

Agenda
Board of Selectmen's Meeting
Town of Damariscotta, Maine
May 15 , 2019, 5:30 PM
Damariscotta Town Hall

- I. Pledge of Allegiance**
- II. Public Hearings**
 - 1. New Liquor License for Damariscotta River Grill
- III. Call to Order**
- IV. Board Action on Public Hearing Items**
- III. Call to Order**
- IV. Minutes**
 - 1. April 17, 2019
 - 2. May 1, 2019
- V. Financial Reports**
 - 1. Payroll Warrant #64
 - 2. Accounts Payable Warrants #'s 65 & 66
- VI. Presentations**
- VII. Citizen Comments and General Correspondence**
- VIII. Town Manager Items**
 - 1. Review of Sign Ordinance Changes for Marijuana Retail Stores (for November special town meeting)
 - 2. Town Personnel Policies and Rules
 - 3. Town Employee Pay Scale
 - 4. Election Hours/Front Counter Services on Election Day
 - 5. Bristol Road Sidewalk RFP
- IX. Official Action Items**
 - 1. Contract for Solar Array Installation and Power Purchase Agreement
 - 2. Warrant for Annual Town Meeting
- X. Selectmen's Discussion Items**
- XI. Adjournment**

Board of Assessors' Meeting to follow regular meeting

Town Manager Notes
Board of Selectmen's Meeting
May 15, 2019

Public Hearing and Board Action on Public Hearing Item

1. **New Liquor License for the Damariscotta River Grill** - The Town Clerk has reviewed the attached liquor license application with the applicant to make sure that the forms are complete.

Recommended Action: Taking into account the information on the application and the public comments during the public hearing, make a decision on the Liquor License application for the Damariscotta River Grill.

Town Manager Items

1. **Review of Sign Ordinance Changes for Marijuana Retail Stores (for November special town meeting)**

The following proposed change drafted by Bob Faunce addresses the Board's concern regarding misleading advertising by firms who are licensed for only one type of sales but whose signage leads people to believe that they sell both recreational and medical marijuana.

§107.2 Definitions

Adult Use Marijuana Store: A facility licensed under state law to purchase adult use marijuana, immature marijuana plants and seedlings from a cultivation facility, to purchase adult use marijuana and adult use marijuana products from a products manufacturing facility and to sell adult use marijuana, adult use marijuana products, immature marijuana plants and seedlings to consumers.

Medical Marijuana Registered Caregiver Retail Store: A facility licensed under state law to purchase adult use marijuana, immature marijuana plants and seedlings from a cultivation facility, to purchase adult use marijuana and adult use marijuana products from a products manufacturing facility and to sell adult use marijuana, adult use marijuana products, immature marijuana plants and seedlings to consumers.

§107.3 Permit Required

(f) Signage for a Medical Marijuana Registered Caregiver Retail Store or an Adult Use Marijuana Store shall clearly indicate whether medical marijuana or adult use marijuana is available for sale.

Items 2-5- Verbal updates

Official Action Items

1. **Contract for Solar Array Installation and Power Purchase Agreement (tabled from 5/1/2019)** - In early April, the Town sent out a request for proposals for the installation of a solar array on the Town's former landfill site and a Power Purchase Agreement (PPA) that will finance the system. Shortly after the RFP was sent out, the Town of Bremen indicated that they would be interested in participating in the project, so I sent out an amendment to the initial RFP.

The Town received one proposal, from Sundog Solar, LLC by the bid deadline of April 23. Unfortunately, during the last few weeks, the Town of Bremen indicated that they were no longer interested in participating with Damariscotta on this project. A solar energy proposal review panel comprised of Paul Kando, Marnie Sinclair, Roger Panek and myself asked Sundog Solar to revise their proposal to exclude the three Bremen meters and to add an additional meter to include the meter for the soon-to-be-built downtown restroom.

The proposal reflects these two changes described above. In brief, the Town would finance the system through the PPA. The investors in the PPA would build the array on Town property and benefit financially through a federal income tax credit (30% through 2019). The energy produced is run through meters and sold to the Town. The Town will have an immediate reduction in its electric energy costs for the first five years and in the sixth year would purchase the system outright or finance the purchase for a number of years.

Sundog Solar has installed similar systems for the Towns of Bristol, Waldoboro and Tremont. The solar energy proposal review panel is recommending that the Board of Selectmen approve the PPA with this company. Sundog is currently considering changes that I have requested. I will send the actual PPA to the Board as soon as I receive it early next week.

Recommended action: Authorize the Town Manager to execute a Power Purchase Agreement with Sundog Solar, LLC for the installation and financing of a solar array at the Town's former landfill site.

2. **Warrant for Annual Town Meeting-** Attached for the Board's consideration is a draft warrant for the June 11 and 12 Annual Town Meeting. The Warrant includes articles for the election of Town officers, four zoning-related changes that have been presented in public hearings and approved for Town Meeting consideration by the Planning Board, articles listing the Board of Selectmen's and Budget Committee's recommendations for the FY 2020 Budget, requests from various provider agencies placed on the warrant by petition and various other articles required by Statute and Town Charter or otherwise appropriate for Town Meeting consideration.

Recommended Action: Make any changes that the Board deems appropriate and approve the warrant for the Annual Town Meeting.

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
 TEL: (207) 624-7220 FAX: (207) 287-3434
 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA:	YES <input type="checkbox"/> NO <input type="checkbox"/>

PRESENT LICENSE EXPIRES: 8/31/2019

NEW application: Yes No

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection (New Licensees/ Ownership Changes Only) Date: _____ Business hours: M-Su 11-9

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV) RESTAURANT/LOUNGE (Class XI) CLASS A LOUNGE (Class X)
 HOTEL (Class I,II,III,IV) HOTEL, FOOD OPTIONAL (Class I-A) BED & BREAKFAST (Class V)
 GOLF COURSE (Class I,II,III,IV) TAVERN (Class IV) ~~QUALIFIED CATERING~~
 OTHER: _____ SELF-SPONSORED EVENTS

(QUALIFIED CATERERS ONLY)

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: T&T Restaurants LLC	Business Name (D/B/A) Damariscotta River Grill
APPLICANT(S) –(Sole Proprietor) Tim Beal	DOB: 6/24/1975
Physical Location: 155 Main St	
Tamara Dica	DOB: 10/10/1968
City/Town Damariscotta	State ME
State ME	Zip Code 04543
Address PO Box 61	Mailing Address Same As Above? <input checked="" type="checkbox"/>
City/Town Damariscotta	State ME
State ME	Zip Code 04543
Telephone Number 617-312-2654	Fax Number 207-563-2992
Federal I.D. # 83-4598725	Seller Certificate #: or Sales Tax #:
Email Address: timandtamara@gmail.com	Website: http://damariscottarivergrill.com/wp/

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: N/A

2. State amount of gross income from period of last license: N/A
 ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

3. Is applicant a corporation, limited liability company or limited partnership? YES NO
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES NO
5. Do you own or have any interest in any another Maine Liquor License? Yes No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____

Physical Location _____ City / Town N/A

6. If manager is to be employed, give name: _____

7. Business records are located at: Restaurant

8. Is/are applicants(s) citizens of the United States? YES NO

9. Is/are applicant(s) residents of the State of Maine? YES NO

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Tim Beal	6/24/1975	Chicago, IL
Tamara Dica	10/10/1968	Curtea d'Arges, Romania

11. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: Tim Beal	City: Kittery	State: ME
Name: Tamara Dica	City: Kittery	State: ME
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____

Disposition: _____ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued? Yes No If Yes, give name: _____

14. Has/have applicant(s) formerly held a Maine liquor license? YES NO

15. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) SEE ATTACHED

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: MAY, 2019

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, _____

measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 190 FEET TO MIDCOST UNITARIAN UNIV FELLOWSHIP
 Which of the above is nearest? CHURCH 7 MILES TO LINCOLN ACADEMY

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: POWER SELLER FINANCING 15% ; BANK MORTGAGE

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: DANFORTH, COOKA, ME on 5/2, 20 19
Town/City, State Date

PLEASE SIGN IN BLUE INK

[Signature]
 Signature of Applicant or Corporate Officer(s)
TIM BEAR
 Print Name

[Signature]
 Signature of Applicant or Corporate Officer(s)
TAMARA DICA
 Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns;	
Class III & IV Malt & Vinous Only	\$ 440.00
CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	

SELF-SPONSORED EVENTS: Qualified Caterers Only\$ 700.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer. All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Damariscotta, Maine Lincoln
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: Damariscotta, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

I. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended

pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov



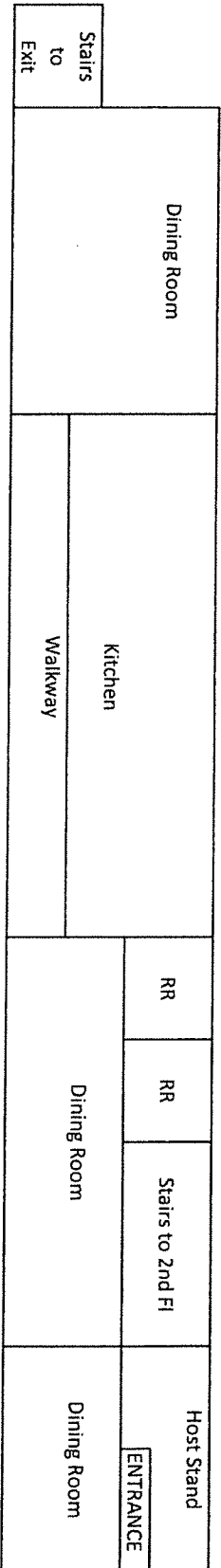
ON PREMISE DIAGRAM
(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

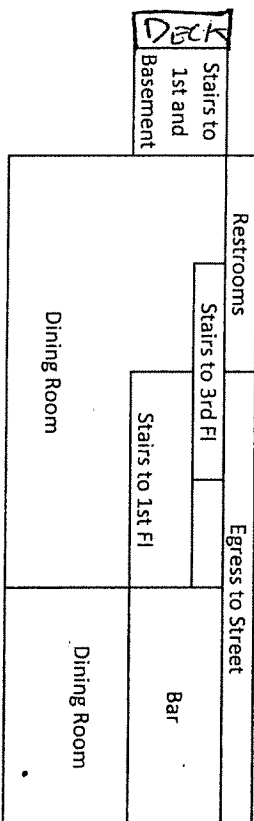
Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • **Entrances** • **Office area** • **Kitchen** • **Storage Areas** • **Dining Rooms** • **Lounges** • **Function Rooms** • **Restrooms** • **Decks** • **All Inside and Outside areas that you are requesting approval.**

ATTACHED

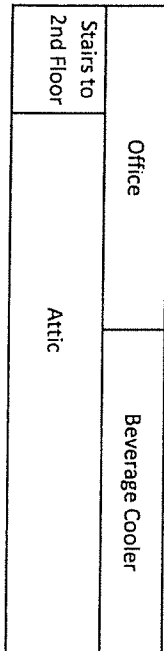
FIRST FLOOR / STREET LEVEL



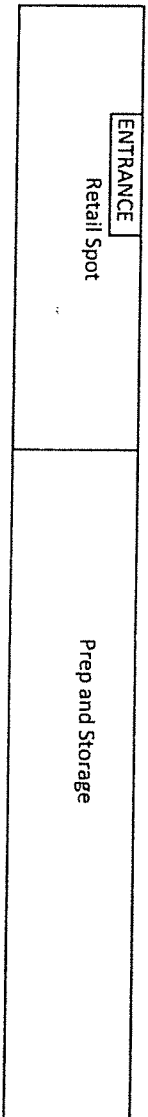
2nd Floor



3rd Floor



Walk out Basement (Parking lot level)





Division of Alcoholic Beverages and Lottery
 Operations
 Division of Liquor Licensing and Enforcement

**Corporate Information Required for
 Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: T&T RESTAURANTS
2. Doing Business As, if any: DAMARISCOZZA RIVERGRILL
3. Legal Entity's FEIN #: 83-4598725
4. Date of filing with Secretary of State: 5/1/19 State in which you are formed: ME
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
TIM BEAL	6 BLUEBERRY CANE KUTTERY, ME 03904	6/24/75	PRESIDENT OWNER	50%
TAMARA DECA	11 (SAME)	10/10/68	VICE PRESIDENT OWNER	50%

(Stock ownership in non-publicly traded companies must add up to 100%.)

7. If Co-Op # of members: _____ (list primary officers in the above boxes)

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? Yes No
9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____


Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

PLEASE SIGN IN BLUE INK



Signature of Owner or Corporate Officer

4.23.2019

Date

Tim Beal

Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

TOWN OF DAMARISCOTTA
WARRANT FOR FISCAL YEAR 2020
ANNUAL TOWN MEETING
FOR PERIOD JULY 1, 2019 TO JUNE 30, 2020

LINCOLN, SS

STATE OF MAINE

TO: Jason Warlick, Constable for the Town of Damariscotta, in the County of Lincoln.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Damariscotta, in said County, qualified by law to vote in Town Affairs, to assemble at the Damariscotta Municipal Building, 21 School Street in said Town, on Tuesday, the 11th day of June, A.D. 2019 at 8:00 A.M, then and there to act on Articles 1 and 2.

The polls for voting on Articles 1 and 2 will be open at 8:00 A.M. and will close at 8:00 P.M.

The adjourned meeting to act on the remaining articles in the Warrant will be resumed at the Great Salt Bay Community School, 559 Main Street in said Town on Wednesday the 12th of June, A.D 2019 at 6:30 P.M.,

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. To elect by secret ballot in accordance with the vote of the Town, the following officers:

Two Selectmen/Assessors/Overseers of the Poor (Three-year terms)

One School Committee Member (Three-year term)

One Sanitary District Trustee (Three-year term)

ARTICLE 3. To choose one Cemetery Trustee for a three-year term. **Selectmen nominate: Patti Whitten**

ARTICLE 4. To choose three Budget Committee members for three-year terms, one Budget Committee member for a one year term, one Alternate Committee member for a three year term and one Alternate Committee member for two year term.
Selectmen nominate: Mary Trescot, Richard McLean and Shari Sage for three year terms; _____ for a one year term, _____ for the Alternate member three year term, and _____, for the Alternate member two year term.

- ARTICLE 5. To act on the reports of the Selectmen/Assessors/Overseers of the Poor, Town Manager, Treasurer, Tax Collector, Town Clerk and other officials.
- ARTICLE 6. Shall the Town vote to enact changes to the existing Land Use Ordinance of November 16, 2016? These changes include revising the ordinance to be consistent with the Town-approved ordinance format, conversion of the lists of permitted and conditional uses and dimensional standards into tabular form and an increase in the maximum number of multi-family dwelling units in a single building from 10 units to 32 units. A copy of this proposed ordinance is on file with the Town Clerk and posted with this warrant.
- ARTICLE 7. Shall the Town vote to enact changes to the existing Site Plan Review Ordinance of June 13, 2018? These changes include revising the ordinance to be consistent with the Town-approved ordinance format, revisions to the approval process, requiring a Planning Board public hearing for structures with a minimum 7,500 sf footprint, enhanced vegetative buffering requirements for commercial developments and excavation operations and other revisions and additions. The proposed ordinance also includes three new appendices to assist developers and property owners: an informational site plan approval procedural flow chart and time line, a native tree and shrubbery species list and a model site plan illustrating the major components of a typical site plan. A copy of this proposed ordinance is on file with the Town Clerk and posted with this warrant.
- ARTICLE 8. Shall the Town vote to enact a new Subdivision Ordinance to replace the existing Subdivision Ordinance of June 11, 2014? The current ordinance was adopted in 1989 and has not been updated except for changes made in 2014 regarding post-approval plan revisions and several new definitions. The proposed ordinance aligns submission requirements and review and design standards with state-mandated review criteria, provides the Planning Board with additional guidance during subdivision review and approval, includes an affordable housing requirement for larger developments consistent with the 2014 Comprehensive Plan and provides for reduced submissions and expedited review for minor subdivisions. A new Appendix A provides incentives for developers and property owners to consider an Open Space Subdivision as an alternative to a traditional subdivision, Appendix B, which encourages utilization of Low-Impact Development Standards, and Appendix C, which presents Tree and Shrub Recommendations. Notes and explanations are included throughout the ordinance and Appendix A includes photos and graphics to illustrate open space subdivision concepts. A copy of this proposed ordinance is on file with the Town Clerk and posted with this warrant.
- ARTICLE 9. Shall the Town vote to enact an amendment to the existing Shoreland Zoning Ordinance dated March 21, 2018? The amendment would correct an error in the written description of the Medical District, which inadvertently excludes lot 27 on Map 11 from the Medical District, and to make the written description consistent with the Shoreland Zoning Map, which includes lot 27 on Map 11 in the Medical District. A copy of this proposed ordinance is on file with the Town Clerk and posted with this warrant.

ARTICLE 10. To see what sum the Town will vote to raise and appropriate for GENERAL GOVERNMENT:

ADMINISTRATION:	Board of Selectmen & Budget Committee recommend:	\$404,349
ASSESSING:	Board of Selectmen & Budget Committee recommend:	\$ 46,830
PLANNING & DEV.:	Board of Selectmen & Budget Committee recommend:	\$ 98,649
SOLID WASTE:	Board of Selectmen & Budget Committee recommend:	\$113,644
MUNICIPAL BLDGS:	Board of Selectmen & Budget Committee recommend:	\$ 43,750
CONTINGENCY:	Board of Selectmen & Budget Committee recommend:	\$ 24,200
LEGAL SERVICES:	Board of Selectmen & Budget Committee recommend:	\$ 20,000
INSURANCES:	Board of Selectmen & Budget Committee recommend:	\$ 15,217
GEN. ASSISTANCE:	Board of Selectmen & Budget Committee recommend:	\$ 5,000
TOTAL GENERAL GOVERNMENT:		
	Board of Selectmen & Budget Committee recommend:	\$771,639

Informational Note: The County Commissioners have set the 2019 County Assessment at \$481,654.71.

ARTICLE 11. To see what sum the Town will vote to raise and appropriate for the POLICE DEPT.

POLICE DEPT.:	Board of Selectmen & Budget Committee recommend:	\$542,795
TOTAL POLICE DEPARTMENT:		
	Board of Selectmen & Budget Committee recommend:	\$542,795

ARTICLE 12. To see what sum the Town will vote to raise and appropriate for PUBLIC SAFETY -NOT INCLUDING POLICE DEPARTMENT:

ANIMAL CONTROL:	Board of Selectmen & Budget Committee recommend:	\$ 5,850
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FIRE DEPT.:	Board of Selectmen & Budget Committee recommend:	\$119,340
EMERGENCY MGT:	Board of Selectmen & Budget Committee recommend:	\$ 1,639
HYDRANTS:	Board of Selectmen & Budget Committee recommend:	\$151,061
STREET LIGHTS:	Board of Selectmen & Budget Committee recommend:	\$ 16,500
TRAFFIC LIGHTS:	Board of Selectmen & Budget Committee recommend:	\$ 1,500
CLC AMBULANCE:	Board of Selectmen & Budget Committee recommend:	\$ 31,000
TOTAL PUBLIC SAFETY NOT INCLUDING POLICE DEPARTMENT:		
Board of Selectmen & Budget Committee recommend:		\$326,890

ARTICLE 13. To see what sum the Town will vote to raise and appropriate for PUBLIC WORKS:

HIGHWAY DEPT.:	Board of Selectmen & Budget Committee recommend:	\$437,898
CEMETERY MAINT.:	Board of Selectmen & Budget Committee recommend:	\$ 36,953
BISCAY BEACH:	Board of Selectmen & Budget Committee recommend:	\$ 875
TOTAL PUBLIC WORKS:		
Board of Selectmen & Budget Committee recommend:		\$475,726

ARTICLE 14. To see what sum the Town will appropriate from Trust Funds for the WORTHY POOR:

Board of Selectmen & Budget Committee recommend: \$ 20,000

ARTICLE 15. To see what sum the Town will appropriate for Adult Education:

Board of Selectmen & Budget Committee recommend: \$ 8,350

ARTICLE 16. To see what sum the Town will vote to raise and appropriate for DEBT SERVICE:

General Obligation Loan -Tax Exempt (Elm Street, Public Works Tractor; matures 10/21)	\$ 82,700
General Obligation Loan – Taxable Bond (Rest Room, Egypt Rd Culvert; matures 10/21)	\$ 25,389

TOTAL DEBT SERVICE:

Board of Selectmen & Budget Committee recommend: \$108,089

ARTICLE 17. To see what sum the Town will vote to raise and appropriate to the CAPITAL RESERVE FUND:

Reserve Acct	Projected Balance 6/30/2019	Recommended FY 2020	Total Available FY 2020
Municipal Building	\$13,788	\$7,000	\$20,788
Fire Station	\$89,198	\$40,000	\$129,198
Sand/Salt Shed	\$20,859	0	\$20,859
Restroom	0	0	0
SUBTOTAL LAND & BLDGS	\$123,845	\$47,000	\$170,845
Fire Truck	\$10,194	\$80,000	\$90,194
Fire Equipment	\$32,654	0	\$32,654
SUBTOTAL FIRE DEPT	\$ 42,848	\$80,000	\$122,848
SUBTOTAL POLICE VEHICLE	\$ 9,378	\$20,000	\$29,378
Highway Truck	\$	\$8,000	\$8,000
Highway Equipment	\$19,117	\$6,000	\$25,117
SUBTOTAL HIGHWAY DEPT.	\$19,117	\$14,000	\$33,117
SUBTOTAL TECHNOLOGY	\$4,322	\$2,000	\$6,322
Sidewalk Program	\$12,394	0	\$12,394

Paving, Drainage & Maintenance	\$ 36,000	\$147,000	\$183,000
Municipal Parking Lot	\$52,751	0	\$52,751
SUBTOTAL TRANSPORTATION	\$101,145	\$147,000	\$248,145
SUBTOTAL COMPREHENSIVE PLAN	\$1,270	0	\$1,270
SUBTOTAL CEMETERY	\$6,817	\$8,000	\$14,817
SUBTOTAL LANDFILL	\$4,448	0	\$4,448
SUBTOTAL TOWN CLOCK	\$9,736	\$1,000	\$10,736
SUBTOTAL BISCAY BEACH	\$3,758	0	\$3,758
TOTAL RESERVE BALANCES	\$ 326,684	\$319,000	\$645,648

TOTAL CAPITAL RESERVE FUND:

Board of Selectmen & Budget Committee recommend: \$ 319,000

ARTICLE 18. To see what sum the Town will vote to raise and appropriate for COMMUNITY SERVICES:

RECREATION & HOLIDAY FUNDS:

Board of Selectmen recommend: \$ 3,000

Budget Committee recommend: \$ 500

TOWN CLOCK: Board of Selectmen & Budget Committee recommend: \$ 1,250

TOTAL COMMUNITY SERVICES:

Board of Selectmen recommends: \$ 4,250

Budget Committee recommends: \$ 1,750

ARTICLE 19. To see if the Town will vote to raise and appropriate \$6,966 for support of Lincoln County Television:

Board of Selectmen & Budget Committee recommend: \$ 6,966

ARTICLE 20. To see if the Town will vote to raise and appropriate \$33,813 for support of the annual operation of Skidompha Public Library as the public library for the citizens of Damariscotta:

Board of Selectmen & Budget Committee recommend: \$ 33,813

- ARTICLE 21.. To see if the Town will vote to raise and appropriate the sum of \$1,500 for the provider agency Coastal Kids Preschool.
Article submitted by petition: \$ 1,500
- ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$1,320 for the provider agency Midcoast Maine Community Action.
Article submitted by petition: \$ 1,320
- ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$2,990 for the provider agency Spectrum Generations.
Article submitted by petition: \$ 2,990
- ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$1,000 for the provider agency Coastal Rivers Conservation Trust.
Article submitted by petition: \$ 1,000
- ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$2,200 for the provider agency Healthy Kids.
Article submitted by petition: \$ 2,200
- ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$1,212 for the provider agency New Hope for Women.
Article submitted by petition: \$ 1,212
- ARTICLE 27. To see if the Town will vote to appropriate from the Estimated Revenues Account \$ 940,350 to be applied to reduce the 2020 Tax Commitment.
GENERAL GOVERNMENT: \$ 622,550
INTERGOVERNMENTAL REVENUES: \$ 145,000
STATE REIMBURSEMENTS/TAX EXEMPTIONS: \$ 159,000
STATE REIMBURSEMENT-GENERAL ASSISTANCE: \$ 2,500
POLICE REVENUES: \$ 11,300

Board of Selectmen & Budget Committee recommend: \$ 940,350
- ARTICLE 28. To see if the Town will vote to appropriate \$22,000 from the Maine Department of Transportation Local Road Assistance Program and transfer it to the General Fund as a revenue to be applied toward the Highway Department.
Board of Selectmen & Budget Committee recommend \$ 22,000
- ARTICLE 29. To see what sum the Town will vote to appropriate from the Undesignated Fund Balance to be applied to reduce the FY 2020 tax rate:
Board of Selectmen & Budget Committee recommend \$ 150,000

- ARTICLE 30. To see if the Town will vote to appropriate from the Undesignated Fund Balance to cover the 2018 over-expenditure of \$4,569.26 in the Public Works Budget for Egypt Road Culvert reconstruction.
- ARTICLE 31. To see if the Town will vote to set the first business day of October 2019 (October 1, 2019) and the first business day of April 2020 (April 1, 2020) when all 2020 taxes shall be due and payable in semi-annual installments and instruct the Tax Collector to charge interest at 9.00% per annum on all taxes unpaid after said dates.
- ARTICLE 32. To see if the Town will vote to authorize the Tax Collector to offer a 2020 Tax Club Plan to taxpayers who enroll no later than July 31, 2019, who pay the total amount of 2020 taxes by monthly payments from July 1, 2019 to May 31, 2020; who abide by the requirements of said plan; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest. To be eligible for the Tax Club all 2019 taxes must be paid in full.
- ARTICLE 33. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon on such terms as they deem advisable and to execute quit-claim deeds thereon, provided the Selectmen give three consecutive weeks' notice of their intentions to make such a sale through public advertisement in a local newspaper. The property may be sold back to the original owner for all taxes due, plus interest and all costs, without the advertisement requirement.
- ARTICLE 34. To see if the Town will vote to authorize the Board of Selectmen to spend funds from various reserve funds as they deem necessary in accordance with the capital improvement program.
- ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money, bequests, apply for and accept State and Federal Grants, grants from non-profit organizations on behalf of the Town for municipal purposes, including when necessary, the authority to authorize the signing of grant contracts, accept the conditions that accompany gifts of money, bequests, and grant funds, and to appropriate and expend gifts of money, bequests, and grant funds for the authorized purposes.
- ARTICLE 36. To see what sum, if any, the Town will vote to authorize the Board of Selectmen to borrow or appropriate from un-appropriated surplus as they deem advisable to meet unanticipated expenses and emergencies that occur during fiscal year 2020. (Estimated balance on June 30, 2019: \$959,235)

Board of Selectmen recommends:

\$ 25,000

- ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to enter into multi-year contracts subject to annual appropriation at Town Meeting.
- ARTICLE 38. To see if the Town will vote to authorize the Board of Selectmen to set the date, hour, and place for the next Annual Town Meeting.
- ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property, under such terms and conditions, as they deem advisable.
- ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to expend money for General Assistance as needed.
- ARTICLE 41. To see if the Town will vote to accept from the Massasoit Engine Company gifts of money and certain items of equipment to be used for the benefit of the Town and the Massasoit Engine Company.
- ARTICLE 42. To see if the Town will vote to re-appropriate money from the sale of Town owned vehicles to the respective departmental vehicle reserve accounts.
- ARTICLE 43. To see if the Town will vote to authorize the Tax Collector to accept prepayments of taxes not yet committed, and to pay interest at a rate of 0% (zero) as a courtesy to taxpayers who wish to prepay some or all of their uncommitted taxes.
- ARTICLE 44. To see if the Town will vote to set the interest rate at 5.00% (five percent) to be paid by the Town on prepaid abated taxes pursuant to 36 M.R.S.A 4.00% (four) less than the interest rates established by the Municipality.)

Given under our hands at said Damariscotta, Maine this 15th day of May A.D., 2019
 Board of Selectmen
 Town of Damariscotta

 Robin Mayer, Chair

 Amy Leshure

 Ronn Orenstein

 Louis F. Abbotoni

 Mark Hagar

Attest: _____ Town Clerk