



**Town of Damariscotta, Maine
May 17, 2023
Select Board Meeting
5:30 PM, Town Office**

Join Virtually

Meeting: <https://us02web.zoom.us/j/87878201039>

Meeting ID: 878 7820 1039 Passcode: Dama22

AGENDA

- I. Pledge of Allegiance**
- II. Public Hearing: Annual Town Meeting Warrant**
 1. Cemetery Ordinance Revisions
 2. Provider Agency Requests
 3. Entertainment/Special Amusement Permit: Ann's Book Bistro
- III. Call Select Board Meeting to Order**
- IV. Minutes**
 1. April 27, 2023 Select Board Minutes
 2. May 3, 2023 Select Board Minutes
- V. Financial Reports**
 1. Payroll Warrants #
 2. Accounts Payable Warrants #
- VI. Citizen Comments and General Correspondence**
 1. FY 22 Financial Audit Presentation
 2. MDOT Letter Re: Rt 1 Rumble Strip
 3. FAA Letter Re: Draft Environmental Assessment for ILHS-HAA Project
 4. MDOT Letter: Multi-use Bi-Lane Presentation/Comment Period
- VII. Town Manager Items**
 1. Capital Project Updates
- VIII. Official Action Items**
 1. Entertainment License: Ann's Book Bistro
 2. Public Service Liquor License: Maine Boats LLC, DBA Damariscotta River Cruises
 3. Catered Function Applications: Stone Cove Catering and NCS LLC
- IX. Select Board's Discussion Items**
- X. Adjournment**

DAMARISCOTTA CEMETERY ORDINANCE

Effective June ~~14, 2023~~

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Deleted: 2016

Section 1: PURPOSE

This ordinance is to serve as general bylaws for the use of the cemeteries of the Town of Damariscotta.

Section 2: TRUSTEES

As per the Town charter, three (3) Cemetery Trustees will be elected from the floor pursuant to town meeting article. Cemetery Trustees shall serve staggered three-year terms, without limit to the number of terms served.

Section 3: POWERS AND DUTIES OF TRUSTEES

Cemetery Trustees shall have responsibility for the operation, care and maintenance of the municipal cemeteries and full authority to do and perform whatever may be necessary to carry into full effect the management of Town cemeteries.

The Trustees shall have oversight of the maintenance for the following cemeteries: Hillside Cemetery, Church Street; Bethlehem Cemetery, Back Meadow Road; Walpole Cemetery, Bristol Road; Chapman-McAllister Cemetery, Back Meadow Road; Knowlton-Russ Cemetery, Rt. 1 together with any other lots or areas the Town may be required to maintain by law.

The Trustees may recommend a sexton and determine the duties of such sexton, to be appointed and/or removed by the Board of Selectmen.

The Trustees shall make a detailed statement of their official actions, and of the conditions and needs of the cemeteries, in the Damariscotta Annual Report.

Section 4: PERMITS AND FEES

Any entity or person opening or causing a grave to be opened must obtain a Permit to Open a Gravesite and pay the applicable fees in advance of opening, whether for burial or disinterment. State laws govern the disinterment of all human remains.

Any entity or person installing or causing a monument to be installed, of any size or type, must obtain a Permit to Install Cemetery Monument and pay the applicable fees in advance of installation of the monument or its foundation.

Any person or entity causing damage within a cemetery will be responsible for the repair cost incurred, plus a 10% administrative fee to the Town.

Section 5: SALE OF LOTS

Individuals may purchase a cemetery lot after paying in full the cost of the lot, perpetual care, and administrative fee. Costs are determined by the Trustees and are subject to change.

All lot sales must be conducted through the Town Office. Transfers will only be recognized when a release is obtained from the former owner to the Town, and a new deed is obtained from the Town to the purchaser. There will be no private sales.

Section 6: ABANDONMENT

The Town has the right to reclaim a lot in accordance with Maine state law, Title 13, Chapter 83, §1381.

Section 7: RIGHTS OF LOT OWNERS

The owner of a lot shall have the right to erect a monument subject to any restrictions adopted by the Trustees.

Owners may appeal a Trustees' decision to the Selectmen.

Section 9: TRUSTS

The Town shall manage the funds held in trust and previously accepted by the Town of Damariscotta for care of family or privately owned burial grounds as required by Maine state law Title 13, Chapter 83, §1222 or other applicable laws.

Section 10: PRIVATE AND/OR FAMILY BURIAL GROUNDS

The Town of Damariscotta will not be responsible for the care of privately owned or family burial grounds except as required by law.

Section 11: MANDATED REVIEW

This ordinance shall be reviewed every five years, with the next review due in 2028.

Deleted: 21

Section 12: SEVERABILITY CLAUSE

It is the intention of the Trustees that each section of this ordinance shall be deemed independent of all other sections herein. It is the further intention of the Trustees that if any provision of this ordinance be declared invalid, all other sections remain valid and effective. This ordinance shall be in force when adopted at Town Meeting.

Board of Selectmen

Chair _____ Date _____

Deleted: Robin Mayer

Deleted: George Parker

Deleted: Ronn Orenstein

Deleted: James Cosgrove

Joshua Pinkham

Attest: A true copy of an Ordinance entitled: "Damariscotta Cemetery Ordinance". Enacted June 14, 2023, as certified to me by the Municipal Officers of Damariscotta, Maine on the _____ day of June, 2023.

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Deleted: 16

Deleted: 16

Rebecca Bartolotta, Town Clerk

Deleted: Cheryl Pinkham

Damariscotta, Maine

NEW HOPE MIDCOAST

24/7 domestic abuse
support, services
& prevention

RECEIVED NOV 30 2022

November 28, 2022

Dear Town of Damariscotta,

New Hope for Women dba New Hope Midcoast is writing request that Damariscotta consider a donation of \$1,589.00 to keep our communities safe from the enduring effects of domestic abuse. This is 20% more than last year due to an increase in staff salaries to meet cost of living needs and an increase in staff travel reimbursement.

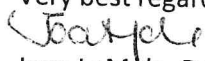
New Hope Midcoast is a member of the Maine Coalition to End Domestic Violence (MCEDV). We employ trained staff who seek to empower clients to make their own decisions throughout their journey toward safety and self-sufficiency. Our free, comprehensive services include a 24/7 helpline, hospital accompaniment when injury is incurred as a result of domestic abuse, support groups, legal advocacy and support services, a dedicated staff in Child Protective Services to address the needs of families affected by domestic abuse who have children, emergency sheltering, long-term transitional housing with the opportunity to work toward financial stability through our collaboration with New Ventures Maine, and trainings and presentations for schools, businesses, healthcare providers and civic organizations.

We recognize that abuse not only affects the individuals and families that directly experience it and believe in a coordinated community response to domestic abuse. Along with the aforementioned collaborations with schools, civic organizations, New Ventures Maine and Child Protective Services, New Hope Midcoast regularly works with area food pantries, animal shelters, law enforcement, legal professionals, homeless coalitions, and healthcare professionals.

In the past we have offered data on the direct services provided specifically to clients from your town. Unfortunately, doing so conflicts with the confidentiality requirements of our federal funding sources. This is particularly true for small towns with relatively few residents where maintaining confidentiality can be challenging. We hope that you will find this Lincoln County data helpful as you make your decision: NHM served 234 clients this year totaling 667.9 hours. We provided 550 nights of shelter for those who chose to leave their circumstances and provided 435.78 hours of community education and prevention for 709 individuals.

We enclose our financials and petition, and are pleased to provide any other non-identifying information as requested. The stakes are high. Communities simply cannot thrive when individuals and families are hurting. Thank you for your consideration as we continue to work with all in need.

Very best regards,



Joan LeMole, Development Director

Development: (207) 691.5969; Email: jlemole@newhopemidcoast.org

Enclosures: Our most recent audited financials, FY23 board approved budget and our petition
24/7 HELPLINE 1-800-522-3304

PO Box A, Rockland, ME 04841 (207) 594-2128

www.newhopemidcoast.org

PETITION FORM


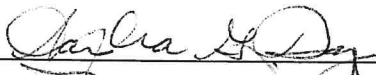


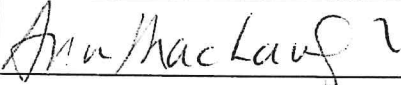
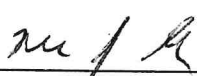
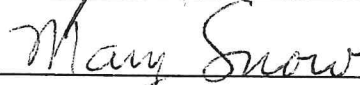



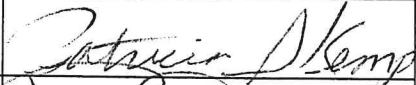

RECEIVED NOV 30 2022

To: The Town of Damariscotta Board of Selectmen and Budget Committee

From: New Hope for Women dba New hope Midcoast, PO Box A Rockland, Maine 04841

We, the undersigned qualified voters residing the Town of Damariscotta whose names appear on the voting list, request the following article to be submitted to the voters of Damariscotta at the Annual town Meeting held in 2023.

"ARTICLE: To see if the Town of Damariscotta will vote to raise or appropriate the sum of \$1,589.00 to help defray the costs of New Hope Midcoast, and to act thereon." New Hope Midcoast has requested \$1,589.00 from the Town of Damariscotta for the year 2023 to help finance protective services to battered individuals, their children, and all people affected by domestic abuse, dating violence and stalking in Sagadahoc, Lincoln, Knox and Waldo Counties.

Name Printed	Address	Signature
1. Susanna Norwood	16 Pinckham Rd.	
2. Sandra Day	17 Sycamore Ln	
3. Stephen Dicks	247 Bristol Rd.	
4. ANNE N. NORTON	200 HEATER RD	
5. Ann MacLaughlin	157 Main	
6. William Snow	43 Chapman St	
7. Mary Snow	" "	
8. Gray Baldwin	648 Main St	
9. Jill Denton	139 Abbie Ln	
10. AARON DONAGHY	6 HAMMOND	
11. Patricia Kempton	28 WATER ST	
12. Rachel Cellman	79 Standup Rd	

PETITION FORM

To: The Town of Damariscotta Board of Selectmen and Budget Committee


From: New Hope for Women dba New hope Midcoast, PO Box A Rockland, Maine 04841

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Petition Circulator's Oath:

The undersigned, who is the circulator of this petition, hereby verifies by oath that all signatures on this petition were made in the presence of the Circulator, and that, to the best of the knowledge of belief of the Circulator, each signature is the signature of the person whose name it purports to be and is a resident of registered voter of the Town of Damariscotta.

Circulator's Signature: 

Printed Name of the Circulator: Susanna Norwood
(Please retain a copy for New Hope Midcoast's files)

Town Official Signature:  135 Valid Signatures
11.30.2022



Damariscotta Historical Society

3 Chapman Street

PO Box 1154

Damariscotta, ME 04543

207-563-1848

info@damariscottahistorical.org

April 5, 2023

Selectmen
Town of Damariscotta
21 School Street
Damariscotta, ME 04543

Dear Selectmen:

SUBJECT: DAMARISCOTTA HISTORICAL SOCIETY REQUEST

Our organization is requesting \$7,500.00 from the voters at the annual Town meeting in June 2023. Petition was turned over to the Town office in January 2023.

The request amount would be applied to our 2023-2024 budget to fund our programming and general operations for our organization.

A separate document describing the services provided by the Society is attached.

Respectfully yours,

Valerie Seibel, President
Damariscotta Historical Society

Attachment 1

Sharing our Heritage with Community and Friends

April 12, 2023

Selectmen and Budget Committee
Town of Damariscotta

SUBJECT: DOCUMENTATION OF SERVICES

The Damariscotta Historical Society provides a valuable service to all the residents in the Town of Damariscotta as an education and resource center. The acquisition of our new headquarters has enabled us to expand our programming and provide us with the ability to start an archive of artifacts and documents. Our new home has been met with overwhelming positive support from the townspeople. It is reassuring to our residents that we continue to maintain and collect information about our Town that will be preserved and protected for generations to come.

Since the start of our 2022-23 fiscal year, we have hosted several historical talks and have more scheduled through 2023. All our programs are open to the public and are free of charge. The Society has partnered with Lincoln County Historical Association on educational programming for school children. Coastal Rivers Conservation Trust has also been a co-sponsor with DHS; we work side by side with other historical societies to promote the historical significance of our Town.

The costs of our programs are varied depending on what is presented. Some speakers require a fee and/or travel expenses. These fees are usually \$200 or less; many of our programs are video recorded and LCTV charges approximately \$100 for an hour program. Advertising materials costs are also part of the expenses of our programs; and, therefore funds granted from the Town would help us with costs for future events. Some of our recent and planned programs are listed below:

2022

Malaga Island – co-sponsored with Coastal Rivers
Civil War Re-enactor – Hank Lund
Early Toys Display for LC Historical Association
Chats with Calvin Dodge- monthly

2023

Honor Flights Maine
Volunteering for Veterans
Chats with Calvin Dodge
Early History of Damariscotta with LCHA

Currently planned:

- “Here First” presentation by author Jody Bachelder co-sponsored with Coastal Rivers and Newcastle Historical – April 28, 2023
- Participation in the Damariscotta 175th Anniversary Celebration – June/July 2023

Damariscotta Historical Society provides active oversight to 16 Ancient Burial Grounds throughout Town and offers consulting support for 5 additional sites maintained by the families. We partner with the Lions Club, a contractor, and multiple individual volunteers who contribute ongoing maintenance to these historic grounds and stones. Funds raised provide the services of professional stone conservators and arborists as needed.

Our mission and purpose is to provide historical educational programming to all and to preserve our history for all to have access and enjoy.

Valerie Seibel, President *(V.S.)*

Summary Fiscal Year 2021-2022

Capital Account (Goal \$400,000): Fiscal Year October 1, 2021- September 30, 2022. Beginning Balance 0, Ending Balance \$14,246.09. Over \$260,000 paid toward mortgage. Mortgage balance is \$38,514.73. Payments starting November 18, 2022 will be approximately \$204.00 per month. This will not change for 2 years unless mortgage is discharged and then it will stop. Only money that is spent from this account is to pay mortgage and major repairs at house. \$11,611.73 was spent on Capital Improvements. Chairs, Floors, back room, front steps, deck.

We have enough in pledges to pay off the mortgage, but final promised funds will not be received until 2026. The amounts due is on my treasurer's report. First mortgage payment which was interest only was \$772.42. Last interest only payment was \$124.37

General Account: Fiscal Year October 1, 2021- September 30, 2022. Beginning Balance \$17,578.67, ending balance 22,446.06. This pays all bills except as used above. All income except Capital gifts goes in this account.

We paid \$622.00 to J&H Landscaping for the two cemeteries that now belong to the town, so this expense will not recur. We will still be paying J & H for Benjamin Chapman which was \$339.00 this year and could be expected to increase.

Martha Dodge, Treasurer

RECORDED APR 9 5 2023

(152)

TOWN OF DAMARISCOTTA --- PETITION FOR THE DAMARISCOTTA HISTORICAL SOCIETY 2023

We, the undersigned registered voters residing in the Town of Damariscotta, request the following article be submitted to the voters of Damariscotta at the Annual Town Meeting in 2023.

Article: To see if the Town will vote to raise and appropriate the sum of \$7,500.00 for the Damariscotta Historical Society.

PRINTED NAME	SIGNATURE	STREET ADDRESS	TOWN
✓ Valerie Seibel	Valerie Seibel	68 Bristol Rd	Damariscotta
✓ Sardi Day	Sardi Day	17 Sparrow Ln.	Damariscotta
✓ MARTHA DODGE	Martha R Dodge	53 Water St	Damariscotta
✓ BILL GROKER	[Signature]	30 Rocky Run	Damariscotta
Carol Aust	Carol Aust	120 Elm #3	Damariscotta
Ole M. Arvundsen Jr	[Signature]	170 Elm St #3	Damariscotta
✓ Carol Ray	Carol Ray	13 Egypt	Damariscotta
✓ William Fry	William Fry	13 Eagle Rd	Damariscotta, Me.
✓ Abdul Nazari	[Signature]	24 Pleasant	Damariscotta
✓ Tammy Walsh	Tammy Walsh	23 Rocky Run Rd	Damariscotta

We, the undersigned registered voters residing in the Town of Damariscotta, request the following article be submitted to the voters of Damariscotta at the Annual Town Meeting in 2023.

Article: To see if the Town will vote to raise and appropriate the sum of \$7,500.00 for the Damariscotta Historical Society.

PRINTED NAME

Kate Joseph

SIGNATURE

Kate Joseph

STREET ADDRESS

29 Water St.

TOWN

Dam.

152 Signatures Valid

1 Invalid

Westerly, Town Clerk

RECEIVED APR 0 9 2023



Healthy Kids

SUPPORTING FAMILIES STRENGTHENING COMMUNITIES



Selectmen
Town of Damariscotta
21 School Street
Damariscotta, ME 04543

April 6, 2023

Board of Directors

Alicia Hunter, LSW
President

Hannah Kutschinski
Vice President

Alexis Brinkler
Treasurer

Sandy Guibord
Secretary

Rev. Charlene C. Corbett

Erin Garey

Lt. Brenan Kane

Amy Krawic

Katherine Ramirez

Marcy Whitcomb

Sara White

Staff

Leslie Livingston, MS
Executive Director

Donna Lane, M.Ed.
Community Educator

Barbara Dakin
Office Assistant

Dear Selectmen:

Thank you so much, for your support of Healthy Kids. On behalf of Healthy Kids, I am writing to request support in the amount of \$2200. Healthy Kids is the Child Abuse Prevention Council of Lincoln County. Our mission is to encourage, support and promote the healthy development of our children so that they may grow into healthy, contributing members of our community.

We want you to know that Healthy Kids has provided services directly to 817 Damariscotta residents. Due to COVID we know more Damariscotta residents utilized some of the 7,918 service units of our FB Live weekly activities for families with younger children, our website parenting resources and our LCTV series on parenting, but we were unable to specifically count them. Participants of our programs include other parents, teachers, students, children, day care providers, physicians, law enforcement, school board members, town council members and general assistance staff, service club members, inmates, and other community representatives including residents who may work with children elsewhere in the county and still receive professional training. The direct services provided last year were:

- Bi-weekly parenting tips produced by Healthy Kids and distributed through the schools and day cares for families with children 0-10. This year they are expanded to families with children 0-14.
- Personalized parenting support/coaching
- Community Dinner Bags handed out at elementary schools with food for a family of 4, parenting tips and family activities
- Supervised Visitation ordered by DHHS and/or the courts
- Parenting groups, workshops, and classes on Zoom
- Front Porch Workshop for community members on ZOOM
- School and Day Care based child abuse prevention programs
- Family Resource Center, lending library, Christmas toys handed out in a drive through and free informational resources
- Parenting programs at Two Bridges Regional Jail
- Mandated Reporting, Safe Sleep, Period of Purple Crying and Strengthening Families programs for professionals who work with children
- Weekly Facebook Live activities for young children with craft bags
- LCTV TV series on parenting topics
- Educational classes in all four Lincoln County high school health classes teaching students about Shaken Baby Syndrome, the impact of drugs and alcohol on babies and basic infant care were not provided due to COVID but resuming now over ZOOM.

We will continue to provide all services to the professionals and families in Damariscotta and again, thank you for your support!

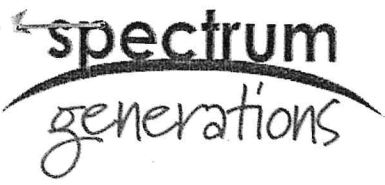
Sincerely,

Charlene C. Corbett
Executive Director

We, the undersigned registered voters residing in the Town of Damariscotta, request the following article to be submitted to the voters of Damariscotta at the Annual Town Meeting held in 2023.

ARTICLE: To see if the Town will vote to raise or appropriate the sum of \$2200 for Healthy Kids.

PRINTED NAME	STREET ADDRESS	TOWN	SIGNATURE
Chris Ferreira	73 Shamrock Ln	Damariscotta	
Lucas Maxwell	525 Egypt Rd	Damariscotta	
Amanda Nelson	525 Egypt Rd	Damariscotta	
Shelby Fox	431 Back Meadow	Damariscotta	
Eleanor Myka	231 Bristol Rd	Damariscotta	
Theresa Farrin	1 Pond Circle	Damariscotta	
Caroline Zeller	14 Church St	Damariscotta	
Nick Brunkley	41 creek Ln	Damariscotta	
JOAN PANEK	36 Shamrock	Damariscotta	
ALLAN SYLVESTER	8 HOLMES LANE	DAMARISCOTTA	
Julie Babb	108 Pine Ridge	Dam.	
Angela Boehler	63 Back Meadow	Dam	
Margaret Dunphy	102 Twin Cove Ln	Damariscotta	
Barbara Sylvester	8 Holmes Lane	Damariscotta	
Abby Avantaggio	200 Heater RD	Damariscotta	
Mary Winkes	174 Elm St	Damariscotta	
Rudolf Winkes	174 Elm St	Damariscotta	
Linda Blanchard	13 Brooksong Ln	Damariscotta	
Nicole Olivier	54 Church St.	Damariscotta	
James Holmes	109 Bristol Road	Damariscotta	
Max Johnstone	523 main street 1	Damariscotta	
Denise Rankin	355 Bristol Rd	Damariscotta	
Joe Blaine	313 BLISS RD	Damariscotta	
Jessica Pincham	111 Standpipe Road	Damariscotta	



One Weston Court, Suite 109, Augusta, ME 04330

1.800.639.1553 | Fax 207.622.7857



November 2, 2022

Ms. Rebecca Bartolotta, Town Clerk
21 School Street
Damariscotta, ME 04543

Dear Ms. Bartolotta,

As residents of Damariscotta live longer and healthier lives, it's good to know there is an agency whose mission provides for their well-being and independence. Now in our 50th year, Spectrum Generations continues to provide essential programs and services to older and disabled adults, with the support of their care partners, so they may live in the community of their choice. We take pride that the individuals and families we serve have access to the needed supports and living arrangements that suit them best.

While we recognize this as a time that many organizations are struggling against spiraling inflation and budget cuts, including municipalities, we urge you to financially support Spectrum Generations to the fullest extent possible. With your support, we will continue to provide critical services to older and disabled adults – your friends, neighbors and colleagues – living within your community.

While Spectrum Generations is most well-known for its robust Meals on Wheels program; Spectrum Generations is an Aging and Disability Resource Center (ADRC) that provides Medicare/Medicaid counseling, caregiver respite, supplemental USDA food program, case management, health and wellness programs, a variety of referral and resource services, and more.

This broad spectrum of services improves the quality of life for multi-generations of Mainers at little to no financial cost for those we serve. In Damariscotta specifically, we provided services to 95 residents and delivered a total of 1,363 meals through our Meals on Wheels program during the most recent fiscal year. As a nonprofit, community-based organization, we could not provide this level of service without your generous support.

Thank you for considering our request of \$4,820 in contribution from Damariscotta this fiscal year. We appreciate and value your continued support and your trust in us to care for the residents in your community. Every dollar raised advances the well-being and independence of older and disabled adults, thank you so much.

Best,

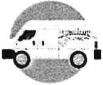
Lindsay MacDonald
Community Engagement Director

Estimated value of services: \$22,365
Request to the Town of Damariscotta: \$4,820

How Spectrum Generations helped the Town of Damariscotta in our most recent fiscal year:



Provided services to 95 unduplicated Damariscotta residents.



1,363 meals delivered through Meals on Wheels.



Aging and Disability Resource Specialists provided 205 hours of outreach, counseling on topics including elder abuse, prescription, drug coverage, and long-term care to 96 people.

Additionally, 3 caregivers were able to receive respite services, aiding in the balancing act of working and taking care of an older or disabled loved one.

Spectrum Generations is the
Central Maine Area Agency on Aging,
501 (c)(3) Tax ID: 01-0318051.

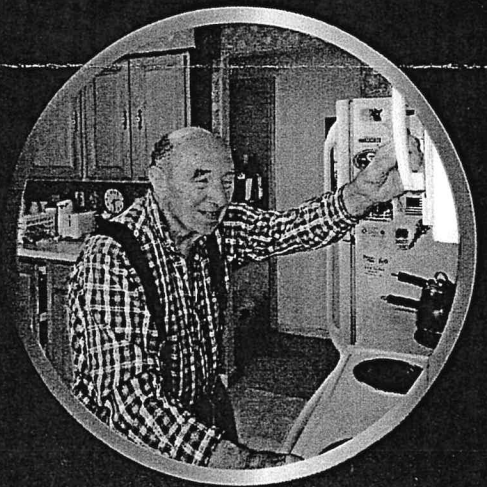
*Data is from services provided during the period (10.1.21 - 9.30.22).

Belfast | Brunswick | Camden | Damariscotta
Hallowell | Skowhegan | Waterville

Help Line: 1.800.639.1553 | spectrumgenerations.org

spectrum
generations

Your support
changes lives!



"This program has been life and health changing for both of my parents, and they absolutely love the meals they receive. My father can barely use his hands and is in extreme pain from the arthritis but continues to care for my mother on a daily basis at their home with help from our family. It had become very hard for my father to cook meals at home due to his health issues.

"What a godsend Meals on Wheels is for my parents, and we will continue to support this program long into the future so others in the same situation, as my parents, can receive the amazing benefits from Meals on Wheels.

~ Amy, Waldo, Maine

Petition to Town of Damariscotta to raise/appropriate the sum of \$4,820 for Spectrum Generations

RECEIVED NOV 17 2022

We, the undersigned registered voters of the Town of Damariscotta, hereby request that Spectrum Generations have an Article included in the 2023 Annual Town Meeting Warrant requesting an amount of \$4,820 to help fund Spectrum Generations for Damariscotta Residents.

Printed Legal Name	Signature	Street & Number	Legal Town of Residence & Voter Registration
11 Sandra Bear	Sandra Bear	21 Biscuit Rd	Damariscotta
12 Michelle Baurbell	Michele Baurbell	95 Elm St	Damariscotta
13 Randee Berger	Randee Berger	100 School St	Damariscotta
14 Deann Peterson	Deann Peterson	188 School St	Damariscotta
15 ALISA FRIEZESE	ALISA FRIEZESE	89 Burt Hill Rd	Damariscotta
16 Gillian Graham	Gillian Graham	516 Biscuit Road	Damariscotta
17 Ryan Keeter	Ryan Keeter	22 Moonlight Dr	Damariscotta
18 Olivia Oliver	Olivia Oliver	14 Wilda Lane	Damariscotta
19 Sandra Day	Sandra Day	17 Sycamore Lane	Damariscotta
110 LaRee Voth	LaRee Voth	18 Bellford Lane	Damariscotta
111 Rene Plummer	Rene Plummer	98 Westview Lane	Damariscotta
112 Bruce Sachdev	Bruce Sachdev	2857 Hibbs Rd	Damariscotta
113 E.L. Chamberlain	E.L. Chamberlain	5 Ash Lane	Damariscotta
114 James Keeter	James Keeter	84 Hollister Rd	Damariscotta
115 Ann Wicks	Ann Wicks	247 Bristol Rd	Damariscotta

I hereby make oath that I am the Circulator of this petition, that all the signatures to this petition were made in my presence and, to the best of my knowledge and belief, each signature is that of the person it purports to be.

Signature of Circulator Dawn M. Moore Printed Name Dawn M. Moore

Signature of Notary _____ Printed Name _____

Subscribed to and sworn before me on this date: _____ Date must be completed by Notary _____

REGISTRAR'S CERTIFICATION

Municipality Damariscotta TOTAL VALID 15 TOTAL INVALID 0

I hereby certify that the names of all the petitioners listed as valid appear on the voting list as qualified to vote for Governor.

Signature of Registrar: [Signature] Date: 11.17.2022

Signatures on this petition page were collected by: _____ Date: _____



Coastal Kids Preschool

Providing an inclusive, developmentally appropriate education for preschool children of all incomes and abilities

March 8, 2023

Town of Damariscotta
21 School St.
Damariscotta, ME 04543

BOARD OF DIRECTORS

Karen Mook
President

Gail Page
Vice President

Karen Moran
Secretary

Normand Saucier
Treasurer

John Bristow
Karen Filler
Robert Flory
Abi Iverson
Joel Russ
Chrissy Wajer

Dear Board of Selectmen,

Thanks so much for your continuing support of Coastal Kids Preschool. We've just celebrated our 27th year of providing a high-quality, developmentally appropriate preschool program for children of all incomes and abilities. We provide financial aid for families who qualify, reducing the barriers that so many working families face in securing quality care for their children. Our inclusive program also particularly focuses on serving children with disabilities, and we are the largest provider of preschool special needs educational services in midcoast Maine. Each year, we serve close to 100 children and their families! We are proud to hold accreditation from the National Association for the Education of Young Children (NAEYC) and to be a Maine Roads to Quality (MRTQ) Level 4 program – the highest designation offered by the state's early career and education professional development network.

We are requesting funds to be used for programming costs including operations, facilities, classroom supplies, and financial aid. Operational support of Coastal Kids allows us to provide our preschool program and high-quality childcare for Damariscotta families who entrust their children to our care.

Twenty-four Damariscotta children received services last year. Additionally, Coastal Kids employs Damariscotta residents as teaching staff, helping to support our workforce.

Our community needs more childcare and early childhood education. We're doing our part to serve as many local children as possible (our program has a waiting list), and our NAEYC accreditation and our particular focus on serving children with special needs make us unique in the community. Note that tuition covers just 70% of our annual operating budget, with the remainder coming from private donations, town support, and grants.

We are seeking a \$2,000.00 contribution again this year from the Town of Damariscotta. I'm grateful to you for helping us provide an inclusive, developmentally appropriate education for preschool children of all incomes and abilities.

Sincerely,

Caer Hallundbaek

Dr. Caer Hallundbaek
Executive Director

EXECUTIVE DIRECTOR

Dr. Caer Hallundbaek

EDUCATION DIRECTOR

Jenn Caron



Coastal Kids Preschool is a 501(c)(3) nonprofit organization and an Equal Opportunity Employer.

We the undersigned registered voters in the Town of DAMARISCOTTA request the following article to be submitted to the voters of Damariscotta at the Annual Town Meeting held in June 2023.

ARTICLE: To see if the Town will vote to raise or appropriate the sum of \$2,000.00 for Coastal Kids Preschool, 12 Jackie's Trail, Damariscotta.

	SIGNATURE	NAME	PHYSICAL ADDRESS
✓ 1.	<i>Suse Wicks</i>	SUSE WICKS	21 BRISTOL Rd.
✓ 2.	<i>Amy L Krowic</i>	Amy L Krowic	33 Keene Woods Rd
NR 3.	<i>Natachia Lovering</i>	Natachia Lovering	302 Ledgewood Ct. Dr.
✓ 4.	<i>Alicia Hunter</i>	Alicia Hunter	155 Church St.
✓ 5.	<i>Ginny Libby (gramma)</i>	Ginny Libby	42 Rocky Run Rd
NR 6.	<i>Benedikt Blossom</i>	BENEDIKT Blossom	8 School St
✓ 7.	<i>Launa Small-VanScoten</i>	Launa Small-VanScoten	73 Hoffers Beach Ln.
NR 8.	<i>Kristofer VanScoten</i>	Kristofer VanScoten	73 Hoffers Beach Ln.
✓ 9.	<i>Kaitlyn Masten</i>	Kaitlyn Masten	57 Meadow Ct.
✓ 10.	<i>Hannah Blossom</i>	Hannah Blossom	8 School St
✓ 11.	<i>Sara McKenzie</i>	Sara McKenzie	125 Main St. Apt. 3
✓ 12.	<i>Kristofer VanScoten</i>	Kristofer VanScoten	73 Hoffers Beach Ln
✓ 13.	<i>Emma Goltz</i>	Emma Goltz	54 LESSNER Rd.
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RECEIVED
BY: *[Signature]*

130 valid @ 14 INVALID

Town of Damariscotta 4/11/23

9 valid 3 invalid 1



Date: April, 18, 2023

To: Town of Damariscotta

From: Haley Bezon, Executive Director of Hearty Roots

Subject: FY 2024 Non-Profit Funding Request

Dear Budget Committee Members:

Please find attached our first-ever petition for town funding, in the amount of \$5,000. This request is being made in order to increase our ability to serve the children of Damariscotta in FY24. We anticipate an increase to 55 Damariscotta youth ages 5-18 based on our current waitlists, which amounts to \$91.00 per participant annually. Assistance from the Town of Damariscotta will go directly to provide mental and physical wellness services for children. Please see our Program Overview for more details. Hearty Roots does not have a bloated administration; it operates with a lean and nimble staff of three full-time employees. We do not have a fixed property, which means all funds go directly to the programs that serve local kids.

We have obtained more than the requisite registered voter signatures for our petition. Our petition request packet includes:

- This Letter of Intent
- "Expense and Revenue Reports" in the form of 2021's 990 and our 2022 Management Report
- 140+ Damariscotta Voter Signatures
- Program Overview Document

We are new to the process of requesting funding and are excited to speak with your committee to elaborate on the uncompromising value of services we provide for our town's young citizens.

Haley Bezon


Haley Bezon
Haley@heartyroots.org
207 242 1434

RECEIVED
APR 18 2023
BY: *APB* 3:51 PM

Fusing Mental Wellness and Physical Adventure For Kids. On the Trails.

Our Why

Maine has the highest percentage of youth diagnosed with mental health disorders nationwide!



25%
of Maine high school students reported four or more Adverse Childhood Experiences, a significant increase from 21% in 2019.¹

20%
of Maine middle school students and 18.5% of high school students seriously considered suicide in the past year.²

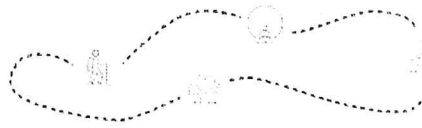
47%
of Maine students say they have support from adults other than their parents, a significant decrease from 65.8% in 2017.²

1. 2019 JAMA Pediatrics Study
2. 2021 Maine Integrated Youth Health Survey Data From Maine Resilience Building Network, Inc.

Our How

We get kids outside to help them process emotions on the inside:

- Year-round
- In school
- After-school
- All Summer



Our What

Intervention Programming: Non-clinical, nature-based Trauma Therapeutic Adventures allows kids develop coping mechanisms that:

- Reduce Anxiety
- Curb Depression
- Heal from Overstimulation
- Cultivate Wellness

Proactive Programming: Outdoor adventure programming that fosters resilience through:

- Pop-Up Camps
- Outing Clubs
- Adventure Camps

“I’ve never felt this much of a connection!”
—Hearty Roots Participant

Increasing Our Impact in 2023:

With Maine’s severe shortage of mental health providers for youth, no one program can swing the pendulum when it comes to youth resilience and mental health. But Hearty Roots is changing lives, and we’re growing rapidly due to intense demand.

Programs for youth of Damariscotta (March 2022-March 2023)

Number of Damariscotta Children Served 2022-2023 = 33 / To be served in FY24 = 55

Justification for Fiscal Support:

Maine’s teachers and administrators are desperate for support to address the drastically increasing mental and behavioral health needs of our student populations. New solutions are needed for statewide problems. Here in Lincoln County, an innovative and out-of-the-box approach to youth mental health is already addressing this dire need through alternative, experiential & therapeutic opportunities for local kids: outdoors, year-round, and with qualified youth mental health professionals.

We know the tremendous fiscal burden for a town and a local school system when behavioral needs of a student force them out-of-district. Private, taxpayer-funded transportation to day treatment facilities can cost upwards of \$400+ daily. On average, one pupil’s high needs can cost a district anywhere from \$60-\$100K annually when they are sent away from local schools.

Hearty Roots helps keep Lincoln County kids local, with therapeutic mentors helping to mitigate the mental health issues that inform behavioral issues. On local, outdoor trails in our community we offer a tiered preventative and therapeutic approach to wellness that helps children succeed within the school day, during after school hours, and beyond. Putting a price on this work isn’t precise, though we know the high cost to community, taxpayers and kids when preventive supports aren’t available to a community.



Petition to the Town of Damariscotta to raise/appropriate the sum of \$5,000.00 for Hearty Roots

We, the undersigned registered voters of the Town of Damariscotta, hereby request that Hearty Roots have an Article included in the 2024 Annual Town Meeting Warrant requesting an amount of \$5,000 to help fund Hearty Roots to serve Damariscotta youth.

Printed Legal Name	Signature	Street Number and Street Name	Town of Voter Registration
✓1 Lisa Katz	<i>Lisa Katz</i>	20 Headgate Rd	Damariscotta
✓2 MANDA GORD	<i>Manda Gord</i>	71 Warner Rd	
✓3 Janet Fink	<i>Janet Fink</i>	100 Chase Pt Lane	
✓4 Matthew J. Lukko	<i>Matthew J. Lukko</i>	29 Headgate Rd	
✓5 Steven Kevine	<i>Steven Kevine</i>	59 HENRY RD	
✓6 Ashley Amos Balch	<i>Ashley Amos Balch</i>	58 Headgate Rd	
✓7 Todd Gaudler	<i>Todd Gaudler</i>	7 Headgate Rd	
✓8 Irene Mohler	<i>Irene Mohler</i>	59 Headgate Rd	
✓9 MEGAN DINSMORE	<i>Megan Dinsmore</i>	23 Headgate Rd	
✓10 Barbara M. Williams	<i>Barbara M. Williams</i>	47 Headgate Rd	
✓11 Kelly Sward	<i>Kelly Sward</i>	48 Headgate Rd	
✓12 Fend Gaudler	<i>Fend Gaudler</i>	7 Headgate Rd	
✓13 JANE WARR	<i>Jane Warr</i>	15 Headgate Rd	
✓14 ROB WARR	<i>Rob Warr</i>	19 Headgate Rd	
✓15 Jonah Vesery	<i>Jonah Vesery</i>	71 Lester Rd	

014

130.00*

0.0*

0.0*

I hereby make the oath that I am the Circulator of this petition, that all signatures to this petition were made in of my knowledge and belief, each signature is that of the person it purports to be.

Signature of Circulator *Lisa Katz* Printed Name Lisa Katz

Signature of Notary *[Signature]* Printed Name CAROL BRINKE

Subscribed to and sworn before me on this date: 1-2-23 (date must be completed by Notary REGISTRAR'S CERTIFICATION)

Municipality DMARISCOTTA TOTAL VALID 15 TOTAL INVALID 0

I hereby certify that the names of all petitioners listed as valid appear on the voting list as qualified to vote for Governor.

Signature of Registrar *[Signature]* Date 4/19/23

Signature on this petition page were collected by: _____ Date: _____

TOWN OF DAMARISCOTTA

INITIAL APPLICATION FOR ENTERTAINMENT/SPECIAL AMUSEMENT PERMIT

Under M.R.S.A. Title 28-A, § 1054. Without the permit described in subsection 2, no licensee for sale of liquor to be consumed on the premises may allow any: music, except radio or other mechanical device; dancing; or entertainment of any sort without having first obtained an entertainment (special amusement) permit. Before granting a new initial permit and after reasonable notice to the municipality and the applicant, the municipal officers shall hold a public hearing at which the municipal officers shall take testimony of the applicant and any interested members of the public.

A non-refundable fee, which is listed in the Town's fee schedule, is required to cover the cost of advertising in the Lincoln County News and for administrative processing.

Current License Expires: NEW

Name of Organization: Ann's Book Bistro

Organization Phone #: 207-682-0135

Location of Entertainment: 17 Back Meadow Road

~~Planned Time~~ ^{REGULAR} Hours: WED-SAT 12 noon-9pm Sun 11am-4pm

Lighting & Noise Level: Acoustic sound/simple low light, if any.

Days of Occurrence: FRI + SAT 6-8pm

The applicant certifies that the information provided herein is true to the best of the applicant's knowledge and authorizes the Town to advertise as required in the application process.

[Signature]
Signature of Applicant

[Signature]
Town Manager or Town Clerk

5/3/23
Date

05/03/2023
Date

Board of Selectmen:

Daryl Fraser

Tom Anderson

Louis Abbotoni

Andrea Keushguerian

Joshua Pinkham

Signed by the Board of Selectmen on this date _____

License Expires: _____

Fee Paid <u>4500</u>	Date <u>05/03/23</u>	Clerks initials <u>[Signature]</u>
Ad to run in <u>05/11/23</u> edition of the Lincoln County News		
Hearing to be held on Wednesday, <u>05/17/23</u> at <u>5:30pm</u> at the Municipal Building at 21 School St.		
Applicant notified of said hearing <u>[Signature]</u> <u>05/03/23</u>		
Police Report obtained _____		



**Town of Damariscotta, Maine
May 17, 2023
Select Board Meeting
5:30 PM, Town Office**

Join Virtually

Meeting: <https://us02web.zoom.us/j/87878201039>

Meeting ID: 878 7820 1039 Passcode: Dama22

AGENDA

- I. Pledge of Allegiance**
- II. Public Hearing: Annual Town Meeting Warrant**
 1. Cemetery Ordinance Revisions
 2. Provider Agency Requests
 3. Entertainment/Special Amusement Permit: Ann's Book Bistro
- III. Call Select Board Meeting to Order**
- IV. Minutes**
 1. April 27, 2023 Select Board Minutes
 2. May 3, 2023 Select Board Minutes
- V. Financial Reports**
 1. Payroll Warrants #
 2. Accounts Payable Warrants #
- VI. Citizen Comments and General Correspondence**
 1. FY 22 Financial Audit Presentation
 2. MDOT Letter Re: Rt 1 Rumble Strip
 3. FAA Letter Re: Draft Environmental Assessment for ILHS-HAA Project
- VII. Town Manager Items**
 1. Capital Project Updates
- VIII. Official Action Items**
 1. Entertainment License: Ann's Book Bistro
 2. Public Service Liquor License: Maine Boats LLC, DBA Damariscotta River Cruises
 3. Catered Function Application: Stone Cove Catering
- IX. Select Board's Discussion Items**
- X. Adjournment**

**MINUTES
SELECT BOARD MEETING
DAMARISCOTTA TOWN HALL**

**May 3, 2023 5:30 p.m.
Live and Via Zoom**

Members: Daryl Fraser, Chairperson; Louis Abbotoni, Tom Anderson, Andrea Keushguerian, and Josh Pinkham

Members Absent:

Staff Present: Andrew Dorr, Town Manager; Lynda Letteney, recording secretary

Others Present: Dan Hunter; Peter Drum, Attorney; Geoff Keochakian, LCTV; and Elizabeth Waltztoni, Lincoln County News

I. Pledge of Allegiance: Chairperson Fraser led the Pledge of Allegiance at 5:30 p.m.

II. Public Hearing: Application for Entertainment/Special Amusement Permit for The Barn Door Baking Company, LLC D/B/A Barn Door Breakfast at 212 Main St. Damariscotta
Chairperson Fraser opened the public hearing at 5:31 p.m. and asked if anyone present or on Zoom had any questions, concerns, or comments. Hearing none, he closed the public hearing at 5:32.
On motion (Anderson/ Abbotoni) to approve and sign the Entertainment/Special Amusement Permit application for the Barn Door Baking Company LLC. Vote: 5-0-0

III. Call to Order

The Select Board's meeting was called to order at 5:31 p.m. by Chairperson Fraser

IV. Minutes

On motion (Pinkham/Anderson) to approve the minutes of 4/19/23 as amended via email. Vote: 5-0-0

Amendments included typo corrections and the results from Executive session 4/19/23 (see final minutes 4/19/23)

V. Financial Reports

- 1. On motion (Pinkham/Abbotoni) to approve Payroll Warrant #51 Vote: 5-0-0**
- 2. On motion (Pinkham/Abbotoni) to approve Accounts Payable Warrant #52 Vote: 5-0-0**

VI. Presentations: None

VII. Citizens Comments and General Correspondence

Andy received a letter (attached) from **David Belknap** asking about the approval of burial plots. His understanding was all "members of a current generation" and was informed by Martha Dodge it includes children, which he feels is undue burden on them. He wants to have the law changed to only include current generation and spouses (if appropriate). **Andy** said they are working on researching this.

DOT round-about proposed for Rt.1 and Belvedere Road. **Andy** said he had received a letter from Maine DOT regarding this last week. In it, they outlined possible detours necessary for construction as well as people and entities that need to be notified of the project. A public hearing will be scheduled once the "existing conditions" survey is completed. **Josh** had concerns about traffic going north coming out of Belvedere (ext.) as well as temperature and time of year. Will there still be lights? Will we get a

construction timeline? **Andrea** asked when this was scheduled to begin. Andy said probably 2025. **Daryl** thought the public meeting should be a slide presentation like the one the DOT did for the Board last year.

VIII. Town Manager's Report

1. Capital Projects

A. Miles Street

Contractor has completed all underground work at the Schooner St. intersection. There were changes to the water utilities once the ground was opened up. All infrastructure for this portion of the project is complete and will be tested this coming week. The total change order cost incurred from going to two 30" pipes rather than 1 – 48" pipe has not been calculated yet. A 15" culvert specified for a new catch basin between Schooner St. and Bristol Rd. was installed at an additional 10' to meet the design standards which called for a total of 120'. Andy anticipates having the change order numbers by the May 15th meeting.

Next steps anticipated by the end of next week: 1.) Installing the road gravel to bring the new road bed to grade; 2.) adjusting shoulder stabilization; 3.) installing electrical conduit; and 4.) installing some of the light pole bases, pending availability from supplier. Andy will be working with the engineer and contractor to identify the cost of change orders that have occurred this month, anticipating an update at the next meeting.

B. Egypt Road

The contractor has laid most of the shim except near the sink hole that appeared after last week's heavy rains. After conversations with the contractor, Andy proposed a fix that will allowed the project to continue on the timeline established and will minimize the cost. This will include removing the old culvert that failed between the edges of asphalt, capping the ends, backfilling the void under the road, compacting the trench with appropriate materials, laying geotextile and paving the base so that the new surface called out in the project is ready as scheduled. Andy reached out to get a second estimate but has not heard back. Plan is to coordinate with the contractor already working on the project, and they anticipate repairs being done this coming week.

C. Belvedere Road

With the weather forecast for this coming week, contractor plans to reclaim, shim (gravel), and grade Belvedere Road. A couple other spots will be equalized. It may also include laying a base coat this week. After walking the road, Andy has identified about 2100 feet of ditch/shoulder work that needs to be done. The Board needs to consider adding this to the project or contracting separately prior to surface pave. Once road is reclaimed, Andy will meet with the engineer to determine exact scope of work to be done.

This road is essentially being rebuilt. There are likely a half dozen culverts that appear to have not been installed that should have been under existing driveways and ditches, most of which have filled in over time due to lack of maintenance. A better understanding of what is needed after the reclamation is closer to a finish grade. The cost may exceed the scope of the project funds. Money may come from the bond funds, up to a specified limit. Estimated cost is between \$75K and \$100K.

D. Hodgdon Street

A pre-construction meeting with CDBG staff will be scheduled per the requirements of the grant. This will be scheduled within the coming few weeks to ensure compliance.

E. Waterfront/Parking Lot

The EDA contractor has shared with Andy that a decision has been reached but he is unable to share those findings until all committee members have signed off. The GSBSD has completed their SAM.gov

registration and we will work to finalize the submittal requirements in adding them to our SF-424 application as a co-recipient. We expect to submit next week.

2. Legislative Updates

Information is from the Maine Service Centers Coalition

A. LD 1650: An Act to Create a Tiered Senior Resident Homestead Exemption

The Tax Stabilization Bill passed in 2022 has caused considerable concern especially regarding cost and administrative burden. While this bill garnered some support, Mike Allen, Associate Commissioner for Tax Policy, outlined numerous technical issues in its current state: legal concerns, taxpayer confidentiality; administrative challenges. Solutions are better addresses, according to Mr. Allen, by making specific changes to the current Property Tax Fairness Credit program, making a much simpler remedy to the problems posed by the current law. A total of 6 bills on this issue were presented. After lengthy discussion two were approved to move on: **LD130 and LD1335**. LD 1650 did not make the cut.

B. LD 1493: An Act to Increase Affordable Housing by Expanding Tax Increment Financing

The bill proposes establishing Pine Tree Affordable Housing Zones that would allow a developer to receive a sales tax exemptions for the goods, services, and electricity used to rehabilitate buildings and/or new development for the workforce or affordable housing. This also included the ability to allow the retained value of TIF zone to be used anywhere in the municipality for those same housing development purposes. A few spoke in favor of this; no one spoke in opposition. The committee was in favor as well, but did raise concerns and suggested language in the printed bill that would further define affordable and workforce housing, define qualified project, and provide the ability to establish project guidelines.

3. PSAC – Accessible Boat Dock (Pedestrian Accessibility Committee)

After numerous meetings, the group expressed desire to apply for an ASK grant from Lincoln County to help conduct a feasibility study for a location in town that would support a boat (kayak) launch in town. It was submitted by Andy as the town would need to be the fiscal sponsor. This would be of little or no cost to the town. In a follow up meeting with Mary Ellen Barnes as to what exactly the funds would be used for. Andy reiterated it was for a feasibility study that identifies a specific site and might identify a cost estimate. This would be considered a Town dock. Another basic suggestion to come out of these discussion was putting a guide to the tides on the website.

4. Land Use Violation Follow-up

Following the last meeting staff have been working with our attorney to gather more information regarding the land use violation. This involves accessing archived records, interviewing former staff, and meeting with some of the parties identified at the April 19th meeting. They are still following up with abutters. **Attorney Drum** presented all documents pertaining to this issue and **Andy** said he would pass them along to the Town's attorney. A formal appeal has come in.

5. Waterfront Updates The dock are in the water at the boat ramp. The dock are showing their age. Half a dozen dock brackets needed replacement; several more will be lucky to last the season. Andy will be applying to the State dock program to have them replaced for next season. 13 came with the original grant; two more were added, making 15 in an "F" pattern. It is unclear if we would be eligible for 15 replacements or only the original 13.

Bathroom facilities are open and available to the public. Hugh did have to replace one of the soap dispensers; the second time since Andy has been here that they have been stolen.

6. Personnel Updates

The job opportunity for a Town Planner has been created and submitted to LCN for printing. Andy will be working with Sara Maxcy to promote this and other areas for interested candidates. Contacting the Muskie Foundation is another avenue to explore.

After advertising and conducting interviews, Andy has hired Merrill Chapman as a public works laborer/driver. He will begin May 1st. and we are happy to have him on board as we push to get ready for the spring and summer season.

IX. Official Action Items

1. Entertainment/Special Amusement Permit – previously voted on after public hearing.

2. Law Enforcement Grant

Chief Warlick shared a grant opportunity 50/50 match to purchase bullet proof vests. Fulltime officers received their vests through this grant a couple of years ago; however there are three vests that need replacement (primarily reserve officers)

On motion (Fraser/Pinkham) to authorize Chief Warlick to submit an application for the Bullet Proof Vest Grant and to use funds from the Department's FY24 operating budget **Vote: 5-0-0**

3. Comprehensive Plan Committee

Two community members have expressed interest in serving on the Comprehensive Plan Committee, Mary Devlin and Douglas Morton. Mary is a life-long inhabitant, a summer kid, a vacationer, and presently a full-time resident. Doug has served on the Board of Appeals and is a member of the Waterfront Committee. As a retired engineer, he has experience in form-based code planning.

On motion (Fraser/Pinkham) to appoint Mary Devlin and Douglas Morton to the Comprehensive Planning Committee **Vote: 5-0-0**

4. Hearing Conservation Policy

The draft of the Hearing Conservation Policy was presented earlier. This is a requirement of us following a BLS voluntary consultation and measurement of sound levels at the Public Works Department. This is working towards a Shape certification for the Public Works Department. The policy is complete; next step hearing tests for all.

On motion (Pinkham/Anderson) to adopt the Hearing Conservation Policy. **Vote: 5-0-0**

5. Board of Appeals Appointments Following an application for an appeal to the Board of Appeals, it was discovered that only two members terms had not expired. The other four members were contacted and agreed to serve in the roles they previously held.

On motion (Keushguerian/Abbotoni) to appoint to the Board of Appeals the following: Wally Schling 6/25; Jim Cosgrove 6/25; Julie Keizer 6/23 (alternate); Ann Pinkham 6/23 (alternate) **Vote: 4-0-1 (Pinkham abstaining)**

6. Secondary/Adult Education Warrant

On motion (Pinkham/Abbotoni) to approve the Secondary and Adult Education Warrant.

Vote: 5-0-0

IX. Select Board's Discussion Items

Tom Anderson – commented on the good work the Darling Center does. They currently will have a new director which is a new position for her. New process is that the Harbor Master will bring to the board applications. There is an issue in Bristol.

Lou Abbotoni –glad to be back in person

Andrea Keushguerian- Curious as to when the cross walks will be painted. Andy spoke with Newcastle. Aside from weather issues, it should be done before July. They have been busy taking care of overages from recent rains.

Josh Pinkham wanted to thank Andy for his communication through all this rain and the storm particularly

Daryl Fraser noted that the Highway Commission was really stretched out right now.

X. Adjournment

On motion (Pinkham/Abbotoni) to adjourn the Select Board’s meeting at 6:08 p.m. on

Vote: 5-0-0

Respectfully submitted,

Lynda L. Letteney
Recording Secretary

We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Select Board meeting on 5-3 -2023

Daryl Fraser, Chairperson

Louis Abbotoni

Tom Anderson

Andrea Keushguerian

Joshua Pinkham

Town of Damariscotta, Select Board meeting minutes of 5-3-23, signed this date: _____



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

May 9, 2023

Selectboard
Town of Damariscotta
Attn: Town Manager; Andrew Dorr
21 School St.
Damariscotta, ME 04543

Subject: Highway Safety Improvements
Rumble Strip Installation
WIN(s): 024987.10

Dear Town of Damariscotta Selectboard:

The Maine Department of Transportation has been installing rumble strips on the centerline of roads since 2006. These centerline rumble strips have proven effective both in Maine and nationwide at keeping drivers from crossing the centerline and having a potential head on crash.

Initially, the Department was taking a reactive approach to the installation. If we could identify a higher frequency of head on crashes within a given corridor, then rumble strips were considered. More recently, we have taken a systemic approach to identify potential corridors that have similar characteristics where head on crashes occur in Maine. The majority of our head on crashes were taking place on our Corridor Priority 1 & 2 roadways with Average Annual Daily Traffic (AADT) above 6000 cars per day, and where speed limits were generally 45 mph and above. We have been able to place rumble strips on most of these roadways and now look to expand to other higher speed corridors with lower traffic volumes where the Department believes rumble strips would be a safety benefit for the users.

The most evident complaint about centerline rumble strips since we began placing them is the noise created when a vehicle runs on them, especially a larger vehicle such as a logging truck or tractor trailer. The safety benefits from the rumble strips, nearly a 90% reduction in fatalities in Maine, caused us to study options to limit noise. We are happy to be installing a new centerline rumble strip that is not as deep as our previous design. It is sinusoidal in shape and still gives us the benefits of alerting the distracted driver without the noise that could be previously heard from vehicles traveling on the centerline.

I am requesting your help in notifying the residents of your town and abutters on our planned routes. In some instances, we will simply be replacing existing rumble strips after a completed paving project.

Centerline rumble strips are planned for Damariscotta later this summer at the following locations:

Route 1, Newcastle-Nobleboro: Beginning just north of Lynch Road in Newcastle and continuing north for 9.22 miles through Damariscotta to the island at East Pond Road in Nobleboro.

Should you have any questions, comments, or concerns, please don't hesitate to email me at stephen.bodge@maine.gov or give me a call at 207-441-6850.

Sincerely,

Stephen E Bodge II
Assistant Program Manager
MaineDOT Highway Program



U.S. Department
of Transportation
**Federal Aviation
Administration**

New England Region
Office of the Regional Administrator

1200 District Avenue
Burlington, MA 01803-5299

Public Notice of Availability: FAA Instrument Flight Procedures Low-Level Helicopter System (ILHS) to support Helicopter Air Ambulance (HAA) Operations (ILHS-HAA Project) Draft Environmental Assessment (EA)

Summary: In accordance with the National Environmental Policy Act of 1969, 42 U.S.C. § 4321 et seq., and the Council on Environmental Quality (CEQ) regulations, 40 C.F.R. parts 1500-1508, the FAA issues this notice that it has prepared a Draft Environmental Assessment (EA) for the ILHS-HAA Project and has made it available for public review and comment. The Draft EA considers the potential environmental impacts of the implementation of the ILHS-HAA Project. The ILHS-HAA Project would seek to improve the efficiency of the national airspace system in Maine and portions of New Hampshire and Massachusetts by optimizing helicopter en route procedures serving various airports and heliports within the ILHS-HAA Project General Study Area.

The Project involves changes to helicopter flight routes and altitudes in certain areas. The Proposed Action does not increase the number of helicopter operations within the study area, nor result in any construction, ground disturbance, or modifications to terrain or structures. Potential environmental impacts discussed in the EA were analyzed in accordance with FAA Order 1050.1F, *Environmental Impacts: Policies and Procedures*.

The study area includes all or portions of 24 counties in Maine, New Hampshire, and Massachusetts. The boundary extends north to south from Fort Kent, ME in Aroostook County, to Boston, MA in Suffolk County. The easternmost portion is Calais, ME in Washington County and the westernmost portion is Wolfeboro, NH in Carroll County. The General Study Area covers the majority of ME, a portion of southeastern NH, and a small portion of northeastern MA.

Addresses: Electronic copies of the Draft EA and supporting materials are available at the following locations:

- 1) Online at:
 - a. https://www.faa.gov/air_traffic/community_engagement/maine
- 2) Electronic versions of the Draft EA have been sent to 72 libraries in the General Study Area. A complete list of libraries with electronic copies of the Draft EA is available online via:
 - a. https://www.faa.gov/air_traffic/community_engagement/maine

Comments: The public comment period will commence on May 8, 2023 and will close on June 9, 2023. The FAA encourages interested parties to review the Draft EA, and provide written comments during the public comment period. Written comments will be accepted by the FAA

postmarked no later than 11:59:59pm June 9, 2023. The public is invited to submit comments by mail, or via email. Before including your address, phone number, e-mail address or other personal identifying information in your comment, be advised that your entire comment – including your personal identifying information – may be made publicly available at any time. While you can ask us in your comment to withhold from public review your personal identifying information, we cannot guarantee that we will be able to do so.

You are encouraged to review the Draft EA and share your comments. You may send them via email to:

9-ANE-LoMDraftEA@faa.gov

If you prefer, you may also submit your comments via U.S. mail:

**Attn: ILHS-HAA Project
Operations Support Group
FAA-ATO Eastern Service Center
1701 Columbia Avenue
College Park, GA 30337**



MaineDOT

Notice of Formal ON-DEMAND PUBLIC MEETING Damariscotta

To discuss the construction of a multi-use path located on Main Street from Biscay Road to the Great Salt Bay Community School.

Access to this and all other active meeting presentations is available at our **Public Meetings Page** located at bit.ly/mainedot-meetings

MaineDOT will have an on-demand presentation available for this Formal Public Meeting. This meeting will give information about the proposed project, including video presentations and other pertinent information to help the public understand the project. These on-demand meetings allow for convenient viewing at any time. The meeting also provides the ability for online comments and questions that will be answered by MaineDOT staff.



This public meeting is to inform and invite public comments. We are particularly interested in learning local views, discovering local resources, and identifying local concerns and issues. Anyone interested can view the presentation at the above website or scan the QR Code with their smartphone for access.

MaineDOT invites and encourages you to review the meeting and share your thoughts on this project during the formal comment period from May 17, 2023 to June 2, 2023.

Reasonable accommodations have been made to provide access to these meetings by providing access at any time within a two-week period. Additional accommodations to allow full participation in these meetings can be requested by contacting the Project Manager listed below. Please see the [Accessibility/Accommodation](#) document on our [Public Involvement Background Information Page](#) for more information regarding requesting accommodations.

Questions, comments, or inquiries can be made directly through the on-demand meeting or can be directed to the Project Manager listed below.

Daniel Loring, Project Manager,
Maine Department of Transportation,
24 Child Street, 16 State House Station,
Augusta, Maine 04333-0016.
Telephone: (207) 624-3451.
Email: daniel.m.loring@maine.gov
Work Identification Numbers 025337.00
Federal Aid Project Number 2533700



Town of Damariscotta
21 School Street
Damariscotta, Maine 04543
(P) 207-563-5168 (F) 207-563-6862

Andrew Dorr
Town Manager

Town Manager's Report

May 12, 2023

1. Capital Projects

Miles St

The causeway is getting a boost. The contractor began to raise the causeway this past week. Compaction testing was completed on Thursday and showed at least 98.5% compaction score in the three locations tested. The contractor is hoping to install the electrical conduit, light pole bases, and granite curbing next week. You will see a few pay requisitions in the warrant for this week following review from our engineer. There are still outstanding change orders that will be realized in a future pay requisition.

Egypt Rd

The surface layer is being laid as of this morning. The contractor expects to finish the surface as soon as Monday evening. Remaining work will include shoulder work and all hand placement of asphalt which includes driveway aprons, around guardrail, and any other finishing touches.

Belvedere Rd

Following the reclaiming, a pocket of water was seen near Midden Way required some modifications to the road base. The contractor opened up a couple of small trenches to provide a relief for what appears to be a spring. Those were layered with stone, geotextile, and then gravel prior to the asphalt base. Reclaim and base coat of asphalt have been completed as of Thursday. The contractor is working on providing an estimate for the ditch work that will need to be done prior to the surface layer of asphalt is laid.

Hodgdon St

A pre-construction meeting is scheduled with CDBG staff, per the requirements of the grant, for next week. Following this meeting, the contractor should be able to proceed with the project, though we do not expect to see a substantial start for a few weeks. We will be patching the holes near Pleasant St intersection next week as they are getting pretty bad.

Waterfront/Parking Lot

The EDA contractor has provided us with the committee's decision and we were given a modified path forward. Our team met with the EDA contractor to clarify a few items, most notably the amount of available funding for the final phase. We are waiting for clarification on those questions and expect to hear back by the end of next week, though he did say he can only do as much as he can with regard to the wait time for a response.

2. 131st Legislature - Bill status/updates.

An email to the Maine Service Centers Coalition offered the following from this week's legislative work sessions.

"The Taxation Committee this week made short work of two excise tax bills we opposed that would have had significant negative impact on municipal revenue. Both LD 1381, An Act to Create Fairness in Maine's Motor Vehicle Excise Tax by Basing the Tax on the Sale Price and LD 1486, An Act to Exempt Tractor Trailer Trucks from the Excise Tax received unanimous ought not to pass votes from the Committee.

We were disappointed in the Tax Committee's final vote on LD 1260 that proposed to raise Revenue Sharing to 7%. With several members not voting the Committee voted 7 to 2 ought not to pass. We are guardedly optimistic that the bipartisan majority of Committee Members remain committed to replacing the current Property Tax Stabilization for Seniors program with plan(s) that are fairer and far easier to administer.

Last Friday the Health & Human Services Committee ended their long week with several bills dealing with the growing fiscal crisis in the General Assistance program. Four bills proposed additional state funding and administrative changes. MSCC clearly supports LD 1664, An Act to Increase Reimbursement Under the General Assistance Program initiated by MMA. The bill proposes to increase from 70% to 90% state reimbursement to municipalities for the direct aid provided to eligible applicants. The bill is sponsored by Sen. Marianne Moore of Washington County. We are hopeful that the HHS Committee will support the simplicity of LD 1664 as the Tax Committee did as they narrowed their options in dealing with Senior Property Tax Reform." -Richard Trahey, MSCC Legislative Advocate

3. Seasonal Work - Public Works/Town Parks

The crew is working hard to ready the town for the spring/summer season. The park along the municipal lot and river is coming together following the placement of some picnic tables. Granite benches have been placed along Main St. There

is still more to get out, but they have made a good start. The kayak rack is set up and already storing boats!

Looking ahead, the crew will look to finish sweeping in the downtown area to ready for painting, patch pot holes, and ready Biscay Beach for seasonal use. We will be having a company paint our crosswalks when they are across the bridge in Newcastle, unfortunately, I do not have a date for that work at this time. The stencil for the crosswalks will be ordered next week as I did not hear back from Camden Public Works. As depicted in the photo provided to the board, the stencil will read 'Stop, Wait, Wave' or it could read 'Wait, Wave, Walk'. Is there a preference?

There are some new signs on order for use in the roadways if we have road closures as well as other traffic signs. The newsletter that went out recently touched on the parking restrictions that go in effect on Memorial Day, which at least one of the new signs will help clarify the boater parking along the water's edge requires a permit. This was a point of confusion for some last year as there are 8 spots and the gap between the first and last sign is large enough with only a sign prohibiting alcohol present.

Agenda Items

1. Public Hearing - a few items to present to and offer the public their input.
 - a. Cemetery Ordinance Revisions - minor changes to the existing ordinance reflect the newly accepted town cemeteries and the required ordinance review date are proposed.
 - b. Provider Agency Requests - We have invited the provider agencies that are included on the warrant to attend this meeting so they can provide the public an explanation of their request and for the public to ask any questions of them regarding their request.
 - c. Entertainment/Special Amusement Permit: Ann's Book Bistro

2. Official Action Items:
 - a. Application for Entertainment/Special Amusement Permit
If no significant objection results from the Public Hearing, the board can consider approval of the applications.

Recommended Motion: On motion (_____ / _____) to approve and sign the Entertainment/Special Amusement Permit application for Ann's Book Bistro.

Vote ___ / ___ / ___

b. Application for Public Service Liquor License

If no significant objection results from the Public Hearing, the board can consider approval of the applications.

Recommended Motion: On motion (_____ / _____) to approve and sign the Public Service Liquor License to Maine Boats LLC, d/b/a Damariscotta River Cruises.

Vote ___ / ___ / ___

c. Catered Function Applications

Recommended Motion: On motion (_____ / _____) to approve the Catered Function Applications for Stone Cover Catering and NCS LLC as presented..

Vote ___ / ___ / ___



Town of Damariscotta Email Newsletter

See Online
Services



Damariscotta Police Department

Damariscotta Fire Department/Massasoit Engine Company

Updates From The Damariscotta Town Offices May 2023



Capital Project Updates

Belvedere Rd/Egypt Rd

Paving is underway on Belvedere Road this week. This is a base pavement following the reclamation of

the old road surface. We will need to address some drainage concerns prior to the finished asphalt surface is laid which will likely take a few weeks to finish. Egypt Road is expected to have a final surface treatment applied by the end of next week and may start as early as Friday, 5/12.

Hodgdon St

The drainage improvement project for the lower section of Hodgdon St at Pleasant St is planned to be completed by the end of October. The town is working with the contractor and CDBG staff to initiate the project.

Downtown Parking Lot

There appears to be a small light shining at the end of the tunnel. We are working with our EDA contact to understand our timeline and scope of work for Phase II as their review committee has approved our change in scope. There are a few changes that we are discussing with the project engineers still so more on to come in the coming weeks as we solidify that scope

Church St/Castner Brook Closed

Following the big rain event on May 1st, the water that flooded the Castner Brook crossing has caused damage to the road. We are working to get a contractor in to help explore the extent of the damage before opening the road for through traffic.

We know it is inconvenient and we will look to resume use of this section of road as soon as we can. Please do not drive through this area in the meantime. Thank you for your patience.



of work.

Miles Street

The underground utility work is completed and the culverts that were replaced were put to the test with the 6" rain storm that rolled through on the 1st of May.

The construction crews are raising the causeway elevation this week and will look to install curbing and light bases in the next two weeks.



Here is a snapshot of the progress on the new retaining wall along the causeway as of Wednesday May 10th.

Public Works Update

The Public Works Department has installed the municipal floats and are working hard to get the park benches, tables, and receptacles out for the seasonal use. They will also be getting the pump out barge and kayak rack prepped for use with the goal of getting them out by the end of the month.

We are pleased to welcome our newest crew member, Merrill, especially as we hurry to ready the town for the summer season.

Biscay Beach has not been forgotten! We will be heading there as soon as we can as we are balancing all the summer preparations. We will attempt to remove some of the leaves from the beach area and place the tables and outhouse as soon as we can.

Crosswalk will be painted in coordination with the crews that paint in Newcastle this year. Our crew will look to get the remaining areas painted that require it. Please be mindful of where you cross the road and drivers, please be patient travelling through Main St.

Our goal is for zero accidents, so lets all do our part to look before crossing and driving slow through Main St



Comprehensive Plan Update

Community Survey - **Please take a few minutes to complete the survey online at [this link](#)** or by clicking on the QR code above.

Plus, stay in-the-loop by bookmarking the Comp Plan project website, available online [here](#). Future public engagement events will be posted to this site, as well as other resources related to the update of the Plan!

Subcommittees have been formed and more community input/volunteers are welcomed! Check out the website for all that is going on, keep up on meeting dates, and provide input on the interactive map!

Business Rt 1 Multi-Use Bi-Lane Project

Maine DOT has been working with their engineers and planners to design the multi-use bi-land that will run along Business Rt 1 between the Great Salt Bay School and Hannafords. Just recently the DOT posted notice of a formal public meeting to discuss the construction of this multi-use path, which is scheduled for May 17th and public comment along with the on-demand video/presentation will be available until June 2, 2023.

The purpose of the meeting is to inform the public of the project and invite comments/questions. Local views, resources, and concerns/issues are needed for this project to be successful. Please access the on-demand meeting by clicking [here](#).

Demisemiseptcentennial

The Town of Damariscotta has turned 175 years young. Get ready to celebrate as the committee is planning to bring some celebrations to the town this 4th of July. While they may not top what we saw for the 150th, there are plans for historic exhibits, a 5k foot race, food, and more. Be on the lookout for ways you can get involved or save the dates (June 30 - July 4) and come on into town for the festivities.

Parking in the Municipal Parking Lot

where there will surely be more activity.



Its that time of year, almost! As much as we all love and appreciate our historic downtown and those that shop, visit, and explore, we know it can also be a challenge to find parking. We just want to remind folks of the rules ([Traffic & Parking Ordinance](#)) that are in effect from Memorial Day to Labor Day.

- 1 - Hr limit from 6 am to 6 pm in the Business Section
- 3 - Hr limit in the parking lot - exceptions for water's edge and boater parking.
- Boater permit parking (8 spaces) reserved along the water's edge near the boat launch. A VALID BOAT LANDING PERMIT MUST BE DISPLAYED. For more information about getting a permit contact Newcastle Town Office.

Upcoming Meetings/Important Dates

May 17 - Select Board Meeting, 5:30 PM, Town Hall

June 5 - Planning Board Meeting, 5:30 PM, Town Hall

June 7 - Select Board Meeting, 5:30 PM Town Hall

June 13 - Election Day/Annual Town Meeting Part I, 8 am - 8 pm, Town Hall

June 14 - Annual Town Meeting Part II, 6:00 PM, Great Salt Bay Community School

June 21 - Select Board Meeting, 5:30 PM, Town Hall

Damariscotta Select Board:

Daryl Fraser, Chairperson dfraser.bos@gmail.com
Louis F. Abbotoni, 1st Vice Chair labbotoni.bos@gmail.com
Joshua Pinkham, 2nd Vice Chair jpinkham.bos@gmail.com
Andrea Keushguerian akeushguerian.bos@gmail.com
Tom Anderson tanderson.bos@gmail.com

Town Of Damariscotta, Maine

21 School Street
Damariscotta, ME 04543
Phone: (207) 563-5168
Fax: (207) 563-6862

[Contact Us Today](#)



TOWN OF DAMARISCOTTA

INITIAL APPLICATION FOR ENTERTAINMENT/SPECIAL AMUSEMENT PERMIT

Under M.R.S.A. Title 28-A, § 1054. Without the permit described in subsection 2, no licensee for sale of liquor to be consumed on the premises may allow any: music, except radio or other mechanical device; dancing; or entertainment of any sort without having first obtained an entertainment (special amusement) permit. Before granting a new initial permit and after reasonable notice to the municipality and the applicant, the municipal officers shall hold a public hearing at which the municipal officers shall take testimony of the applicant and any interested members of the public.

A non-refundable fee, which is listed in the Town's fee schedule, is required to cover the cost of advertising in the Lincoln County News and for administrative processing.

Current License Expires: NEW

Name of Organization: Ann's Book Bistro

Organization Phone #: 207-682-0135

Location of Entertainment: 17 Back Meadow Road

~~Planned Time~~ ^{REGULAR} Hours: WED-SAT 12 noon-9pm Sun 11am-4pm

Lighting & Noise Level: Acoustic sound/simple low light, if any.

Days of Occurrence: FRI + SAT 6-8pm

The applicant certifies that the information provided herein is true to the best of the applicant's knowledge and authorizes the Town to advertise as required in the application process.

[Signature]
Signature of Applicant

[Signature]
Town Manager or Town Clerk

5/3/23
Date

05/03/2023
Date

Board of Selectmen:

Daryl Fraser

Tom Anderson

Louis Abbotoni

Andrea Keushguerian

Joshua Pinkham

Signed by the Board of Selectmen on this date _____

License Expires: _____

Fee Paid <u>4500</u>	Date <u>05/03/23</u>	Clerks initials <u>[Signature]</u>
Ad to run in <u>05/11/23</u> edition of the Lincoln County News		
Hearing to be held on Wednesday, <u>05/17/23</u> at <u>5:30pm</u> at the Municipal Building at 21 School St.		
Applicant notified of said hearing <u>[Signature]</u> <u>05/03/23</u>		
Police Report obtained _____		

DAMARISCOTTA POLICE DEPARTMENT

May 4, 2023

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Ann's Book Bistro

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving Ann's Book Bistro located at 17 Back Meadow Rd.

Please see attached documentation for response to that address.

To our knowledge, none of these calls involved the serving of alcohol at Ann's Book Bistro.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,



Jason Warlick
Chief of Police



21 School St
Damariscotta, ME
04543

PHONE 207-563-1909
FAX 207-563-8986
EMAIL jwarlick@damariscottame.com
WEBSITE <http://www.damariscottame.com/police-department>

Lincoln County Sheriff's Office

Site Analysis

05/01/2022 to 05/04/2023 (0000 - 2359 only)

Jurisdiction: Damariscotta (200)

Site(s): 407

ANN'S BOOK BISTRO

Reason	Calls	Unfounded	Incidents	Accidents	Arrests	Interviews	EMS	Fire
PROPERTY CHECK	1	0	0	0	0	0	0	0
Records Request	1	0	0	0	0	0	0	0
Sub Total >	2	0	0	0	0	0	0	0

Totals >	Calls	Unfounded	Incidents	Accidents	Arrests	Interviews	EMS	Fire
	2	0	0	0	0	0	0	0



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for a Public Service License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <i>Maine Boats LLC</i>	Business Name (D/B/A): <i>Damariscotta River Cruises</i>
Individual or Sole Proprietor Applicant Name(s): <i>Olga Orso</i>	Physical Location: <i>47 Main St, Damariscotta, ME 04543</i>
Individual or Sole Proprietor Applicant Name(s): <i>Charles C Holmes</i>	Mailing address, if different: <i>280 Pond Rd, Newcastle, ME 04553</i>
Mailing address, if different from DBA address:	Email Address: <i>olga.orso@gmail.com</i>
Telephone # Fax #: <i>207-315-5544</i>	Business Telephone # Fax #: <i>207-315-5544</i>
Federal Tax Identification Number: <i>46-2217380</i>	Maine Seller Certificate # or Sales Tax #: <i>624-9693</i>
Retail Beverage Alcohol Dealers Permit: <i>5957</i>	Website address: <i>DamariscottaRiverCruises.com</i>

1. New license or renewal of existing license? New Expected Start date: _____
- Renewal Expiration Date: *7/21/2023*

2. Indicate the type of license applying for:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Public Service Class I – Beer, Wine and Spirits | <input type="checkbox"/> Public Service Class II – Spirits Only |
| <input type="checkbox"/> Public Service Class III – Wine Only | <input type="checkbox"/> Public Service Class IV – Beer Only |

3. This application is for: (check only one)

Vessel Train Aircraft

Refer to Section V for the License Fee Schedule

Please note for vessels only: For each municipality where the vessel will port or dock and will be offering the service of alcoholic beverages while at port or docked, a separate approval from each municipality is required. The form is attached at the end of this application.

4. Business records are located at the following address:

280 Pond Rd, Newcastle, ME 04543

5. Is the licensee/applicant(s) a citizen of the United States? Yes No

6. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

Note: Applicants that are not citizens of the United States are required to file for the license as a business entity.

7. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

8. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

9. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

10. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

11. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Olga Oros	9/1/73	Hungary
Charles C Holmes	6/5/65	USA

Residence address on all the above for previous 5 years	
Name Olga Oros	Address: 280 Pond Rd, Newcastle, ME 04553
Name Charles C Holmes	Address: 280 Pond Rd, Newcastle, ME 04553
Name	Address:

12. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

13. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Did the licensee/applicant(s) formerly hold a Maine liquor license? Yes No

16. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

17. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The licensed area entails all of the boats accessible to passengers.

Section II: Signature

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 5/3/2023

Olga Oros
Signature of Duly Authorized Person

Signature of Duly Authorized Person

OLGA OROS
Printed Name Duly Authorized Person

CHARLES C HOLMES
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for a public service liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of Danvers
 County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

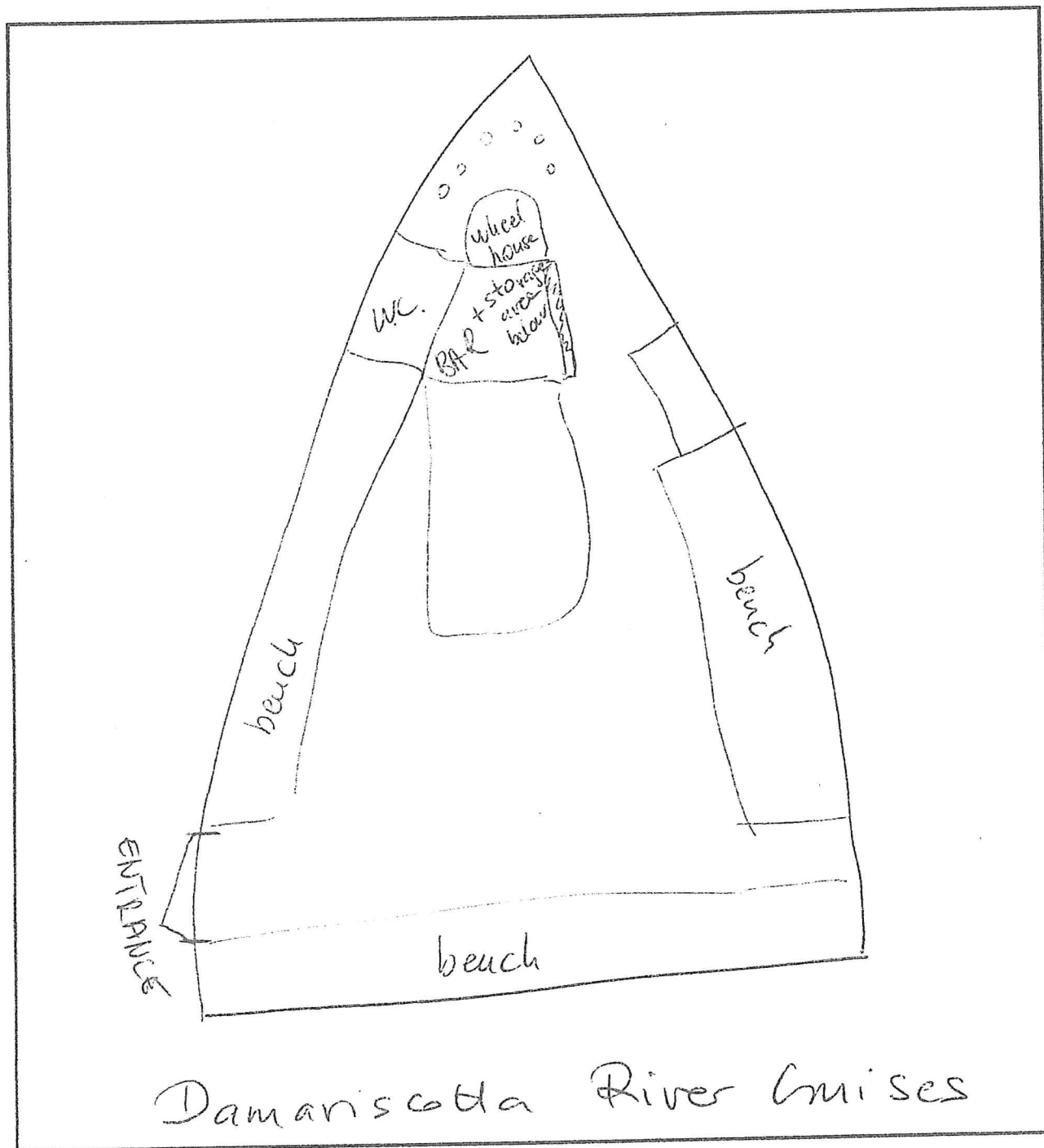
This approval will **expire 60 days** from the date of municipal or county approval unless submitted to the Bureau.

Please use this [link](#) to view Maine’s liquor laws in [Section 653](#) regarding the approval process by the municipalities or the county commissioners and your rights under this section of law. This is provided as a courtesy only and may not reflect the law in effect at the time of application.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Maine Boats LLC
2. Doing Business As, if any: Damariscotta River Cruises
3. Date of filing with Secretary of State: 3/13/2013 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Olga Oros	280 Pond Rd. Newcastle, ME 04553	9/1/1973	Co-owner	50
Charles C. Holmes	280 Pond Rd. Newcastle, ME 04553	6/5/1965	Co-owner	50

(Ownership in non-publicly traded companies must add up to 100%.)

For additional ports of call only (copy as needed for as many ports of call) for approval of an application for a public service liquor license

The undersigned hereby applies for permission to sell and serve alcoholic beverages aboard the vessel:

1. Name of Vessel: TECIANI
2. Name of Licensee: Olga OROS
3. Maine License Number: 5957

The above-named vessel is in port or docked at the following municipality: Damariscotta, ME, Lincoln County

Please sign and date in blue ink.

Dated: 5/3/2023

Olga Oros
Signature of Duly Authorized Person

OLGA OROS
Printed Name Duly Authorized Person

The undersigned municipal officers or county commissioners hereby certify that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of Damariscotta

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This approval will **expire 60 days** from the date of municipal or county approval unless submitted to the Bureau.

DAMARISCOTTA POLICE DEPARTMENT

May 4, 2023

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Maine Boats/Damariscotta River Cruises Teciani

To the Board of Selectman:

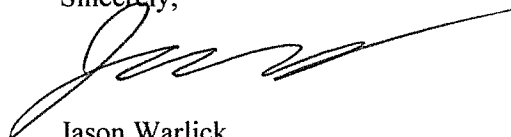
As requested, I had my staff research our records for any police complaints or contacts involving Maine Boats/Damariscotta River Cruises Teciani located at 47 Back Meadow Rd.

Please see attached documentation for response to that address.

To our knowledge, none of these calls involved the serving of alcohol at Maine Boats, Damariscotta River Cruises Teciani.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,



Jason Warlick
Chief of Police



21 School St
Damariscotta, ME
04543

PHONE 207-563-1909
FAX 207-563-8986
EMAIL jwarlick@damariscottame.com
WEBSITE <http://www.damariscottame.com/police-department>

Apt #	Year MM DD Time	Reason	Action	Call #	Site #	Vicinity
	2023 05 04 1026	Records Request	Services Rendered	23-13917	35	N
	2023 03 04 0840	PROPERTY CHECK	Building/Area Checked/Secured	23-6555	35	N
	2022 09 30 2343	MOTOR VEHICLE ACCIDENT	Investigated	22-33171	35	N
	2022 08 30 1745	MOTOR VEHICLE ACCIDENT	Investigated	22-29323	35	N
	2022 08 14 1342	MOTOR VEHICLE ACCIDENT	Services Rendered	22-27123	35	N
	2022 07 31 1642	MEDICAL EMERGENCY	No Action Required	22-25161	35	N
	2022 07 28 0909	FOUND/LOST PROPERTY	No Action Required	22-24678	35	N
	2022 07 09 1655	MOTOR VEHICLE ACCIDENT	Investigated	22-22063	35	N
	2022 07 02 2225	SUSPICIOUS ACTIVITY	Arrest(s) Made	22-21135	35	N
	2022 06 28 1936	POLICE INFORMATION	Arrest(s) Made	22-20565	35	N
	2021 10 18 2050	MOTOR VEHICLE STOP	Citation/Warning Issued	21-38446	35	N
	2021 09 12 1249	MOTOR VEHICLE ACCIDENT	Investigated	21-34203	35	N
	2021 08 27 1551	9-1-1 CHECK	Investigated	21-32349	35	N
	2021 08 07 1320	9-1-1 CHECK	Investigated	21-29604	35	N
	2021 07 27 0821	MOTOR VEHICLE ACCIDENT	Investigated	21-27925	35	N
	2021 07 24 1645	LOUD NOISE	Investigated	21-27541	35	N
	2021 07 13 1321	SERVICE	Served Paperwork	21-25853	35	N
	2021 06 29 1840	MOTOR VEHICLE ACCIDENT	Investigated	21-23968	35	N
	2021 06 15 1148	SERVICE	Could Not Locate	21-21929	35	N
	2021 06 07 0118	LIQUOR LAW VIOLATION	Investigated	21-20558	35	N
	2021 06 06 2025	TRAFFIC CONTROL	Services Rendered	21-20490	35	N
	2021 06 06 1919	POLICE INFORMATION	Services Rendered	21-20479	35	N
	2021 06 06 1902	COMMUNITY POLICING	Services Rendered	21-20476	35	N
	2021 06 06 1849	MEDICAL EMERGENCY	Transported to Hospital	21-20474	35	N
	2021 06 06 0142	PROPERTY CHECK	Services Rendered	21-20366	35	N
	2021 05 17 1618	POLICE INFORMATION	Investigated	21-17557	35	N
	2021 05 16 1238	Littering	Investigated	21-17381	35	N
	2021 05 02 0945	THEFT / FORGERY / FRAUD	Investigated	21-15579	35	N
	2020 10 20 0900	POLICE INFORMATION	Services Rendered	20-41807	35	N
	2020 10 03 1430	MOTOR VEHICLE STOP	Citation/Warning Issued	20-39092	35	Y
	2020 09 30 1401	FIRE, OTHER	Taken/Referred to Other Agency	20-38640	35	N
	2020 08 13 1302	MOTOR VEHICLE ACCIDENT	Investigated	20-30788	35	N
	2020 07 31 1337	9-1-1 CHECK	Services Rendered	20-28657	35	N
	2020 06 17 0418	SUSPICIOUS ACTIVITY	Investigated	20-21507	35	N
	2020 06 06 2002	POLICE INFORMATION	Services Rendered	20-19992	35	N
	2020 05 03 1131	PARKING PROBLEM	Investigated	20-15371	35	N
	2019 10 23 0900	POLICE INFORMATION	Services Rendered	19-42932	35	N
	2019 08 15 1345	FOUND/LOST PROPERTY	No Action Required	19-33554	35	N
	2019 07 27 1544	POLICE INFORMATION	Investigated	19-30613	35	N
	2019 06 07 0749	MEDICAL EMERGENCY	Transported to Hospital	19-22640	35	Y



Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
 8 State House Station Augusta, ME 04333-0008 (Regular Mail)
 10 Water Street Hallowell, ME 04347 (Overnight Mail)
 Telephone: (207) 624-7220 Fax: (207) 287-3434
 Email: MaineLiquor@Maine.gov

Qualified Catering Organization Application for Catered Function

(Note: This application is for Qualified Caterers ONLY. If you are a Class A Restaurant, Restaurant/Lounge, Lounge, Hotel, Club, or Bed & Breakfast please complete form number 5.5 or 5.6.)

The law requires the application to be submitted at least 24 Hours prior to the function, however a longer notice is appreciated to allow additional time for processing.

License No.: 7661 DBA Name: Stone Cove Catering
 Mailing Address: PO Box 40
 Town/ City: Bristol State: ME Zip Code: 04539
 Telephone: (207) 563-6007 Fax: (207) 512-1549
 Email Address: sarah@stonecovecatering.com

Event Details

Title and Purpose of Event: Fundraiser for Wiscasset Library
 Location of Event: Lakehurst Lodge
 Physical Address of Event: 30 Lakehurst Lane
 Town/City: Damariscotta State: Maine Zip Code: 04543
 Check One: Indoor Event Outside Event (If outside, a diagram must be included)
 Describe specific indoor and/or outdoor area to be licensed: _____
Inside Lodge

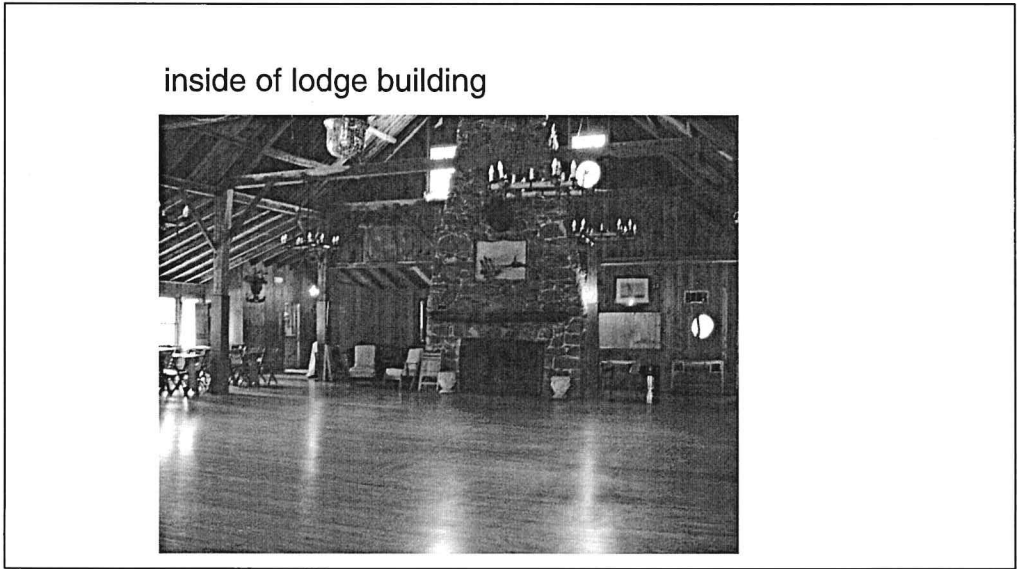
Date of Event: September 4, 2023 Time From: 5:00 pm To: 7:00 pm
 Name of Person or Entity contracting your services: Friends of the Wiscasset Public Library, Pamela Dunning
 Number of Persons Attending: 150
 Address: 21 High Street Town/City: Wiscasset
 State: Maine Zip Code: 04578 Telephone Number: 207-882-7161

Will Dancing be offered during the event? YES NO
 Does the venue have a dance license? YES NO (If yes, please provide a copy of the license)

sarah maurer May 5, 2023
 Signature of Licensee or Corporate Officer Date
 Sarah Maurer
 Print Name of Licensee or Corporate Officer

DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.



Outdoor Catering Restrictions:

1. There must be a stanchion or fence completely enclosing the area.
2. Signs must be posted stating "No alcohol beyond this point".
3. There must be sufficient employees at the event to control and monitor the area.

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

NOTE: PLEASE PROVIDE ALL OF THE REQUESTED INFORMATION BELOW

Dated at: _____, Maine _____
City/Town County

On: _____
Date

The undersigned being: Municipal Offices County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Signature of Officials	Printed Name and Title

FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT RESTRICTIONS:

[] **APPROVED**
 [] **NOT APPROVED**

DATED: _____
ISSUED BY: _____



Qualified Catering Organization Application for Catered Function

(Note: This application is for Qualified Caterers ONLY. If you are a Class A Restaurant, Restaurant/Lounge, Lounge, Hotel, Club, or Bed & Breakfast please complete form number 5.5 or 5.6.)

The law requires the application to be submitted at least 24 Hours prior to the function, however a longer notice is appreciated to allow additional time for processing.

License No.: 5045 DBA Name: NCS LLC
 Mailing Address: 44 A Sprague Road
 Town/ City: Nobleboro State: ME Zip Code: _____
 Telephone: 207-632-5117 Fax: _____
 Email Address: SEACOAST@JCSYSTEMS.NET

Event Details

Title and Purpose of Event: ASTA Home
 Location of Event: Camden National
 Physical Address of Event: _____
 Town/City: DANVERS State: ME Zip Code: 04843

Check One: Indoor Event Outside Event (If outside, a diagram must be included)
 Describe specific indoor and/or outdoor area to be licensed: Food inside
Bar outside

Date of Event: 7/19/2023 Time From: 5:00 To: 7:00 PM
 Name of Person or Entity contracting your services: SD CERIE DEMAN

Number of Persons Attending: 50
 Address: 435 Main Street Town/City: DANVERS
 State: ME Zip Code: 04843 Telephone Number: 207-822

Will Dancing be offered during the event? YES NO
 Does the venue have a dance license? YES NO (If yes, please provide a copy of the license)

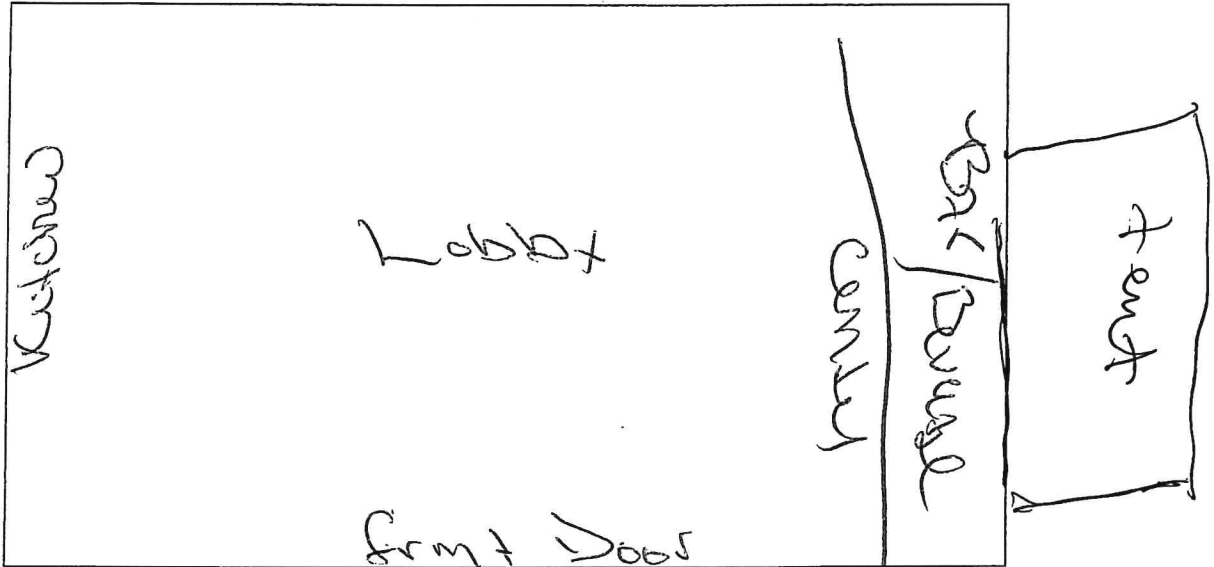
[Signature]
 Signature of Licensee or Corporate Officer

5/10/2023
 Date

Laura Sprague Pardo
 Print Name of Licensee or Corporate Officer

DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.



Outdoor Catering Restrictions:

1. There must be a stanchion or fence completely enclosing the area.
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3. There must be sufficient employees at the event to control and monitor the area.

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

NOTE: PLEASE PROVIDE ALL OF THE REQUESTED INFORMATION BELOW

Dated at: _____, Maine _____
City/Town County

On: _____
Date

The undersigned being: Municipal Offices County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Signature of Officials	Printed Name and Title

FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT RESTRICTIONS:

The Law

§1076. QUALIFIED CATERING SERVICES

1. Issuance of licenses. Notwithstanding any other provision of law, the bureau may issue licenses under this section for the sale of spirits, wine and malt liquor to be consumed on the premises to qualified catering services as defined in section 2, subsection 15, paragraph P.

A. "Premises," as used in this section, means the premises where the qualified catering service is selling and serving liquor, either its principal place of business or the premises where the event being catered is held. [1987, c. 342, §97 (NEW) .]

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

2. Compliance with local option decisions. The bureau may license only those qualified catering services whose principal place of business is located in municipalities that have previously voted affirmatively on questions pertaining to on-premise sales provided in chapter 5.

A. Every event catered by the qualified catering service must also be located in a municipality that has previously voted affirmatively on questions pertaining to on-premise sales provided in chapter 5. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

3. Income from sale of food requirement. At least a minimum amount of gross annual income must be from the sale of food for each qualified catering service. The income from sale of food requirement is based on the population of the municipality in which the qualified catering service is located. For purposes of this section, "year-round" means operated for more than 6 months in a year.

A. In municipalities having a population of over 50,000 persons:

(1) Year-round qualified catering services must have a minimum gross income of \$50,000 a year from the sale of food to the public; and

(2) Part-time qualified catering services must have a minimum gross income of:

(a) Thirty thousand dollars from the sale of food to the public if the catering service operates for more than 3 months but no more than 6 months in a year; and

(b) Twenty thousand dollars from the sale of food to the public if the catering service operates for no more than 3 months in a year. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

B. In municipalities having a population of 30,001 to 50,000 persons:

(1) Year-round qualified catering services must have a minimum gross income of \$40,000 a year from the sale of food to the public; and

(2) Part-time qualified catering services must have a minimum gross income of:

(a) Twenty-five thousand dollars from the sale of food to the public if the catering service operates for more than 3 months but no more than 6 months in a year; and

(b) Twenty thousand dollars from the sale of food to the public if the catering service operates for no more than 3 months in a year. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

C. In municipalities having a population of 20,001 to 30,000 persons:

(1) Year-round qualified catering services must have a minimum gross income of \$30,000 a year from the sale of food to the public; and

(2) Part-time qualified catering services must have a minimum gross income of \$20,000 from the sale of food to the public if the catering service operates for more than 3 months but no more than 6 months in a year. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

D. In municipalities having a population of 7,501 to 20,000 persons:

(1) Year-round qualified catering services must have a minimum gross income of \$15,000 a year from the sale of food to the public; and

(2) Part-time qualified catering services must have a minimum gross income of \$10,000 from the sale of food to the public if the catering service operates for no more than 6 months in a year. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

E. In municipalities having a population of 7,500 persons or less:

(1) Year-round qualified catering services must have a minimum gross income of \$5,000 a year from the sale of food to the public; and

(2) Part-time qualified catering services must have a minimum gross income of \$2,500 from the sale of food to the public if the catering service operates for no more than 6 months in a year. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

4. Bureau determines applicant would probably qualify. The bureau may issue the license if it determines that the applicant for a new license would probably qualify.

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

5. Licensee for renewal must show proof of meeting income requirement. The bureau may not renew any license for the sale of liquor under this section unless the licensee furnishes the bureau with proof that the previous year's business conformed to the income requirements of this section.

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

6. Income from vending machines not included. The income from the sale of food placed in vending machines must not be included in the minimum dollar requirements of this section.

[1987, c. 45, Pt. A, §4 (NEW) .]

7. Provision of liquor at places other than principal place of business. Licensed qualified catering services that would like to provide the service of liquor at locations other than their principal places of business shall file an application with the bureau at least 24 hours in advance of any function or event at which liquor is to be sold or served. Application must be made on a form provided by the bureau and must contain the following:

A. Date, time and approximate duration; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Location; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Name and address of the person or persons, firm or corporation making arrangements; [1987, c. 45, Pt. A, §4 (NEW) .]

D. Approval by the municipal officers or a municipal official designated by the municipal officers of the municipality in which the catered function or event is to be held, which, notwithstanding the provisions of section 653, may be granted without public notice. The bureau shall accept approval required under this paragraph in electronic form submitted by the applicant or directly by the municipality to the bureau; and [2017, c. 260, §2 (AMD) .]

E. Any other information the bureau considers necessary. [1993, c. 410, Pt. ZZ, §20 (AMD) .]

[2017, c. 260, §2 (AMD) .]

8. Ruling on application. The bureau shall approve or deny the application to provide service of liquor at a location other than the principal place of business, and shall immediately notify the applicant of its decision.

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

9. No additional fee. The bureau may not charge a fee for provision of the service of liquor at locations other than the principal place of business in addition to the license fee paid by the qualified catering service.

[1993, c. 410, Pt. ZZ, §20 (AMD) .]

10. Self-sponsored event permit. The bureau may issue a self-sponsored event permit to a qualified catering service in addition to a license issued in accordance with this section. A self-sponsored event permit authorizes the licensee to serve spirits, wine and malt liquor at an event sponsored by the licensee at the facility that is the licensee's principal place of

business as a qualified catering service. The permit allows for up to 100 self-sponsored events per year under the following conditions:

- A. The licensee submits an application as prescribed by the bureau; [2009, c. 530, §1 (NEW) .]
- B. The primary business of the licensee does not involve serving alcoholic beverages on a day-to-day basis at self-sponsored events; [2009, c. 530, §1 (NEW) .]
- C. The licensee notifies the bureau of a self-sponsored event a minimum of 3 business days prior to the event by first class mail, facsimile transmission, electronic mail or other method prescribed by the bureau; [2009, c. 530, §1 (NEW) .]
- D. The licensee provides at a self-sponsored event a diverse selection of food, primarily prepared from a complete kitchen at the licensee's facility and served at multiple food stations or a buffet service or passed by servers or served as a plated sit-down meal. The selection of food must include more than snack foods such as potato chips, crackers, pretzels or nuts, but snack foods may be used in the preparation of a meal or as an accompaniment to a prepared meal; [2009, c. 530, §1 (NEW) .]
- E. If liquor is served later than 9:00 p.m. at a self-sponsored event and after the service of food described in paragraph D is complete, the licensee continues to offer food, which may be lighter than a buffet service or a sit-down meal, such as sandwiches and pizza; [2009, c. 530, §1 (NEW) .]
- F. Self-sponsored events are public or private events requiring an admission fee for the service of food and beverages by the licensee that may include visual or participatory entertainment provided by the licensee in accordance with the laws and rules governing this Title; and [2009, c. 530, §1 (NEW) .]
- G. Self-sponsored events do not exceed 7 hours. [2009, c. 530, §1 (NEW) .]

The license fee for a self-sponsored event permit is \$700 annually. Renewal of a permit under this subsection must coincide with renewal of the license issued in accordance with this section.

[2009, c. 530, §1 (NEW) .]