

Date available to work: ____/____/____ What is your desired salary range?: _____

Are you available to work: Full Time _____
 Part Time _____
 Temporary _____

RESIDENCE---List all addresses where you have lived during the past ten years, beginning with present address. List date by month and year. (Attach extra page if necessary).

<u>From</u>	<u>To</u>	<u>Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

WORK HISTORY---Beginning with you present or most recent job, list all employment held for the past ten years, including part-time, temporary or seasonal employment. Include all periods of unemployment. (Attach extra pages, if necessary). Please indicate if you are fearful that your present job would be in jeopardy if inquiries are made.

From _____ To _____ Employer _____

Address _____

Phone Number _____ Job Title _____

Duties:

Supervisor _____

Reason for leaving _____

From _____ To _____ Employer _____

Address _____

Phone Number _____ Job Title _____

Duties:

Supervisor _____

Reason for leaving _____

From _____ To _____ Employer _____

Address _____

Phone Number _____ Job Title _____

Duties:

Supervisor _____

Reason for leaving _____

From _____ To _____ Employer _____

Address _____

Phone Number _____ Job Title _____

Duties:

Supervisor _____

Reason for leaving _____

MILITARY RECORD

Have you served in the U.S. Armed Forces? Yes _____ No _____

Date of Service: From _____ to _____ Branch of Service _____

Highest Rank Held _____

Were you ever disciplined while in the military service? (Include Court Martial, Captain's Mast, Company Punishment, Article 15, etc.) Yes _____ No _____

Charge

Agency

Date

Disposition

If you received a discharge other than honorable, give complete details on a separate sheet of paper.

EDUCATION HISTORY

High School Attended City & State Dates Attended Graduated

_____ From _____ to _____ Yes ___ No ___

College or University attended _____

City & State _____ Dates attended _____

Semesters completed _____ Major/Minor _____

Degree received and date _____

List other schools attended (trade, vocational, business, etc.) Give name and address of school, dates attended, course of study, certificate, etc.

SPECIAL QUALIFICATIONS & SKILLS

List any special licenses you hold (such as pilot, radio operator, scuba etc.) showing licensing authority, original date of issue and date of expiration.

List any specialized equipment or machinery that you can operate

List any special skills or qualifications you may possess

CONVICTIONS, ARRESTS, DETENTION AND LITIGATION

Have you ever been convicted in court or are currently under indictment of investigation of a felony? Yes _____ No _____

REFERENCES OR ACQUAINTANCES

List three people who know you well enough to provide current information about you. **Do not list relatives or former employers.**

Name: _____ Address: _____
Home Phone: _____ Business Phone: _____
Business Address: _____
Years Known: _____

Name: _____ Address: _____
Home Phone: _____ Business Phone: _____
Business Address: _____
Years Known: _____

Name: _____ Address: _____
Home Phone: _____ Business Phone: _____
Business Address: _____
Years Known: _____

PERSONAL DECLARATIONS

Do you have any other beliefs or prejudices which would prevent you from fully performing the duties of a Law Enforcement Officer? Yes: _____ No: _____

If YES, explain:

Note to applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.

Yes: _____ No: _____

“I certify that the information submitted by me in this application is true and complete with no omissions to the best of my knowledge, and understand that, if employed, falsified statements on this application could be grounds for dismissal. I also understand that a person who makes a written false statement, with the intent to deceive a public official in the performance of his official duty, may be found guilty of **Unsworn Falsification**, 17-A MRSA Section 453, a Class D Misdemeanor.”

Signature

Date

AUTHORIZATION TO RELEASE INFORMATION

TO: WHOM IT MAY CONCERN:

I hereby request and authorize you to furnish the Damariscotta Hiring Authority with any and all information they may request concerning my work record, educational history, military record, financial status, criminal record, general reputation, and past or present medical condition. This authorization is specifically intended to include any and all information of a confidential or privileged nature, as well as photocopies of such documents, if requested. The information will be used for the purpose of determining my eligibility for employment as a Law Enforcement Officer.

I hereby release you and your organization from any liability, which may or could result from furnishing the information requested above or from any subsequent use of such information in determining my qualifications to serve as a Law Enforcement Officer. This release will expire 60 days after date signed.

Signature

Date