



Agenda
Board of Selectmen's Meeting
Town of Damariscotta, Maine
December 16, 2020; 5:30 PM
Meeting to be held remotely via Zoom

Join Zoom Meeting
<https://us02web.zoom.us/j/83921992430>

Meeting ID: 839 2199 2430
Passcode: 648165

- I. Pledge of Allegiance**
- II. Call to Order**
- III. Minutes**
 - 1. December 2 Meeting
- IV. Financial Reports**
 - 1. Payroll Warrant
 - 2. Accounts Payable Warrant(s)
- V. Presentations**
 - 1. Update on Broad Reach Shellfish Resource Sustainability Study
- VI. Citizen Comments and General Correspondence**
- VII. Town Manager Items**
 - 1. Capital Project Updates
 - 2. Christmas Eve and New Year's Eve Schedule
 - 3. Police Collective Bargaining Process
 - 4. Meeting with State Legislators in January
 - 5. Transfer Station Annual Meeting – December 29
 - 6. Information Bureau Building Update
- VIII. Official Action Items**
 - 1. Cemetery Deed and Perpetual Care Agreement with Ronald W. and Carolyn E. West
 - 2. Planning Board Alternate Member Resignation
- IX. Selectmen's Discussion Items**
- X. Adjournment**

Town Manager Notes for December 16, 2020

Board of Selectmen's Meeting

Presentations

1. **Update on Broad Reach Shellfish Resource Sustainability Study** –As the Board will recall, the University of Maine Darling Marine Center staff are working on a shellfish resource sustainability study for the Newcastle/Damariscotta Shellfish Committee and the Towns of Bremen and Damariscotta. Despite the COVID-related restrictions placed on the project team, Darling Marine Center graduate students Melissa Britsch and Sarah Risley are continuing to forge ahead with their survey of shellfish harvesters and others who have knowledge of shellfish populations and use patterns in the rivers.

Melissa and Sarah will provide an update of the project and will be able to respond to any questions that the Board and others on the Zoom call might have. Dr. Heather Leslie, Director of the Darling Marine Center will also participate in the call. Members of the Shellfish Conservation and Harbor Management Committees and Newcastle, Bremen and Bristol Town officials have been invited to join the meeting.

Town Manager Items

1. Capital Project Updates(verbal)
2. Christmas Eve and New Year's Eve Schedule - I let the Town Hall staff know of the Board's decision to give them the day off on New Year's Eve. The employees were very appreciative, but after some discussion, I decided that it would be better from a service standpoint to provide two half days off- Christmas Eve and New Year's Eve versus providing the whole day off on December 31. This is also the preference of the employees.
3. Police Collective Bargaining Process (verbal)
4. Meeting with State Legislators on January 6
5. Transfer Station Annual Meeting – December 29
6. Information Bureau Update (verbal)

Official Action Items

1. **Cemetery Deed and Perpetual Care Agreement with Ronald W. and Carolyn E. West-**
Recommended Action: Approve the Cemetery Deed and Perpetual Care Agreement with Ronald W. and Carolyn E. West.
2. **Planning Board Alternate Member Resignation-** Elizabeth Printy recently notified me that she and her husband have sold their house in Damariscotta and that they will be moving soon. She indicated that she will be submitting her resignation from her Alternate position on the Planning Board. **Recommended Action: Accept Elizabeth Printy's resignation from the Planning Board.**

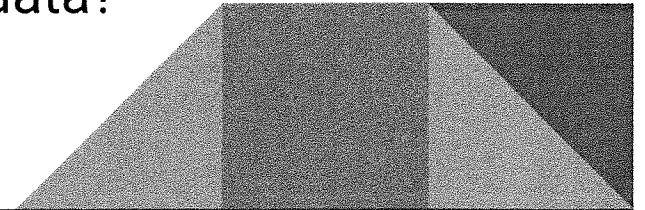
Changing Rivers: A local knowledge mapping study of the Damariscotta River

Melissa Britsch & Sarah Risley
Damariscotta Board of Selectmen's Meeting
December 16th, 2020



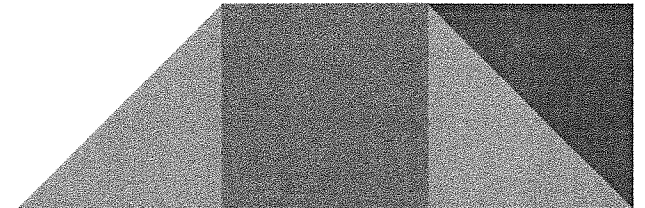
Presentation Goals

- **Share updates on progress of shellfish study in the Damariscotta River estuary:**
 - Provide 2019 Study background
 - Introduce 2020 Local Knowledge Mapping Study and provide updates
- **Questions for you:**
 - What would be useful outputs for the town?
 - What are some potential uses for these data?



Questions Guiding 2019 Shellfish Study

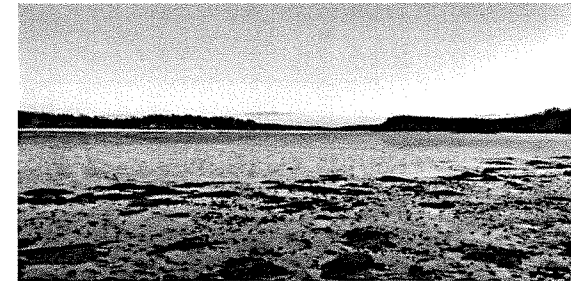
1. What is the current state of shellfish populations (softshell clams, quahogs, and oysters) in the Damariscotta River estuary?
2. Are young shellfish (i.e. seed) recruiting to the estuary?
3. How have shellfish populations in the estuary changed over time?



2019 Study Findings

- Shellfish populations varied among locations and by tidal height.
- Recruitment of young softshell clams varied with tidal height. Showed effects of predators on young clam survival rate.
- Harvesters noted that shellfish populations in the estuary have changed over the last 20 years.

<https://umaine.edu/leslie-lab/2020/01/03/shellfish-resilience-project/>



FINAL REPORT

*Current and historical trends in the shellfish resources
of the upper Damariscotta River estuary*

20 December 2019

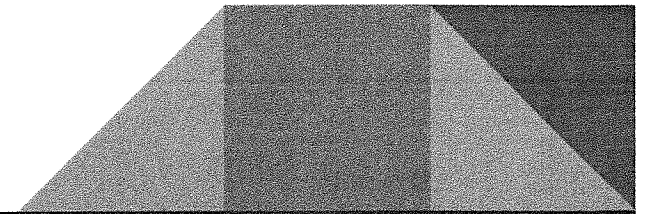
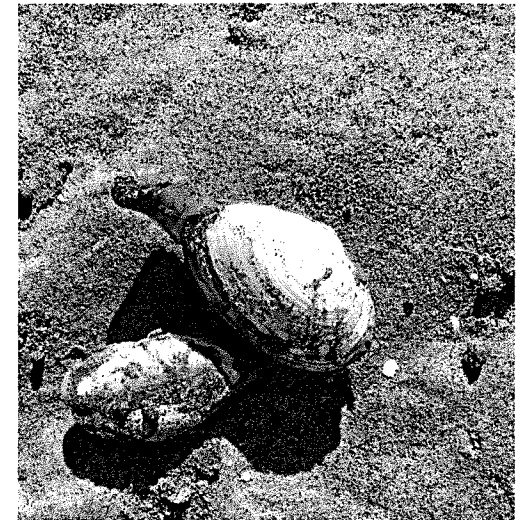
Prepared by Dr. Kara Pellowe and Dr. Heather Leslie**
University of Maine Darling Marine Center*

* Lead Scientist for the project and UMaine postdoctoral research associate (kara.pellowe@umaine.edu)

** Director, Darling Marine Center and Joint Shellfish Committee member (h.lestie@umaine.edu)

2020: Pivoting in Response to the Pandemic

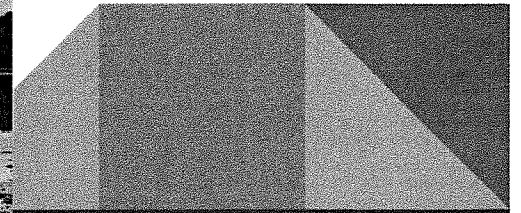
- Initially planned to continue shellfish surveys
- But, field surveys not possible due to COVID-19 restrictions in the spring
- Developed another approach to collect information on shellfish populations, from a safe distance



2020 Project Goal and Expected Outcomes

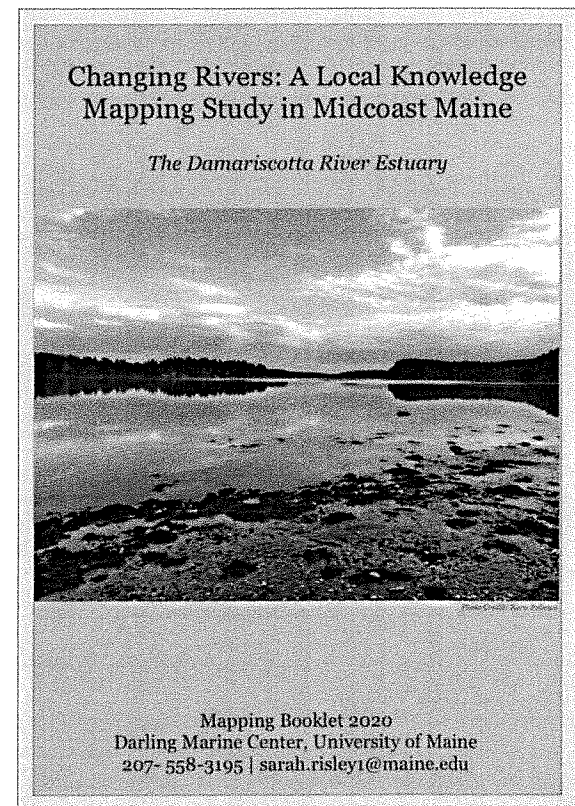
To document local knowledge of the Damariscotta River estuary in and effort to...

- Collect information on:
 - Softshell clam abundance and wild shellfish diversity
 - How shellfish abundance and diversity has changed through time
- Identify:
 - Areas of importance for wild shellfisheries to inform future field work in 2021
 - Areas of shared importance for different river uses



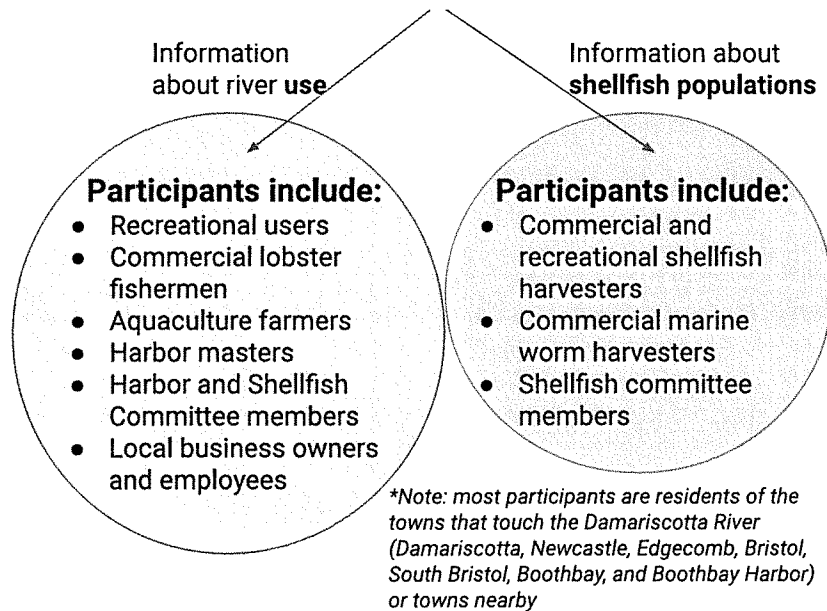
Local Knowledge Mapping Study

- Study distributed by mail
- Two part study:
 - Mapping Booklet
 - Phone Interview
- Gathering information on:
 - Location and abundance of shellfish and use
 - How the shellfish populations and use in the estuary have changed



Participant Overview

Local Knowledge Mapping Study

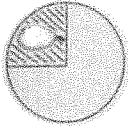
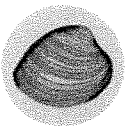
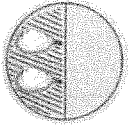
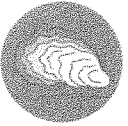
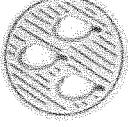


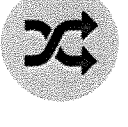


Participant Description

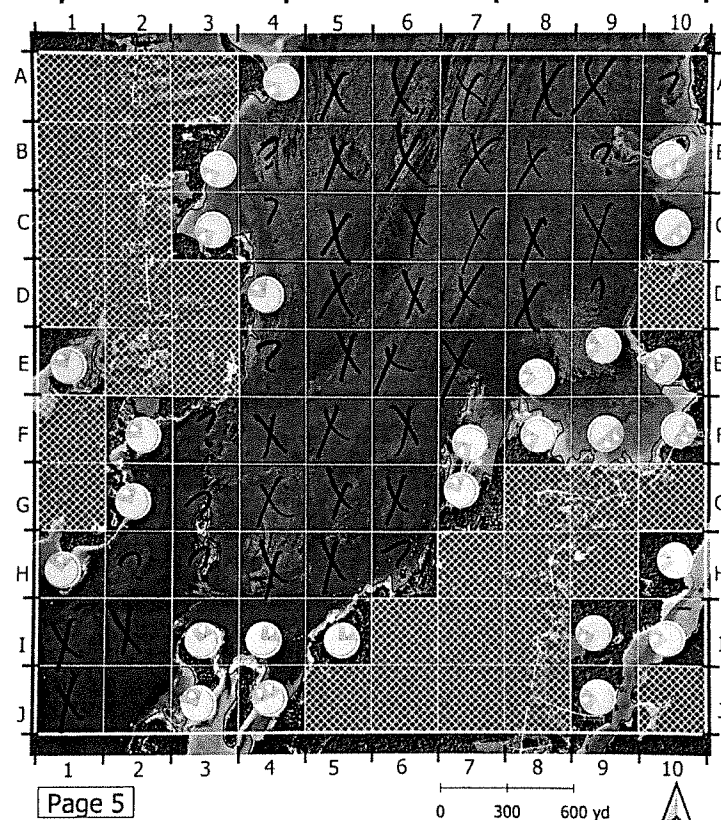
		USE	SHELLFISH
# participants expected		18	16
# of participants completed		15	7
Gender	M	12	6
	F	3	1
Average age		60	56
Average years of experience		31	33

Example Study Materials

Stickers for Shellfish participants

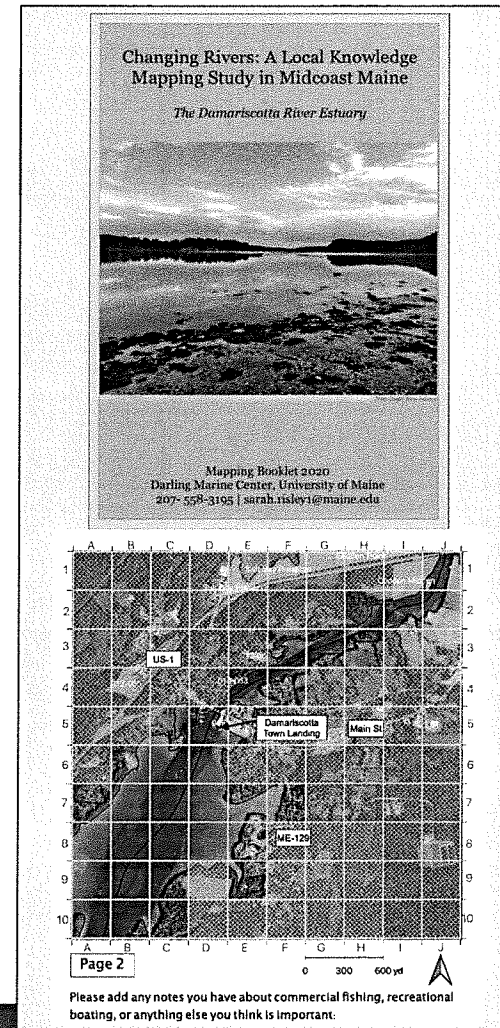
Image	Description	Image	Description
	Softshell Clam Numbers (Low)		Quahog/Hard Clams
	Softshell Clam Numbers (Medium)		Wild Oysters
	Softshell Clam Numbers (High)		Marine Worm Digging
	Razor Clams		Area of Significant Change

Example of completed Map Booklet page



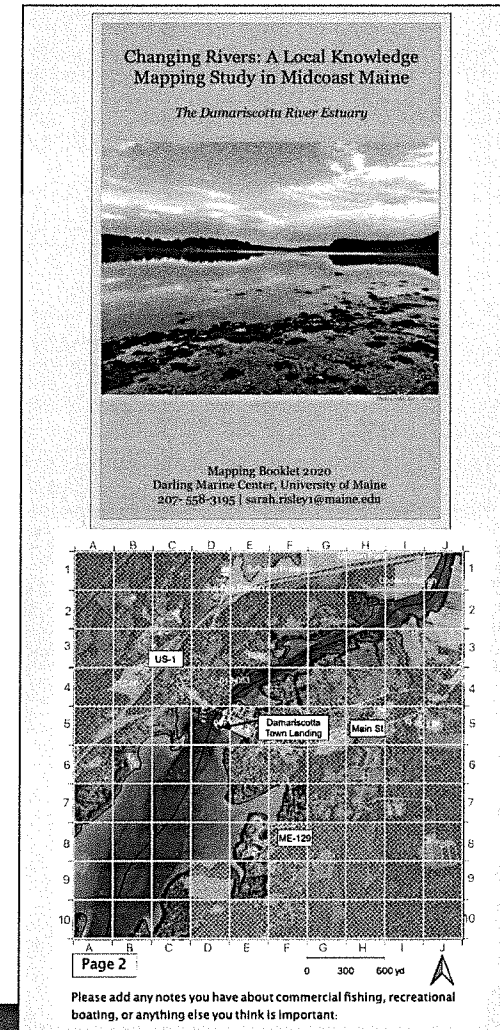
Study Progress

- 1) Contact potential participants
- 2) Map packet mailed to participants who agreed to participate
- 3) Follow-up interview after map completed
- 4) Data entry
- 5) Data analysis
- 6) Wrap-up and sharing results back to the community, including the shellfish committee



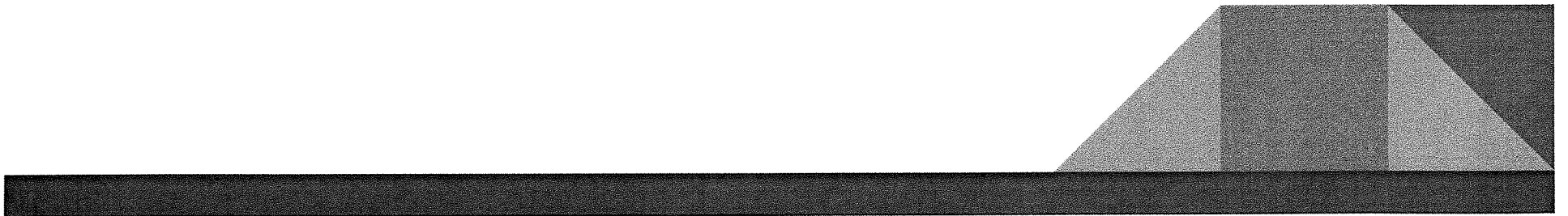
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Thank You!

- Broad Reach Fund
- Towns of Damariscotta, Newcastle, and Bremen
- NOAA Saltonstall Kennedy Program
- US National Science Foundation
- Study testers & participants
- Profs. Heather Leslie & Josh Stoll, and members of the Leslie-Stoll Lab at the University of Maine



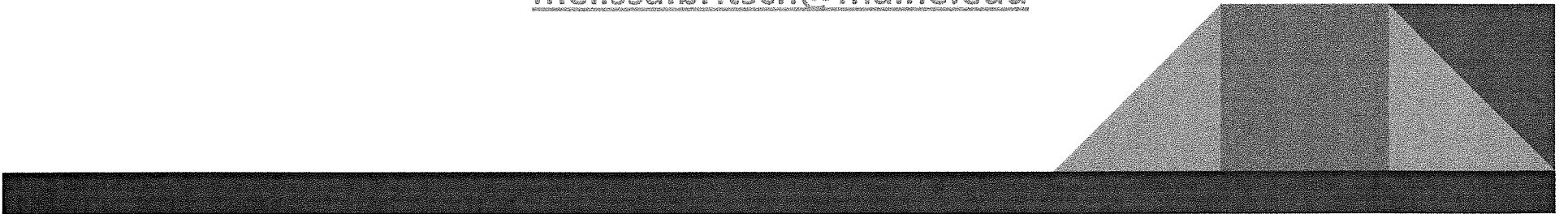
Questions & Feedback

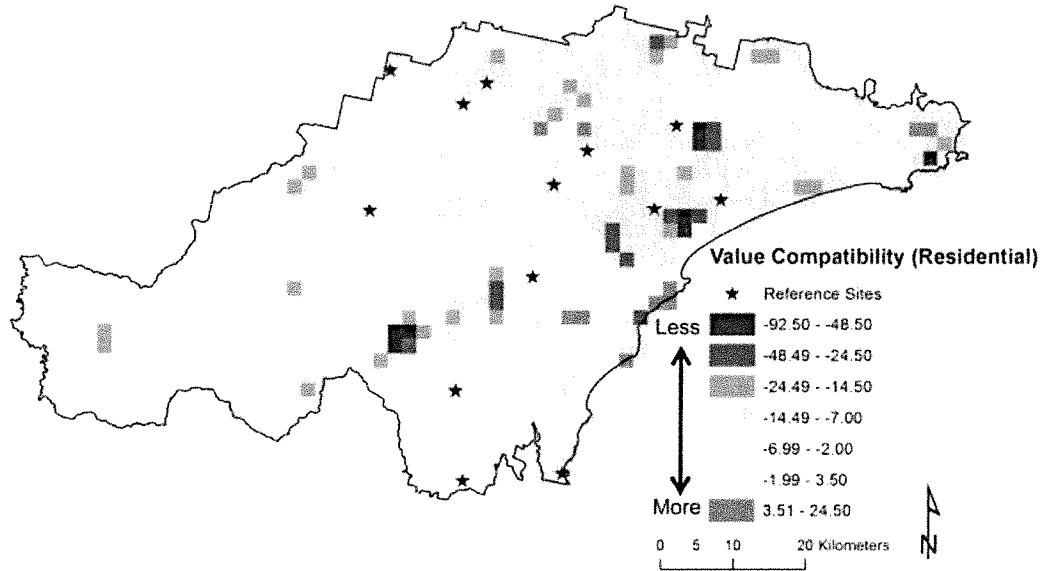
- How do you think this information could be useful for the town?

Any questions for us?

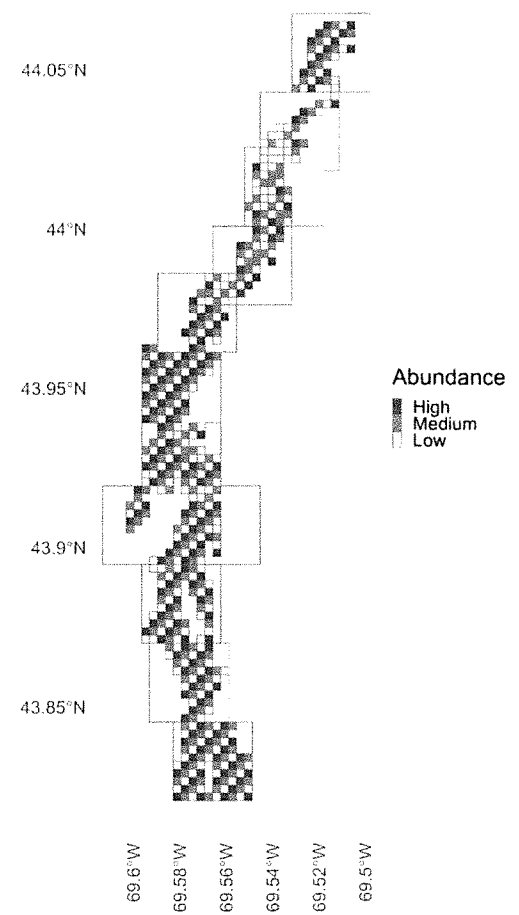
sarah.risley1@maine.edu

melissa.britsch@maine.edu




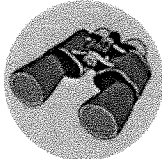
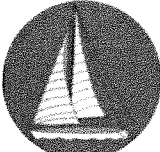

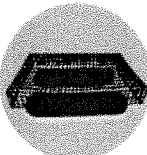
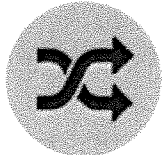


Clam Abundance

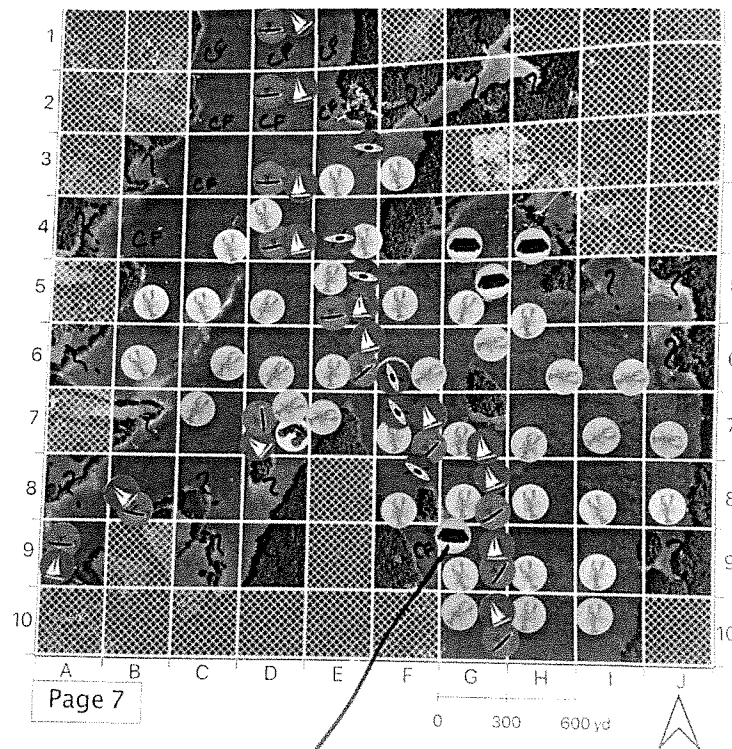


*Note: practice map - not real data

Stickers Use

Image	Description	Image	Description
	Recreational Fishing		Tourism & Sightseeing
	Sailing		Kayaking
	Aquaculture		Area of Significant Change

Map Pages



This AQ site is new since Dec 2019. First saw it last month on 1st trip.

CEMETERY DEED

KNOW ALL PERSONS BY THESE PRESENT that the Town of Damariscotta, in the County of Lincoln in the State of Maine, a municipal corporation organized and existing under the laws of the said State, in consideration of the sum of *six hundred* dollars (**\$600.00**) paid by **Ronald W. and Carolyn E. West** in the State of Maine, does hereby transfer and convey unto the said **Ronald W. and Carolyn E. West** and his/her assigns, a certain lot of land in **Hillside Cemetery – Annex 2** in said Town of Damariscotta, said lot(s) being numbered **1072 & 1073** as shown on the plan of the cemetery on file with the Trustees of said cemetery.

TO HAVE AND TO HOLD the same unto the grantee(s) and assigns forever.

ON CONDITION that:

- 1) the same shall be used and improved only as and for a burial lot for the human dead;
- 2) no permanent markers shall be erected above the surface of the ground, other than permitted monuments;
- 3) no shrubbery or trees shall be planted on the lot;
- 4) the lot shall not be mounded or terraced (grade to be maintained on level with the rest of the area);
- 5) it can only be sold to the Town of Damariscotta;
- 6) it can be transferred only with prior written permission from the Trustees of said cemetery; and
- 7) the owners and possessors thereof shall always be subject to such regulations and orders as are or shall be made for the use and improvement of said cemetery.

The said Town of Damariscotta covenants to and with **Ronald W. and Carolyn E. West** and his/her assigns that it is lawfully seized in fee of the aforesaid premises, that the granted premises are free from all encumbrances, that it has good right to sell and convey the same to the said **Ronald W. and Carolyn E. West** and his/her assigns forever.

IN TESTIMONY WEHREOF, the Town of Damariscotta has caused these present to be signed and sealed by its Selectmen, thereunto duly authorized this 2nd day of December, 2020.

THE TOWN OF DAMARISCOTTA

Roberta Mayer, Chairman

Louis F. Abbotoni

Mark Hagar, Vice Chair

Joshua Pinkham

Daryl Fraser, 2nd Vice Chair

STATE OF MAINE

COUNTY OF LINCOLN

Then personally appeared the above-named Selectmen of the Town of Damariscotta and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said Town.

Before me, _____
Notary Public

CEMETERY PERPETUAL CARE & MAINTENANCE CONTRACT

THE TOWN OF DAMARISCOTTA, in the County of Lincoln in the State of Maine, a municipal corporation organized and existing under the laws of the said State, has received the sum of **four hundred dollars (\$400.00)** paid by Ronald W. and Carolyn E. West, and said sum has been accepted by said Town, to be held in trust, the income thereof to be used for the perpetual care and maintenance of lot number(s) **1072 & 1073** in **Hillside Cemetery-Annex 2**; provided, however, that should any part of said income remain unexpended after the reasonable and proper care of said lot, said income shall be used for the general care and maintenance of **Hillside Cemetery**.

Perpetual care fees are nonrefundable.

Dated at Damariscotta, Maine this 2nd day of December, 2020.

THE TOWN OF DAMARISCOTTA

Roberta Mayer, Chairman

Louis F. Abbotoni

Mark Hagar, Vice Chair

Joshua Pinkham

Daryl Fraser, 2nd Vice Chair

STATE OF MAINE

COUNTY OF LINCOLN

Then personally appeared the above-named Selectmen of the Town of Damariscotta and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said Town.

Before me, _____
Notary Public