

## **Agenda**

**Public Hearing/  
Board of Selectmen's Meeting  
Town of Damariscotta, Maine  
October 16, 2019, 5:30 PM  
Damariscotta Town Hall**

- I. Pledge of Allegiance**
- II. Information Session on Marijuana-related Ballot Issues**
- III. Public Hearing**
  - 1. Updated General Assistance Ordinance Appendices
- IV. Call to Order**
- V. Official Action on Public hearing Items**
  - 1. Updated General Assistance Ordinance Appendices
- VI. Minutes**
  - 1. October 2 Meeting
- VII. Financial Reports**
  - 1. Payroll Warrant # 20
  - 2. Accounts Payable Warrants #'s 21 and 22
- VIII. Presentations**
- IX. Citizen Comments and General Correspondence**
- X. Town Manager Items**
  - 1. Efficiency Maine Grant For Electric Vehicle Charging Stations
  - 2. Bicentennial Celebration
  - 3. Project Updates
- XI. Official Action Items**
  - 1. Purchase of Fuel Oil and Propane for Town Facilities
  - 2. Special Election to fill Board Vacancy
- XII. Selectmen's Discussion Items**
- XIII. Adjournment**

# Town Manager Notes for October 16, 2019 Board of Selectmen's Meeting

**Information Session on Marijuana-related Ballot Issues-** Time has been set aside at the beginning of Wednesday evening's meeting to respond to any questions that Damariscotta voters may have about the warrant articles related to the zoning and licensing of marijuana commercial establishments. These articles will be on the warrant for a special town meeting that will be held at the same time as the November 5 state-wide general election.

For a summary of proposed ordinances and ordinance amendments as well as links to the ordinance and ordinance amendments themselves, citizens can go to the Town website or click on the following link:

<https://www.damariscottame.com/home/news/november-5-2019-election-ballot-zoning-licensing-medical-and-adult-use-marijuana>

## **Public Hearings/Board Action on Public Hearing Items:**

- 1. Public Hearing on Amendments to General Assistance (GA) Ordinance-**The General Assistance Ordinance amendments result from programmatic changes enacted by the State Legislature during the last legislative session. The overall and individual "maximum levels" were increased as a result of this legislation. The Board is required to formally adopt these changes for Damariscotta's GA program. The attached appendices incorporate changes to the benefit payment schedule (Appendices A through F and H).  
**Recommended Action: Approve the State-required amendments to the General Assistance Ordinance.**

## **Town Manager Items**

- 1. Efficiency Maine Grant For Electric Vehicle Charging Stations -** Max Johnstone from the Mid-coast Economic Development District recently made me aware of another Efficiency Maine Grant that, if awarded to Damariscotta, could help fund a small project that we already have in our waterfront parking lot plans. As part of the planned improvements, we included three electric vehicle charging stations that would be located next to the new public restroom and out of the 1% flood zone. The Efficiency Maine Grant would provide the smaller of 50% of the cost or \$5,000 towards the purchase and install of this equipment.

Electrical costs for the charging stations would be covered or at least offset by the Town's solar array. The installation of these stations is consistent with the Town's position as a regional service center, it will be a draw for the growing number of people who own electric vehicles and this installation would be consistent with other Town initiatives to reduce reliance on fossil fuels. The Town has funds in its capital reserves for the local match that will be required should we be selected as a grant recipient. The following link provides a

summary of the State's efforts to establish electric vehicle charging stations along major transportation corridors:

[https://www.energymaine.com/docs/Electric\\_Vehicle\\_Supply\\_Equipment\\_Working\\_Plan.pdf](https://www.energymaine.com/docs/Electric_Vehicle_Supply_Equipment_Working_Plan.pdf)

I am requesting that the Board authorize me to submit an application for this grant funding opportunity from Efficiency Maine.

2. **Bicentennial Celebration** (verbal)
3. **Updates on LED conversion for municipal facilities, LED street light conversion conversations, Miles Street, Maine Services Center Coalition meeting and Economic Development Administration Funding Request.** (verbal)

#### **Official Action Items**

**1. Purchase of Fuel Oil and Propane for Town Facilities Purchase of Fuel Oil and Propane for Town Facilities-**

For at least the past eight years, the Town has obtained its heating oil and propane from Colby and Gale. Given the fact that this local firm has provided very favorable pricing, it has been and continues to be my recommendation to contract with Colby and Gale for the purchase of these fuels. Under the attached agreements, the Town will pay the market price up to a maximum of \$1.49 per gallon for propane and \$2.599 for fuel oil. The Town budgets approximately \$22,000 per year for these fuels.

**Recommended Action: Waive Town Charter bid guidelines and authorize the Town Manager to execute contract with Colby and Gale for the purchase of #2 Fuel Oil and Propane for the period extending through September 30, 2020.**

**2. Special Election to fill Board Vacancy –**

The resignation of Selectwoman Amy Leshure will create a vacancy on the Board of Selectmen that must be filled prior to next year's Annual town Meeting in June. The Town Charter requires that "If a seat in the Board of Selectmen becomes vacant more than four months prior to the next regular election, the Board of Selectmen shall call a special election to fill the unexpired term." In order to avoid the cost of a separate local election and provide convenience for voters, staff's recommendation is to hold the election at the same time as the state-wide primary election on March 3, 2020.

As an alternative, if the Board wishes to expedite the process and hold a local election prior to March, State statutes do provide for a process that would reduce the time frame for nomination papers to be completed and thereby allows Town officials to conduct a secret ballot election in a more timely manner. I will have more information on this option for the Board to review prior to your Board meeting.

**Recommended Action: Set the date for a special election to fill the unexpired term on the Board of Selectmen for March 3, 2020.**

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Office for Family Independence  
109 Capitol St.  
11 State House Station  
Augusta, Maine 04333-0011  
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003  
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents  
From: Sara Russell, Program Manager, General Assistance  
Date: September 6, 2019  
Subject: New GA Maximums

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Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) “**General Assistance Ordinance Appendices**” (A – F and H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

### **Appendix A – F & Appendix H**

The enclosed Appendices A – F, and Appendix H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

### **The Adoption Process**

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

### **Municipalities May Establish Their Own Maximums**

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

### **Filing of GA Ordinance and/or Appendices**

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site [www.memun.org](http://www.memun.org)).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

## 2019-2020 GA Overall Maximums

### Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
<b>Bangor HMFA:</b> Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	759	862	1,096	1,373	1,924
<b>Cumberland County HMFA:</b> Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	865	909	1,176	1,634	1,866
<b>Lewiston/Auburn MSA:</b> Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	725	783	1,007	1,265	1,606
<b>Penobscot County HMFA:</b> Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	725	728	964	1,208	1,330
<b>Portland HMFA:</b> Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,089	1,191	1,526	2,037	2,418
<b>Sagadahoc HMFA:</b> Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	809	915	1,076	1,425	1,677

**Appendix A**  
Effective: 10/01/19-09/30/20

COUNTY	1	2	3	4	5*
<b>York County HMFA:</b> Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	899	961	1,190	1,525	1,692
<b>York/Kittery/S.Berwick HMFA:</b> Berwick, Eliot, Kittery, South Berwick, York	1,112	1,143	1,511	1,893	2,654

\*Note: Add \$75 for each additional person.

**Non-Metropolitan Areas**

**Persons in Household**

COUNTY	1	2	3	4	5*
<b>Aroostook County</b>	640	696	816	1,100	1,180
<b>Franklin County</b>	669	715	828	1,084	1,468
<b>Hancock County</b>	818	855	1,036	1,307	1,433
<b>Kennebec County</b>	752	777	969	1,273	1,360
<b>Knox County</b>	781	786	969	1,269	1,379
<b>Lincoln County</b>	849	869	1,038	1,326	1,541
<b>Oxford County</b>	748	752	920	1,299	1,511
<b>Piscataquis County</b>	645	700	865	1,144	1,373
<b>Somerset County</b>	699	733	942	1,228	1,316
<b>Waldo County</b>	801	855	979	1,316	1,676
<b>Washington County</b>	698	702	910	1,140	1,243

\* Please Note: Add \$75 for each additional person.

## Appendix B

Effective: 10/01/19 to 09/30/20

### 2019-2020 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164

**Note: For each additional person add \$146 per month.**



## 2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2019 to September 30, 2020.

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164
NOTE: For each additional person add \$144 per month.		

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

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## 2019-2020 GA Housing Maximums (Heated & Unheated Rents)

**NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS!** Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. *(See Instruction Memo for further guidance.)*

### **Non-Metropolitan FMR Areas**

<b><u>Aroostook County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	113	487	137	587
1	117	502	147	634
2	133	572	173	743
3	186	799	236	1,015
4	192	826	251	1,079
<b><u>Franklin County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	120	516	143	616
1	121	521	152	653
2	141	606	176	755
3	182	783	232	999
4	266	1,145	318	1,367
<b><u>Hancock County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	155	667	178	764
1	155	667	184	791
2	184	792	223	958
3	234	1,007	283	1,216
4	248	1,067	308	1,324
<b><u>Kennebec County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	140	601	162	698
1	140	601	166	713
2	169	725	207	891
3	226	973	275	1,182
4	231	994	291	1,251

**Appendix C**  
Effective: 10/01/19-09/30/20

**Non-Metropolitan FMR Areas**

<b><u>Knox County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	147	630	169	727
1	147	630	169	727
2	169	725	207	891
3	225	969	274	1,178
4	235	1,013	295	1,270
<b><u>Lincoln County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	162	698	185	795
1	162	698	187	805
2	185	794	223	960
3	238	1,026	287	1,235
4	273	1,175	333	1,432
<b><u>Oxford County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	139	597	161	694
1	139	597	161	694
2	157	676	196	842
3	232	999	281	1,208
4	266	1,145	326	1,402
<b><u>Piscataquis County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	113	487	135	580
1	119	512	146	627
2	149	640	181	780
3	203	871	244	1,048
4	237	1,019	293	1,262
<b><u>Somerset County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	127	548	150	645
1	127	548	156	669
2	162	698	201	864
3	216	928	264	1,137
4	221	950	281	1,207

**Appendix C**  
Effective: 10/01/19-09/30/20

**Non-Metropolitan FMR Areas**

<b><u>Waldo County</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	151	650	174	747	
1	154	663	184	791	
2	171	735	210	901	
3	236	1,016	285	1,225	
4	305	1,310	364	1,567	

  

<b><u>Washington County</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	127	547	150	644	
1	127	547	150	644	
2	155	666	193	832	
3	195	840	244	1,049	
4	204	877	264	1,134	

**Metropolitan FMR Areas**

<b><u>Bangor HMFA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	141	608	164	705	
1	156	670	186	798	
2	198	852	237	1,018	
3	249	1,073	298	1,282	
4	362	1,558	422	1,815	

  

<b><u>Cumberland Cty. HMFA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	166	714	189	811	
1	167	717	197	845	
2	217	932	255	1,098	
3	310	1,334	359	1,543	
4	349	1,500	409	1,757	

  

<b><u>Lewiston/Auburn MSA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	133	574	156	671	
1	137	591	167	719	
2	177	763	216	929	
3	224	965	273	1,174	
4	288	1,240	348	1,497	

**Appendix C**  
Effective: 10/01/19-09/30/20

**Metropolitan FMR Areas**

<b><u>Penobscot Cty. HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	133	574	156	671
1	133	574	156	671
2	167	720	206	886
3	211	908	260	1,117
4	224	964	284	1,221
<b><u>Portland HMFA</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	218	938	241	1,035
1	232	999	262	1,127
2	298	1,282	337	1,448
3	404	1,737	453	1,946
4	477	2,052	537	2,309
<b><u>Sagadahoc Cty. HMFA</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	153	658	176	755
1	168	723	198	851
2	193	832	232	998
3	262	1,125	310	1,334
4	305	1,311	365	1,568
<b><u>York Cty. HMFA</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	174	748	197	845
1	179	769	209	897
2	220	946	259	1,112
3	285	1,225	333	1,434
4	308	1,326	368	1,583
<b><u>York/Kittery/S. Berwick HMFA</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	223	961	246	1,058
1	223	961	251	1,079
2	295	1,267	333	1,433
3	370	1,593	419	1,802
4	532	2,288	592	2,545

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

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**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

## **Funeral Maximums**

### **Burial Maximums**

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

### **Cremation Maximums**

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.



**GENERAL ASSISTANCE ORDINANCE  
APPENDICES A-D & APPENDIX H  
2019-2020**

The Municipality of Damariscotta adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

PO Box 208  
154 Biscay Road  
Damariscotta, ME 04543



Telephone: 207-563-3414  
1-800-649-0626  
Fax: 207-563-1814  
colbyandgale.com

**2019-2020 CAP Price Plan Agreement**

COLBY & GALE, INC., subject to all the terms and conditions, agrees to sell fuel products

To Town of Damariscotta Account # 7809, 7818, 16431

Contact Person: Matt Lutkus Phone# 207-563-5168

Accounts Payable Contact: Cheryl Pinkham Phone# 207-563-5168

	<u>Contracted Gallons</u>	<u>CAP Price per Gallon</u>
<input type="checkbox"/> Fuel Oil	3600	\$2.599
<input type="checkbox"/> Propane	6050	\$1.49

**Payments** – Your account will be set up commercial and billed monthly, with payments due by the 10<sup>th</sup> of each month. If monthly payments are not made when due, Colby and Gale, Inc. may cancel this agreement on ten days notice.

**Price** - You will pay either our daily market price at time of delivery or the CAP price, whichever is lower. Fuel delivered in excess of contracted amount will be priced at the daily market price.

**Delivery**- Automatic delivery service is required for all CAP price accounts. Removing yourself from automatic delivery, refusal to accept an automatically scheduled delivery, receiving deliveries outside this contract and not maintaining access to fill locations will result in the canceling of this contract.

Colby & Gale's obligation to perform these agreements is based on our suppliers' ability to fulfill their contracts with us. If dramatic events (i.e., Force Majeure [Acts of God], terrorism, war, strikes, embargoes, etc.) interfere, we reserve the right to cancel any or all plans without notice or penalty.

**Non-Contract Items** – Products, service work, cleanings, etc. must be paid within 30 days to continue to qualify for the CAP price plan. If non-contract items are not paid for within 30 days, Colby and Gale, Inc. may cancel this agreement on ten days notice.

**CAP Pricing Plan is in effect from October 1, 2019 through September 30, 2020.**

**Deadline**- This contract must be signed and returned by 10-15-19.

REMARKS - \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by: Johnna M Penolleton Date 10-1-19  
Colby and Gale, Inc.

Accepted by: \_\_\_\_\_ Date 10-3-19  
\_\_\_\_\_  
Customer Signature