approach Dan to see if he'd be willing to serve on our board. Dick also advised us all to drive carefully in town; the police department will be coming down hard on traffic violations, moving violations, using phones, etc.

Mal reported that the Town Manager has stepped down, and the Selectboard are trying to handle things for a bit. He also encouraged David Levesque to re-join the local broadband efforts.

Jen reminded us of Waldoboro's 250th Celebration this coming weekend. Max reported that the aquaculture moratorium passed. Two new Selectpeople were elected (though very experienced). The Town approved amendments to ordinances. The Town has started part one of buying the solar farm at the transfer station, and expect to buy it for \$164,000 by the end of the year. We are trying to get the Foster's Field, the Little League baseball field, donated to the Town which should fix a long-standing LWCF issue.

Walter said that Bremen's municipal elections will be on June 24th.

Marianne said that the Nobleboro PB is updating ordinances related to LC2003; most of the ordinances haven't been updated in 20 years. This year's alewives catch was a 1/3 of what it has been which affects Nobleboro and Newcastle. No explanation yet as to why. Mike said that a couple of fishermen have approached the BOS about "activating" a alewife license in the Harbor, as part of starting a bait business.

Frank reported that Somerville was working on a mining ordinance; Jim updated this – the PB is divided over the proposal (3 members favored no restrictions on mining), so back to the drawing board. They still have issues with one of the Town roads due to a contractor's work. Jim said the Town just received the pole attachment licenses; the Town now has a signed agreement with Consolidated about when the Town needs insurance coverage.

Mike said that the Footbridge is slightly behind schedule, but they expect it to open officially likely in July, and the Town will have a big celebration! Mike is looking forward to having Emily present to the PB on LD 2003.

The meeting adjourned at approximately 7:50 PM.

Links related to life-long communities shared in the chat at the June 15 Board meeting

<https://www.lifelongmaine.org/>

<https://mainecenteronaging.umaine.edu/lifelong-maine-advisory-group/>

<https://www.maineecf.org/2020/07/communities-for-a-lifetime/>

<https://www.maine.gov/msl/news/display.shtml?id=5196669>

<https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=106687>

Lifelong Planning Conference Materials: <https://www.lifelongmaine.org/library/frequently-requested/annconf>

<https://www.lifelongmaine.org/library/frequently-requested/annconf>

City of Rockland Wastewater Treatment Facility

EPA ID# ME0100595

40 Tillson Avenue

ROCKLAND, MAINE 04841-3417

(207) 594-0324 ext. 104

Rockland, City of Promise---Gateway of the Penobscot



Laboratory Report

Sample Date: 08/08/23
Client: **Coastal Rivers Conservation Trust**
Sample Receipt: 8/08/23 1055 MCO 2.8°C
Incubation Time IN: 8/08/23 1105 MCO
Inc Time OUT: 8/09/23 1105 MCO
Result Date: 8/09/23

Send results to:
Sarah R. Gladu – sgladu@damariscottariver.org
Coastal Rivers Conservation Trust
PO box 333
Damariscotta, ME 04543
207-563-1393

Coastal Rivers E. coli Results

<u>Parameter</u>	<u>Station Number</u>	<u>Result</u>	<u>Unit</u>	<u>DL</u>	<u>Method</u>	<u>Previous Result</u>
E. coli	BB-01	83	MPN	1	STM 9223B	15
E. coli	BM-1	19	MPN	1	STM 9223B	16
E. coli	PP-1		MPN	1	STM 9223B	
Entero	PEM-2	<10	MPN	10	STM 9230D	97

Samples were processed within hold times under standard conditions with no deviations from Standard Operating Procedures.

If you have any questions regarding this report, please reach the laboratory at (207) 594-0324.

Sincerely,

Matthew Ondra
Lab Manager

Colliert-18 E. coli Bench Sheet

updated 6/7/23 mro

CLIENT :

CRCT

COLLECTION DATE

8/8

TIME RECEIVED: 1055

28°C

ANALYST :

me

Incubation DATE IN:

8/8

INCUBATION TEMP	
IN	OUT
35.0	35.4
INCUBATION TIME	
IN	OUT
1105	0740

range: 35°C ± 0.5°C

18-hour Test

8/9

: DATE OUT

SAMPLE NUMBER LOCATION	COLLECTION TIME	# LARGE CELLS	# SMALL CELLS	CHART NUMBER	DIL FACTOR	MPN (Beach Advisory: 190)
BAB-1	0806	20	4	833		83
BAB-1	0747-14		2	185		19
PER-2	0700	0	0	41	1.10	410

Enter

SAMPLE	# LARGE CELLS	# SMALL CELLS	CHART NUMBER	DIL FACTOR	MPN
Field Duplicate					
Lab Duplicate					
Lab Blank					

E. coli Positive Control
IDEXX-QC Lot 221213 108 (46-170)

IDEXX-QC 6/6/23	108	108 MPN (range 46-170)
ERA WP-339 5/17/23		901 MPN (range 448-1810)

Dilution Water LOT # Poland Springs 030622 065W/F194
0721 B809/30/23

IDEXX Colliert-18 LOT #

AW220

Quantitray LOT #

CU0301

E. coli Method - Standard Methods 9223B - 22nd ed.

Comment:

exp 6/10/24

exp 3/23/25

Freshwater Beach Water Monitoring Data Sheet

Samplers Name(s):

Dan Boward

Scribes Name:

Dan BowardDate: 08 / 08 / 2023

Rainfall in past 48 hrs. (circle one): None

Medium

Light

Heavy

Weather Currently (circle one):

Clear

Partly Cloudy

Rain

Overcast

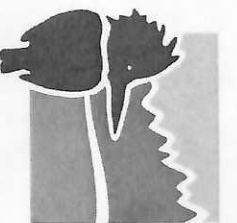
	Time Sample is taken	Air Temp (C)	Check if this is a resample*	Water Temp (C)	Water surface (rough or calm)	Observations (animal waste, rotting organic waste and/or
BB 01 – Biscay Beach	0806	18.4		22.8	rough	Some rotting wood + leaves in water + on shore
BM 01 – Bristol Mills	0747	18.8		22.4	calm	nothing unusual
Relinquished by (name)	Cooler Temp (C)	Comments				
<u>Dan Boward</u>	12.1					

run 1055 28°C

Recommendation: Put the thermometer in the cooler when second sample is taken so you can check the temp inside the cooler when you relinquish the sample at the nature center (and put it in the refrigerator).

Please drop off samples at 110 Belvedere Rd (Nature Center) by 9:00 am. Do not let samples touch ice packs directly.
Questions or concerns: Sarah at: 207-380-3499 (text or call) or sgladu@coastalrivers.org

* A resample is when a 2nd sample is taken because a prior sample had a result that was above MPN 104 (and staff requested this)



COASTAL RIVERS
CONSERVATION TRUST



DAMARISCOTTA PUMPKINFEST & REGATTA

CONTACT: **Suzanne Gandy**, Public Relations Chair
540-556-5988 | suzanne@damariscottapumpkinfest.com

FOR IMMEDIATE RELEASE: **August 7, 2023**



Damariscotta Pumpkinfest & Regatta Nominated for USA TODAY 10Best Readers' Choice Award, 2023

Damariscotta Pumpkinfest & Regatta 2023 proudly announces the nomination by USA TODAY, for its 10BEST Award, for best fall festival. A national competition, awarded through the greatest number of votes, 10BEST features outstanding travel, lifestyle, entertainment, and other categories. Damariscotta Pumpkinfest & Regatta encourages the community and beyond to promote Damariscotta's volunteer, beloved harvest festival in the competition, through daily, online votes to the "10BEST" contest.

"National recognition would boost our local economy, provide new opportunities for a healthy and thriving Damariscotta Region, and further complement the extraordinary cultural *year-round* appeal of the Region," according to Lisa Hagan, Executive Director of the Damariscotta Regional Chamber of Commerce. "Damariscotta Pumpkinfest & Regatta is just one amazing sample of our superb arts, outdoor, culinary, and lifestyle culture."

According to USA TODAY, Vote(s) for "10Best," in the Best Fall Festivals category, may be submitted by individuals who are at least 18 years old, through digital voting at www.10best.com/awards.

The voting period will commence at 12:00 p.m. Eastern Time, Monday, **August 7th**, and end at 11:59 a.m. Eastern Time on **September 4th**. Votes are limited to one (1) vote per person, per category, per day. One may vote daily, to propel Pumpkinfest and the Damariscotta Region to greater level of recognition, and increased quality of life.

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Damariscotta Pumpkinfest & Regatta
P.O. Box 1101 | Damariscotta, Maine 04543
damariscottapumpkinfest.com





Town of Damariscotta
21 School Street
Damariscotta, Maine 04543
(P) 207-563-5168 (F) 207-563-6862

Andrew Dorr
Town Manager

Town Manager's Report

August 12, 2023

1. LCRPC Update

Included in the packet are materials for the LCRPC meeting to be held on Wednesday August 16th. You will find minutes from their June meeting as well. Staff from LCRPC will be attending a board meeting in October to share updates or next steps on the Housing Study they commissioned. You can visit their website for more information and past presentations, <https://www.lcrpc.org/stories/arpa-affordable-housing-investment-process>.

2. CRCT Water Testing Update

Coastal Rivers Conservation Trust continues their weekly testing of some of the common public beaches. Biscay Beach is one of the locations and reports this week continue to show results are below the exceedance levels for E. Coli. Water temp at the time of the most recent test was 73 degrees.

3. Capital Projects

Egypt Rd/Belvedere Rd

Shoulder material has been placed on both roads. There have been damages to the shoulders within the first day of placement. It appears that someone had intentionally driven through the shoulders causing some areas to blow out. This will need to be addressed before long. Our Police Department is looking into the matter with the hopes of identifying the individual(s) and hold them accountable for the damages. This is very frustrating and a waste of taxpayer dollars as well as staff resources.

Parking Lot/EDA Project

We have confirmed that one building was actively using the old collector line while another had an open/uncapped pipe in their basement. We capped the line that was exposed and are waiting for next steps on correcting the failed connection that had previously been confirmed. See notes below from our Engineer, Jan Wiegman:

Based on what we were able to determine yesterday with the dye testing and with Ideals sewer locator I have summarized the following findings:

- *The Pacos Tacos building is not connected to the new sewer system at SMH-7*
- *The Pacos Tacos sewer lateral is primarily 4" Diam. Cast iron pipe with a section under the parking spaces as PVC.*
- *The Oliver's Printshop (Y-Knot) building is connected to the new sewer at SMH -7 with 4" PVC pipe.*
- *Puffin's Nest building is connected to the new SMH-7*
- *Two Fish (Cupacity) building is connected to the new sewer at SMH-7*
- *There is an old clay sewer lateral in the basement of Cupacity that needs to be plugged.*

There are some steps that have been identified that need to be taken.

- *Plug the abandoned sewer pipe in the basement of the Cupacity building. The recommended fix is to fill the pipe with concrete.*
- *Re-establish the invert in the manhole to the lateral in SMH-7 that is shown to be extended to connect to the Pacos Tacos service.*
- *Extend the 6" PVC sewer lateral from SMH-7 to the existing Paco's Tacos 4" CI sewer service approximately as shown on the attached sketch. Distance is approximately 27'.*

Grant Funding

I continue to look for grant funding for the Church St/Hodgdon St project. Following a meeting with representatives from Sen. King's office, there are a couple of possible funding sources to consider, one of which is due in September.

We should be hearing soon regarding funding for the culvert replacement that was submitted in a grant proposal by MDOT/MDMR.

4. Public Works

The crew has been working on the drainage system on Branch Rd. Most of the ditching along the southerly side of the road has been completed. There will be cleanup and finishing touches needed on the inlet/outfalls. Work on the northerly side of the road will continue this week.

5. Pumpkinfest

Representatives for Damariscotta, Newcastle, CLC Ambulance, and Lincoln County Sheriff's Office joined Pumpkinfest organizers to discuss traffic for this year's event. The organization is planning additional parking areas and plan to utilize more busses this year. Reflecting on last year's concerns, there is consideration for temporary road closures or traffic restrictions to ensure safe flow and emergency access into the town center during peak attendance.

The event will kick-off with the Pumpkin Deployment on Thursday with the Pumpkinfest Parade on Saturday and the Pumpkin Regatta on Monday. Coming back this year will be the Pumpkin Derby which will be held on Sunday. More details are available at their website, <https://www.maine-pumpkinfest.com/>.

It was also shared recently that Pumpkinfest has been nominated for Best Fall Festival by USA Today and are now looking for support to be the top choice. See the included Press Release put out by Pumpkinfest.

6. Traffic and Parking Ordinance

There is no other time of the year that parking is at its peak demand and we continue to receive questions/insight on how to make improvements. Granted, we do not have the space to accommodate every suggestion, but there are a few we can look to implement. Staff will be working on some proposed changes to the current ordinance, which appears to have been previously updated in 2015. The plan is to share a draft with the board in September.

This may also serve as an opportunity to clarify and improve on the request for events/parades/demonstrations that require road closures (partial or full) for a period. We discussed last year that a form should be created to help the staff consider and process the request. The events come at a cost to the organizers as police officers and sometimes public works staff need to be available to ensure a safe and orderly event.

7. 2023-2024 Tax Bills

Bills will be processed and likely mailed this week. We had a delay in the target mailing as there were some discrepancies identified by staff. They worked with the Assessor's Agent to correct some, but ultimately there will need to be some corrections made. The Assessor's Agent suggested mailing what we have and they can send a follow-up immediately to the accounts that we know have corrections.

Agenda Items

V. Citizen Comments/General Correspondence

1. MMA Risk Management Reimbursement - this is a result of the risk pool having less payouts for injuries/accidents. We received over \$800 back.

VII. Official Action Items

1. Application for an On-Premise License: Schooner Landing
All accompanying documents are included for your review.

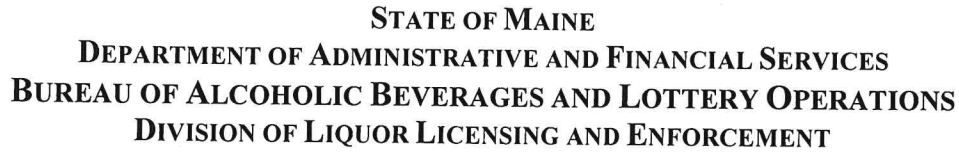
Recommended Motion:

On Motion (_____ / _____) to approve the On-Premise License for Schooner Landing.

Vote: ____ / ____ / ____

VIII. Select Board Discussion

1. Select Board Work Plan Draft - You will see a tentative workplan for the Select Board relating to the priorities you identified. This is a working document and may be disrupted at times, but will help us stay on track and anticipate what may be on future meeting agendas.



All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 08/21/2023

Food: \$ 700,000 Beer, Wine or Spirits: \$ 200,000 Guest Rooms:

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

on premise

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Scott Folsom	01/02/1958	Lewiston Maine
Residence address on all the above for previous 5 years		
Name	Address:	
Scott Folsom	74 Notch Rd Hope Maine 04847	
Name	Address:	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If **Yes**, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

restaurant with indoor and out door seating

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: First baptist Church

Distance: 1/2 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 07/27/2023



Signature of Duly Authorized Person

Signature of Duly Authorized Person

SCOTT FOLSOM

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

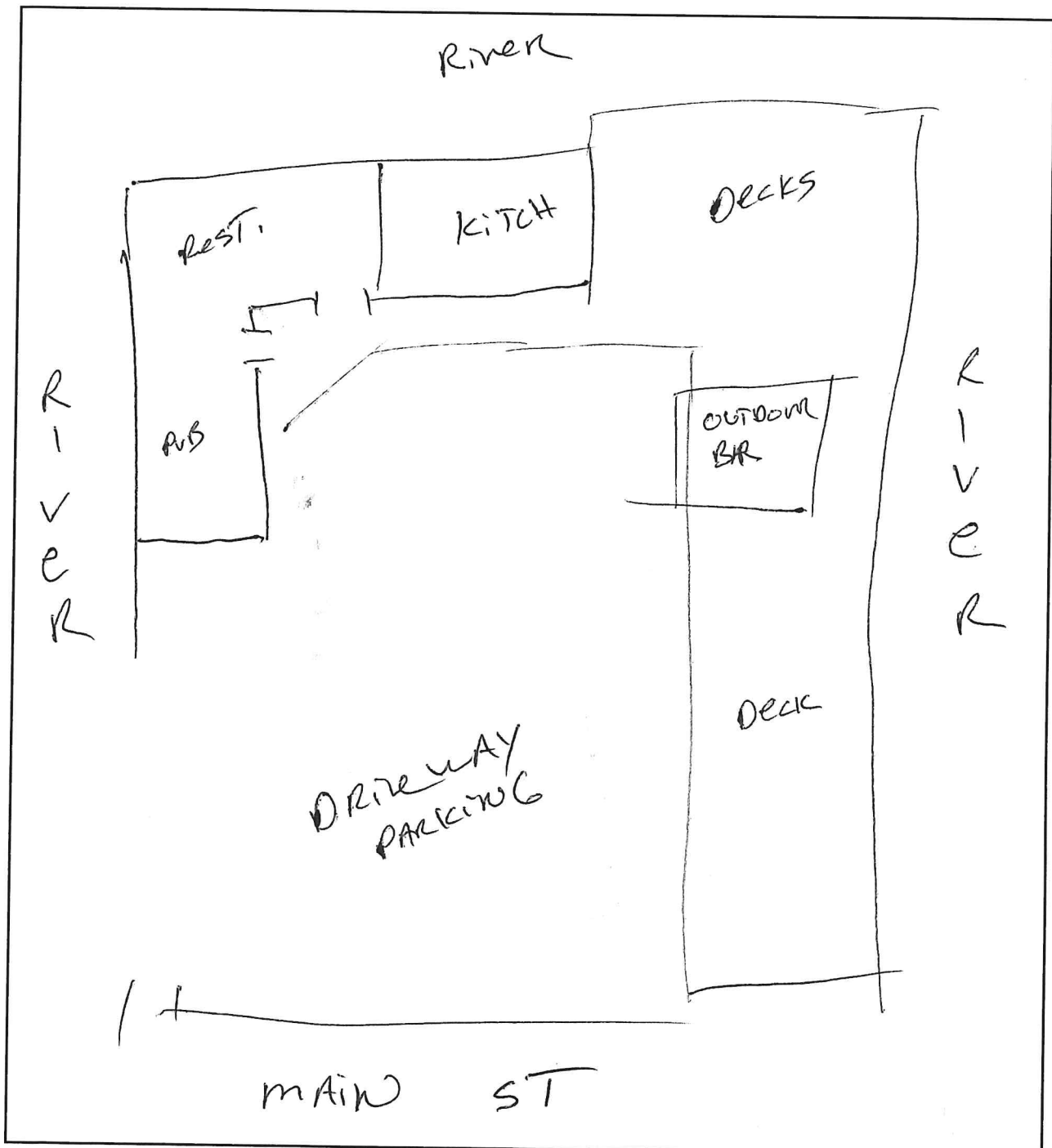
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Plan B Restaurant Holdings
2. Doing Business As, if any: Schooner Landing
3. Date of filing with Secretary of State: 11/01/1998 State in which you are formed: maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Scott Folsom	74 Notch rd Hope me. 04847	01/02/1958	President	100.0000

(Ownership in non-publicly traded companies must add up to 100%.)

Damariscotta Police Department
Chief Jason Warlick



21 School Street
Damariscotta, Maine 04543
(207) 563-1909 (207) 563-3200 fax (207) 563-8986
email: jwarlick@damariscottame.com

TOGETHER WE MAKE A DIFFERENCE

July 31, 2023

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Schooner Landing

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving Schooner Landing located at 47 Main Street. From July 1, 2022 through July 30, 2023 this department has responded to that location as follows (See Attached Information):

- 1 Property Check
- 1 Community Policing
- 1 Fighting
- 2 Liquor Law Violation
- 3 Medical Emergency
- 4 Motor Vehicle Accidents
- 1 Pedestrian Check
- 1 Found/Lost Property
- 1 Records Request
- 2 Suspicious Activity
- 1 Theft / Forgery / Fraud

As you can see from the above calls, we have responded to 2 (two) calls for liquor law violations that did not result in citations or summonses at Schooner Landing.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jason Warlick", written over a horizontal line.

Chief Jason Warlick
Damariscotta Police Department

Site Analysis

07/01/2022 to 07/30/2023 (0000 - 2359 only)

Printed: 07/31/2023

Jurisdiction: Damariscotta (200)

Site(s) : 35

SCHOONER LANDING

Reason	<u>Calls</u>	<u>Unfounded</u>	<u>Incidents</u>	<u>Accidents</u>	<u>Arrests</u>	<u>Interviews</u>	<u>EMS</u>	<u>Fire</u>
PROPERTY CHECK	1	0	0	0	0	0	0	0
COMMUNITY POLICING	1	0	0	0	0	0	0	0
FIGHTING (NON-DOMESTIC)	1	0	0	0	0	0	0	0
LIQUOR LAW VIOLATION	2	1	0	0	0	0	0	0
MEDICAL EMERGENCY	3	0	0	0	0	0	0	0
MOTOR VEHICLE ACCIDENT	4	0	0	0	0	0	0	0
PEDESTRIAN CHECK	1	0	0	0	0	0	0	0
FOUND/LOST PROPERTY	1	0	0	0	0	0	0	0
Records Request	1	0	0	0	0	0	0	0
SUSPICIOUS ACTIVITY	2	0	0	0	1	0	0	0
THEFT / FORGERY / FRAUD	1	0	0	0	0	0	0	0
Sub Total >	<u>18</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals >	<u>Calls</u> <u>18</u>	<u>Unfounded</u> <u>1</u>	<u>Incidents</u> <u>0</u>	<u>Accidents</u> <u>0</u>	<u>Arrests</u> <u>1</u>	<u>Interviews</u> <u>0</u>	<u>EMS</u> <u>0</u>	<u>Fire</u> <u>0</u>

			July		August		September	
Objectives	Deliverables	Staff	5	19	2	16	6	20
Board Goals	Draft Work Plan	Andy, Mike			Review Goals	Approve Workplan		
Budget Process	Provider Agency Policy	Andy, Budget Committee, SB						
	Select Board							
	Budget Committee							
Capital Improvement Plan	Draft CIP	Andy, Cheryl						
	Road/Sidewalk Inventory	Andy			Install software	25% complete	75% complete	100% complete
	Culvert Inventory	Andy, Intern						
TIF Amendment		Mike, Andy						Draft TIF Amendment
Climate Resiliency	Join Maine Climate Resiliency Partnership	LCRPC/CRC T						
	Grant Applications	Mike, LCRPC						
	Hold community conversation	LCRPC/CRC T						
Ordinance Revisions	Land Use	Mike, PB						
	Shoreland Zone	Mike, CEO, PB						
	Site Plan	Mike, PB						
	Traffic/Parking	Andy, Jason, Payson					1st Draft	
	Harbor	Harbor Committee						
	Shellfish	Shellfish Committee						
	Business Licensing	Andy, Becky, Mike						
	Energy Storage	John, Andy, Newcastle						1st Draft
	PILOT	Andy, Assessor						

			July		August		September	
Objectives	Deliverables	Staff	5	19	2	16	6	20
Housing Opportunities	LCRCP Housing Report						Tent. Presentation	
	Create housing advisory group							Discuss goals of group
	Mtg with GSBSD to discuss future build out							
Public Works Org Structure	Draft organizational report	Andy, Public Works Committee						
Waterfront/EDA Project	GSBSD Agreement							
	Revised Bid Docs/RFP							
	Award Contract							
	Stakeholder Engagement	Andy, Mike					Identify Stakeholders/Committee	
Comprehensive Plan	Town Approval	CPC						
Public Safety	Speed Enforcement	Jason						
	Positive community engagement	Jason						
LCWF Non-Compliance								
Communication Strategy	Social Media							
	Newsletter							
	LCTV							

			October		November		December	
Objectives	Deliverables	Staff	4	18	1	15	6	20
Board Goals	Draft Work Plan	Andy, Mike						
Budget Process	Provider Agency Policy	Andy, Budget Committee, SB	1st Draft Provider Agency Policy	2nd Draft Provider Agency Policy	Approve Provider Agency Policy			
	Select Board					Budget Committee/SB Joint Mtg		
	Budget Committee					Budget Committee/SB Joint Mtg		
Capital Improvement Plan	Draft CIP	Andy, Cheryl		1st Draft CIP	2nd Draft CIP	Approve CIP		
	Road/Sidewalk Inventory	Andy						
	Culvert Inventory	Andy, Intern						
TIF Amendment		Mike, Andy		Public Hearing				
Climate Resiliency	Join Maine Climate Resiliency Partnership	LCRPC/CRC T						
	Grant Applications	Mike, LCRPC						
	Hold community conversation	LCRPC/CRC T						
Ordinance Revisions	Land Use	Mike, PB					PB Public Hearing	
	Shoreland Zone	Mike, CEO, PB					PB Public Hearing	
	Site Plan	Mike, PB					PB Public Hearing	
	Traffic/Parking	Andy, Jason, Payson	2nd Draft	Board Approval	Implement			
	Harbor	Harbor Committee			1st Draft			
	Shellfish	Shellfish Committee			1st Draft			
	Business Licensing	Andy, Becky, Mike				1st Draft		
	Energy Storage	John, Andy, Newcastle		2nd Draft		Public Hearing		
	PILOT	Andy, Assessor			1st Draft		2nd Draft	

			October		November		December	
Objectives	Deliverables	Staff	4	18	1	15	6	20
Housing Opportunities	LCRCP Housing Report							
	Create housing advisory group			Approve goals/guidance for future committee			Appoint Housing advisory group members	
	Mtg with GSBSD to discuss future build out							
Public Works Org Structure	Draft organizational report	Andy, Public Works Committee						
Waterfront/EDA Project	GSBSD Agreement							
	Revised Bid Docs/RFP		Draft Bid Docs		EDA Review		RFP Advertised	
	Award Contract							
	Stakeholder Engagement	Andy, Mike	Stakeholder Mtg					
Comprehensive Plan	Town Approval	CPC						
Public Safety	Speed Enforcement	Jason						
	Positive community engagement	Jason						
LCWF Non-Compliance								
Communication Strategy	Social Media							
	Newsletter							
	LCTV							

			January		February				March			
Objectives	Deliverables	Staff	3	17	7	14	21	28	6	13	20	28
Board Goals	Draft Work Plan	Andy, Mike										
Budget Process	Provider Agency Policy	Andy, Budget Committee, SB									Draft Warrant	
	Select Board				Budget Books Available	Joint Budget Presentation - 1 Workshop??	SB Budget Review 1	SB Budget Review 2				
	Budget Committee		Provider Agency Requests		Budget Books Available	Joint Budget Presentation - 1 Workshop??		BC Review	BC Review	BC Final Recommendation		
Capital Improvement Plan	Draft CIP	Andy, Cheryl										
	Road/Sidewalk Inventory	Andy										
	Culvert Inventory	Andy, Intern										
TIF Amendment		Mike, Andy										
Climate Resiliency	Join Maine Climate Resiliency Partnership	LCRPC/CRC T										
	Grant Applications	Mike, LCRPC										
	Hold community conversation	LCRPC/CRC T	Tentative Community Conversation									
Ordinance Revisions	Land Use	Mike, PB			Public Hearing							
	Shoreland Zone	Mike, CEO, PB			Public Hearing							
	Site Plan	Mike, PB			Public Hearing							
	Traffic/Parking	Andy, Jason, Payson										
	Harbor	Harbor Committee		2nd Draft								
	Shellfish	Shellfish Committee	2nd Draft				Public Hearing					
	Business Licensing	Andy, Becky, Mike			2nd Draft							
	Energy Storage	John, Andy, Newcastle										
	PILOT	Andy, Assessor			Public Hearing							

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			April		May		June		
Objectives	Deliverables	Staff	3	17	1	15	5	12	19*
Board Goals	Draft Work Plan	Andy, Mike							
Budget Process	Provider Agency Policy	Andy, Budget Committee, SB	Approve Warrant					Annual Town Meeting	
	Select Board								
	Budget Committee								
Capital Improvement Plan	Draft CIP	Andy, Cheryl							
	Road/Sidewalk Inventory	Andy							
	Culvert Inventory	Andy, Intern	Intern Applications (Tent.)				Begin Data Collection (Tent.)		
TIF Amendment		Mike, Andy							
Climate Resiliency	Join Maine Climate Resiliency Partnership	LCRPC/CRC T							
	Grant Applications	Mike, LCRPC							
	Hold community conversation	LCRPC/CRC T							
Ordinance Revisions	Land Use	Mike, PB	Approve Warrant					Annual Town Meeting	
	Shoreland Zone	Mike, CEO, PB	Approve Warrant					Annual Town Meeting	
	Site Plan	Mike, PB	Approve Warrant					Annual Town Meeting	
	Traffic/Parking	Andy, Jason, Payson							
	Harbor	Harbor Committee	Approve Warrant						
	Shellfish	Shellfish Committee	Approve Warrant					Annual Town Meeting	
	Business Licensing	Andy, Becky, Mike	Approve Warrant					Annual Town Meeting	
	Energy Storage	John, Andy, Newcastle						Annual Town Meeting	
	PILOT	Andy, Assessor	Approve Warrant						

Objectives	Deliverables	Staff	April		May		June		
			3	17	1	15	5	12	19*
Housing Opportunities	LCRCP Housing Report								
	Create housing advisory group								
	Mtg with GSBSD to discuss future build out								
Public Works Org Structure	Draft organizational report	Andy, Public Works Committee							
Waterfront/EDA Project	GSBSD Agreement								
	Revised Bid Docs/RFP		Tentative Construction Start						
	Award Contract								
	Stakeholder Engagement	Andy, Mike							
Comprehensive Plan	Town Approval	CPC	Approve Warrant					Annual Town Meeting	
Public Safety	Speed Enforcement	Jason							
	Positive community engagement	Jason							
LCWF Non-Compliance									
Communication Strategy	Social Media								
	Newsletter								
	LCTV								