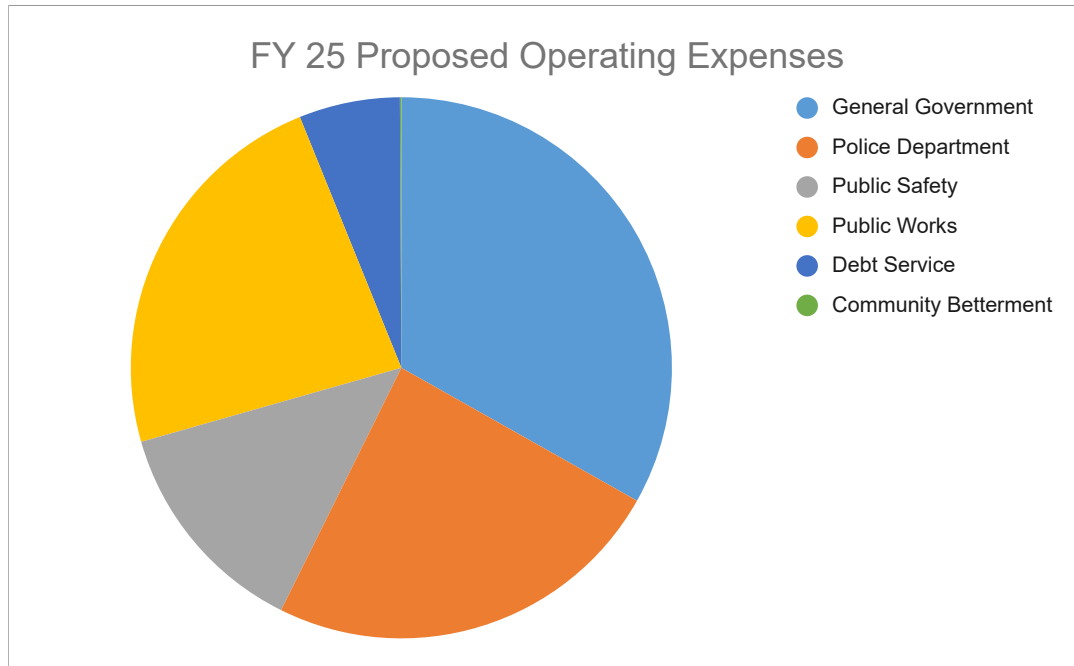


FY 25 Operating Budget

TOTAL PROPOSED MUNICIPAL GENERAL FUND EXPENSES FISCAL YEAR 2025							
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal
General Government	\$787,264.83	\$792,860.65	\$800,568.38	\$1,027,876.00	\$428,555.96	\$1,161,763.14	\$1,110,595.90
Police Department	\$513,823.60	\$628,684.29	\$669,098.19	\$797,562.00	\$344,424.43	\$831,612.07	\$808,685.00
Public Safety	\$341,191.89	\$370,712.68	\$456,325.85	\$430,801.00	\$252,818.19	\$434,912.90	\$443,692.01
Public Works	\$454,257.11	\$451,126.35	\$510,006.74	\$698,402.00	\$337,550.24	\$808,371.34	\$779,778.00
Debt Service	\$0.00	\$0.00	\$201,975.00	\$201,975.28	\$201,974.72	\$201,975.00	\$201,975.00
Community Betterment	\$63,431.49	\$66,172.09	\$82,091.46	\$89,874.00	\$90,213.09	\$3,000.00	\$3,000.00
Operating Budget Request	\$2,159,968.92	\$2,309,556.06	\$2,720,065.62	\$3,246,490.28	\$1,655,536.63	\$3,441,634.45	\$3,347,725.91
				Increase/Decrease		\$195,144.17 6.01%	\$101,235.63 3.12%



FY 25 Operating Budget

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	2025 Select Board Rec	2025 Budget Committee Rec
GENERAL FUND										
General Government	Admin	\$436,598.20	\$449,419.34	\$462,213.36	\$551,095.00	\$242,038.36	\$600,946.66	\$566,965.55		
	Assessing	\$47,805.76	\$24,028.64	\$27,006.80	\$40,825.00	\$13,982.40	\$45,891.00	\$45,890.00		
	Planning/Development	\$95,401.81	\$90,591.36	\$77,556.94	\$167,546.00	\$64,837.27	\$193,275.75	\$178,615.35		
	Solid Waste	\$122,230.44	\$135,134.94	\$141,870.00	\$149,050.00	\$72,711.02	\$178,769.50	\$178,770.00		
	Municipal Building	\$33,920.95	\$53,202.81	\$50,828.76	\$62,515.00	\$21,302.88	\$88,756.15	\$76,230.00		
	Contingency	\$18,630.25	\$10,829.27	\$9,454.42	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00		
	Legal	\$12,448.75	\$13,642.14	\$13,433.50	\$15,000.00	\$3,460.00	\$15,000.00	\$25,000.00		
	Insurance	\$15,755.82	\$13,584.35	\$15,770.00	\$17,345.00	\$17,345.00	\$8,806.88	\$14,624.08	\$14,625.00	
	General Assistance	\$ 4,472.85	\$ 2,427.80	\$ 2,434.60	\$ 6,500.00	\$ 1,417.15	\$ 6,500.00	\$ 6,500.00		
	Total	\$787,264.83	\$792,860.65	\$800,568.38	\$1,027,876.00	\$428,555.96	\$1,161,763.14	\$1,110,595.90	\$0.00	\$0.00
							\$133,887.14	\$82,719.90	-\$1,027,876.00	-\$1,027,876.00
							13.03%	8.05%	-100.00%	-100.00%
Police	Police	\$513,823.60	\$628,684.29	\$669,098.19	\$797,562.00	\$344,424.43	\$831,612.07	\$808,685.00		
							\$34,050.07	\$11,123.00	-\$797,562.00	-\$797,562.00
							4.27%	1.39%	-100.00%	-100.00%
Public Safety	ACO	\$4,986.58	\$5,729.34	\$7,959.22	\$6,800.00	\$5,231.44	\$7,390.00	\$7,400.00		
	Fire Dept	\$108,862.01	\$144,195.46	\$132,829.07	\$165,828.00	\$91,160.30	\$159,265.31	\$165,335.00		
	EMA	\$1,839.55	\$1,879.58	\$1,799.54	\$2,610.00	\$899.77	\$0.00	\$2,700.00		
	Hydrants	\$138,466.24	\$138,466.24	\$138,466.24	\$157,103.00	\$62,939.20	\$161,030.58	\$161,030.00		
	Street Lights	\$14,168.22	\$3,232.42	\$6,338.31	\$5,500.00	\$1,388.37	\$6,000.00	\$6,000.00		
	Traffic Lights	\$2,331.79	\$887.43	\$917.21	\$2,200.00	\$433.75	\$2,200.00	\$2,200.00		
	CLC Ambulance	\$70,537.50	\$76,322.21	\$168,016.26	\$90,760.00	\$90,765.36	\$99,027.01	\$99,027.01		
		Total	\$341,191.89	\$370,712.68	\$456,325.85	\$430,801.00	\$252,818.19	\$434,912.90	\$443,692.01	\$0.00
							\$4,111.90	\$12,891.01	-\$430,801.00	-\$430,801.00
							0.95%	2.99%	-100.00%	-100.00%
Public Works	Highway Dept	\$ 413,191.59	\$ 414,392.49	\$ 469,528.75	\$ 637,195.00	\$ 302,288.04	\$ 747,590.59	\$ 718,993.00		
	Cemetery Maint.	\$41,065.52	\$36,093.86	\$39,739.55	\$60,007.00	\$34,462.20	\$59,380.75	\$59,385.00		
	Biscay Beach	\$0.00	\$640.00	\$738.44	\$1,200.00	\$800.00	\$1,400.00	\$1,400.00		
		Total	\$ 454,257.11	\$451,126.35	\$510,006.74	\$698,402.00	\$337,550.24	\$808,371.34	\$779,778.00	\$0.00
							\$109,969.34	\$81,376.00	-\$698,402.00	-\$698,402.00
							15.75%	11.65%	-100.00%	-100.00%
Community Services/ Betterment	Community Services	\$2,500.00	\$2,536.09	\$3,263.46	\$3,000.00	\$19.09	\$3,000.00	\$3,000.00		
	Community Betterment	\$60,931.49	\$63,636.00	\$78,828.00	\$86,874.00	\$90,194.00	\$0.00	\$0.00		
		Total	\$63,431.49	\$66,172.09	\$82,091.46	\$89,874.00	\$90,213.09	\$3,000.00	\$3,000.00	\$0.00
							-\$86,874.00	-\$86,874.00	-\$89,874.00	-\$89,874.00
							-96.66%	-96.66%	-100.00%	-100.00%

FY 25 Operating Budget

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	2025 Select Board Rec	2025 Budget Committee Rec
Debt Service	Road Repair 2022	\$0.00	\$0.00	\$191,132.72	\$191,133.00	\$191,132.72	\$191,130.00	\$191,130.00		
	Streetlights	\$0.00	\$0.00	\$10,842.28	\$10,842.28	\$10,842.00	\$10,845.00	\$10,845.00		
	Total	\$0.00	\$0.00	\$201,975.00	\$201,975.28	\$201,974.72	\$201,975.00	\$201,975.00	\$0.00	\$0.00
							-\$0.28	-\$0.28	-\$201,975.28	-\$201,975.28
							0.00%	0.00%	-100.00%	-100.00%
Subtotal Operating Budget		\$2,159,968.92	\$2,309,556.06	\$2,720,065.62	\$3,246,490.28	\$1,655,536.63	\$3,441,634.45	\$3,347,725.91	\$0.00	\$0.00
							\$195,144.17	\$101,235.63	-\$3,246,490.28	-\$3,246,490.28
							6.01%	3.12%	-100.00%	-100.00%
									-100.00%	-100.00%

ADDITIONAL WARRANT ITEMS										
Capital Reserve	Various Reserve Fund:	\$426,000.00	\$467,525.00	\$424,100.00	\$515,000.00	\$515,000.00	\$0.00	\$0.00		
							-\$515,000.00	-\$515,000.00	-\$515,000.00	-\$515,000.00
							-100.00%	-100.00%	-100.00%	-100.00%
Provider Agencies	Coastal Kids Preschool				\$2,000.00	\$2,000.00				
	Dama Hist Soc				\$7,500.00	\$7,500.00				
	Healthy Kids				\$2,200.00	\$2,200.00				
	Hearty Roots				\$5,000.00	\$5,000.00				
	LCTV				\$19,000.00	\$19,000.00				
	New Hope Midcoast				\$1,589.00	\$1,589.00				
	Skidompha				\$33,815.00	\$33,815.00				
	Spectrum Generations				\$4,820.00	\$4,820.00				
	Total	\$0.00	\$0.00	\$0.00	\$75,924.00	\$75,924.00	\$0.00	\$0.00	\$0.00	\$0.00
							-\$75,924.00	-\$75,924.00	-\$75,924.00	-\$75,924.00
							-693.37%	-693.37%	-693.37%	-693.37%
EDUCATION	Adult Education	\$8,350.00	\$8,350.00	\$8,350.00	\$10,950.00	\$10,950.00				
	Primary Education									
	Secondary Education									
	Total			\$8,350.00	\$10,950.00	\$10,950.00	\$0.00	\$0.00	\$0.00	\$0.00
							-\$10,950.00	-\$10,950.00	-\$10,950.00	-\$10,950.00
							-100.00%	-100.00%	-100.00%	-100.00%
Lincoln County	Assessment	\$497,233.49	\$501,832.47	\$552,396.62	\$552,599.00	\$552,599.00	\$630,000.00			
							\$77,401.00	-\$552,599.00	-\$552,599.00	-\$552,599.00
							14.01%	-100.00%	-100.00%	-100.00%
TRUST FUNDS	Philbrook Fund	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$20,000.00	\$20,000.00		\$20,000.00
							\$0.00	\$0.00	-\$20,000.00	\$0.00
							0.00%	0.00%	-100.00%	0.00%

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Postage & Mail Services								
10-10 Postage General	\$3,032.81	\$4,305.93	\$5,373.98	\$5,400.00	\$1,012.50	\$6,250.00	\$6,250.00	Postage incr Jan '24 to \$0.64. Tax Collector & Treasurer notices must go as certified mail (\$8.69) for liens, foreclosures & delinquent notices, this costs \$2,365/year. 52 BMV reports weekly costs \$515 yearly; AP/Payroll checks= 1,225-1,400 pcs for a total \$896, Election mailings for 2,000 absentee ballots at .85 = \$1,700 covers Nov. & June elections. Includes 50% postage lease of \$774/yr.
Postage & Mail Services Total	\$3,032.81	\$4,305.93	\$5,373.98	\$5,400.00	\$1,012.50	\$6,250.00	\$6,250.00	
Public Advertisement								
11-57 Public Notices	\$2,101.25	\$2,737.50	\$2,680.00	\$2,175.00	\$710.00	\$2,500.00	\$2,500.00	Public notices for BOS meetings, public hearings, town meetings & general public announcements.
Public Advertising Total	\$2,101.25	\$2,737.50	\$2,680.00	\$2,175.00	\$710.00	\$2,500.00	\$2,500.00	
Equipment Maintenance								
12-10 Office Photocopier	\$2,443.78	\$2,155.65	\$2,712.29	\$2,600.00	\$886.20	\$2,500.00	\$2,500.00	Machine lease 147.70/mo = \$1,772.40, \$45/mo for usage & maintenance. The bill for total paper printed b&w/color counts, arrives at end of year so expended amount isn't reflective of 50% of the year.
12-15 Computer Maintenance	\$4,300.42	\$4,451.61	\$4,412.53	\$7,520.00	\$2,490.70	\$6,931.00	\$6,900.00	Portion of annual IT contract (\$11,220/yr) + 12 hours consultation/professional hours at \$110/hr and gmail services (\$4,488+\$1320+\$1,123)
Equipment Maintenance Total	\$6,744.20	\$6,607.26	\$7,124.82	\$10,120.00	\$3,376.90	\$9,431.00	\$9,400.00	
Computer Software								
13-38 Software Licenses	\$16,806.78	\$16,842.11	\$17,729.80	\$19,500.00	\$18,543.83	\$19,100.10	\$19,100.00	Preliminary budget cost for Trio Municipal Software (\$18,543.79) additional costs due to services of accepting credit/debit cards, online rapid renewal for motor vehicles & recreational vehicles. Firewall renewal \$600/yr
Computer Software Total	\$16,806.78	\$16,842.11	\$17,729.80	\$19,500.00	\$18,543.83	\$19,100.10	\$19,100.00	

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Telephone								
16-11 Cell Phone	\$360.00	\$608.58	\$1,020.44	\$540.00	\$206.90	\$500.00	\$500.00	Cell phone for Town Manager cost is \$42/month.
16-12 Land Lines	\$2,768.09	\$2,970.21	\$2,971.70	\$3,000.00	\$1,219.29	\$3,000.00	\$3,000.00	Land lines and long distance, bill varies \$240-\$255
Telephone Total	\$3,128.09	\$3,578.79	\$3,992.14	\$3,540.00	\$1,426.19	\$3,500.00	\$3,500.00	
Town Reports								
19-19 Printing Reports	\$2,381.00	\$2,321.00	\$2,519.00	\$2,450.00	\$0.00	\$2,600.00	\$2,600.00	Allows for 300 printed copies of the Annual Town Report & will make available on Town's web site.
Town Reports Total	\$2,381.00	\$2,321.00	\$2,519.00	\$2,450.00	\$0.00	\$2,600.00	\$2,600.00	
Audit Services								
26-26 Audit - Includes Support	\$7,000.00	\$6,600.00	\$7,400.00	\$10,500.00	\$6,500.00	\$11,000.00	\$11,000.00	Contract with Audit Company RHR Smith for \$11,000 annual fee for fiscal years '24-'26
Audit Services Total	\$7,000.00	\$6,600.00	\$7,400.00	\$10,500.00	\$6,500.00	\$11,000.00	\$11,000.00	
Recording & Processing Fees								
27-27 Recording Fees	\$2,748.00	\$2,171.00	\$1,579.00	\$2,500.00	\$342.00	\$2,500.00	\$2,500.00	Required filing of deeds, liens, lien releases, foreclosures & other official municipal documents/plans. 3-Yr avg \$2,482.93
Recording & Processing Fees Total	\$2,748.00	\$2,171.00	\$1,579.00	\$2,500.00	\$342.00	\$2,500.00	\$2,500.00	
Office Supplies								
32-16 Office Supplies General	\$3,035.94	\$4,158.15	\$6,111.71	\$5,250.00	\$1,288.65	\$5,000.00	\$5,000.00	Increase costs of general office supplies; staff continues to recycle as many supplies as possible (folders, binders etc.)
Office Supplies Total	\$3,035.94	\$4,158.15	\$6,111.71	\$5,250.00	\$1,288.65	\$5,000.00	\$5,000.00	
Retirement Plan								
38-22 Town Match Retirement	\$24,359.03	\$25,569.27	\$27,476.76	\$27,865.00	\$18,361.38	\$27,650.00	\$28,660.00	Rate determined by ME Pers FY 2025 rate is 9.9%-3 FT Admin Staff & Town Manager; offset with a credit of \$2257.20/yr (credit determined w/in MSRS & agreed by BOS 2016).
Retirement Plan Total	\$24,359.03	\$25,569.27	\$27,476.76	\$27,865.00	\$18,361.38	\$27,650.00	\$28,660.00	

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								COMMENTS
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	
Employees Health Insurance								
40-40 Employee Health Insurance	\$71,075.37	\$70,215.54	\$67,624.20	\$105,320.00	\$35,203.38	\$116,025.00	\$81,500.00	Maine Municipal Health Trust voted a 4% increase in premiums for the '24 calendar year. Employee/Spouse Coverage \$30,725 Group I Employees: \$30,725 x 2 Group II Employees: \$28,725 x 2 Budgeted Amt is higher due to staff ability to sign up for health insurance.
Health Insurance Total	\$71,075.37	\$70,215.54	\$67,624.20	\$105,320.00	\$35,203.38	\$116,025.00	\$81,500.00	
Worker's Comp Insurance								
41-41 Worker's Comp Insurance	\$928.13	\$1,109.00	\$636.99	\$1,000.00	\$584.27	\$1,275.00	\$1,273.00	Maine Municipal Insurances is not projecting any increase for worker comp.
Worker's Comp Insurance Total	\$928.13	\$1,109.00	\$636.99	\$1,000.00	\$584.27	\$1,275.00	\$1,273.00	
Unemployment Compensation								
42-42 Unemployment Comp	\$611.46	\$613.81	\$401.26	\$750.00	\$543.21	\$750.00	\$750.00	
Unemployment Compensation Total	\$611.46	\$613.81	\$401.26	\$750.00	\$543.21	\$750.00	\$750.00	
Travel & Meeting Expenses								
60-60 Town Manager	\$0.00	\$333.73	\$0.00	\$4,250.00	\$1,780.48	\$3,750.00	\$3,750.00	ICMA \$2,250 MTCMA \$750 Misc Mileage \$750 (MSCA, MCMA, Committee/Board travel, local trips) Resume with in-person classes, reimburses employees the fuel expense due to use of personal vehicles, overnight accomodations, meals, etc..
60-61 Staff	\$38.40	\$217.30	\$193.89	\$1,000.00	\$425.01	\$1,000.00	\$750.00	
Travel & Meeting Expenses Total	\$38.40	\$551.03	\$193.89	\$5,250.00	\$2,205.49	\$4,750.00	\$4,500.00	
Membership Fees & Dues								
61-61 Membership Fees & Dues	\$9,099.16	\$9,295.15	\$7,969.97	\$15,000.00	\$5,378.90	\$12,250.00	\$12,250.00	ICMA Membership=\$550, Maine Town Management Assoc.-\$175, Midcoast Mgrs Assoc.-\$25, Constant Contact (email list) \$600, Maine Municipal Association-\$4,250 Maine Town Clerks Assoc.-\$120, Tax Collector/Treasurer Assoc-\$120, General Assistance Coalition-\$120 Chamber of Commerce \$2,500 Maine Service Center Coalition=\$500, Survey Monkey \$650, Midcoast Economic Development District \$2,725
Membership Fees & Dues Total	\$9,099.16	\$9,295.15	\$7,969.97	\$15,000.00	\$5,378.90	\$12,250.00	\$12,250.00	

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Training & Education Material								
62-62 Meeting (Staff Training)	\$990.00	\$413.00	\$1,321.35	\$2,185.00	\$1,588.96	\$2,150.00	\$2,150.00	Mandatory trainings/classes are avg of \$85/class. Continuing education for Tax Collector/Treasurer and Town Clerk as well as BOS classes. Allows for 3 staff trainings for each Clerk, Tax Collector & Treasurer. Includes 2 extra trainings /meetings for BOS if necessary. Typical classes are \$85-\$110 per class. Town Manager Training/Education: ICMA \$800, MTCMA \$450
Training & Education Material Total	\$990.00	\$413.00	\$1,321.35	\$2,185.00	\$1,588.96	\$2,150.00	\$2,150.00	
Miscellaneous Expenses								
70-10 Tech Support	\$3,387.50	\$3,125.70	\$4,311.27	\$3,190.00	\$1,000.00	\$20,550.00	\$20,550.00	The annual web page upkeep, support & maintenance is \$2,300/yr. Programming costs for ballots \$750 LCTV Meeting Broadcast \$100/mtg x 24 LCTV Annual Town Meeting \$100 Website Rebuild \$15,000
70-70 Election Workers	\$1,749.03	\$1,290.13	\$1,386.85	\$1,350.00	\$556.30	\$1,620.00	\$1,450.00	Minimum wage increase to \$14.15 as of 1/1/24. Budgeting for 2 elections. This covers moderator expenses for the Annual Town Meeting (\$100) or any Special Town Meetings (\$25) that occur during the year. Typical election will consist of 38 hours for 3 ballot clerks, not including office staff; this covers 7:45am-10:00pm 3 ballot clerks at 12hrs each for the 8am-8pm shift & 4-6 ballot clerks for the 8pm-10pm shift.
70-71 Ballots	\$971.55	\$300.00	\$226.42	\$300.00	\$0.00	\$300.00	\$300.00	Printing of Municipal Ballots .30/per ballot, this is municipal ballots ONLY. State & Federal provide us ballots for their elections.
70-72 Meals for Election Workers	\$92.66	\$102.39	\$600.97	\$675.00	\$345.08	\$700.00	\$700.00	Provide meals for election workers to include lunch, snacks, & drinks. This fiscal year's allocated budgeted has already surpassed expectation & there is still one more election during this fiscal year (June ATM). Increased to cover the increasing cost of food & supplies as well as an additional election in March '24.
Miscellaneous Expenses Total	\$6,200.74	\$4,818.22	\$6,525.51	\$5,515.00	\$1,901.38	\$23,170.00	\$23,000.00	

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								COMMENTS
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	
Overtime Pay								
80-53 Deputy Clerk Overtime	\$1,395.93	\$556.22	\$375.76	\$900.00	\$48.40	\$800.00	\$800.00	Cover elections,night meetings, School budgets, etc. \$780 allows for 20 total hours overtime throughout year. 3-yr avg \$775.97
Overtime Pay Total	\$1,395.93	\$556.22	\$375.76	\$900.00	\$48.40	\$800.00	\$800.00	
FICA & Medicare								
81-88 FICA	\$19,886.68	\$19,999.29	\$21,103.02	\$23,160.00	\$10,178.78	\$24,170.56	\$24,157.55	FICA/Med Cost at full 7.65% (1.45%-Med & 6.2%-FICA)
FICA & Medicare Total	\$19,886.68	\$19,999.29	\$21,103.02	\$23,160.00	\$10,178.78	\$24,170.56	\$24,157.55	
Payroll								
90-50 Town Manager	\$81,923.17	\$82,328.91	\$95,000.10	\$99,450.00	\$45,897.60	\$102,630.00	\$102,630.00	Dept Req - 3.2% SS COLA Jan '24 Manager Req - COLA
90-51 Town Clerk	\$47,298.28	\$50,805.70	\$51,154.90	\$55,380.00	\$25,564.81	\$57,150.00	\$57,150.00	
90-52 Treasurer	\$56,108.80	\$59,440.20	\$64,226.30	\$67,960.00	\$31,363.20	\$70,135.00	\$70,135.00	
90-53 Tax Collector	\$50,910.00	\$53,945.00	\$40,311.38	\$46,855.00	\$21,628.84	\$48,355.00	\$48,355.00	
90-61 Town Mngr Recruitment	\$6,236.73	\$7,358.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No longer an active expense account
90-68 Administrative Asst	\$0.00	\$0.00	\$11,991.60	\$20,230.00	\$2,748.18	\$20,880.00	\$20,880.00	Parttime office assistant/deputy clerk, 20hrs/week.
90-74 Select Board Secretary	\$3,968.25	\$3,564.00	\$3,879.92	\$4,250.00	\$1,396.51	\$4,385.00	\$4,385.00	Recording secretary costs to attend BOS mtgs for purpose of taking & transcribing minutes. Position is shared with the Planning Board Dept. as well. Average hours are 6.5 per meeting with BOS or 160 hrs.
90-91 Select Board	\$7,500.00	\$7,500.00	\$6,750.00	\$7,500.00	\$3,750.00	\$7,500.00	\$7,500.00	Stipend \$1,500/member per year, approximately \$125.00/mtg
90-92 School Board	\$990.00	\$1,815.00	\$660.00	\$990.00	\$495.00	\$1,500.00	\$1,500.00	Stipend \$330/member per year. Previously paid \$27.50/mtg
90-93 Health Officer	\$100.00	\$200.00	\$100.00	\$100.00	\$0.00	\$1,000.00	\$1,000.00	Stipend increase to \$1000 per year
90-96 Payroll Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,540.00	\$12,540.00	Merit, Certification, & Longevity Increases as well as Paid Family Medical Leave contribution
Payroll Total	\$255,035.23	\$266,957.07	\$274,074.20	\$302,715.00	\$132,844.14	\$326,075.00	\$326,075.00	
Total Administration Expense	\$436,598.20	\$449,419.34	\$462,213.36	\$551,095.00	\$242,038.36	\$600,946.66	\$566,965.55	
						Increase/Decrease	\$49,851.66	\$15,870.55
							9.05%	2.88%

FY 25 Operating Budget

ADMINISTRATION (DEPT 01)								COMMENTS
2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal		
REVENUES								
Excise Boat	\$5,005.70	\$3,881.08	\$4,225.20	\$3,500.00		\$4,000.00	\$1,000.00	
All Vital Fees	\$5,833.20	\$5,553.60	\$6,519.40	\$6,000.00		\$6,000.00	\$6,000.00	
Clerk Fees	\$1,791.46	\$1,745.61	\$1,775.38	\$1,750.00	\$743.62	\$1,750.00	\$1,750.00	
Charges for Services	\$22,983.02	\$21,794.18	\$21,975.03	\$20,000.00	\$10,963.72	\$20,000.00	\$20,000.00	
Reimbursements	\$2,831.00	\$2,676.00	\$2,637.25	\$2,000.00	\$2,576.37	\$2,500.00	\$2,500.00	
Tax Lien Fees	\$5,077.00	\$5,483.65	\$3,680.56	\$5,000.00	\$1,232.39	\$4,000.00	\$4,000.00	
Interest on Taxes and Liens	\$32,536.58	\$28,428.98	\$14,251.70	\$20,000.00	\$4,122.55	\$15,000.00	\$12,500.00	
Licquor License Application Fees	\$275.00	\$360.00	\$325.00	\$250.00	\$145.00	\$250.00	\$300.00	
Interest on Accounts	\$10,551.70	\$12,185.66	\$47,309.75	\$20,000.00	\$280,843.71	\$50,000.00	\$75,000.00	Est a 3% avg interest rate
Supplemental Taxes	\$577.37	\$4,758.87	\$3,527.88	\$2,000.00	\$31,899.34	\$2,000.00	\$2,000.00	
Motor Vehicle Agent Fees	\$11,463.00	\$10,700.00	\$11,226.00	\$10,000.00	\$5,696.00	\$10,500.00	\$10,500.00	
RV Agent Fees	\$427.25	\$516.00	\$480.50	\$500.00	\$138.00	\$450.00	\$450.00	
Payment in Lieu of Taxes	\$8,869.84	\$5,690.44	\$5,923.28	\$0.00		\$0.00	\$0.00	
Total Administration Revenue	\$108,222.12	\$103,774.07	\$123,856.93	\$91,000.00	\$338,360.70	\$116,450.00	\$136,000.00	
					Increase/Decrease	\$25,450.00	\$45,000.00	
						27.97%	13.30%	

FY 25 Operating Budget

ASSESSING (DEPT 02)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Postage & Mail Services								
10-10 Postage General	\$382.41	\$387.89	\$372.16	\$500.00	\$0.00	\$450.00	\$450.00	General postage costs for inserts for Tax Bill, Notices of reviewing of property, updating office records per State statute.
Postage & Mail Services Total	\$382.41	\$387.89	\$372.16	\$500.00	\$0.00	\$450.00	\$450.00	
Equipment Maintenance								
12-15 Computer Maintenance	\$26.92	\$432.98	\$544.72	\$650.00	\$227.40	\$866.00	\$865.00	Portion of annual IT contract (\$11,220/yr) + 3 hours consultation/professional hours at \$110/hr (\$448.80+330+86.40)
Equipment Maintenance Total	\$26.92	\$432.98	\$544.72	\$650.00	\$227.40	\$866.00	\$865.00	
Map Revisions								
15-15 Drafting Expenses	\$0.00	\$0.00	\$1,506.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	Large maps in front office, allows for updates, and additional maps; integrate TRIO data to GIS platform.
Map Revisions Total	\$0.00	\$0.00	\$1,506.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
Printing & Binding								
17-20 Printing & Binding Expenses	-\$100.00			\$100.00	\$0.00	\$100.00	\$100.00	Commitment Book
Printing & Binding Total	-\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
Office Supplies								
32-16 Office Supplies General	\$0.00	\$0.00	\$41.42	\$150.00	\$0.00	\$150.00	\$150.00	Paper, envelopes for mailings, miscellaneous office necessities.
Office Supplies Total	\$0.00	\$0.00	\$41.42	\$150.00	\$0.00	\$150.00	\$150.00	
Retirement Plan								
38-22 Town Match Retirement					\$0.00	\$0.00	\$0.00	Not eligible for retirement benefits.
Retirement Plan Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

FY 25 Operating Budget

PLANNING & DEVELOPMENT (DEPT 03)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Miscellaneous Expense								
01-99 Misc Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$12,500.00	\$12,500.00	Website Expense. Strategic planning software \$10,000. Creation of a public dashboard and helps track progress with all plans we have adopted/need to implement.
Miscellaneous Expense Total	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$12,500.00	\$12,500.00	
Postage & Mail								
10-10 Postage General	\$95.54	\$114.11	\$350.46	\$150.00	\$0.00	\$200.00	\$200.00	The Ordinance requires the Planning Board to mail notices of requests for public hearings via certified mail (currently \$8.69 per piece of mail). The fee schedule does not currently have a way to recoup the full cost of sending these notices.
Postage & Mail Services Total	\$95.54	\$114.11	\$350.46	\$150.00	\$0.00	\$200.00	\$200.00	
Public Advertising								
11-57 Public Notices	\$542.50	\$2,265.50	\$1,605.00	\$1,000.00	\$530.00	\$1,000.00	\$1,000.00	Planning to pursue additional Ordinance amendments in FY2025 that would require the Town to pay for the cost of advertising required public hearings. Ads have increased to approximately \$120/ad in the Lincoln County News. Advertising costs for Planning Board projects are paid for by the applicants, however (per fee schedule).
Public Advertising Total	\$542.50	\$2,265.50	\$1,605.00	\$1,000.00	\$530.00	\$1,000.00	\$1,000.00	
Computer Maintenance								
12-15 Computer Maintenance	\$53.84	\$179.20	\$616.57	\$800.00	\$580.74	\$1,625.00	\$1,625.00	Portion of annual IT contract (\$11,220/yr) + 3 hours consultation/professional hours at \$110/hr + Google mail platform. (\$1,122+\$330+\$172.80)
Computer Maintenance Total	\$53.84	\$179.20	\$616.57	\$800.00	\$580.74	\$1,625.00	\$1,625.00	

FY 25 Operating Budget

PLANNING & DEVELOPMENT (DEPT 03)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Map Revisions								
15-15 Drafting Expenses	\$0.00	\$0.00	\$1,250.00	\$1,250.00	\$0.00	\$2,500.00	\$2,500.00	Land Use Maps, Zoning Maps
Map Revisions Total	\$0.00	\$0.00	\$1,250.00	\$1,250.00	\$0.00	\$2,500.00	\$2,500.00	
Telephone								
16-11 Cell Phone	\$150.00	\$50.00	\$0.00	\$120.00	\$0.00	\$120.00	\$120.00	Cell phone reimbursement for CEO at \$10/month
Telephone Total	\$150.00	\$50.00	\$0.00	\$120.00	\$0.00	\$120.00	\$120.00	
Equipment, Tools, & Supplies								
21-14 General Equipment	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$500.00	\$500.00	
Equipment, Tools, & Supplies Total	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$500.00	\$500.00	
Vehicle Insurance & Maintenance								
30-11 Mileage Expense	\$1,107.00	\$142.40	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	Reimbursement of CEO, Planner, Consultant/Contractors for use of personal vehicles for attending meetings, site visits, inspections, and other work related uses.
Vehicle Insurance & Maintenance Total	\$1,107.00	\$142.40	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	
Office Supplies								
32-16 Office Supplies	\$58.31	\$26.00	\$737.02	\$0.00	\$318.71	\$750.00	\$750.00	
Office Supplies Total	\$58.31	\$26.00	\$737.02	\$0.00	\$318.71	\$750.00	\$750.00	
Retirement Plan								Retirement rate determined by MainePers, FY25 is 9.9%
38-22 Town Match Retirement	\$0.00	\$0.00	\$5,387.85	\$7,416.00	\$2,942.30	\$7,662.60	\$7,665.00	
Retirement Plan Total	\$0.00	\$0.00	\$5,387.85	\$7,416.00	\$2,942.30	\$7,662.60	\$7,665.00	
Insurances								
40-40 Health Insurance	\$0.00	\$0.00	\$4,282.64	\$32,350.00	\$5,567.97	\$30,725.00	\$13,050.00	Damariscotta to pay 1/2 of this cost per contractual agreement/partnership with Newcastle. Single Plan \$13,050
41-41 Workers Compensation	\$0.00	\$0.00	\$479.61	\$610.00	\$764.12	\$1,275.00	\$1,273.00	
42-42 Unemployment					\$57.18			
	\$0.00	\$0.00	\$4,762.25	\$32,960.00	\$6,389.27	\$32,000.00	\$14,323.00	

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PLANNING & DEVELOPMENT (DEPT 03)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Training & Education								
62-70 Code Enforcement Officer	\$35.00	\$0.00	\$0.00	\$150.00	\$0.00	\$1,510.00	\$1,510.00	To attend state required trainings, which occur in the Spring.
62-62 Planner Training	\$0.00	\$0.00	\$630.50	\$700.00	\$50.00	\$1,550.00	\$1,550.00	This amount reflect the cost to attend the Northern New England Planning Conference (\$450 includes registration & hotel), \$1000 for American Planning Association dues/conference, and \$100 for misc. MMA trainings as they arise.
62-80 Board of Appeals Training	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$200.00	\$200.00	We will plan to put the Board of Appeals on an annual training schedule. This amount would allow 3 members to attend an MMA Board of Appeals training (at \$50 per member). The remaining members will be eligible to attend the following year.
62-94 Planning Board Training	\$135.00	\$75.00	\$95.00	\$150.00	\$0.00	\$200.00	\$200.00	Two Planning Board members attended MMA Planning Board training in FY23. The amount reflected would allow the remaining regular members to attend in FY24. The alternates will be eligible for training in FY25.
62-95 Comp Plan Support						\$2,500.00	\$2,500.00	Assist with local approval and final submittal to the state. Also allows for assistance with implementation strategy.
Training & Education Total	\$170.00	\$75.00	\$725.50	\$1,150.00	\$50.00	\$5,960.00	\$5,960.00	
Miscellaneous Expense								
70-10 Tech Support	\$0.00	\$0.00	\$1,700.00	\$1,300.00	\$500.00	\$1,200.00	\$1,200.00	Contract with LCTV to provide AV services at Planning Board meetings \$100/mtg
Miscellaneous Expense Total	\$0.00	\$0.00	\$1,700.00	\$1,300.00	\$500.00	\$1,200.00	\$1,200.00	
FICA & Medicare								
81-88 FICA	\$263.93	\$1,430.77	\$6,090.89	\$8,505.00	\$3,523.68	\$8,958.15	\$9,172.35	7.65% of total payroll.
FICA & Medicare Total	\$263.93	\$1,430.77	\$6,090.89	\$8,505.00	\$3,523.68	\$8,958.15	\$9,172.35	

FY 25 Operating Budget

PLANNING & DEVELOPMENT (DEPT 03)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Payroll								
90-59 Planner	\$50,943.99	\$52,687.70	\$28,729.28	\$72,000.00	\$33,225.82	\$77,400.00	\$77,400.00	Interlocal Agreement w/Town of Newcastle to share Planner services. 20 hrs/wk or 1040 hrs/yr. This appears to be an increase in cost, but we did not capture the full cost of the employee on our budget sheets for FY 23. At this time, we will be planning to look for another FT planner in cooperation with Newcastle for FY 24. (See offsetting revenue from the Town of Newcastle)
90-70 Code Enforcement Officer	\$38,416.30	\$29,778.68	\$21,797.50	\$33,020.00	\$12,847.99	\$34,075.00	\$34,075.00	PT CEO/LPI/AO Est 20 hrs/wk
90-71 Deputy Code Enforcement Officer	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	Allows for fill in when CEO is unavailable. Budgeted for a two week period
90-72 Planning Board Secretary	\$1,050.00	\$1,068.00	\$1,941.64	\$1,650.00	\$428.76	\$1,700.00	\$1,700.00	Recording secretary costs to attend Planning Board meetings for purpose of taking & transcribing minutes. Position is shared with the Admin Dept. as well. Average hours is 4.5 per meeting with PB & transcription. Estimating a 50 hours per year position. YTD expended is higher due to back log of minutes the recording secretary inherited.
90-73 Board of Appeals Secretary	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	\$125.00	Allows for 1 meeting if necessary
90-94 Planning Board	\$2,608.71	\$2,800.00	\$2,600.00	\$2,800.00	\$1,000.00	\$2,800.00	\$5,600.00	Stipend; previously \$400/year. Proposed \$50/meeting. Includes special meetings.
90-96 Payroll Liability						\$1,000.00	\$1,000.00	Merit, Certification, & Longevity Increases as well as Paid Family Medical Leave contribution
Payroll Total	\$93,019.00	\$86,334.38	\$55,068.42	\$110,195.00	\$47,502.57	\$117,100.00	\$119,900.00	

FY 25 Operating Budget

PLANNING & DEVELOPMENT (DEPT 03)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Total Planning & Development Expense	\$95,401.81	\$90,591.36	\$77,556.94	\$167,546.00	\$64,837.27	\$193,275.75	\$178,615.35	
					Increase/Decrease	\$25,729.75	\$11,069.35	
						15.36%	6.61%	
REVENUE	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Planning & Development Fees	\$1,664.32	\$1,368.34	\$4,048.94	\$1,200.00	\$275.00		\$1,200.00	
Building Permit Fees	\$23,009.05	\$14,409.85	\$11,319.85	\$25,000.00	\$7,288.55		\$25,000.00	
Town Plumbing Permit Fees	\$9,573.50	\$4,658.75	\$7,080.00	\$5,000.00	\$6,725.00		\$6,000.00	
Marijuana Application & Permit Fees	\$12,500.00	\$17,500.00	\$21,001.00	\$15,000.00	\$10,000.00		\$15,000.00	
Contract Planner Reimbursement					\$14,973.23		\$53,586.55	
Total Planning & Development Revenue	\$46,746.87	\$37,936.94	\$43,449.79	\$46,200.00	\$39,261.78	\$0.00	\$100,786.55	
					Increase/Decrease	-\$46,200.00	\$54,586.55	
						-100.00%	139.03%	

FY 25 Operating Budget

SOLID WASTE (DEPT 04)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Transfer Station Fees								
37-37 Tipping Fees/Capital Costs	\$122,230.44	\$135,134.94	\$141,870.00	\$149,050.00	\$72,711.02	\$178,769.50	\$178,770.00	Transfer station operates on a calendar year basis. CY '21 \$131,945 CY '22 \$140,191.76 CY '23 \$145,412 CY '24 EST \$174,409 (July-Dec '24 \$14,534.08/month). CY '25 EST \$183,130 (Jan-June '25 \$15,260.83/month).
Total Solid Waste Management	\$122,230.44	\$135,134.94	\$141,870.00	\$149,050.00	\$72,711.02	\$178,769.50	\$178,770.00	
					Increase/Decrease	\$29,719.50	\$29,720.00	
						19.94%	19.94%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

MUNICIPAL BUILDING (DEPT 05)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Municipal Building								
18-30 Supplies & Maintenance	\$2,764.44	\$4,728.09	\$2,704.55	\$4,000.00	\$4,727.55	\$4,000.00	\$4,000.00	Sprinkler inspection-\$425, Generator Service-\$250, Fire extinguisher inspection-\$700, annual HVAC Contract w/Midcoast Energy-\$500 general upkeep of Town Hall & Police Dept building, lightbulbs, toilet paper, papertowels, air filters, misc supplies.
18-31 Electricity	\$8,258.42	\$10,117.17	\$5,228.19	\$7,500.00	\$4,006.51	\$7,500.00	\$7,500.00	Administrative & Police Department electricity. Average cost is \$500-\$600/mo. Contingency for unproductive solar generation. Include portion of Damariscotta Solar agreement to purchase solar power generated, shared portion average is \$1500
18-32 Heat	\$6,210.27	\$9,433.73	\$8,865.37	\$8,000.00	\$1,708.72	\$8,000.00	\$8,000.00	
18-33 Sewer & Water	\$3,839.56	\$3,811.67	\$4,629.67	\$5,050.00	\$1,887.51	\$5,050.00	\$5,050.00	Rates for water & sewer per GSBSD, sprinklers, water usage, \$120/mo.= \$1440 yr, drinking water \$1,900.00. Sewer \$435/qtr=\$1740 yr.
18-34 Restroom Municipal Lot/EV Station	\$30.47	\$10,237.24	\$6,706.37	\$17,600.00	\$3,728.54	\$44,100.00	\$31,600.00	Cleaning & maintenance supplies \$1,200 Electricity \$4,000 Damariscotta Solar percentage Sewer/Water \$2,400 (\$200/mo) Cleaning Service \$24,000 (<i>Assumes daily cleaning April 1 - Nov 30</i>) Dept Request reflects yr-round cleaning service.
18-35 Admin Building Dumpster	\$1,920.00	\$2,106.00	\$2,016.00	\$2,280.00	\$920.00	\$2,500.00	\$2,470.00	Est. Average cost \$206/mo.
18-36 Building Shared Maintenance	\$4,599.29	\$4,970.20	\$10,723.67	\$6,500.00	\$763.69	\$6,500.00	\$6,500.00	A percentage cost charged by RH Reny Corp for maintenance of shared parking lots (off School & Chapman St.), lawn maintenance, and parking lot lights.
18-37 Alarm Monitoring	\$908.35	\$288.00	\$302.40	\$310.00	\$302.40	\$310.00	\$310.00	Digital Alarm Monitor \$310
18-95 Janitorial Services	\$5,390.15	\$7,103.35	\$8,969.09	\$10,505.00	\$3,030.37	\$10,100.00	\$10,100.00	Janitorial services (\$9,100), supplies, & carpet/floor maintenance (1,000)
Municipal Building Total	\$33,920.95	\$52,795.45	\$50,145.31	\$61,745.00	\$21,075.29	\$88,060.00	\$75,530.00	
FICA & Medicare								
81-88 FICA	\$0.00	\$407.36	\$683.45	\$770.00	\$227.59	\$696.15	\$700.00	Some janitorial services are contracted/no FICA/Med exp
FICA & Medicare Total	\$0.00	\$407.36	\$683.45	\$770.00	\$227.59	\$696.15	\$700.00	

FY 25 Operating Budget

MUNICIPAL BUILDING (DEPT 05)								COMMENTS
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	
Total Municipal Building	\$33,920.95	\$53,202.81	\$50,828.76	\$62,515.00	\$21,302.88	\$88,756.15	\$76,230.00	
					Increase/Decrease	\$26,241.15 41.98%	\$13,715.00 21.94%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00 #DIV/0!	\$0.00 #DIV/0!	

FY 25 Operating Budget

CONTINGENCY (DEPT 25)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Contingency								
99-90 Contingency	\$18,630.25	\$10,829.27	\$9,454.42	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	Represents a hedge for unanticipated expenditures.
Total Contingency	\$18,630.25	\$10,829.27	\$9,454.42	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	
					Increase/Decrease	\$0.00	\$0.00	
						0.00%	0.00%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

LEGAL (DEPT 07)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Legal Services								
20-18 Legal Services	\$12,448.75	\$13,642.14	\$13,433.50	\$15,000.00	\$3,460.00	\$15,000.00	\$25,000.00	Attorney costs for review & consult on Ordinance changes, municipal contracts, grant contracts, collection of personal property taxes, personnel issues, Planning Board consultations. Pending or impending appeals and on-going potential law suits. Current contract disputes may result in increased legal fees.
Total Legal Services	\$12,448.75	\$13,642.14	\$13,433.50	\$15,000.00	\$3,460.00	\$15,000.00	\$25,000.00	
					Increase/Decrease	\$0.00	\$10,000.00	
						0.00%	66.67%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

INSURANCES (DEPT 08)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Insurance for Town								
43-43 Property & Casualty	\$6,223.78	\$5,223.74	\$6,225.00	\$6,850.00	\$5,412.96	\$5,846.00	\$5,850.00	Budget preliminary projections are expecting an 8% increase across the board for insurances.
Insurance for Town Total	\$6,223.78	\$5,223.74	\$6,225.00	\$6,850.00	\$5,412.96	\$5,846.00	\$5,850.00	
Liability Coverage								
45-45 General Liability	\$3,797.98	\$3,539.66	\$3,800.00	\$4,180.00	\$3,276.96	\$3,539.12	\$3,540.00	Premlinary projections from Maine Municipal Insurances is there will be an 8% increase for insurances.
45-46 Firefighter Liability					\$0.00			Moved w/in Fire Dept budget
45-48 Special Endorsement (Sexual Harrassment)	\$206.63	\$176.22	\$210.00	\$230.00	\$116.96	\$126.32	\$125.00	
Liability Coverage Total	\$4,004.61	\$3,715.88	\$4,010.00	\$4,410.00	\$3,393.92	\$3,665.44	\$3,665.00	
Crime Coverage								
46-46 Dishonesty, Theft, & Forgery	\$774.87	\$650.35	\$775.00	\$850.00	\$0.00	\$662.00	\$660.00	
Crime Coverage Total	\$774.87	\$650.35	\$775.00	\$850.00	\$0.00	\$662.00	\$660.00	
Public Officials								
47-47 Public Officials Liability	\$4,752.56	\$3,994.38	\$4,760.00	\$5,235.00	\$0.00	\$4,450.64	\$4,450.00	
Public Officials Total	\$4,752.56	\$3,994.38	\$4,760.00	\$5,235.00	\$0.00	\$4,450.64	\$4,450.00	
Total Insurance	\$15,755.82	\$13,584.35	\$15,770.00	\$17,345.00	\$8,806.88	\$14,624.08	\$14,625.00	
					Increase/Decrease	-\$2,720.92	-\$2,720.00	
						-15.69%	-15.68%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

GENERAL ASSISTANCE (DEPT 91)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
General Assistance								
85-10 General Assistance	\$ 4,472.85	\$ 2,427.80	\$ 2,434.60	\$ 6,500.00	\$ 1,417.15	\$ 6,500.00	\$ 6,500.00	Town is required to provide assistance to residents who qualify per the State income/expenses criteria. The State reimburses the Town 75% of the expenses.
Total General Assistance	\$ 4,472.85	\$ 2,427.80	\$ 2,434.60	\$ 6,500.00	\$ 1,417.15	\$ 6,500.00	\$ 6,500.00	
					Increase/Decrease	\$0.00	\$0.00	
						0.00%	0.00%	
REVENUE								
General Assistance Reimbursement	\$4,263.67	\$49.00	\$3,297.49	\$4,500.00	\$1,142.95			
Total Administration Revenue	\$4,263.67	\$49.00	\$3,297.49	\$4,500.00	\$1,142.95	\$0.00	\$0.00	
					Increase/Decrease	-\$4,500.00	-\$4,500.00	
						-100.00%	-393.72%	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Postage & Mail Services								
10-10 Postage General	\$665.39	\$857.87	\$521.29	\$735.00	\$212.50	\$735.00	\$735.00	Postage increase up to .64 per stamp 3-yr avg \$734.71
Postage & Mail Services Total	\$665.39	\$857.87	\$521.29	\$735.00	\$212.50	\$735.00	\$735.00	
Public Advertising								
11-57 Public Notices	\$0.00	\$210.00	\$245.00	\$500.00	\$160.00	\$500.00	\$500.00	No increase, this is mainly for advertising for job postings, recovered items, public notices for the disposal of evidence, etc.
Public Advertising Total	\$0.00	\$210.00	\$245.00	\$500.00	\$160.00	\$500.00	\$500.00	
Equipment Maintenance								
12-10 Office Photocopier	\$2,443.78	\$2,153.75	\$2,457.93	\$2,305.00	\$886.20	\$2,000.00	\$2,000.00	Copier lease \$147/mo, color copies extra
12-15 Computer Maintenance	\$4,574.19	\$5,668.79	\$4,302.13	\$5,000.00	\$2,208.34	\$7,590.00	\$7,590.00	Portion of annual IT contract (\$11,220/yr) + 15 hours consultation/professional hours at \$110/hr & gmail platform (\$5,161.20+\$1,650+\$777.60)
12-38 Police Dept Equip Maint	\$323.99	\$14,817.52	\$18,271.10	\$4,000.00	\$114.52	\$4,000.00	\$4,000.00	Upkeep and repairs of all departmental equipment. Including but not limited to body cameras, tasers, radars, etc.
Equipment Maintenance Total	\$7,341.96	\$22,640.06	\$25,031.16	\$11,305.00	\$3,209.06	\$13,590.00	\$13,590.00	
Computer Software								
13-38 Software Licenses	\$7,683.04	\$11,269.40	\$7,967.08	\$11,350.00	\$247.46	\$16,985.00	\$16,985.00	Power DMS \$500 IMC \$7,000 Body Camera \$3,500 Axon Cruiser Cameras \$5151.12 Metro \$135.00 CPI \$198/yr. Office365 \$500
Computer Software Total	\$7,683.04	\$11,269.40	\$7,967.08	\$11,350.00	\$247.46	\$16,985.00	\$16,985.00	
Telephone								
16-11 Cell Phone	\$3,379.39	\$3,172.47	\$3,291.34	\$3,300.00	\$1,473.37	\$3,300.00	\$3,300.00	Cell phones for PD officers 3 yr-avg \$3,022.50
16-12 Land Lines	\$2,354.89	\$2,295.55	\$2,070.95	\$2,250.00	\$949.53	\$2,250.00	\$2,250.00	Land line costs for PD 3-yr avg @ \$2,240
Telephone Total	\$5,734.28	\$5,468.02	\$5,362.29	\$5,550.00	\$2,422.90	\$5,550.00	\$5,550.00	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Books & Publications								
23-17 General Books	\$74.80	\$455.40	\$466.50	\$515.00	\$408.00	\$515.00	\$515.00	Purchase of Maine Law Enforcement books that are required for the staff to look up criminal and civil offenses while performing their daily duties.
Books & Publications Total	\$74.80	\$455.40	\$466.50	\$515.00	\$408.00	\$515.00	\$515.00	
Vehicle Fuel Costs - Gas & Diesel								
25-25 Police Dept Gasoline	\$8,806.21	\$12,752.71	\$15,788.34	\$16,400.00	\$6,327.60	\$16,400.00	\$14,350.00	Increase due to high fuel prices that are out of our control. Avg gal purchased 4,100 gallons
Vehicle Fuel Costs Total	\$8,806.21	\$12,752.71	\$15,788.34	\$16,400.00	\$6,327.60	\$16,400.00	\$14,350.00	
Radio Purchase & Maintenance								
28-28 Radio Repairs	\$0.00	\$998.00	\$1,182.49	\$1,000.00	\$683.18	\$1,000.00	\$1,000.00	No increase
Radio Purchase & Maintenance Total	\$0.00	\$998.00	\$1,182.49	\$1,000.00	\$683.18	\$1,000.00	\$1,000.00	
Supplies								
29-10 Police Dept Officer Supplies	\$2,344.73	\$4,104.08	-\$1,185.00	\$4,000.00	\$529.43	\$4,000.00	\$4,000.00	
Supplies Total	\$2,344.73	\$4,104.08	-\$1,185.00	\$4,000.00	\$529.43	\$4,000.00	\$4,000.00	
Vehicles Maintenance								
30-24 Vehicle Repairs (Labor & Parts)	\$15,800.26	\$4,529.81	\$6,077.35	\$9,500.00	\$4,325.29	\$9,500.00	\$9,500.00	Maintenance stayed the same. Increase for keeping the outside and undercarriage clean by regular washings at Coastal Carwash and interior details periodically. 3-yr avg \$8,802.39
Vehicle Ins. & Maintenance Total	\$15,800.26	\$4,529.81	\$6,077.35	\$9,500.00	\$4,325.29	\$9,500.00	\$9,500.00	
Office Supplies								
32-16 Office Supplies General	\$789.39	\$1,598.21	\$11,210.45	\$3,000.00	\$1,562.40	\$3,000.00	\$3,000.00	3-Yr Avg \$4,532.68
Office Supplies Total	\$789.39	\$1,598.21	\$11,210.45	\$3,000.00	\$1,562.40	\$3,000.00	\$3,000.00	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Retirement Plan								
38-23 Town Match Retirement	\$29,494.97	\$37,050.47	\$40,217.42	\$44,000.00	\$24,459.94	\$51,505.00	\$51,855.00	Contribution rates set by ME State Retirement FY25= 9.9% for Plan AC. The Town set 7.5% for 457 Plan. Anticipated plan change @ 12.8% employer contribution.
Retirement Plan Total	\$29,494.97	\$37,050.47	\$40,217.42	\$44,000.00	\$24,459.94	\$51,505.00	\$51,855.00	
Employees Health Insurance								
40-40 Health Insurance Town Share	\$84,837.32	\$89,508.41	\$90,270.22	\$142,990.00	\$51,518.89	\$151,150.00	\$116,580.00	Maine Municipal Health Trust voted a 4% increase in premiums for the '23 calendar year. July-Dec 23=\$70,140.84 Jan-Jun '24=\$81,006.65 <i>Budgeted Amt is higher due to staff ability to sign up for health insurance, above breakdown is for current employees in current positions.</i>
Health Insurance Total	\$84,837.32	\$89,508.41	\$90,270.22	\$142,990.00	\$51,518.89	\$151,150.00	\$116,580.00	
Worker's Compensation Insurance								
41-41 Worker Comp Ins	\$7,392.85	\$8,687.23	\$4,989.75	\$10,780.00	\$5,985.50	\$9,971.00	\$9,970.00	Maine Municipal Insurances is not projecting any increase for worker comp.
Worker Comp Ins Total	\$7,392.85	\$8,687.23	\$4,989.75	\$10,780.00	\$5,985.50	\$9,971.00	\$9,970.00	
Unemployment Compensation								
42-42 Unemployment Compensation	\$698.82	\$701.52	\$458.58	\$1,414.00	\$686.16	\$920.00	\$920.00	
Unemployment Compensation Total	\$698.82	\$701.52	\$458.58	\$1,414.00	\$686.16	\$920.00	\$920.00	
Insurance for Town								
43-43 Property & Casualty Ins	\$10,522.78	\$8,874.06	\$7,588.00	\$11,633.00	\$9,239.36	\$9,978.51	\$9,980.00	Preliminary projections from Maine Municipal Insurances is there will be an 8% increase for insurances.
Insurance for Town Total	\$10,522.78	\$8,874.06	\$7,588.00	\$11,633.00	\$9,239.36	\$9,978.51	\$9,980.00	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Allowance for Rate Increase								
30-44 Town Vehicle Insurance				\$4,950.00	\$3,892.92	\$4,204.35	\$4,205.00	Preliminary projections from Maine Municipal Insurances is there will be an 8% increase for insurances.
Allowance for Rate Increase Total	\$0.00	\$0.00	\$0.00	\$4,950.00	\$3,892.92	\$4,204.35	\$4,205.00	
Clothing & Uniforms								
56-56 Clothing & Uniforms PD	\$8,117.12	\$3,269.26	\$2,866.98	\$3,000.00	\$218.90	\$3,000.00	\$3,000.00	Provides yearly uniforms to the officers, reserves & parking enforcement.
Clothing & Uniforms Total	\$8,117.12	\$3,269.26	\$2,866.98	\$3,000.00	\$218.90	\$3,000.00	\$3,000.00	
Travel & Meeting Expenses								
60-62 Milage	\$76.39	\$34.04	-\$249.00	\$460.00	\$0.00	\$400.00	\$400.00	Mileage reimbursement for trainings, forums, and meetings.
Travel & Meeting Expenses Total	\$76.39	\$34.04	-\$249.00	\$460.00	\$0.00	\$400.00	\$400.00	
Membership Fees/Dues								
61-61 Membership Fees/Dues	\$650.00	\$940.00	\$1,365.00	\$1,070.00	\$505.00	\$990.00	\$870.00	Membership fees for the following: \$250-Maine Chiefs Association, \$100-NESPIN (New England State Poloce Information Sharing Network), \$275-IACPnet (International Association of Chief's of Police Network online access), \$190-IACP annual dues, \$175-Rotary Annual Membership
Membership Fees/Dues Total	\$650.00	\$940.00	\$1,365.00	\$1,070.00	\$505.00	\$990.00	\$870.00	
Training & Education Materials								
62-53 Training & Education Materials	\$3,672.00	\$16,306.34	\$2,342.63	\$7,500.00	\$3,685.71	\$7,500.00	\$7,500.00	Attend yearly training on topics that are constantly evolving in their fields and/or required by statute. Training cannot always be attended in the state and at times require travel and lodging.
Training & Education Materials Total	\$3,672.00	\$16,306.34	\$2,342.63	\$7,500.00	\$3,685.71	\$7,500.00	\$7,500.00	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Overtime Pay								
80-50 PD Overtime & Holiday Pay	\$18,018.49	\$21,583.84	\$33,095.72	\$37,795.00	\$15,237.87	\$38,945.00	\$38,945.00	Increase of \$1150.00. \$400 dollars for the increase in holiday buyout and \$750 for the increase to the OT budget
Overtime Pay Total	\$18,018.49	\$21,583.84	\$33,095.72	\$37,795.00	\$15,237.87	\$38,945.00	\$38,945.00	
FICA & Medicare								
81-88 FICA	\$2,408.24	\$28,290.13	\$31,284.87	\$33,315.00	\$15,592.00	\$36,876.21	\$36,875.00	FICA/Med Cost at full 7.65% (1.45%-Med & 6.2%-FICA)
FICA & Medicare Total	\$2,408.24	\$28,290.13	\$31,284.87	\$33,315.00	\$15,592.00	\$36,876.21	\$36,875.00	
Annual Stipend PD								
84-63 Police Dept Y-Mbrshp	\$1,800.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	CLC YMCA membership. Per active police union contract with town.
Annual Stipend PD Total	\$1,800.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	
Payroll								
90-60 Chief	\$64,773.23	\$69,645.00	\$76,625.48	\$85,000.00	\$39,230.76	\$85,000.00	\$87,720.00	3.2% COLA
90-61 Patrol Sargent	\$49,089.33	\$61,100.11	\$65,235.00	\$71,900.00	\$30,767.30	\$74,057.00	\$74,055.00	3% increase per COLA
90-62 Patorlman	\$37,786.79	\$53,308.30	\$60,036.92	\$65,070.00	\$30,146.00	\$66,928.00	\$66,930.00	3% increase per COLA
90-64 Patrolman	\$46,980.26	\$54,699.56	\$59,401.80	\$64,980.00	\$29,678.00	\$66,928.00	\$66,930.00	3% increase per COLA
90-65 Patrolman	\$40,410.20	\$47,824.06	\$54,774.12	\$68,485.00	\$30,599.14	\$70,527.00	\$70,525.00	3% increase per COLA
90-66 PD Reserve Officers	\$13,988.00	\$10,836.50	\$6,358.00	\$15,000.00	\$1,654.10	\$15,000.00	\$15,000.00	3.2% Increase and adjusted payscale. No increase due to actual utilization of reserve officers.
90-67 Seasonal Parking Enforcement	\$150.00	\$5,142.38	\$10,612.58	\$10,000.00	\$6,749.44	\$10,000.00	\$14,385.00	\$15/hr, 7 days x 16 weeks; \$0.50 increase for retraining Parking Embassadors
90-68 Public Safety Administrative Assistant	\$43,716.75	\$45,999.52	\$49,157.17	\$53,065.00	\$24,489.62	\$54,657.00	\$54,765.00	3.2 % COLA
90-96 Payroll Liabilities							\$6,250.00	Merit, Certification, & Longevity Increases as well as Paid Family Medical Leave contribution
Payroll Total	\$296,894.56	\$348,555.43	\$382,201.07	\$433,500.00	\$193,314.36	\$443,097.00	\$456,560.00	

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POLICE DEPARTMENT DEPT 12								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Total Police Department	\$513,823.60	\$628,684.29	\$669,098.19	\$797,562.00	\$344,424.43	\$831,612.07	\$808,685.00	
					Increase/Decrease	\$34,050.07	\$11,123.00	
						4.27%	1.39%	
REVENUE								
Special Detail	\$15.00	\$292.50	\$0.00	\$2,500.00	\$195.00			
Parking Fines	\$650.00	\$3,575.00	\$7,025.00	\$6,000.00	\$4,205.00			
Accident Reports	\$470.00	\$790.00	\$870.00	\$500.00	\$380.00			
Witness Fees	\$150.00	\$20.00	\$350.00	\$100.00	\$300.00			
Miscellaneous Income	\$49.00	\$3,776.00	\$4,297.50	\$0.00	\$5,025.00			
Concealed Weapons	\$75.00	\$55.00	\$70.00	\$0.00	\$15.00			
Total Administration Revenue	\$1,409.00	\$8,508.50	\$12,612.50	\$9,100.00	\$10,120.00	\$0.00	\$0.00	
					Increase/Decrease	-\$9,100.00	-\$9,100.00	
						-100.00%	-89.92%	

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ANIMAL CONTROL OFFICER (DEPT 09)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Animal Control								
36-29 Shelter Contract	\$2,883.40	\$3,216.10	\$3,330.65	\$3,800.00	\$3,330.65	\$3,400.00	\$3,400.00	Midcoast Humane Society Animal Shelter-contract price is \$1.48/per human population according to 2020 census; population of 2297, includes \$150 (x2) for any rabies or other care required (rabies, quarantine, etc). Moving forward MHS will insititute a minimum of 2% increase each year.
36-36 ACO Contract	\$2,103.18	\$2,513.24	\$4,628.57	\$3,000.00	\$1,900.79	\$3,990.00	\$4,000.00	Contract with Lincoln County Sheriff's Dept. for ACO services. Increase in wage. Town pays for actual hours billed.
Total Animal Control	\$4,986.58	\$5,729.34	\$7,959.22	\$6,800.00	\$5,231.44	\$7,390.00	\$7,400.00	
						Increase/Decrease	\$590.00	\$600.00
							8.68%	8.82%
REVENUE								
Dog License Fees	\$503.00	\$984.00	\$984.00	\$600.00	\$412.00	\$750.00	\$750.00	
Total Administration Revenue	\$503.00	\$984.00	\$984.00	\$600.00	\$412.00	\$750.00	\$750.00	
						Increase/Decrease	\$150.00	\$150.00
							25.00%	36.41%

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FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Postage & Mail Services								
10-10 Postage General	\$92.00	\$212.00	\$226.00	\$150.00	\$0.00	\$175.00	\$175.00	Covers mailbox rental and postage.
Postage & Mail Service Total	\$92.00	\$212.00	\$226.00	\$150.00	\$0.00	\$175.00	\$175.00	
Equipment Maintenance								
12-15 Computer Maintenance	\$0.00	\$30.00	\$92.30	\$180.00	\$28.80	\$195.00	\$200.00	1 hour IT consultation/professional hours at \$110/hr + Google mail platform. (\$110+\$86.40)
12-39 Fire Dept Equipment Maintenance	\$1,009.11	\$2,294.27	\$1,601.77	\$2,200.00	\$0.00	\$1,200.00	\$1,200.00	Covers SCBA flow testing (yearly requirement, 20 packs estimated \$60 per pack). 3-yr avg \$2,181.34
Equipment Maintenance Total	\$1,009.11	\$2,324.27	\$1,694.07	\$2,380.00	\$28.80	\$1,395.00	\$1,400.00	
Telephone								
16-11 Cell Phone	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00	\$120.00	\$120.00	Reimburse Chief at \$10 a month towards cell phone
16-12 Land Lines	\$695.48	\$697.36	\$641.14	\$590.00	\$292.69	\$690.00	\$690.00	Average bill is just over \$57 / month at 12 months
Telephone Total	\$695.48	\$817.36	\$641.14	\$710.00	\$292.69	\$810.00	\$810.00	
Equipment, Tools, & Supplies								
21-14 General Equipment	\$8,770.60	\$4,906.97	\$1,584.57	\$7,000.00	\$1,088.47	\$2,500.00	\$2,500.00	Covers routine equipment purchases and replacement materials, such as nozzles, hose, fire extinguishers, hand tools, chain saws, foam, etc.
Equipment, Tools, & Supplies Total	\$8,770.60	\$4,906.97	\$1,584.57	\$7,000.00	\$1,088.47	\$2,500.00	\$2,500.00	

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FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Miscellaneous								
22-86 Fire Dept Professional Testing	\$2,600.00	\$4,015.50	\$3,965.00	\$4,845.00	\$0.00	\$4,845.00	\$4,845.00	Covers pump test and service (\$600 per truck x 4 trucks), aerial ladder certification (\$875), ground ladder testing (\$45 x 16 ladders). Garage door maintenance (\$600 FY22) to be conducted every other year and alternate with aerial service (\$750 FY21) to provide roughly flat budget.
Miscellaneous Total	\$2,600.00	\$4,015.50	\$3,965.00	\$4,845.00	\$0.00	\$4,845.00	\$4,845.00	
Vehicle Fuel Costs - Gas & Diesel								
25-32 Fire Dept Vehicle Fuel	\$2,335.79	\$3,778.70	\$4,892.99	\$4,000.00	\$1,264.75	\$4,100.00	\$4,100.00	Fuel costs are up and one or two large incidents can have a huge impact on this line item. One significant fire will use about 100 gallons of diesel fuel. Increased line item based on uncertainty in fuel prices going out 6-18 months.
Vehicle Fuel Costs Total	\$2,335.79	\$3,778.70	\$4,892.99	\$4,000.00	\$1,264.75	\$4,100.00	\$4,100.00	
Radio Purchase & Maintenance								
28-13 Fire Dept Pagers	\$0.00	\$11,939.73	\$0.00	\$1,740.00	\$0.00	\$2,175.00	\$2,175.00	Expected pager lifetime is 7 years with an inventory of 32 requires replacement of 4-5 per year (\$435 per pager).
28-28 Radio Repairs	\$390.10	\$1,417.50	\$53.55	\$675.00	\$0.00	\$260.00	\$260.00	Battery life of 6 years with 54 batteries in inventory requires 9 batteries per year (\$15 per battery). Budget 1 pager repair per year (\$125 per repair)
Radio Purchase & Maintenance Total	\$2,725.89	\$17,135.93	\$4,946.54	\$6,415.00	\$1,264.75	\$2,435.00	\$6,535.00	
Vehicles Insurance & Maintenance								
30-23 Vehicle Inspections	\$0.00	\$0.00	\$400.00	\$1,200.00	\$260.00	\$1,200.00	\$1,200.00	Covers the required yearly inspection of fire department vehicles
30-24 Vehicle Repairs (Labor & Parts)	\$11,585.13	\$4,908.89	\$10,339.47	\$9,000.00	\$2,779.93	\$9,000.00	\$9,000.00	Maintained at the same level as previous years. If any major failure were to occur, this line item would not cover the full costs.
Vehicles Insurance & Maintenance Total	\$11,585.13	\$4,908.89	\$10,739.47	\$10,200.00	\$3,039.93	\$10,200.00	\$10,200.00	

FY 25 Operating Budget

FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Office Supplies								
32-16 Office Supplies General	\$32.64	\$53.94	\$0.00	\$450.00	\$0.00	\$450.00	\$450.00	Covers toner, pens, paper, and office consumables
Office Supplies Total	\$32.64	\$53.94	\$0.00	\$450.00	\$0.00	\$450.00	\$450.00	
Liability Coverage								
45-46 Firefighter Liability	\$694.25	\$2,032.00	\$0.00	\$2,250.00	\$1,275.00	\$2,250.00	\$2,250.00	Covers door to door coverage for Firefighters
43-43 Property Insurance	\$1,239.80	\$1,090.90	\$833.00	\$1,450.00	\$1,092.96	\$1,180.00	\$1,180.00	
30-44 Vehicle Insurance & Mobile Equip Ins	\$0.00	\$5,663.46	\$5,900.00	\$7,500.00	\$5,932.96	\$11,200.00	\$11,200.00	Increase due to increasing the replacement cost of apparatus to account for the increase in prices for new trucks
40-40 Health Insurance Aflac Cancer Policy	\$0.00	\$0.00	\$6,030.00	\$9,545.00	\$6,030.00	\$9,545.00	\$9,545.00	AFLAC cancer policy estimate is based on plan cost of \$415 per year with 23 employees. Members would need to be in an active status the previous year to receive the benefit.
41-41 Workers Comp Ins	\$3,719.68	\$4,436.03	\$2,308.16	\$4,875.00	\$2,674.52	\$4,455.00	\$4,455.00	Maine Municipal Insurances is not projecting any increase for worker comp.
Liability Coverage Total	\$5,653.73	\$13,222.39	\$15,071.16	\$25,620.00	\$17,005.44	\$28,630.00	\$28,630.00	
Clothing & Uniforms								
56-57 Fire Dept Clothing/Uniforms	\$10,672.22	\$16,748.23	\$5,744.83	\$6,000.00	\$706.84	\$6,000.00	\$6,000.00	Budgeting for 2 sets of turnout gear per year. Based on 10 year life-expectancy and 30 sets of gear, this should be 3 sets per year. Some new members require new gear, but we are sitting pretty well on gear age at this point
Clothing & Uniforms Total	\$10,672.22	\$16,748.23	\$5,744.83	\$6,000.00	\$706.84	\$6,000.00	\$6,000.00	

FY 25 Operating Budget

FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Membership Fees/Dues								
61-61 Membership Fees/Dues	\$195.00	\$585.00	\$1,215.00	\$600.00	\$13.78	\$600.00	\$600.00	Covers membership in Lincoln County Fire Chiefs' Association, Maine State Federation of Firefighters, Maine Fire Chiefs' Association, New England States Veterans Firefighter League
Membership Fees/Dues Total	\$195.00	\$585.00	\$1,215.00	\$600.00	\$13.78	\$600.00	\$600.00	
Training & Education Materials								
62-53 Training & Education Materials	\$103.41	\$144.87	\$952.29	\$1,300.00	\$96.30	\$1,000.00	\$1,000.00	Covers costs for training and travel for any out of town trainings (i.e. Central Maine or Southern Maine Fire attack schools).
Training & Education Materials Total	\$103.41	\$144.87	\$952.29	\$1,300.00	\$96.30	\$1,000.00	\$1,000.00	
FICA & Medicare								
81-88 FICA	\$3,532.00	\$4,094.52	\$4,291.94	\$5,015.00	\$3,314.61	\$4,951.31	\$5,175.00	Budget for 6.2% Social Security and 1.45% Medicare employer contributions. Increase due to requested payroll increase.
FICA & Medicare Total	\$3,532.00	\$4,094.52	\$4,291.94	\$5,015.00	\$3,314.61	\$4,951.31	\$5,175.00	
Health Services								
82-38 Fire Dept Health Services	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$400.00	\$400.00	Covers yearly medical evaluation for interior members as required by Maine BOL standards. We have been fortunate to have someone donate services in the past.
health Services Total	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$400.00	\$400.00	

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FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Payroll	\$46,892.25	\$54,254.12	\$56,903.25	\$65,523.00	\$44,128.00	\$65,523.00	\$67,620.00	Manager proposes 3.2% increase.
90-85 Chief								
90-85 Deputy Chief								
90-85 1st Assistant Chief								
90-85 2nd Assistant Chief								
90-85 Foreman of Pumpers								
90-85 SCBA Other Officer Positions								Includes 3 Captains (\$500) Safety Officer, SCBA Officer and Equipment Officer and 1 Lieutenant (\$250)
90-85 Training Officer								
90-85 Treasurer								
90-85 Administrative Assistant (new item)								
90-85 Clerk								
90-85 Fire Fighter On-Call Pay								Increase requested based on trend of the last few years of calls. Using estimate of 1200 hours at \$18/hr (request increase from \$16 /hr)
90-85 Fire Fighter Training Pay								Estimate of 750 hours of training time at \$18 per hr (request increase from \$16 /hr)
90-85 Pay per Meeting								By-Laws of the Massasoit Engine Company state members will be given .25 cents per monthly meeting for their time
90-85 Fire Suppression: SCBA								Stipend for interior qualified members at \$150 per year
Fire Suppression: Haz- Mat Operations								
90-85 #17 Earned Paid Leave								Estimate based on 2019 numbers would indicate 40 hours of total time earned by members (Did not use 2020 due to off training hours due to COVID-19)
90-85 Fireman's Annual Supper								Firemen's Annual Supper
 90-85 Fire Dept Compensation Total	\$46,892.25	\$54,254.12	\$56,903.25	\$65,523.00	\$44,128.00	\$65,523.00	\$67,620.00	

FY 25 Operating Budget

FIRE DEPARTMENT DEPT 13								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
LOSAP Contribution								
38-26 LOSAP Contribution (Length of Service)				\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	LOSAP program is now funded and contributions will be accepted.
LOSAP Contribution Total	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	
Fire Station Building Expenses								
33-30 Supplies & Maintenance	\$1,383.40	\$3,277.19	\$2,698.33	\$3,000.00	\$4,496.21	\$3,250.00	\$3,250.00	
33-31 Electricity	\$1,462.97	\$2,572.34	\$1,152.27	\$1,800.00	\$862.51	\$1,800.00	\$1,800.00	Should see a reduction in electricity costs with the solar array field on Standpipe Rd.
33-32 Heat	\$6,467.01	\$8,127.85	\$10,661.55	\$9,000.00	\$2,359.91	\$9,400.00	\$9,000.00	Decreased slightly based on current fuel costs and a new furnace installed
33-33 Water	\$256.20	\$192.15	\$256.20	\$255.00	\$363.65	\$256.00	\$300.00	
33-36 Bulk Gas	\$41.18	\$32.24	\$1,628.95	\$125.00	\$0.00	\$125.00	\$125.00	Covers propane for standby generator and kitchen
33-37 Alarm	\$1,051.00	\$1,051.00	\$2,258.52	\$1,900.00	\$10,398.66	\$1,680.00	\$1,680.00	Alarm system was replaced contract signed was for \$140 per month and covers annual inspection and testing
Fire Station Building Expenses Total	\$10,661.76	\$15,252.77	\$18,655.82	\$16,080.00	\$18,480.94	\$16,511.00	\$16,155.00	
Contracted Services								
91-95 Janitorial	\$1,305.00	\$1,740.00	\$1,305.00	\$1,740.00	\$435.00	\$1,740.00	\$1,740.00	
Contracted Services Total	\$1,305.00	\$1,740.00	\$1,305.00	\$1,740.00	\$435.00	\$1,740.00	\$1,740.00	
Total Fire Department	\$108,862.01	\$144,195.46	\$132,829.07	\$165,828.00	\$91,160.30	\$159,265.31	\$165,335.00	
						Increase/Decrease		
							-\$6,562.69	
							-3.96%	-0.30%
REVENUE								
Miscellaneous	\$192.00	\$140.00			\$0.00			
Total Administration Revenue	\$192.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Increase/Decrease		
							\$0.00	\$0.00
							#DIV/0!	#DIV/0!

FY 25 Operating Budget

EMERGENCY MANAGEMENT (DEPT 14)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Telephone								
16-11 Cell Phone	\$0.00	\$40.01	\$0.00	\$120.00	\$0.00		\$120.00	Reimb personal use (\$10.00/mo) payable in June
Telephone Total	\$0.00	\$40.01	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	
Equipment & Supplies								
21-14 General Equipment	\$440.11	\$440.11	\$400.10	\$640.00	\$200.05		\$650.00	
Supplies Total	\$440.11	\$440.11	\$400.10	\$640.00	\$200.05	\$0.00	\$650.00	
Membership Fees/Dues								
61-61 Membership Fees/Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	Membership dues for the County were removed due to no fee for the County.
Membership Fees/Dues Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Training & Education Materials								
62-53 Training & Education	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00		\$100.00	allows for 1 training
Training & Education Materials Total	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	
FICA & Medicare								
81-88 FICA	\$99.44	\$99.46	\$99.44	\$125.00	\$49.72		\$130.00	7.65% of payroll for Soc. Sec & Medicare
FICA & Medicare	\$99.44	\$99.46	\$99.44	\$125.00	\$49.72	\$0.00	\$130.00	
Payroll								
90-84 Emergency Management	\$1,000.00	\$1,000.00	\$1,000.00	\$1,250.00	\$500.00		\$1,300.00	
90-95 Deputy EMA Director	\$300.00	\$300.00	\$300.00	\$375.00	\$150.00		\$400.00	
Payroll	\$1,300.00	\$1,300.00	\$1,300.00	\$1,625.00	\$650.00	\$0.00	\$1,700.00	
Total Emergency Management	\$1,839.55	\$1,879.58	\$1,799.54	\$2,610.00	\$899.77	\$0.00	\$2,700.00	
					Increase/Decrease	\$ (2,610.00)	\$ 90.00	
						-100.00%	3.45%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

HYDRANTS & FIRE PREVENTION (DEPT 15)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Hydrant Rental Fee								
51-55 Hydrants	\$138,466.24	\$138,466.24	\$138,466.24	\$157,103.00	\$62,939.20	\$161,030.58	\$161,030.00	54 Hydrants, allows for 2.5% increase.
Hydrants Fire Protection Total	\$138,466.24	\$138,466.24	\$138,466.24	\$157,103.00	\$62,939.20	\$161,030.58	\$161,030.00	
					Increase/Decrease	\$ 3,927.57	\$3,927.00	
						2.50%	2.50%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

STREETLIGHTS (DEPT 16)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Streetlights								
50-82 Streetlights Only	\$14,168.22	\$3,232.42	\$6,338.31	\$5,500.00	\$1,388.37	\$6,000.00	\$6,000.00	Power Cost: \$3,000 Maintenance: \$3,000 Est maintenance @ \$500 per light.
Total Streetlights	\$14,168.22	\$3,232.42	\$6,338.31	\$5,500.00	\$1,388.37	\$6,000.00	\$6,000.00	
						Increase/Decrease	\$500.00	\$500.00
							9.09%	9.09%
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Increase/Decrease	\$0.00	\$0.00
							#DIV/0!	#DIV/0!

FY 25 Operating Budget

TRAFFIC LIGHTS (DEPT 17)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Traffic Lights								
50-83 Power & Maintenance	\$2,331.79	\$887.43	\$917.21	\$2,200.00	\$433.75	\$2,200.00	\$2,200.00	Est Power Cost: 700 Maintenance: \$1,500
Total Traffic Lights	\$2,331.79	\$887.43	\$917.21	\$2,200.00	\$433.75	\$2,200.00	\$2,200.00	
					Increase/Decrease	\$0.00	\$0.00	
						0.00%	0.00%	
REVENUE								
Total Traffic Lights Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

COMMUNITY BETTERMENT (DEPT 26)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Community Betterment Organizations								
54-76 PROVIDER AGENCY PETITIONS	\$20,152.47	\$17,857.00	\$27,515.00	\$34,059.00	\$37,379.00	\$0.00	\$0.00	All provider agencies will submit petitions and be placed on the warrant individually.
54-77 CLC AMBULANCE	\$70,537.50	\$76,322.21	\$168,016.26	\$90,760.00	\$90,765.36	\$99,027.01	\$99,027.01	Five-town service with annual contribution based on state valuation. Pay out in October. Included in Public Safety warrant article.
54-78 LCTV	\$6,966.00	\$11,966.00	\$17,500.00	\$19,000.00	\$19,000.00	\$0.00	\$0.00	Required by petition beginning FY 25
54-80 SKIDOMPHA LIBRARY	\$33,813.02	\$33,813.00	\$33,813.00	\$33,815.00	\$33,815.00	\$0.00	\$0.00	Required by petition beginning FY 25
Total Community Betterment Agencies	\$70,537.50	\$76,322.21	\$168,016.26	\$90,760.00	\$90,765.36	\$99,027.01	\$99,027.01	
						Increase/Decrease	\$8,267.01	\$8,267.01
							9.11%	9.11%

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Miscellaneous Expense								
11-57 Public Notices	\$ 225.99	\$ 210.00	\$ 140.00	\$ 200.00	\$ -	\$100.00	\$100.00	Allows for 2.5 postings, kayak rack, dock removal, posted roads, etc.
Miscellaneous Expense Total	\$ 225.99	\$ 210.00	\$ 140.00	\$ 200.00	\$ -	\$ 100.00	\$ 100.00	
Telephone								
16-11 Cell Phone	\$ 300.00	\$ 300.00	\$ 75.00	\$ -	\$ -	\$0.00	\$0.00	
Telephone Total	\$ 300.00	\$ 300.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	
Equipment, Tools, & Supplies								
21-14 General Equipment & Supplies	\$ 2,389.62	\$ 211.38	\$ 589.87	\$ 2,000.00	\$ 2,633.72	\$2,000.00	\$2,000.00	Shop equipment and supplies.
21-15 Highway Equipment General	\$ 157.17	\$ 1,833.35	\$ 3,433.58	\$ 5,000.00	\$ 729.95	\$5,000.00	\$5,000.00	Sweeper wear parts, Wheeled loader parts, F550 parts, etc.. Allows for more broom/sweeper parts with an estimated increase in use.
21-17 Leased Equipment	\$ 3,060.00	\$ 120.94	\$ 710.13	\$ 2,500.00	\$ 5,149.60	\$8,000.00	\$8,000.00	Excavator Rental: \$5,200/mo w/attachments, misc rentals for department jobs.
Equipment, Tools, & Supplies Total	\$ 5,606.79	\$ 2,165.67	\$ 4,733.58	\$ 9,500.00	\$ 8,513.27	\$ 15,000.00	\$ 15,000.00	
Books & Publications								
23-17 General Books					\$ -			Many resources are available online.
Books & Publications Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Vehicle Fuel Costs - Gas & Diesel								
25-33 Highway Dept Vehicle Fuel	\$ 3,235.17	\$ 4,905.05	\$ 6,322.82	\$ 5,000.00	\$ 2,586.54	\$5,000.00	\$5,000.00	Fuel for all equipment and vehicles. This would cover rental equipment as well.
Vehicle Fuel Costs Total	\$ 3,235.17	\$ 4,905.05	\$ 6,322.82	\$ 5,000.00	\$ 2,586.54	\$ 5,000.00	\$ 5,000.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Supplies								
29-14 Highway General Supplies	\$ 2,007.70	\$ 2,200.74	\$ 2,499.35	\$ 3,000.00	\$ 1,083.43	\$3,000.00	\$3,000.00	Personal protection equipment (gloves, goggles, chainsaw chaps, boots). General office supplies, trashbags, W-D40, grease, hoses, pressure washer supplies. Allows \$100 for a meal during any 16 hour storm shifts.
29-48 Highway Traffic Signs	\$ 289.36	\$ 2,383.18	\$ 877.61	\$ 2,500.00	\$ 1,220.01	\$2,500.00	\$2,500.00	Road Signs: \$750 Traffic Control Devices. (barricades set of 2 (\$375 ea), cones, Warning signs \$150/ea (reflective) x 4 Sign Posts: \$30/ea and Hardware: \$20/ea
29-49 E911 Street Signs	\$ 3,032.87	\$ 508.02	\$ 580.04	\$ 500.00	\$ -	\$550.00	\$550.00	Replacement street signs, new roads, etc.. \$50/ea estimate
Supplies Total	\$ 5,329.93	\$ 5,091.94	\$ 3,957.00	\$ 6,000.00	\$ 2,303.44	\$ 6,050.00	\$ 6,050.00	
Vehicles Insurance & Maintenance								
30-24 Vehicle Repairs (Parts & Labor)	\$ 10,157.72	\$ 3,879.93	\$ 12,241.16	\$ 8,000.00	\$ 5,555.90	\$12,500.00	\$12,500.00	Truck Maintenance: \$2,500 Loader Maintenance: \$5,000 Attachment Maintenance: \$1,000 The repairs to the loader are increasing and it may be worth considering a replacement machine soon.
Vehicles Insurance & Maintenance Total	\$ 10,157.72	\$ 3,879.93	\$ 12,241.16	\$ 8,000.00	\$ 5,555.90	\$ 12,500.00	\$ 12,500.00	
Retirement Plan								
38-24 Town Match Retirement	\$ 4,572.48	\$ 5,241.98	\$ 5,813.30	\$ 10,265.00	\$ 5,197.95	\$12,610.90	\$12,610.00	Contribution rate set by Maine State Retirement System. Currently 9.9%.
Retirement Plan Total	\$ 4,572.48	\$ 5,241.98	\$ 5,813.30	\$ 10,265.00	\$ 5,197.95	\$ 12,610.90	\$ 12,610.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Employees Health Insurance								
40-40 Employee Health Insurance Town Share	\$ 11,980.13	\$ 12,025.12	\$ 21,798.50	\$ 41,770.00	\$ 9,228.07	\$57,450.00	\$35,900.00	Maine Municipal Health Trust voted a 4% increase in premiums for the '23 calendar year. Employee/Spouse Coverage \$30,725 Group II Employees: \$28,725 x 2 Budgeted Amt is higher due to staff ability to sign up for health insurance.
Employee Health Insurance Total	\$ 11,980.13	\$ 12,025.12	\$ 21,798.50	\$ 41,770.00	\$ 9,228.07	\$ 57,450.00	\$ 35,900.00	
Worker's Compensation Insurance								
41-41 Workers Compensation Insurance	\$ 3,580.69	\$ 4,251.19	\$ 2,201.99	\$ 2,750.00	\$ 2,547.14	\$4,245.00	\$4,243.00	Maine Municipal Insurances is not projecting an increase for worker comp.
Worker's Compensation Insurance Total	\$ 3,580.69	\$ 4,251.19	\$ 2,201.99	\$ 2,750.00	\$ 2,547.14	\$ 4,245.00	\$ 4,243.00	
Unemployment Compensation Insurance								
42-42 Unemployment Compensation Insurance	\$ 145.58	\$ 274.15	\$ 95.53	\$ 275.00	\$ 142.95	\$200.00	\$275.00	No increase expected
Unemployment Compensation Insurance Total	\$ 145.58	\$ 274.15	\$ 95.53	\$ 275.00	\$ 142.95	\$ 200.00	\$ 275.00	
Insurance for Town								
43-43 Property & Casualty Insurance	\$ 2,479.60	\$ 2,081.10	\$ 1,737.00	\$ 2,675.00	\$ -	\$2,889.00	\$2,890.00	Anticipating a 8% increase.
Insurance for Town Total	\$ 2,479.60	\$ 2,081.10	\$ 1,737.00	\$ 2,675.00	\$ -	\$ 2,889.00	\$ 2,890.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Highway Maintenance								
52-12 Culverts	\$ -	\$ 2,683.80	\$ 2,146.00	\$ 4,500.00	\$ 7,662.52	\$5,000.00	\$5,000.00	Allows us to purchase culverts. 15" x 20' culvert runs about \$350. May need larger culverts in certain locations.
52-52 Winter Sand & Salt	\$ 3,923.20	\$ 2,656.50	\$ 179.32	\$ 3,000.00	\$ 825.00	\$900.00	\$900.00	Allows the crew to salt the Admin Building walk/parking lot as well as sidewalks that we maintain - Hodgdon, Miles, Church, 1B, Bristol Rds. Est 10 tons
52-53 General Maintenance	\$ 10,026.06	\$ 30,556.39	\$ 4,266.86	\$ 20,000.00	\$ 1,549.00	\$15,000.00	\$15,000.00	Ditch/Shoulder Stabilization, Sidewalk Repair, Raising Drainage Grates, Bench/Table Replacements, etc...
52-96 Line Striping	\$ 1,668.16	\$ 856.89	\$ 3,766.16	\$ 8,500.00	\$ 60.82	\$16,325.00	\$11,700.00	Parking Stalls: Est \$20 ea, \$5,000 Crosswalks: Est \$18.5/key, \$4,625 Misc Marks/Painting: Est \$2,000 Road/Traffic Stencils: Est \$75/ea,
52-97 Main Street Painting & Sweeping	\$ 337.99	\$ 501.20	\$ 136.95	\$ 1,000.00	\$ 210.09	\$0.00	\$0.00	This line has covered in-house costs the last few years. Most painting will be contracted out, see above.
52-98 Cold Patch	\$ 3,234.30	\$ 3,817.66	\$ 3,562.78	\$ 3,100.00	\$ 3,169.74	\$4,650.00	\$4,650.00	For pot hole repairs large and small. Approx \$155/ton. Est 30 tons for FY 25.
Highway Maintenance Total	\$ 19,189.71	\$ 41,072.44	\$ 14,058.07	\$ 40,100.00	\$ 13,477.17	\$ 41,875.00	\$ 37,250.00	
Travel & Meeting Expenses								
60-62 Mileage	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00	\$200.00	\$200.00	Reimb personal usage of vehicle @ \$0.67/mile
Travel & Meeting Expenses Total	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	
Training & Education Material								
62-53 Training & Education Material	\$ -	\$ -	\$ -	\$ -	\$ -	\$200.00	\$200.00	Required trainings for OSHA, MDOT, HazMat, ADA, & SDS
Training & Education Material Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
FICA & Medicare								
81-88 FICA	\$ 4,890.61	\$ 4,733.61	\$ 5,709.07	\$ 7,625.00	\$ 3,828.65	\$9,004.76	\$9,005.00	7.65% of total payroll for FICA/Med
FICA & MEDICARE	\$ 4,890.61	\$ 4,733.61	\$ 5,709.07	\$ 7,625.00	\$ 3,828.65	\$ 9,004.76	\$ 9,005.00	
Heater Rd Facility								
86-31 Heater Rd Facility	\$ 1,709.78	\$ 2,863.59	\$ 2,214.97	\$ 8,000.00	\$ 10,268.16	\$8,410.00	\$8,410.00	Electricity \$30/mo in the summer, \$200/mo in the winter Water \$65/qtr Heat \$750 Phone/Internet \$85/mo Maintenance \$5,000 Repair/improve yard lighting, building repairs
Heater Rd Facility Total	\$ 1,709.78	\$ 2,863.59	\$ 2,214.97	\$ 8,000.00	\$ 10,268.16	\$ 8,410.00	\$ 8,410.00	
Public Landing								
89-30 Public Landing Maintenance	\$ 448.37	\$ 82.65	\$ 227.61	\$ 1,000.00	\$ 303.18	\$250.00	\$250.00	Float maintenance, dock lighting for improved safety.
Public Landing Total	\$ 448.37	\$ 82.65	\$ 227.61	\$ 1,000.00	\$ 303.18	\$ 250.00	\$ 250.00	
Payroll								
90-55 Highway Overtime	\$ 1,161.43	\$ 4,531.96	\$ 704.15	\$ 1,875.00		\$8,085.00	\$8,085.00	This allows 100 hours of overtime for each employee if needed to work though winter storms, weekends, and/or other seasonal needs
90-56 Driver/Laborer	\$ 15,300.83	\$ 3,322.50	\$ 29,558.00	\$ 45,760.00	\$ 23,078.00	\$47,224.32	\$47,225.00	3.2% COLA
90-57 Road Foreman	\$ 44,175.66	\$ 46,281.87	\$ 46,357.41	\$ 52,000.00	\$ 23,982.75	\$62,400.00	\$62,400.00	Significant increase from YTD as the position has been unstaffed since Dec 1. TM has been assisting with department needs.
90-96 Payroll Liability						\$1,588.55	\$1,590.00	Merit, Certification, & Longevity Increases as well as Paid Family Medical Leave contribution
Payroll Total	\$ 60,637.92	\$ 54,136.33	\$ 76,619.56	\$ 99,635.00	\$ 47,060.75	\$ 119,297.87	\$ 119,300.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Contracted Services								
91-23 General Contractor	\$ 2,701.21	\$ 4,224.25	\$ 41,211.13	\$ 34,500.00	\$ 10,334.83	\$40,000.00	\$40,000.00	Snow Dump Lease \$2,500 Welding Services \$2,000 Culvert Replacement \$30,000 (Est contract replacement cost \$150 per ft. Avg length est 40 ft) 5-6 Culverts Ditch Reclamation \$15/LF x 1000
91-24 Downtown Plowing	\$ 109,166.88	\$ 109,637.79	\$ 105,462.48	\$ 135,000.00	\$ 73,677.55	\$155,197.91	\$155,200.00	FY 25 Contract Price \$150,197.91 Salt/Fuel (De)/Escalator \$2,500
91-25 Highway Plowing	\$ 146,970.87	\$ 153,401.00	\$ 155,970.04	\$ 189,000.00	\$ 103,710.23	\$216,910.15	\$214,410.00	FY 25 Contract Price \$211,910.15 Salt/Fuel (De)/Escalator \$2,500
91-26 Roadside Mowing	\$ 1,338.25	\$ 1,392.00	\$ 1,592.00	\$ 1,700.00	\$ 1,672.00	\$1,700.00	\$1,700.00	Roadside mowing
91-27 Catch Basin Cleaning	\$ 1,725.00	\$ -	\$ 3,150.00	\$ 4,000.00	\$ -	\$4,000.00	\$4,000.00	Need to conduct inventory/assessment. Est 120 catch basins, 3-yr cleaning cycle. @ \$100/basin.
91-28 Catch Basin Repair	\$ 153.78	\$ -	\$ -	\$ 3,500.00	\$ -	\$3,500.00	\$3,500.00	Minor Repairs and replacement covers \$1,500
91-29 Technical Assistance	\$ 10,642.08	\$ -	\$ 650.00	\$ 5,000.00	\$ 250.00	\$5,000.00	\$5,000.00	Engineering/Architect/Survey/Legal Services
91-30 Tree Work	\$ 2,578.05	\$ 600.00	\$ 3,500.00	\$ 16,000.00	\$ -	\$16,000.00	\$16,000.00	Roadside tree cutting @ est \$200/hr Continue Lessner Rd (est 1 week) Standpipe Rd (est 3 days) No firm estimates or bids to-date.
70-03 ADA Compliance	\$ 3,425.00	\$ 1,822.70	\$ 47.94	\$ 5,500.00	\$ 1,430.26	\$10,000.00	\$10,000.00	Cost increase to 715.00 per ADA plate, precast; Reset pedestrian activated signals est. \$7,500
Contracted Services Total	\$ 278,701.12	\$ 271,077.74	\$ 311,583.59	\$ 394,200.00	\$ 191,074.87	\$ 452,308.06	\$ 449,810.00	

FY 25 Operating Budget

HIGHWAY DEPT 10								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Total Highway Department	\$ 413,191.59	\$ 414,392.49	\$ 469,528.75	\$ 637,195.00	\$ 302,288.04	\$ 747,590.59	\$ 718,993.00	
					Increase/Decrease	\$110,395.59	\$81,798.00	
						17.33%	12.84%	
REVENUE								
Auto Excise Tax	\$507,327.24	\$486,752.21	\$515,990.23	\$500,000.00	\$283,689.94	\$500,000.00	\$500,000.00	
Property Tax				\$137,195.00	\$137,195.00	\$247,590.59	\$218,993.00	
Total Administration Revenue	\$507,327.24	\$486,752.21	\$515,990.23	\$637,195.00	\$420,884.94	\$747,590.59	\$718,993.00	
					Increase/Decrease	\$110,395.59	\$81,798.00	
						17.33%	12.84%	

FY 25 Operating Budget

CEMETERY (DEPT 27)								
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
EXPENSES								
Public Advertising								
11-57 Public Notices	\$0.00	\$0.00	\$210.00	\$200.00	\$0.00	\$200.00	\$200.00	Advertise for seasonal helper
Public Advertising Total	\$0.00	\$0.00	\$210.00	\$200.00	\$0.00	\$200.00	\$200.00	
Computer Software								
13-38 Software Licenses	\$0.00	\$0.00	\$600.00	\$200.00	\$400.00	\$300.00	\$300.00	Tech support as needed.
Computer Software Total	\$0.00	\$0.00	\$600.00	\$200.00	\$400.00	\$300.00	\$300.00	
Equipment, Tools, & Supplies								
21-14 General Equipment	\$1,014.16	\$75.96	\$153.57	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$600 WWII Flag Holders (100 x \$20) \$100 Misc Tools Right Angle Drill - ? \$500 D2
21-27 Memorial Day Flags	\$0.00	\$0.00	\$404.58	\$300.00	\$0.00	\$800.00	\$800.00	340 vets - 12 x 18" on 5/16 dowel
Equipment, Tools, & Supplies Total	\$1,014.16	\$75.96	\$558.15	\$1,500.00	\$0.00	\$2,000.00	\$2,000.00	
Recording & Processing Fees								
27-27 Recording Fees	\$183.00	\$118.00	\$78.00	\$200.00	\$19.00	\$118.00	\$120.00	Recording Fees are typically \$19, this allows for 6 recordings.
Recording & Processing Fees Total	\$183.00	\$118.00	\$78.00	\$200.00	\$19.00	\$118.00	\$120.00	
Land Maintenance								
68-24 General Maintenance	\$2,806.03	\$959.70	\$837.20	\$6,327.00	\$2,745.00	\$4,000.00	\$4,000.00	loam & seed multiple places Bethlehem Hillside - Erosion issues Walpole
68-33 Cemetery Watering	\$256.20	\$256.20	\$256.20	\$260.00	\$256.20	\$520.00	\$520.00	
68-91 Mowing Contract	\$27,637.00	\$28,225.00	\$30,741.00	\$36,940.00	\$27,532.50	\$37,863.00	\$37,865.00	July-Dec '24 @ \$4,703.50/mo, and May-June '25 @ \$4,821/mo
Land Maintenance Total	\$30,699.23	\$29,440.90	\$31,834.40	\$43,527.00	\$30,533.70	\$42,383.00	\$42,385.00	
Cemetery Capital Improvements								
69-85 Grave Stone Repair & Cleaning	\$61.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Moved to capital budget expense
69-86 Tree Assessment & Maintenance	\$1,500.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	Respond to safety issues as they arise (hanging limbs, etc.)
69-87 Cemetery Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cemetery Capital Improvements Total	\$1,561.69	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
FICA & Medicare								
81-88 FICA & Medicare	\$327.44	\$459.00	\$459.00	\$880.00	\$229.50	\$879.75	\$880.00	Fica/Medicare for Cemetery Admin Clerk & seasonal worker.
FICA & Medicare Total	\$327.44	\$459.00	\$459.00	\$880.00	\$229.50	\$879.75	\$880.00	
Payroll								

FY 25 Operating Budget

BISCAY BEACH PROPERTY (DEPT 22)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Biscay Beach Property								
18-39 Port-A-Potty/Contracted Services	\$0.00	\$640.00	\$738.44	\$1,200.00	\$800.00	\$1,400.00	\$1,400.00	Por-a-potty pumpout: \$1,000 Leaf/Debris Clean-up: \$400
BISCAY BEACH PROPERTY	\$0.00	\$640.00	\$738.44	\$1,200.00	\$800.00	\$1,400.00	\$1,400.00	
						Increase/Decrease	\$200.00	
							16.67%	\$200.00 16.67%
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Increase/Decrease	\$0.00	
							#DIV/0!	\$0.00 #DIV/0!

FY 25 Operating Budget

COMMUNITY BETTERMENT (DEPT 26)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Community Betterment Organizations								
54-76 PROVIDER AGENCY PETITIONS	\$20,152.47	\$17,857.00	\$27,515.00	\$34,059.00	\$37,379.00	\$0.00	\$0.00	All provider agencies will submit petitions and be placed on the warrant individually.
54-77 CLC AMBULANCE	\$70,537.50	\$76,322.21	\$168,016.26	\$90,760.00	\$90,765.36	\$99,027.01	\$99,027.01	Five-town service with annual contribution based on state valuation. Pay out in October. Included in Public Safety warrant article.
54-78 LCTV	\$6,966.00	\$11,966.00	\$17,500.00	\$19,000.00	\$19,000.00	\$0.00	\$0.00	Required by petition beginning FY 25
54-80 SKIDOMPHA LIBRARY	\$33,813.02	\$33,813.00	\$33,813.00	\$33,815.00	\$33,815.00	\$0.00	\$0.00	Required by petition beginning FY 25
Total Community Betterment Agencies	\$60,931.49	\$63,636.00	\$78,828.00	\$86,874.00	\$90,194.00	\$0.00	\$0.00	
						Increase/Decrease		
						-\$86,874.00	-\$86,874.00	
						-100.00%	-100.00%	

FY 25 Operating Budget

<i>Petitions already submitted, however they are NOT due until April 18th so may still have some submitted.</i>	2021 Request Amt	2022 Request Amt	2023 Request Amt	2024 Request Amt	2024 YTD	2025 Request Amt		
Pemaquid Watershed								
New Hope for Women	\$1,155.00	\$1,325.00	\$1,325.00	\$1,589.00	\$1,589.00			
Healthy Kids	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00			
Spectrum Generations	\$3,127.47	\$2,662.00	\$4,820.00	\$4,820.00	\$4,820.00			
Midcoast Maine Community	\$1,320.00	\$1,320.00	\$1,320.00		\$1,320.00			
Coastal Kids Preschool	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00			
Ecumenical Food Pantry								
Eldercare								
Historical Society			\$7,500.00	\$7,500.00	\$7,500.00			
Skidompha Library								
LCTV								
CLC YMCA								
Adult Education Union 74	\$8,350.00	\$8,350.00	\$8,350.00	\$10,950.00	\$10,950.00			
Hearty Roots				\$5,000.00	\$5,000.00			
Coastal Rivers Conservation	\$2,000.00							
	\$20,152.47	\$17,857.00	\$27,515.00	\$34,059.00	\$35,379.00	\$0.00		

FY 25 Operating Budget

COMMUNITY SERVICES (DEPT 19)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Holiday Funding								
93-33 4TH of July Appropriation	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	Town's contribution to support the July 4th fireworks. Pay out with the last AP warrant in June.
Holiday Funding Total	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	
Town-Owned Property								
97-77 Riverside Park	\$0.00	\$36.09	\$763.46	\$500.00	\$19.09	\$500.00	\$500.00	Anunal planter box maintenanic/flowers
Town-Owned Property Total	\$0.00	\$36.09	\$763.46	\$500.00	\$19.09	\$500.00	\$500.00	
Total Community Services	\$2,500.00	\$2,536.09	\$3,263.46	\$3,000.00	\$19.09	\$3,000.00	\$3,000.00	
					Increase/Decrease	\$0.00	\$0.00	
						0.00%	0.00%	
REVENUE								
Total Administration Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					Increase/Decrease	\$0.00	\$0.00	
						#DIV/0!	#DIV/0!	

FY 25 Operating Budget

DEBT SERVICE (DEPT 28)								
EXPENSES	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Dept Request	2025 Manager Proposal	COMMENTS
Debt Service								
88-62 DBT 413K	\$85,554.31	\$84,223.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
88-65 FNB 120K	\$41,516.78	\$26,432.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
88-64 Bath Savings Bond \$2,255,000	\$0.00	\$0.00	\$191,132.72	\$191,133.00	\$191,132.72	\$191,130.00	\$191,130.00	Bond loan approved at 2/16/22 STM for \$2,255,000 to cover costs for road & sidewalk improvements. Loan to mature in Oct. 2036.
88-70 LED Streetlight Conversion \$51,364.25	\$0.00	\$0.00	\$10,842.28	\$10,842.28	\$10,842.00	\$10,845.00	\$10,845.00	Loan for purchase of LED street lights; 4 pmts of \$10,842.28 plus the final pmt of \$10,842.25. Loan will mature in 10/2025.
Total Debt Service	\$41,516.78	\$26,432.01	\$201,975.00	\$201,975.28	\$201,974.72	\$201,975.00	\$201,975.00	
					Increase/Decrease	-\$0.28	-\$0.28	
						0.00%	0.00%	
						\$191,130.00	\$191,130.00	