

### FY 2025-2026 Budget Timeline

| Month    | Day              | Event/Milestone  | Responsible Party   |
|----------|------------------|--|---------------------|
| November | 13               | FY 26 Budget Process/Expectations                                | SB/BC               |
|          |                  |  |                     |
| December | 4                | Department Requests/CIP Worksheets                               | TM/Treasurer        |
|          |                  |  |                     |
| January  | 10               | Submit Dept Requests/CIP   | Dept Heads          |
|          | 13-24            | Manager's Review   | TM/Dept Heads       |
|          | 29               | Present Capital Improvement Plan                                 | TM/Dept Heads/SB/BC |
|          |                  |  |                     |
| February | 5                | Budget Books Available/CIP Discussion                            | TM/Treasurer        |
| 4:30     | 12,<br>19,<br>26 | Present FY 26 Budget   | TM/Dept Heads/SB/BC |
|          |                  |  |                     |
| March    | 5                | Select Board Review/Recommendation                               | SB                  |
| 4:30     | 10               | Budget Committee Review/Recommendation                           | BC                  |
| 4:30     | 12               | Select Board Review/Recommendation                               | SB                  |
| 4:30     | 18               | Budget Committee Review/Recommendation                           | BC                  |
| 4:30     | 20               | Select Board Final Review/Recommendation                         | SB                  |
| 5:00     | 21               | Provider Agency Submissions Due                                  |                     |
| 4:30     | 24               | Budget Committee Final Review/Recommendation                     | BC                  |
|          |                  |  |                     |
| April    | 2                | Draft Annual Town Meeting Warrant/Provider Agency Public Hearing | TM/SB               |
|          | 16               | Approve Annual Town Meeting Warrant                              | SB                  |
|          |                  |  |                     |
| June     | 10               | Annual Town Meeting (Referendum)                                 |                     |
|          | 11               | Annual Town Meeting (Open Town Meeting)                          |                     |