



**Town of Damariscotta, Maine
Select Board Meeting
Wednesday February 7, 2024
Town Office, 21 School St**

5:30 PM

Join Virtually

<https://us02web.zoom.us/j/83072624998> | Meeting ID: 830 7262 4998

AGENDA

- I. Pledge of Allegiance**
- II. Call Select Board Meeting to Order**
 - 1. Minutes**
 - i. January 17, Select Board Minutes
 - 2. Financial Reports**
 - i. Payroll Warrants # _____
 - ii. Accounts Payable Warrants # _____
 - 3. Citizen Comments and General Correspondence**
 - 4. Town Manager's Report**
 - 5. Official Action Items**
 - i. Liquor License Renewal
 - ii. Cemetery Reserve Expenditure Request
 - iii. Historic Preservation Review Commission
 - iv. Transfer Station Agreement 2024
 - v. CLC Ambulance Alternate Representative
 - vi. Damariscotta CBA Representative
 - vii. Maine Service Center Coalition Representative
 - 6. Select Board's Discussion Items**
 - i. FY 25 Budget Calendar
 - ii. LCWF Non-compliance: Proposed Resolution
 - 7. Adjournment**



Town of Damariscotta
21 School Street
Damariscotta, Maine 04543
(P) 207-563-5168 (F) 207-563-6862

Andrew Dorr
Town Manager

Town Manager's Report

February 3, 2023

1. Admin Updates

- a. Ballots for the Maine Presidential Primary should be available this week. This will be the second of three elections we'll have this fiscal year.
- b. Budget review is underway as department heads finalize their requests this week. The goal will be to have the books available February 12th with a joint budget workshop to follow shortly thereafter. A date will be proposed Wednesday and may be close to what was provided in December.
- c. 2024 Dog Registrations were due by the end of January. If folks have yet to register their dogs for the year there is now a late fee to be assessed. This year we have already registered as many as last year, which can be attributed to our Tax Collector sending notices out to previous dog owners.

2. Planning Department

- a. The TIF amendment work continues. After consultation with our attorney, I will be signing a contract for service with a consultant to assist with the final revisions and submission prep. Michael will work closely with the consultant to make sure we have completed everything accurately. The estimated cost to bring the amendments over the finish line is between \$500 and \$1,500.
- b. LCRPC's housing study is nearly another milestone. You may recall that the commissioned a study identified the need for 1,048 year-round units, over the next ten years, which should be considered a minimum number needed to prevent housing affordability from falling further. Following the results of this study, LCRPC commissioned a firm to assess development opportunities in every town within the county. Michael and I will be reviewing the initial results of this work before they proceed with final analysis of the sites. This is an exercise to identify and envision the possibility, not an active negotiation for development.
- c. Multiple Land Use Ordinance revisions are underway, most notably, amendments that will allow us to be compliant with the former LD 2003 housing bill. While we allow for increased density under certain

circumstances, the law will require us to allow even more density if it will aid in the creation of affordable housing opportunities.

3. Public Works Update

- a. There have been two applications received for the Foreman's position while I was on leave. I will look to set up interviews as soon as possible in the hopes of filling the position.
- b. We need to look into ways to do a better job clearing the sidewalks that we maintain. The winter operation is still new to Merrill and myself, which has been reflected in narrower clearings. We have been looking into different machinery that can be better suited for the range of sidewalk we have as some areas are too narrow. We are also looking into purchasing a V-plow for the current machine as a better tool during certain snow events.
- c. When not moving snow, Merrill has continued to work on painting at the Town Office and completing an inventory of equipment, supplies, and chemicals at the Public Works Garage.

4. Capital Projects

- a. Parking Lot Project - The project was advertised a couple of weeks ago. A total of eight companies have downloaded the plan set which is encouraging. A non-mandatory pre-bid meeting was held on January 23rd with five companies in attendance. The engineers have received and responded to questions asked to date by way of Addendum 1, which is posted with the advertisement documents. Bids are due on February 15th by 2 PM.
One of the construction companies has inquired about digging a test pit before they submit their bid. The thought is that this will allow them to get a better sense of the sub-base of the parking lot and likely the extent to which dewatering will need to occur. This work is expected to take place this coming week, which will require us to cone-off a small portion of the parking lot so they can complete the work. The company will be responsible for repairing the area dug.

5. Meetings/Events

- February 5, 6:00 PM @ Town Office - Planning Board
- February 6, 5:30 PM @ Town Office - Comp Plan Committee: Goals, Policies, Strategies Formation
- February 7, 5:30 PM @ Town Office - Select Board Mtg
- February 12, 5:00 PM @ Town Office - Historic Preservation Review Commission
- February 13, 5:30 PM @ Town Office - Comp Plan Committee: Goals, Policies, Strategies Formation

- February 20, 5:30 PM @ Town Office - Comp Plan Committee: Goals, Policies, Strategies Formation
- February 27, 5:30 PM @ Town Office - Comp Plan Committee: Goals, Policies, Strategies Formation





Thank you all for the well wishes, thoughtful gifts, and welcoming our daughter as one of Damariscotta's newest residents.

Land and Water Conservation Fund Conversion Resolution Options

When a community applies for and accepts funding from the Land and Water Conservation Fund (LWCF), it agrees to steward that site for public outdoor recreation in perpetuity. Perpetuity is a long time however, and over the years, sites become the victim of circumstances, and some are no longer used for outdoor recreation. There are countless ways in which this compliance situation can present itself, but in all cases the resolution is the same. A Conversion must be undertaken to replace the park.






The basis of a conversion is the value of the land protected, not the amount of funding received in the grant award. The first step to a conversion is to find the highest best economic value of that protected park land. Then the community must find land that is equal to or greater in value to the original site. They must acquire that land and then develop a park that has equal or greater recreational value to that original site. This does not mean an eye for an eye so to speak, tennis court for a tennis court, but something equivalent to a tennis court in terms of its recreational usefulness to the community. There is flexibility in considering options.

Naturally, this process is not without costs. Expenses incurred in standard conversions are as follows:

-  Hiring of an appraiser who is skilled at the Yellow Book, UASFLA, level of appraising.
-  Hiring a review appraiser to assure that the appraisal is performed according to that UASFLA level standard and adheres to the LWCF rules.
-  Cost of acquiring replacement land(s) that is equal to or greater in appraised land value.
-  Cost of developing replacement land(s) that is equal to or greater in recreational value.
 - likely includes the cost of a landscape architect to design the new park and secure any permitting necessary and or other design and engineering considerations.

For the most part, we like to see a non-compliant park in a town get replaced with a new park in that town. There are times however when this is not practical. In these cases, the LWCF law allows for these circumstances by allowing for replacement parcels to exist outside of the original municipality.

In the mid-coast region, there are three or more communities with LWCF assisted projects that need to be resolved by conversion. Potential resolutions to these, in each community, have been discussed for several years, with no solution in sight. The Bureau of Parks and Lands, Grants and Community Program is proposing to partner with each of these communities to resolve these conversions via an acquisition adjacent to Camden Hills State Park. This would play out for each town as follows:

-  Hire a YB level appraiser to determine highest best use and value for the original parcel.
-  Hire a YB reviewer to assure adherence to guidance.
-  Pay to the State, the dollar amount of the determined highest land value for the original parcel.
-  The State uses the accumulated funds from each participating town to leverage the acquisition of the land adjacent to Camden Hills.
 - likely using LMF to supplement the acquisition costs.
-  Because the new land is added to an existing park with well developed outdoor recreation amenities, all parties are alleviated of the need meet / exceed the develop replacement recreational value.

Benefits of this proposal:

- ✓ Towns save at least half of the costs you would otherwise have to incur if resolving the conversion locally.
 - You save on the costs of appraisals – just one for the original site, instead of at least two, original + replacement site(s).
 - You don't need to purchase replacement land locally.
 - You don't need to pay for the development of that local park.
 - you don't need to budget for maintenance of that replacement park in perpetuity.
- ✓ The town becomes compliant with the LWCF program again and can apply for LWCF or Recreational Trails Program funds for new projects. You have a clean slate to plan for your local recreation needs without the constraints of having to satisfy the recreation equivalency issue in the conversion.
- ✓ State benefits via the infusion of your conversion resolution funds to leverage additional funds to acquire land adjacent to the park, land that otherwise certainly would result in more development.



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Email Address e.g.
jane.d@example.com

Notice of Agency Rulemaking Proposal: Chapters 4, 7, 32, 36, 41, 55, and 115

Maine Department of Marine Resources sent this bulletin at 01/24/2024 03:39 PM EST

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The Department of Marine Resources has published the following Notices of Proposed Rulemaking.

[Instructions for joining public hearings that have an option to participate remotely will be available on the DMR website.](#)

CHAPTER NUMBER AND TITLE: Chapter 4 Municipal Shellfish Conservation Warden Certification

BRIEF SUMMARY: The proposed rule amends the process for Municipal Shellfish Conservation Warden applicants and their Performance Standards. Specifically, it would allow Municipal Shellfish Conservation Warden applicants to attend the MDMR Municipal Shellfish Conservation Warden Certification Course prior to receiving a formal nomination from an appointing municipality. It adds enforcement of minimum sizes of all shellfish species included in a municipality's ordinance into the Performance Standards of Municipal Shellfish Conservation Wardens. The proposed rule makes other minor clarifying changes.

Date, time and location of PUBLIC HEARING (if any): February 12, 2024, 4:30 p.m., in-person at the Sorrento-Sullivan Rec Center, 1776 US-1 Sullivan, ME. February 13, 2024, 4:00 p.m. in-person at the DMR Offices in the Marquardt Building, Room 118, 32 Blossom Lane, Augusta or remotely via Microsoft Teams. [Remote access information is posted to DMR's website under "Meetings."](#)

COMMENT DEADLINE: February 23, 2024

CHAPTER NUMBER AND TITLE: Chapter 7 Requirements for Municipalities Having Shellfish Conservation Programs

BRIEF SUMMARY: This rulemaking is proposed to modify and clarify the requirements of Municipal Shellfish Programs so that the Department of Marine Resources can consistently apply the same standards to all programs. These changes include amending current definition of "period of issuance" and providing a new definition for the effective license year. Additionally, regulations regarding holding and removing shellfish on and from Municipal Limited Purpose Aquaculture license sites held by Shellfish Committees have been developed. The process for requesting permission to complete a shellfish resource survey in a closed area and the requirements for such surveys have been defined. Finally, the length of the comment period for Shellfish Programs to provide recommendations on intertidal mussel dragging has been increased from 21 to 30 days.

Date, time and location of PUBLIC HEARING (if any): February 12, 2024, 5:00 p.m., in-person at the Sorrento-Sullivan Rec Center, 1776 US-1 Sullivan, ME. February 13, 2024, 4:30 p.m. in-person at the Marquardt Building, Room 118, 32 Blossom Lane, Augusta or remotely via Microsoft Teams. [Remote access information is posted to DMR's website under "Meetings."](#)

COMMENT DEADLINE: February 23, 2024

CHAPTER NUMBER AND TITLE: Chapter 32 Elver Quota System for the 2024 Season and Temporary Medical Transfers of Elver Quota

BRIEF SUMMARY: This proposed rulemaking establishes the elver quota allocations for the 2024 season for individuals licensed under §§6505-A and 6302-A, and the method of calculating individual elver quota allocations for individuals licensed under §6505-A. The quota for the Passamaquoddy Tribe has been adjusted in accordance with their overage in the 2023 season. 2024 allocations for individuals who held a license in 2023 will be the same as their 2023 allocations, plus any quota associated with licenses not renewed in 2023, or licenses suspended for the duration of the 2023 season, in excess of that which is allocated to new license holders authorized through the lottery, which will be distributed evenly to all existing license holders. In addition, the proposed rulemaking specifies the parameters for a temporary medical transfer of elver quota.

Date, time and location of PUBLIC HEARING (if any): February 15, 2024: 4:00 p.m. at DMR's Augusta Office (Marquardt Building, 32 Blossom Lane, rm 118) and remotely via Microsoft Teams. If the February 15th hearing is cancelled due to inclement weather an alternate hearing will be held on February 16th at 3:00 pm in Room 224 of the same location, and Remotely via Microsoft Teams. [Remote access information is posted to DMR's website under "Meetings."](#)

COMMENT DEADLINE: February 26, 2024

CHAPTER NUMBER AND TITLE: Chapter 36 Atlantic Herring; 2024 Administrative Update

BRIEF SUMMARY: This proposed regulation amends language clarifying the default closing and open dates for spawning closures, and strikes language within section D(3)(b)(ii)(A) as all harvest schedules are updated annually through the ASMFC Days Out Program. It clarifies that reporting requirements apply to all fish landed or retained.

Date, time and location of PUBLIC HEARING (if any): None scheduled.

COMMENT DEADLINE: February 26, 2024

CHAPTER NUMBER AND TITLE: Chapter 41 Atlantic Menhaden; 2024 Season

BRIEF SUMMARY: This proposed rulemaking establishes limitations for the 2024 menhaden season. It establishes an annual end date for the fishery of November 30. It creates a new program in which two commercial menhaden license holders may enter into a Designated Partnership Agreement, which will allow either vessel to remove fish from a purse seine that has been set by one of the vessels in the Designated Partnership Agreement. A definition is provided for “fish box” or “tank” so that harvesters may use fish boxes or tanks to meet the requirement to store fish upon harvest. It clarifies that reporting requirements apply to all fish landed or retained. It creates an incidental bycatch limit of 1,050 lbs for individuals operating a pound net or fish weir during periods when the commercial menhaden fishery is paused by the Commissioner or when the commercial fishery is closed prior to the opening of the Episodic Event Set Aside Program. It amends the weekly limit for the State Allocated Fishery from 18,000 pounds to 17,850 pounds and amends the Small Scale Fishery daily limit from 6,000 to 5,950 pounds. The fishing and landing days for the Episodic Event Set Aside Program are proposed to be Monday and Thursday and the daily limit is increased from 6,000 lbs to 7,000 lbs.

Date, time and location of PUBLIC HEARING (if any): February 15 2024: 5:00 p.m. at DMR’s Augusta office (Marquardt Building, 32 Blossom Lane, rm 118) and remotely via Microsoft Teams. If the February 15th hearing is cancelled due to inclement weather an alternate hearing will be held on February 16th at 4:00 pm in Room 224 of the same location, and remotely via Microsoft Teams. [Remote access information is posted to DMR’s website under “Meetings.”](#)

COMMENT DEADLINE: February 26, 2024

CHAPTER NUMBER AND TITLE: Chapter 55 Gear Restrictions

BRIEF SUMMARY: This proposed rulemaking establishes standard practices for operating pound nets and fish weirs in Maine’s territorial waters. Bait gillnet requirements while harvesting under menhaden licenses are clarified. Outdated references are removed.

Date, time and location of PUBLIC HEARING (if any): February 15, 2024: 4:30 p.m. at DMR’s Augusta Office (Marquardt Building, 32 Blossom Lane, rm 118) and remotely via Microsoft Teams. If the February 15th hearing is cancelled due to inclement weather an alternate hearing will be held on February 16th at 3:30 pm in Room 224 of the same location, and Remotely via Microsoft Teams. [Remote access information is posted to DMR’s website under “Meetings.”](#)

COMMENT DEADLINE: February 26, 2024

CHAPTER NUMBER AND TITLE: Chapter 115 Vibrio parahaemolyticus Control Plan

BRIEF SUMMARY: Under current regulation, certain areas of Maine’s territorial waters are subject to a Control Plan for Vibrio parahaemolyticus between June 1 and October 15. This proposed rule-making would protect consumers from all species of Vibrio by extending these requirements for oysters to all of Maine’s territorial waters during these months. The requirements for hard clams are limited to the upper New Meadows River through this proposed rule-making. With the extension of these restrictions, harvester sales of oysters and upper New Meadows River hard clams from their homes would be prohibited during these months. The recreational harvest of oysters and upper New Meadows River hard clams would also be prohibited during these months, except for holders of Limited Purpose Aquaculture licenses removing oysters from their license sites, or in municipalities providing mandatory Vibrio training to recreational harvesters prior to licensing. The proposed rule eliminates a current requirement to submit an annual harvest/purchase plan. It requires mandatory annual Department provided training for all oyster and some hard clam harvesters and certified shellfish dealers purchasing oysters or upper New Meadows River hard clams. It provides two options for methods for harvesters to follow to reduce time to temperature for oysters and upper New Meadows River hard clams. Finally, it removes the option of wet storing to remediate product that has not been subject to the appropriate time to temperature controls.

Date, time and location of PUBLIC HEARING (if any): February 12, 2024, 5:30 p.m. in-person at the Sorrento-Sullivan Rec Center, 1776 US-1 Sullivan, ME. February 13, 2024, 5:00 p.m. in-person at the Marquardt Building, Room 118, 32 Blossom Lane, Augusta or remotely via Microsoft Teams. [Remote access information is posted to DMR’s website under “Meetings.”](#)

COMMENT DEADLINE: February 23, 2024

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STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Governor Janet T. Mills 2024 State of the State Address – Part One
Delivered in Writing, January 30, 2024

Mr. President, Madam Speaker, Honorable Members of the 131st Legislature, and Maine People:

The past year has been a period of extraordinary challenge for our state. Traditionally, as Chief Executive, I have stood before you to address a series of high-profile issues, challenges, and opportunities, but these unique times call for a unique approach. I thank you for allowing me to deliver this year's address in a novel way, beginning with this letter to you.

Despite the very real challenges we have faced over the past several months, our state is getting stronger every day.

Small businesses are expanding their operations; people are moving here to work and raise their families; and graduates are staying in Maine to pursue rewarding, life-long careers — all encouraging signs that are reflected in recent data about our economy.

The Economy

Since the end of 2019, our Gross Domestic Product has increased by 9.2 percent — the best rate of growth in New England and one of the highest in the nation.

From 2020 to 2023, our population grew by 2.4 percent — more than twice the national rate and eight times the rate of population growth in New England.

Since 2019, the personal income of Maine people has grown by nearly 24 percent — the 11th highest rate in the nation.

Since 2017, the productivity of Maine workers has increased by more than 12 percent — the second highest increase in the nation.

Through October of last year, more than 15,000 businesses filed to begin operations in Maine — 1,000 more than in all of 2022.

Inflation, which hammered the pocketbooks of Maine people, is finally cooling, after we worked together to deliver one of the strongest inflation relief packages in the nation, though the costs of housing and certain goods continue to have a real impact.

And our unemployment rate has remained at or below 3.2 percent — lower than the national rate and on-par with the New England rate.

Before I took office, Maine was frequently at the bottom of the list of states for economic growth.

This improvement didn't happen by accident. With the support of the Legislature, we have been making investments in Maine people that have helped create the conditions for robust economic growth.

That strategy started during my first year in office, when I released a strategic economic development plan — the first one in decades — to improve the lives of Maine people and families, to support businesses, and to create good-paying jobs.

Just a few months later, the pandemic brought the global economy to a halt. We tightened our belt and increased our savings. Unlike other states across the country, our credit ratings remained strong, our budget remained balanced, and we didn't borrow from the federal government.

During this time, we mobilized economists and business experts to take my strategic plan and recommend ways to strengthen our economy both in the short term and in the long term.

That work ensured that when the American Rescue Plan Act was passed by Congress and signed into law by President Biden, Maine was ready.

We created the Maine Jobs and Recovery Plan, which the Legislature approved, to put our nearly \$1 billion federal allocation to use to build a more prosperous economy.

Through the Jobs Plan, we delivered \$175 million to thousands of Maine businesses — businesses in emerging industries, like advanced manufacturing, life sciences, and space exploration used these grants to hire more people, to manufacture new products, and to reach more markets.

With those investments, the private sector has created a record number of jobs — up by nearly 9,000 in the past year alone. Maine has never had as many private sectors jobs as it has today.

Through the Jobs Plan, we invested more than \$200 million in job training, credentialing, career exploration, and other programs to give people skills and support to join the workforce.

As a result of those investments, more than 25,000 people have taken part in internships, apprenticeships and career exploration programs, and dozens of schools have expanded career and technical education centers or purchased job training equipment.

We also used more than \$100 million in federal funding, including Jobs Plan funds, to create more slots for children at existing child care facilities and open new child care facilities, with a particular emphasis on rural Maine. We gave grants to child care facilities, extra financial help to families, and monthly stipends to about 7,000 child care workers.

While we used one-time federal funds to make those critical short-term investments, we are also carefully using state funding to strengthen our economy over the long term.



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Once temporary federal funding ended, we continued, and in fact increased, child care worker stipends with state funding to help those individuals stay on the job and continue as our “workforce behind the workforce”.

We enacted the Dirigo Business Incentive program to tackle Maine’s workforce shortage and attract high-value industries to Maine. When that program takes effect next year, businesses can get tax credits through a streamlined process to train employees and make capital investments, like new buildings or equipment.

We enacted the first paid family and medical leave program in Maine’s history to make it easier for working parents to go to work while balancing life’s unexpected challenges, like caring for a sick child. When benefits begin two years from now, that flexible program will support working families and the many employers who depend on them across Maine.

We expanded pre-kindergarten programs. We fully funded K-12 public education. And we made community college free.

Those investments supported the expansion and creation of nearly 70 pre-k classrooms; more than 13,000 teaching credentials issued this year alone — an increase of nearly 40 percent since 2019; and nearly 5,000 new child care slots.

Our investments also contributed to more than 19,000 students enrolling in community colleges, an historic high.

By investing in what people need to enter, and succeed, in the workforce — hands-on job training programs; affordable child care, quality education, paid family and medical leave — we are strengthening our economy.

State Budget

That’s good news, but if the last few years have taught us anything, it’s that a state’s economic stability can change quickly if we do not budget prudently and responsibly for the future.

We need to look no further than other states reportedly facing budget shortfalls now that the federal pandemic funding has ended, like New York, Maryland, Massachusetts, Indiana, and California.

Meanwhile, Maine is projected to have \$265 million more in revenue than initially expected through the end of 2025.

That sounds like a lot of money, but, like Maine families, we have to look to the future to know what our revenues will be and to plan for the bills that are due in the months and years ahead.

That means, when I consider our financial outlook, I must not only look at the next few months but at the next few years.



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And in the years ahead, meaning the next biennium, our state revenues are projected to level off. That is not unexpected, nor it is necessarily bad.

But it is something that we have to take into account as we approach the supplemental budget this year.

Now, the Legislature has taken my previous budget proposals and changed them — put your own mark on them, as Legislatures do, by adding your own measures. Those measures, while good and important in many ways, also carry long-term costs and reduce the amount of revenue coming into the state.

At the same time, we have, in a bipartisan way, invested in high-quality, worthwhile programs that are strengthening our workforce and our economy. These programs will continue to cost money into the future.

Meanwhile, our net revenues in the next biennium are expected to be lower than those that we experienced in 2022.

I make this point simply to lay out the facts. Because these facts mean we must approach this supplemental budget with caution and foresight.

I recognize there are many needs across the state, and I know, in the past, we have been able to say yes to a lot of things.

However, this year is, and must be, different.

That is why, to ensure that we budget responsibly and continue to have the resources necessary to meet our obligations, I will propose in the supplemental budget that we save \$100 million in our projected revenue for use in the next biennium.

If we do not budget responsibly now, the Legislature will be forced to make painful cuts in the future — just like other states are having to do now.

I do not want that to happen to us. We have budgeted prudently and responsibly, and I want to ensure that, in the future, our conversations are about what we can do to address the needs of Maine people, not about what we have to cut.

I urge you to please join me in taking this approach — for the long-term fiscal health of Maine.

With that said, I recognize there are urgent needs that demand our attention now and that we can address in a sustainable way.

Education

First and foremost, we must keep our promise to provide a quality public education for Maine children.



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As the daughter of a long-time public-school teacher, and as someone who raised five daughters who attended public schools in Maine, I firmly believe that every child should have the same shot at success in Maine, regardless of their family circumstances and regardless of their zip code.

That's why, over the past five years, we have made historic investments in our schools:

- For the first time in history, we met our obligation to pay 55 percent of the cost of K-12 education.
- We were one of the first states in the nation to provide universal free school meals.
- We raised the minimum teacher salary.
- We invested in the School Revolving Loan Fund to repair our crumbling schools.
- We became one of the only states in the nation offering universal access to computer science with mobile labs in every school.
- We supported the expansion and creation of nearly 70 pre-k classrooms.
- And we created the Education Stabilization Fund as a safety net for school funding.

As part of my supplemental budget, I am proposing to dedicate \$22.6 million of our revenues to public school funding through the General Purpose Aid (GPA) formula to continue to meet our obligations to Maine schools, municipalities, and teachers.

I am proud of the progress we've made to support public education for Maine children, but there is one place that needs the Legislature's attention — Child Development Services.

Maine is the only state in the nation — let me repeat that, the only state in the nation — to use a quasi-governmental organization called Child Development Services, or CDS, to provide special education to our youngest learners.

What does this mean in practice? It means that we give money to the Maine Department of Education, which in turn gives money to the quasi-governmental organization that is CDS, an agency that does not operate or oversee any schools, which in turn, then must find and contract with providers for preschool children with disabilities.

For more than 35 years, this system, locked in place by Maine law, has been unable to meet the needs of our children.

That just isn't working for Maine kids. We can, and we must, do better.

Every other state in the nation educates pre-k children with disabilities through their public school systems. Maine should do the same.

It will take work and it will take time — but, fundamentally, it will be better for Maine children.



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In the coming weeks, the Maine Department of Education will present you with a plan for your consideration that reforms our approach to educating pre-k children with disabilities, eliminating our status as an outlier among states, and ensuring that our children receive the “free, appropriate, public education” they deserve.

I hope you will give this proposal your full consideration.

Health Care

Another promise I kept was to uphold the will of Maine people when it came to expanding affordable health care:

- On my first full day in office, I did so by expanding Medicaid. Today, nearly 105,000 more Maine people have health care, including preventive care, like cancer screenings, as a result.
- We restored and expanded programs for older Maine people to buy prescriptions; to provide preventative dental care for low-income Maine people and for veterans; to make sure families have an emergency supply of insulin; to care for mothers after they give birth; and to provide health care to more low-income children through MaineCare.
- I introduced and signed into law the ‘Made for Maine Health Coverage Act’ to make some of the most common medical visits free or less costly, to simplify shopping for a health care plan, to lower insurance costs for the small group market, and to establish a State-based health insurance marketplace – CoverME.Gov. Through January 16th of this year, nearly 63,000 Maine residents selected plans for affordable health insurance in 2024, thanks to CoverME.Gov.
- With your support, we dedicated federal funding through the Jobs Plan to tackle Maine’s longstanding health care workforce challenges, investing in on-the-job training opportunities and “stackable” credits for workers entering the health care field.
- And, with your support, we invested an unprecedented amount to reform MaineCare payment rates for providers of health and long-term care services and supports for older Maine people, people with behavioral health challenges, and adults with intellectual or physical disabilities.

We should continue that progress so that our MaineCare payments are based on objective data and outcomes and clear and fair methodologies, not on who has the best and most highly paid lobbyists or the most sway inside the State House.

My supplemental budget proposal will include a cost-of-living adjustment for behavioral health providers and an overhaul of nursing facility rates to ensure they can attract and retain workers to provide stable, high-quality services to Maine people.

There are several other urgent needs that I also believe deserve our immediate attention — the housing crisis, the opioid epidemic, and child safety.



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Housing

In October, MaineHousing and my Administration released a study examining the root causes of our housing shortage and identifying housing goals to meet to support our expanding workforce and to strengthen our economy.

That report showed that our state has a large unmet need for housing and an increasing need over the coming decade — an estimated 84,000 homes and apartments — based on current economic and population estimates.

We are not alone — the entire country is short about 3.8 million units of housing, both for rent and for sale, in part because new housing construction slowed after the Great Recession of 2008 to 2009 and never truly rebounded.

This shortage, along with high interest rates, labor, and supply chain issues, have put safe and affordable housing out of reach for too many, contributing to homelessness and leading to many young people and families having to put their hard-earned money into rental housing rather than gaining equity through home ownership.

While this problem is not unique to Maine, at least here we are doing something about it.

In the short term, we are working with municipal and private organizations on emergency housing to keep people from sleeping on the street, especially during the brutally cold months of winter, and to reduce pressure on local budgets.

To that end, my Administration and the Legislature created the Emergency Housing Relief Fund. Our previous \$55 million investment in the fund is supporting more than 75 housing programs and 7,000 Maine people in need statewide.

In my supplemental budget, I will propose an additional \$16 million to the Emergency Housing Relief Fund to ensure that these winter warming shelters, longer term shelters and transitional housing programs remain open and supporting the emergency housing needs of so many Maine people.

In the long term, we have focused on building permanent, affordable, and efficient housing for Maine people, and we are doing that in two primary ways.

First, we established the Housing First Program, a very successful and cost-effective approach to addressing the needs of people experiencing chronic homelessness, many of whom are struggling for stability while suffering from acute mental illness and/or substance use disorder.

We are making progress on implementing that program. I thank the Legislature for its support.

Second, we are building out our housing inventory — action that will increase supply, reduce prices, and result in good homes for Maine people.



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And that work has been significant — since I took office in 2019, we have authorized almost \$285 million to support the construction of more apartments and homes. These state and federal funds have resulted in more than 600 new homes so far, with more than 1,000 homes under construction, and more than 2,000 homes in the pipeline for construction — the most ever in MaineHousing’s history.

We used \$10 million of that funding, through the Jobs Plan, to redesign and expand MaineHousing’s Affordable Homeownership Program to incentivize private developers to build affordable homes for Maine people and families to purchase. That funding has led to nearly 180 homes in the pipeline.

In my supplemental budget, I will propose \$10 million to bolster the Affordable Homeownership Program to construct more than 130 additional affordable homes in Maine.

Whether a person is experiencing homelessness or transitioning to a new life in our state; whether someone is retired or working full time or is looking to rent an apartment in a rural town or to buy their first home in a city — there should be a place for that person in Maine.

While we work on housing needs, we also have to address the underlying problems that contribute to homelessness, including substance use disorder.

Opioid Epidemic

Over the past five years, we have used every proven tool we have to respond to the opioid epidemic. Our focus has been on stopping deadly drugs from getting onto our streets; on saving lives by distributing naloxone statewide; on expanding treatment and recovery programs, especially in rural areas; and on preventing substance use disorder before people begin to use drugs.

By expanding Medicaid, we have provided substance use disorder treatment to nearly 30,000 Maine people.

By purchasing and distributing hundreds of thousands of doses of naloxone, we have reversed more than 9,000 potentially fatal overdoses.

By enacting a new Good Samaritan law, we have better protected people who call for help when someone is overdosing while preserving law enforcement’s ability to arrest drug traffickers and violent offenders.

By training more than 2,400 recovery coaches, funding more than 100 new residential treatment beds, and by supporting 20 recovery centers in communities across Maine, we are making it easier to access treatment and recovery services.

By creating the OPTIONS program, we have embedded behavioral health clinicians and recovery coaches with local emergency services and law enforcement departments across Maine to promote



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drug prevention and harm reduction, connect people to recovery and treatment, and distribute naloxone.

And, by expanding Medication Assisted Treatment to every prison in Maine, we have set thousands of people on a path to life-long recovery when they re-enter society.

I propose that we build on this important work in three ways.

First, my Administration will use \$750,000 of existing state funding to add nine new recovery coaches to our OPTIONS teams. We are already using state funds to double the number of behavioral health clinicians on those teams and this latest investment will further strengthen the OPTIONS initiative statewide.

Second, I am announcing that my Administration will use \$1.25 million in federal funds to further boost our distribution of naloxone across Maine, which we know is saving lives.

And third, I am proposing we dedicate \$4 million through the supplemental budget to expand Medication Assisted Treatment in county jails in Maine – to provide more support to more people.

Thanks to Commissioner Randy Liberty, the Department of Corrections has become a national model for programs, including Medication Assisted Treatment, that people need to turn their lives around. Let's keep investing in those programs, reduce recidivism, and protect public safety.

We have also hired additional peer outreach workers, and we are purchasing and distributing provider test strips for xylazine, as well as funding education and outreach, to ensure that people can recognize the new and deadly drug being sold on our streets — a drug that has no overdose reversal.

We are also making progress in expanding prevention programs in Maine schools to keep our young people from using drugs in the first place. Since I spoke to you last, my Administration has partnered with the Maine Prevention Network, as well as local community leaders and philanthropic organizations, to begin establishing prevention programs in middle schools across Maine. We are on track to achieve our goal of establishing a prevention program in every school in our state by 2026, solidifying our “whole community” approach to combating substance use disorder from an early age.

In all, we are on track to see a more than 16 percent reduction in fatal overdose deaths for 2023, the first time in five years we've recorded an annual decrease. I believe the investments we've made in prevention, treatment, and recovery services have contributed to that decrease.

This welcome news should bring us all a sense of relief, but our cautious optimism shouldn't become complacency.

Every life lost to a fatal overdose is one too many. The people we lost in 2023 were fathers and mothers, sons and daughters, classmates, and coworkers, who did not live to realize their full potential.



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We must continue to use all state and federal funding, and the funding from the Maine Recovery Council, to strengthen prevention, treatment, and recovery services in Maine.

I have long said that there is no simple solution to the opioid epidemic, but this most recent data gives us a reason to hope that we may be finally beginning to turn back the tide.

Child Safety

Another challenge we must address is child safety.

I am heartbroken and angry any time a child dies at the hands of a caregiver. Like all Maine people, it leaves me asking what happened and why? Could we have done anything more?

During every legislative session throughout my time in office, we have made important investments to strengthen the child welfare system, including hiring more caseworkers and implementing new programs, partnerships, and plans — all of which is meaningful.

But I recognize there are still problems within the child welfare system and that the progress we have made, while good, is not keeping pace with certain problems and new challenges facing Maine children and families.

Performance on some key child welfare metrics has worsened and staff vacancy rates have risen since 2020. Caseworkers report they feel over-worked, over-burdened, and unsupported. I hear them.

It is clear to me that filling vacancies and taking action to help caseworkers manage their existing caseloads must be a top priority.

Today, I am announcing actions to address these issues.

First, through my supplemental budget, I will propose creating more targeted positions — such as legal aides and trainers — to expand teams for caseworkers so that caseworkers can focus their time and energy on engagement with children and families, on follow-up for services, on investigations, and on making sound decisions to protect children in need.

As a part of this effort, I know that Senator Lisa Keim has introduced a resolve directing the Department of Health and Human Services to create a pilot program to recruit and retain case aides, with a public campaign aimed at retirees and other people not currently in Maine's workforce. I think that's a great idea. If the Legislature sends that bill to my desk, I will sign it.

Second, while I am proud of the more than 24 percent raise we have given to State employees and the additional stipend for child welfare workers we recently negotiated, I recognize that to help fill these new positions, they must pay appropriately. Therefore, I have directed my Administration to review the classification of child welfare positions to ensure that the compensation properly reflects the difficulty and complexity of the work to attract and retain people in this vital workforce.



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Third, I have authorized the Department of Health and Human Services to implement additional recruitment and retention payments for child welfare workers to provide them with a much-needed boost this year.

These measures will build on our department reorganization, transitioning children's behavioral health out of the Office of Child and Family Services and into the Office of Behavioral Health, a move that more closely connects children's behavioral health with the continuum of behavioral health services for adults, facilitating a whole-family and integrated approach to mental health and substance use prevention, treatment, crisis response, and recovery. It also allows OCFS leadership to focus its energy on child welfare and child care.

I deeply believe that it is important to recognize when there are problems and to try to address them. The child welfare system needs improvement, and it is the responsibility of my Administration and the Legislature to make those improvements. Every one of us cares deeply about children, and we need to pursue every smart strategy we can to improve the health and safety of all children.

Conclusion

From day one, my Administration has been guided by the belief that to strengthen our state, we have to invest in our greatest asset: the people of Maine. Those investments are working, but we still have more to do to ensure that our state is the best place in the nation to live, work, and raise a family.

A state where every person can find a good-paying job in a rewarding and stable career; go to the doctor when they feel sick because they have affordable health insurance; have the peace of mind that their children are safe at home and at school; breathe clean air and drink clean water and enjoy the rolling hills, lush forests, mighty rivers, and bold coast of Maine.

We have made important progress towards making that dream a reality for everyone. Let's continue that progress this legislative session.

Tonight, I look forward to addressing you on two other critically important issues — responding to extreme weather events in the wake of three devastating storms and responding to violence and public safety issues following the tragedy in Lewiston.

I know you, too, care deeply about these issues, and I look forward to working closely with you to address both.

Sincerely,



Janet T. Mills
Governor



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STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <u>Ann's Book Bistro</u>	Business Name (D/B/A): <u>Ann's Book Bistro</u>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <u>17 Back Meadow Rd.</u>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <u>Damariscotta, ME 04543</u>
Mailing address, if different from DBA address:	Email Address: <u>anns.bookbistro@gmail.com</u>
Telephone # Fax #: <u>917-887-8106</u>	Business Telephone # Fax #: <u>207-682-0135</u>
Federal Tax Identification Number: <u>85-4331841</u>	Maine Seller Certificate # or Sales Tax #: <u>1212343</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>www.annsbookbistro.com</u>

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 1/24/24

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: 195,000.- Beer, Wine or Spirits: 54,000. Guest Rooms: N/A

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- ☒ Restaurant (Class I, II, III, IV) ☐ Class A Restaurant/Lounge (Class XI) ☐ Class A Lounge (Class X)
- ☐ Hotel (Class I, II, III, IV) ☐ Hotel – Food Optional (Class I-A) ☐ Bed & Breakfast (Class V)
- ☐ Golf Course (included optional licenses, please check if apply) (Class I, II, III, IV) ☐ Auxiliary ☐ Mobile Cart
- ☐ Tavern (Class IV) ☐ Other: _____
- ☐ Qualified Caterer ☐ Self-Sponsored Events (Qualified Caterers Only)

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

17 Back Meadow Rd, Damariscotta, ME 04543

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Abigail White	6/28/67	Portland, ME.

Residence address on all the above for previous 5 years

Name	Address:
Abigail White	443 W. 56th St. Apt 3C, NY, NY 10019
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☐ Yes ☒ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Barn Dining Room; and Outdoor Patio Dining Area.
(Front); Outdoor Dining Area (Back).

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Great Salt Bay School

Distance: 1 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 1/25/24


Signature of Duly Authorized Person

Signature of Duly Authorized Person

Abigail White
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

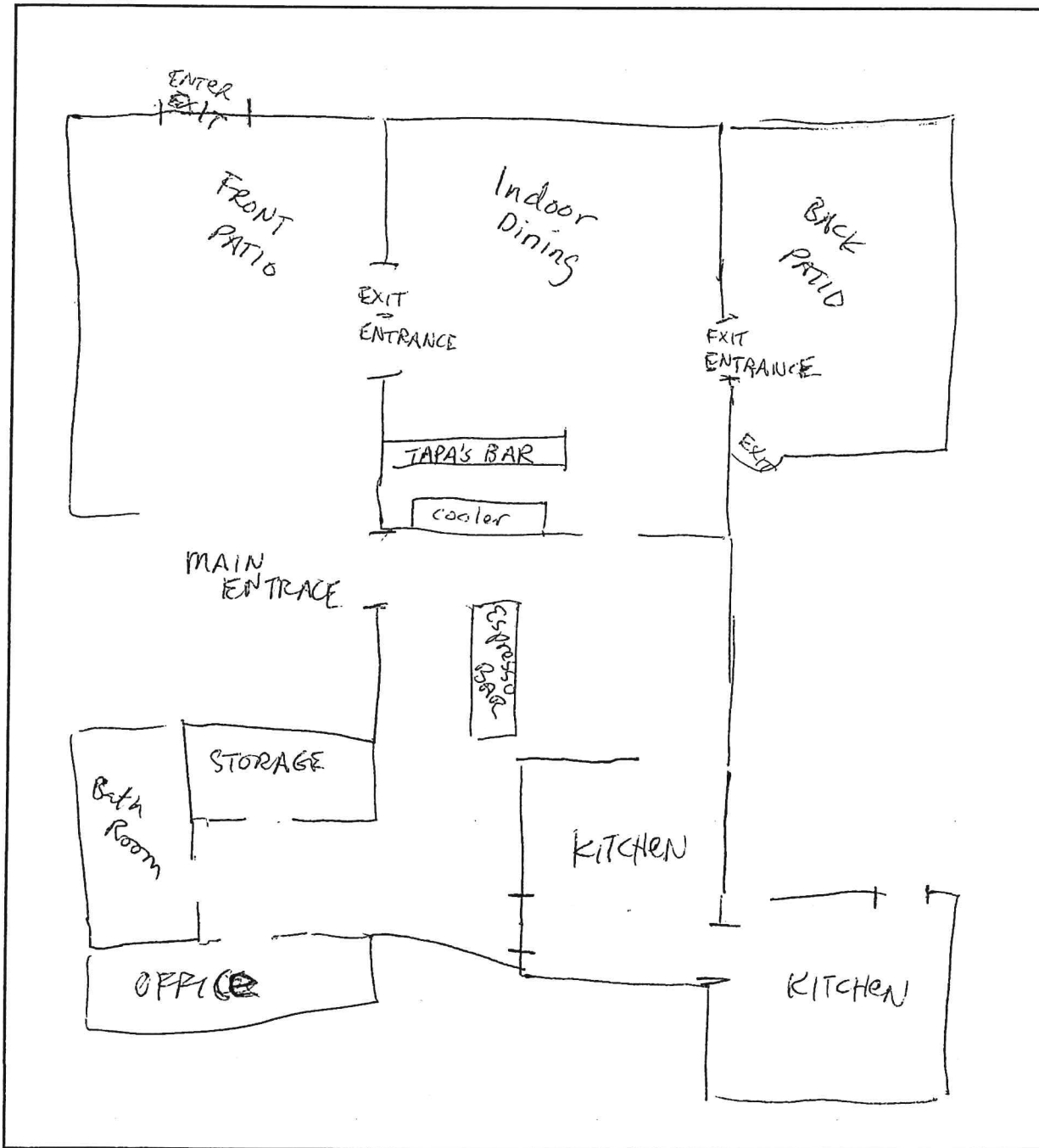
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Ann's Book Bistro LLC
2. Doing Business As, if any: Ann's Book Bistro
3. Date of filing with Secretary of State: 1/1/2023 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Abigail White	443 W. 52 nd St. Apt 3C NYC 10019	6/28/67	Owner	100%

(Ownership in non-publicly traded companies must add up to 100%.)



Town of Damariscotta

Administrative Offices
21 School Street
Damariscotta, Maine 04543
Telephone – 207-563-5168
Fax – 207-563-6862

Office Hours
Mon, Tues, Thurs
7:30 am – 5:00 pm
Wed. 1pm – 5:00 pm
Fri. Closed

January 25, 2024

Department of Public Safety
Bureau of Liquor Enforcement Licensing Division
164 State House Station
Augusta, ME 04333-0164

Re: Ann's Book Bistro

To Whom it May Concern;

The Damariscotta Select Board is scheduled to meet to act on the renewal application for Liquor License for Ann's Book Bistro, located at 17 Back Meadow Road in Damariscotta at their February 7, 2024 meeting. The business' current license expires on or about January 24, 2024 and due to a change in policy at the municipality, all liquor license application must now go before the Select Board. I do not foresee any issues with their application and it is expected that it will be approved & signed at that February 7, 2024 meeting and returned to the owner the following day.

Please do not hesitate to contact us with any questions or concerns regarding this matter.

Sincerely;

Rebecca J. Bartolotta
Town Clerk
Town of Damariscotta

Cc: A. White
file

TOWN OF DAMARISCOTTA

RENEWAL APPLICATION FOR ENTERTAINMENT/SPECIAL AMUSEMENT PERMIT

Under M.R.S.A. Title 28-A, § 1054. Without the permit described in subsection 2, no licensee for sale of liquor to be consumed on the premises may allow any: music, except radio or other mechanical device; dancing; or entertainment of any sort without having first obtained an entertainment (special amusement) permit. Before granting a new initial permit and after reasonable notice to the municipality and the applicant, the municipal officers shall hold a public hearing at which the municipal officers shall take testimony of the applicant and any interested members of the public.

A non-refundable fee, which is listed in the Town's fee schedule, is required to cover the cost of advertising in the Lincoln County News and for administrative processing.

Current License Expires: May 31, 2024

Name of Organization: Ann's Book Bistro

Organization Phone #: 207.682.0135 Email: anns.bookbistro@gmail.com

Type of Entertainment: live music

Location of Entertainment: In dining areas inside or on patio

Planned Time/Hours: 12 noon - 9pm

Lighting & Noise Level: minimal

Days of Occurrence: usually FRIDAY or SATURDAYS

The applicant certifies that the information provided herein is true to the best of the applicant's knowledge and authorizes the Town to advertise as required in the application process.


Signature of Applicant

Town Manager or Town Clerk

1/24/24
Date

Date

Fee Paid _____ Date _____ Clerks initials _____

Ad to run in _____ edition of the Lincoln County News

Hearing to be held on Wednesday, _____ at _____ at the Municipal Building

Applicant notified of said hearing _____

Police Report obtained _____

*Renewing now to
get on cycle
with liquor lic
exp.*

DAMARISCOTTA POLICE DEPARTMENT

January 25, 2024

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Ann's Book Bistro

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving Ann's Book Bistro located at 17 Back Meadow Rd.

Please see attached documentation for response to that address.

To our knowledge, none of these calls involved the serving of alcohol at Ann's Book Bistro.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,



Jason Warlick
Chief of Police



21 School St
Damariscotta, ME
04543

PHONE	207-563-1909
FAX	207-563-8986
EMAIL	jwarlick@damariscottame.com
WEBSITE	http://www.damariscottame.com/police-department

ANN'S BOOK BISTRO

Reason	Calls	Unfounded	Incidents	Accidents	Arrests	Interviews	EMS	Fire
PROPERTY CHECK	1	0	0	0	0	0	0	0
FIRE, OTHER	1	0	0	0	0	0	0	0
Records Request	1	0	0	0	0	0	0	0
Sub Total >	3	0	0	0	0	0	0	0
Totals >	3	0	0	0	0	0	0	0

TOWN OF NOBLEBORO
192 US HIGHWAY 1
NOBLEBORO, MAINE 04555
207-563-8816

NOBLEBORO/JEFFERSON TRANSFER FACILITY CONTRACT

The Towns of Nobleboro and Jefferson have formed a regional council of governments, hereinafter known as Council, for the operation and management of a waste transfer facility, and hereby agree with the Town of Damariscotta, hereinafter known as Damariscotta, to provide a facility to enable Damariscotta to dispose of certain waste at the transfer facility under the following terms and conditions:

Council's Responsibility: Council shall be responsible for construction, operation, and management of a solid waste transfer facility on Center Street in Nobleboro, Maine. The Council shall purchase and maintain the necessary equipment, obtain the necessary licenses, and employ attendants and engage haulers to transfer the waste to an authorized disposal facility and pay the necessary tipping fees to said disposal facilities and to do all other things that are incidental and necessary to the operation of a proper transfer facility.

Damariscotta's Rights and Privileges: Damariscotta shall have representation in the Council's quarterly and annual meetings. They will be able to comment on and discuss the operations of the Transfer Station. Damariscotta will be permitted to dispose of solid waste generated in the Town of Damariscotta at the above-described transfer site in the Town of Nobleboro under the terms and conditions of this agreement.

Time: This agreement starts January 1, 2024 thru December 31, 2024

Cost: Damariscotta agrees to pay Council a percent of the net operating cost of the Transfer Facility based primarily on population with some consideration given for businesses in the town. For the year 2024 Damariscotta agrees to pay One Hundred Seventy-Four Thousand Four Hundred Nine Dollars and no/100 cents (\$174,409.00) to be made in **twelve** equal payments. **All payments are due within ten (10) days of its first warrant of each month. Should payments not be made, access to the services to dispose of waste in the above referred to transfer facility shall cease.**

Capital Costs: There will be no capital costs for the term of this contract.

Conditions: The Town of Damariscotta will work with the Council to encourage recycling to reduce solid waste tonnage as much as possible. All commercial haulers may be required to become licensed to dump at the Transfer Station. Licenses may be issued and renewed periodically at the discretion of the Council. The Council will work to measure, through the most accurate method available, the amount of waste generated from the Town of Damariscotta.

Permissible Waste: Damariscotta may deposit the following waste at the above referred facility subject to the rules, regulations and fees regarding permissible waste that may be promulgated by the Council from time to time:

1. **White Goods:** Appliances, including refrigerators and freezers, washing machines, dishwashers, air conditioners, clothes dryers, etc.
2. **Garbage:** Accumulation of animal and vegetable matter produced and accumulated from domestic kitchens, restaurants and other food processors and purveyors
3. **Trash & Rubbish:** Paper waste, leaves, crating material, cartons, and grass cuttings.
4. **Recycling Materials:** Corrugated cardboard, newspapers, plastic, glass, tin cans, etc.

Rules and Hours: The Council may promulgate rules and regulations for the safe and proper management and handling of the above items, said rules to be conspicuously posted at the facility and delivered to the Town of Damariscotta. These rules and regulations may be altered from time to time and must be adhered to by all using the above referred to facility. The facility will be open for the receipt of the above items from 8:00 am to 3:50 pm five days a week and closed on Sundays and Mondays and all Federal holidays.

Impermissible Waste: The following may not be deposited at the facility in any form whatsoever: timber or wood over six inches in diameter, junk vehicles or parts of vehicles, septage, septage treatment, septic tank waste, used motor oil, televisions or computers, or any substances now or hereafter classified as hazardous or special waste by the State Department of Environmental Protection or the United States Environmental Protection Agency.

Enforcement: The Council shall issue permits to be distributed by Damariscotta and shall have the right to verify that the permit is in fact valid and that the use is hauling waste generated in the Town of Damariscotta. The council or its agent shall have the right to deny access to the facility to anyone who does not abide by all the rules and regulations promulgated by the facility.

Severability: The fact that one or more portions of this agreement may be deemed unenforceable shall not affect the validity of the remaining portions of this agreement.

IN WITNESS, WHEREOF, the Council has caused this document to be executed by Richard Spear, duly authorized to act on behalf of the Council.

IN WITNESS, WHEREOF, the Council has caused this document to be executed by Richard Spear, duly authorized to act on behalf of the Council.

Richard Spear, Transfer Station Agent

Date

IN WITNESS, WHEREOF, the Town of Damariscotta has caused this instrument to be executed by its Select Board, duly authorized to act on behalf of said Town.

Select Board Member

Date

Select Board Member

Date

Select Board Member

Date

Select Board Member

Date

Select Board Member

Date

Town Manager

Date

MAINE SERVICE CENTERS COALITION

60 Community Drive • Augusta, Maine 04330 • (207) 623-8428

January 11, 2024

Mr Andrew Dorr, Town Manager
Town of Damariscotta
21 School St
Damariscotta, ME 04543

Dear Mr Dorr:

Thank you for your support of the Maine Service Centers Coalition (MSCC) in 2023. **As the second session of the 131st Maine Legislature begins, we are asking that you renew your dues support of the MSCC for 2024.** From the time we drafted and lobbied to enactment the original legislation creating Revenue Sharing II more than two decades ago, our coalition has been at the forefront advocating and protecting municipal revenue and interests.

Thanks in part to our efforts, the Maine Legislature and administration of Governor Mills continue to make significant progress in addressing the fiscal harm done to Maine's municipalities over the previous several years. This incoming Legislative Session begins their budget deliberations with a projected \$139 million surplus in the current fiscal year and an estimated \$265 million surplus over the next biennium. As the Governor and political parties square off as to how to spend this surplus, it is important that local governments continue to band together and ensure we retain the gains made for our communities and continue to represent the interests of Maine's service centers.

Service center communities come in all shapes and sizes, and we advocate for their collective interests. Our membership also reflects this diversity, as we are comprised of communities as small as 2,107 (Damariscotta) and as large as 25,927 (South Portland).

Your membership, support, and involvement continue to be critical to our continued success. Given the limited access and face time in Augusta with elected and Administration officials, your interaction with your local legislators will continue to be key to our collective effort to maintain and continue the restoration and protection of municipal revenue.

We will continue to work with a core group of organizations to restore and maintain full funding of all revenue to municipalities. Our strategy continues to include holding every Maine legislator accountable for every vote that impacts municipal revenue or places additional burdens on municipalities and property taxes. Given the obvious advantage of experienced political advice and relationships, the Maine Service Centers Coalition leadership and staff will again rely upon Richard Trahey and his firm of Maine Governmental Relations for professional lobbying staff support. I believe that this relationship with Richard has benefited the Coalition greatly in providing us access to policy makers, sound policy advice and effective advocacy services.

MAINE SERVICE CENTERS COALITION

2024 EXECUTIVE COMMITTEE

OFFICERS

(Serve 1-Year Terms)

Chairman

TERM EXPIRES: 12/31/2024

Phil Crowell, City Manager
Androscoggin
City of Auburn
60 Court Street
Auburn, ME 04210
Telephone: (207) 333-6600
Email: pcrowell@auburnmaine.gov

County:
Population: 22,958
Votes: 3

Vice Chairman

TERM EXPIRES: 12/31/2024

Kara George, Town Manager
Town of Thomaston
13 Valley Street
Thomaston, ME 04861
Telephone: (207)354-6107
Email: kgeorge@thomaston.gov

County: Knox
Population: 2,768
Votes: 1

Secretary

TERM EXPIRES: 12/31/2024

Audra Caler, Town Manager Town of Camden
PO Box 1207
Camden, ME 04843-1207
Telephone: (207) 236-3353 Email:
acaler@camdenmaine.gov County: Knox
Population: 4,640

Treasurer

TERM EXPIRES: 12/31/2024

Susan Robertson, City Manager
City of Augusta
16 Cony St
Augusta, ME 04330-5201
Telephone: (207) 626-2300
Email: susan.robertson@augustamaine.gov

County: Kennebec
Population: 18,585
Votes: 2

MEMBERS-AT-LARGE

(All Members to Serve 3-Year Staggered Terms)

TERM EXPIRES: 12/31/2024

Vacant Votes: 1

TERM EXPIRES: 12/31/2024

Bryan Kaenrath City Manager
City of Waterville
One Common Street
Waterville, ME 04901-6699
Telephone: (207) 680-4200
Email:
citymanager@waterville-me.gov
County: Kennebec
Population: 15,969 Votes: 2

TERM EXPIRES: 12/31/2024

TBD
Town of Orono
59 Main Street
Orono, ME 04473-4001
Telephone: (207) 889-6905
Email: County: Penobscot
Population: 10,504 Votes: 2

TERM EXPIRES: 12/31/2024

Vacant
County:
Population: Votes: 1

TERM EXPIRES: 12/31/2025

Vacant
County:
Population: Votes: 1

TERM EXPIRES: 12/31/2024

James Bennett, City Manager
City of Biddeford
PO Box 586
Biddeford, ME 04005-0586
Telephone: (207) 284-9313
Email: James.Bennett@biddefordmaine.org
County: York
Population: 21,640 Votes: 3

TERM EXPIRES: 12/31/2024

Gary Picard, Town Manager
Town of Madawaska
328 Saint Thomas St. Ste 101
Madawaska, ME 04756
Telephone: (207) 728-6351
Email: gmpicard@madawaska.me
County: Aroostook
Population: 3,867 Votes: 1

Administrative Services

Melissa White, Asst. Director of Educational
Services & Conventions
Maine Municipal Association
60 Community Dr
Augusta, ME 04330-9486
Telephone: (207) 623-8428 X. 2299
Email: mwhite@memun.org

Advocacy Services

Richard Trahey, President
Maine Governmental Relations
103 Water Street, Suite 203
Hallowell, ME 04347-1300
Telephone: (207) 623-0272
Email: rtrahey124@gmail.com

MAINE SERVICE CENTER COALITION

2024 Resolution for Membership and Appointment of Voting Delegate Representative and Alternate

BE IT RESOLVED that the _____
(City/Town Council or Board of Selectmen)

hereby authorizes membership in the Maine Service Center Coalition and designates:

(name) (position in municipality)

to be the appointed REPRESENTATIVE for the Maine Service Centers Coalition and is therefore authorized to vote at the Maine Service Centers Coalition business meetings.

BE IT FURTHER RESOLVED that the designated ALTERNATE is:

(name) (position in municipality)

Dated _____ Attested To By: _____

Please return this Resolution as soon as possible to:

Maine Service Centers Coalition
c/o Melissa White, Asst. Director Training & Convention
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
E-mail: mwhite@memun.org

MAINE SERVICE CENTERS COALITION

VOTING DELEGATES - 2024

Membership Information Sheet

MSCC REPRESENTATIVE	MSCC ALTERNATE
NAME:	NAME:
TITLE:	TITLE:
MUNICIPALITY:	MUNICIPALITY:
MAILING ADDRESS:	MAILING ADDRESS:
CITY/ST/ZIP:	CITY/ST/ZIP:
TOWN OFFICE PHONE:	TOWN OFFICE PHONE:
WORK PHONE:	WORK PHONE:
HOME PHONE:	HOME PHONE:
FAX PHONE:	FAX PHONE:
E-MAIL ADDRESS:	E-MAIL ADDRESS:

RETURN TO:

Maine Service Centers Coalition
c/o Melissa White, Asst. Director Training & Conventions
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
E-mail: mwhite@memun.org